

**BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150**

MINUTES

DECEMBER 10, 2019

REGULAR BOARD OF EDUCATION MEETING

*THS Library Media Center
TONAWANDA MIDDLE/HIGH SCHOOL
600 FLETCHER STREET*

1.0 CALL TO ORDER:

President Heather Sternin called the meeting to order at 6:30 PM. The pledge, led by students from Mullen, and a Moment of Silence was observed.

Roll Call: President Heather Sternin, Trustee Diane Misner, Trustee Daniel Calabrese, Trustee Elizabeth Koch, and Trustee Kristin Schmutzler. Vice President Danielle Opalinski and Trustee Renee Gilbert excused.

Administrators present included: Superintendent Dr. Timothy Oldenburg, Assistant Superintendent Mary Beth Scullion, Director of Pupil Personnel Services Amy Edgerton, Director of Business and Finance Donna Hill, Director of School Facilities and Operations Jeffrey Hatten, and Mullen Elementary Principal Diana Nigro.

There were approximately 40 visitors in attendance.

2.0 MINUTES OF PREVIOUS MEETING

2.1 REGULAR BOARD MEETING OF NOVEMBER 12, 2019

RESOLVED: That the minutes of the Regular Meeting of **November 12, 2019** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.2 SPECIAL BOARD MEETING OF NOVEMBER 21, 2019

RESOLVED: That the minutes of the Special Meeting of **November 21, 2019** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.1 CONSENT AGENDA: MINUTES OF BOARD MEETINGS

Moved by Trustee Elizabeth Koch and seconded by Trustee Kristin Schmutzler that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Items 2.1 and 2.2 as presented. Approved 5-0 and carried.

3.0 NEW/OLD BUSINESS

4.0 SPECIAL RECOGNITIONS

RECOGNITION OF DISTRICT ART STUDENTS

The Board of Education recognizes the following elementary art students for their achievements:

Sheamus McIlhenny
Teagin Hayward
Bridgette Gross
Ryder Langworthy

Morgan Hilborn
Karis Morrell
Ava Steinagle

Mrs. McAndrew, art teacher at Mullen and Riverview, introduced the students and showed pictures of their art work.

5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS

5.1 RESPONSE TO PREVIOUS QUESTIONS

At the last regular meeting, several individuals spoke regarding formation of a varsity lacrosse team. Creation of the team was approved, and recruiting for a coach is now underway.

A parent spoke regarding the district's transportation policy with regards to distance requirements for bussing. Following the meeting, the Board President spoke with the resident, reiterating the policy, and providing requested details about our transportation program.

5.2 PUBLIC COMMENT SESSION #1

There were no comments or questions from those in attendance.

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.
- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS

6.1 BUILDING REPORT – MULLEN

Mullen Principal Diana Nigro and Mullen Elementary Students from Mrs. Lunetta's Kindergarten class

Mrs. Nigro introduced the students from Mrs. Lunetta's class. She explained that every month there is a warrior spotlight assembly which acknowledges certain students. They get to come onstage and share with the school. Mrs. Lunetta's class shared a song from the warrior spotlight in November. The students have sang a song "Let's Be Thankful" along with sign language.

6.2 STUDENT REPRESENTATIVE REPORTS

Skyler Randell, High School and Angel Mulumba, Middle School

In the High School, the Guidance office recognized BOCES Students of the Month, Quentin Badner, Tyler Baker, Kyla Chirayath, and Garin Dragoo. High School counselors brought in speakers to discuss depression and suicide during social studies classes for 9th and 11th grades. Counselors administered the ASVAB career test to 10th grade students, and the results were presented today. NYS requires two assessments for HS students. Grade 10 had a presentation from a BOCES representative to prepare for course selection next school year. Interested students can attend field trip to BOCES. Jonathan Kurdziel is the Exchange Club Student of the Month. The Warrior Wear holiday event will take place from 9-12 on December 14, the same day as Christmas for Kids. National Honor Society helped kids make graham cracker houses at the Tonawanda library. Christmas for Kids takes place this Saturday from 9-11. Student Council has started their Elf on the Shelf activity. Winner gets a bag of candy if they find the elf. The door decoration contest has started. Judging will take place this Friday. Most doors are being done. The High School concert will take place on December 18 at 6 PM. In athletics, Alyssa King was the Channel 4 Student of the Month.

