

**BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150**

**MINUTES
NOVEMBER 12, 2019**

REGULAR BOARD OF EDUCATION MEETING

*THS Library Media Center
TONAWANDA MIDDLE/HIGH SCHOOL
600 FLETCHER STREET*

1.0 CALL TO ORDER:

President Heather Sternin called the meeting to order at 6:30 PM. The pledge and a Moment of Silence for retired custodian, Carol Van Koughnet was observed.

Roll Call: President Heather Sternin, Vice President Danielle Opalinski, Trustee Diane Misner, Trustee Daniel Calabrese, Trustee Elizabeth Koch, Trustee Kristin Schmutzler, and Trustee Renee Gilbert.

Administrators present included: Superintendent Dr. Timothy Oldenburg, Assistant Superintendent Mary Beth Scullion, Director of Pupil Personnel Services Amy Edgerton, Director of Business and Finance Donna Hill, Director of School Facilities and Operations Jeffrey Hatten, Middle School Principal David Sellan, High School Principal Michael Brown and High School Assistant Principal Sarah Infante.

There were approximately 25 visitors in attendance.

2.0 MINUTES OF PREVIOUS MEETING

2.1 REGULAR BOARD MEETING OF OCTOBER 8, 2019

RESOLVED: That the minutes of the Regular Meeting of **October 8, 2019** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.2 SPECIAL BOARD MEETING OF OCTOBER 22, 2019

RESOLVED: That the minutes of the Special Meeting of **October 22, 2019** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.1 CONSENT AGENDA: MINUTES OF BOARD MEETINGS

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Items 2.1 and 2.2 as presented. Approved 7-0 and carried.

3.0 NEW/OLD BUSINESS

Mrs. Schmutzler asked to remove the item related to holding a retreat with ECASB.

4.0 SPECIAL RECOGNITIONS

RECOGNITION OF BOARD MEMBERS

Superintendent Timothy Oldenburg recognized Board of Education members for service to the Tonawanda City School District as part of New York State School Board Recognition Week for 2019-2020. He thanked the Board members for their many hours in a volunteer position and dedication to the district. On behalf of the entire district, he thanked them for their service and commitment. Dr. Oldenburg presented hard hats for the successful TONA2020 project capital referendum.

5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS

5.1 RESPONSE TO PREVIOUS QUESTIONS

There were no comments or questions at the last meeting requiring a response.

5.2 PUBLIC COMMENT SESSION #1

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.
- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

Mark Dennis Zahm, resident, asked about item 6.3, the external audit report, and wanted to know how the public could find information about the audit. He was informed that a member of the CPA firm will present the results of the audit during the meeting.

Jason Balling, School Resource Officer, spoke to the Board as the club lacrosse coach. He thanked everyone for letting the team use the school. The club league they play in is probably going to fold next year, with only two teams remaining. He hopes that lacrosse will become a school sport as a varsity sport. The club team began when two students wanted to start a team. They approached the Athletic Director as freshmen. They began signups last year and 20 students signed up. Two girls wanted to play, but did not want to play with the boys. The team attended clinics and camps throughout the year. The kids dedicated a lot of time to improve, and conducted a lot of fundraising to get the team off the ground. Thirty kids have expressed interest in playing in the spring. The varsity team will be in the D division if approved by the Board. He thanked the Board for the support.

Nikolas Balling, student, played lacrosse last year with the club team. He thanked the Board for allowing the team to use the school. When the team started, they only had 3 kids who knew how to play, so experienced players helped new players. He would like to represent the Warriors in Section VI

Jackson Mysliwy, student, thanked the district for letting the team use the school. It was a lot of fun playing with his friends, and hopes he can do it in Section VI.

6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS

6.1 BUILDING REPORT – HIGH SCHOOL

High School Principal Michael Brown and High School Students Erin Charrois, Anesa Dauti, D'Era Jefferson

Students from the Leadership Class reviewed activities that occurred during T-NT week. They handed out folders showing the activities they worked on to prepare for the week. This was the highest turnout for activities leading up to the T-NT game. They then presented a video highlighting the activities at T-NT week. Mr. Brown thanked Mrs. Smith and the Leadership Club for putting on a great week.

6.2 STUDENT REPRESENTATIVE REPORTS

Skyler Randell, High School and Matthew Mysliwy, Middle School

Matthew shared information taking place at the Middle School. The Middle School concert will take place on December 12 at 6:00 PM. In Social Studies, students are exploring the lost colony of Roanoke. In order to push high attendance, the Middle School has started an attendance initiative. Each first period has been part of Attendance Madness. On any random day, the class with the highest percentage of students moves on to the next round. Students win a prize, like wearing pajamas or getting ice cream. Last week, the winners chose to have Mr. Sellan teach a science class. Home & Careers