In the Middle School, the Middle School concert will take place on December 12 at 6 PM featuring Mr. Sellan as the gong-ist. The Middle School and High School have begun their door decorating contest. Winners will receive a pizza party and Tim Horton gift cards. Mrs. Miller used the STEAM cube for a unit on the minotaur. On November 13, Jared Campbell presented his message on overcoming obstacles. November 14 was the National Junior Honor Society induction ceremony. The Middle School production of Aladdin took place on November 22 and 23. The adult mentoring program is in full swing, with a luncheon on November 25 and 26. First honor roll breakfast sponsored by the PTSA took place, with over 100 students making honor roll.

6.3 ANNOUNCEMENTS/COMMUNICATIONS

Mrs. Scullion demonstrated the STEAM cubes that Mrs. Miller used in the classroom. Mrs. Scullion provided a presentation for Math and ELA results comparing to other districts and NYS. If Board members have any questions on the presentation, they can reach out to Mrs. Scullion.

Ms. Edgerton indicated NHS is still looking for volunteers for Christmas for Kids on Saturday between 8:30-11:30.

Mr. Hatten reported that the TONA2020 group has started user group meetings. They have begun working in what the building spaces will look like. They are starting to drill down with individuals that work in the spaces. The group will be looking at exterior spaces next. Also looking at current inventory to see what can be used in the new building or reused elsewhere in the district.

Mrs. Hill discussed two financial mandates. New York State’s transparency report is mandated by the State. The district has completed the report, which is clean. There will also be an ESSA report asking districts to report what is actually being spent by building. ESSA has mandated that each district ~~come out with a new report card~~ **report to the State by building**, which will be made public to the community. Tonawanda should be ahead of the report, explaining where money is spent in the district so when reports are made public, the rationale is already understood. Curriculum will be connected to business decisions. After the 2020 project is complete, it will be easier since there will only be two buildings. ESSA reporting will begin March 2020.

Dr. Oldenburg reported that not all of the decorated doors are done for the Board to see them. The Board can make arrangements next week to see them if they want. Tomorrow at 2:40 there will be a presentation on vaping. The district is moving forward with 2020 project. He thanked the team for their efforts in conducting user group meetings. There are 19 different user groups meeting over the last 3 weeks. The budget of the project does not include all new furniture for every new space. The allocation will be reviewed and be done utilizing materials and being proactive. Minutes are being created for every user group meeting. They will be shared with the Board as documents are completed. First meetings were extremely valuable. Not all “wants” will be possible, but the discussions help give a good perspective.

The district is running the budget that was voted on, and internally are already planning the budget process for next year. Estimates are out that there will be a \$6 billion gap this year in NYS. Aid levels are in possible trouble are health and education. The district may see shortages in aid numbers for next year.

CONSENT AGENDA ITEMS

7.0 MANAGEMENT SERVICES

7.1 FINANCIAL REPORTS:

- 7.1.1 Treasurer's Report – October 2019
- 7.1.2 Payment of Bills as Certified by Auditor – October 2019
- 7.1.3 Revenues – October 2019 – \$1,175,250 (Year-to-date \$13,474,858)
- 7.1.4 Expenditures – October 2019 – \$1,742,019 (Year-to-date \$6,196,783)
- 7.1.5 Fund Balance Projection Report – October 2019
- 7.1.6 Delinquent Tax Report – October 2019
- 7.1.7 School Lunch Program – None
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – October 2019
- 7.1.10 Budget Transfers – October 2019 – (Year-to-date \$0)
- 7.1.11 Central Treasurers Report – None
- 7.1.12 Wire Transfers and ACH Payments – October 2019
- 7.1.13 Claims Audit Report – October 2019

7.2 APPROVE DESIGNATION OF OBSOLETE PROPERTY – MULLEN

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools designates instructional materials from Mullen Elementary as excess and obsolete for

7.3 APPROVE MONETARY DONATION – WEGMANS

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of schools approves the acceptance of a \$100 gift certificate from Wegmans to fund a classroom Thanksgiving meal at Fletcher Elementary.

7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS

Moved by Trustee Elizabeth Koch and seconded by Trustee Daniel Calabrese that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 through 7.3 as presented. Approved 5-0 and carried.

8.0 INSTRUCTIONAL PERSONNEL

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

| Item No. | Name | New or Replacing | Position/Tenure Area/ Certification | BOE ACTION REQUESTED | Step Level/Degree/Effective Date(s) Italics/Highlighted -Correction |
|----------|------------------------|------------------|--|---------------------------------|--|
| 8.1 | Amanda McNichol | N/A | Special Education (MS) | Approve Unpaid Leave of Absence | Effective November 15, 2019 through December 22, 2019 |

COACHING APPOINTMENTS/ RESIGNATIONS –

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments , per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

| Item No. | Name | Sport | BOE ACTION REQUESTED | Step Level/Rate/Effective Date(s) |
|----------|----------------------|--|----------------------|-----------------------------------|
| 8.2 | Leanne Lettow | Girls’ Junior Varsity Volleyball Coach | Accept Resignation | December 11, 2019 |

INTRAMURAL APPOINTMENTS 2019-2020

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Intramural Coaching appointment for the 2019-20 school year and the corresponding stipend as per Article 19.05 of the TEA Contract.

| Item No. | Name | Intramural Program | Rate | BOE Action Requested |
|----------|--------------------------|---------------------------------|------------------|----------------------|
| 8.3 | Elizabeth Randell | Winter Conditioning Intramurals | \$27.40 per hour | Approve Appointment |
| 8.4 | Jackie Kiera | Winter Conditioning Intramurals | \$27.40 per hour | Approve Appointment |

8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by Trustee Kristin Schmutzler and seconded by Trustee Elizabeth Koch that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.4 as presented. Approved 5-0 and carried.

9.0 NON-INSTRUCTIONAL PERSONNEL**9.1 CREATION OF 1.0 SCHOOL NURSE POSITION**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby creates ONE (1) 1.0 FTE School Nurse position in the School Nurse tenure area as of December 11, 2019.

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable. The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

| Item No. | Name | Position | BOE Action Requested | Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction |
|-----------------|-------------------------|---|--|--|
| 9.2 | Gary Bisone | School Nurse (High School) | Accept Resignation for Retirement | Effective June 25, 2019 |
| 9.3 | John Streeter | Custodian (High School) | Accept Resignation for Retirement | Effective January 4, 2020 |
| 9.4 | Karen Burkley | Clerk Typist (Board Office) | Approve Six-Month Probationary Appointment | \$27,340.76 Effective December 11, 2019 |
| 9.5 | Michael Gregory | Custodian (HS) | Approve Permanent Appointment | Effective December 19, 2019 |
| 9.6 | Abigail Streeter | Evening fitness center coverage | Approve Appointment | \$13.49 per hour Effective December 11, 2019 |
| 9.7 | Abigail Streeter | Weight room/fitness center supervision for students | Approve Appointment | \$27.40 per hour Effective December 11, 2019 |
| 9.8 | Brian Colegrove | Weight room/fitness center supervision for students | Approve Appointment | \$27.40 per hour Effective December 11, 2019 |
| 9.9 | Kayla Tonaus | Lifeguard | Approve Appointment | \$14.00 per hour Effective December 11, 2019 through June 30, 2019 |
| 9.10 | Mary Gordon | Cleaner (Fletcher) | Termination of Employment | Effective December 11, 2019 |

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.10 as presented. Approved 5-0 and carried.

10.0 CURRICULUM/INSTRUCTION**10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)**

| COMMITTEE TYPE | DESCRIPTION | MEETING DATES |
|---|--|---|
| <i>District Committee on Special Education</i> | Annual Review | 11/15/19, 11/18/19, 11/19/19, 11/22/19, 12/3/19, 12/4/19, 12/5/19 |
| <i>District Committee on Special Education</i> | Initial Eligibility Determination Meeting | 11/13/19, 11/19/19 |
| <i>District Committee on Special Education</i> | Transfer Student – Agreement No Meeting | 11/18/19 |
| <i>District Committee on Special Education</i> | Amendment – Agreement No Meeting | 12/2/19 |
| <i>District Committee on Special Education</i> | Reevaluation/Annual Review | 11/12/19, 11/13/19, 11/25/19, 11/26/19, 12/2/19, 12/3/19 |
| <i>District Committee on Pre-School Special Education</i> | Annual Review | 11/12/19 |
| <i>District Committee on Pre-School Special Education</i> | Amendment – Agreement No Meeting | 11/13/19 |
| <i>District Committee on Pre-School Special Education</i> | Initial Eligibility Determination Meeting | 11/8/19, 11/25/19 |

10.0.1 CONSENT AGENDA: CURRICULUM/INSTRUCTION

Moved by Trustee Daniel Calabrese and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented. Approved 5-0 and carried.

11.0 POLICY ITEMS:**NONE****12.0 OTHER****12.1 ADOPT BUDGET DEVELOPMENT CALENDAR**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools adopts the Tonawanda City School District Budget Development Calendar for the 2020-2021 Fiscal Year.

12.0.1 CONSENT AGENDA: OTHER

Moved by Trustee Elizabeth Koch and seconded by Trustee Kristin Schmutzler that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 12.1 as amended.

13.0 ATTENDANCE REPORT – NOVEMBER 2019**14.0 BOARD INFORMATIONAL ITEMS**

- 14.1 Facility Usage Report
- 14.2 Fletcher Calendar – December 2019
- 14.3 Mullen Calendar – December 2019
- 14.4 Riverview Calendar – December 2019

15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS

(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

Andy Feltham, resident, reminded the Board about the Fletcher School concert tomorrow night. He addressed reports that he didn't belong on the High School wall of fame, but he disagrees with this decision. He's done many things for the schools, Boys & Girls Club, and was an athlete for 16 years. President Sternin explained that the Board does not make the decision for recognition, it is done by the Distinguished Alumni Committee every two years.

16.0 BOARD OF EDUCATION ROUND-UP

The Tonawanda Board of Education members would like to take an opportunity to share news regarding the school district since the prior Board of Education Meeting, (*e.g., Board of Education school visits or school events*)

Mrs. Schmutzler Thanks to students who presented, congratulations to art students, Mrs. Lunetta's class and student reps. Attended advocacy training. Also attended NJHS and the Middle School musical. The PTSA organizer of the honor roll breakfast commented that it was the most students they had seen in a very long time. Ran into Mrs. Edgerton shopping at Walmart for students.

Mrs. Koch Echoed the previous comments. Congratulations to the Middle School production of Aladdin. Attended wellness committee on November 14. Mentioned an email from a concerned parent to all Board members regarding a bill about the HPV vaccine. Attended November 21 ECASB legislative meeting. Assemblyman Schimminger will be stepping down, who has always been a friend to education. At the legislative meeting they encourage everyone to make their voices heard.

Mr. Calabrese Echoed previous comments. Attended a policy committee meeting before tonight's meeting. Happy Holidays.

Mrs. Misner Echoed previous comments. Attended wellness committee, where there was a lot of talk about mental health and suicide awareness. Happy Holidays, looking forward to new year.

President Sternin Attended climate committee, where they are organizing wellness day in April. Discussed doing diversity day, but really felt the wellness day was much better received. Attended policy meeting this evening.

17.0 EXECUTIVE SESSION - (Proposed - Personnel)

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that, the Board of Education moves into Executive Session at 7:24 PM. for the purpose of personnel discussion regarding a contractual matter. Approved 5-0 and carried.

Moved by Trustee Diane Misner and seconded by Trustee Elizabeth Koch that, the Board of Education exits Executive Session at 8:25 P.M. Approved 5-0 and carried.

18.0 ADJOURNMENT

Moved by Trustee Diane Misner and seconded by Trustee Elizabeth Koch that the Board of Education adjourns the meeting at 8:26 PM. Approved 5-0 and carried.

Respectfully Submitted,

Dana Maxwell
District Clerk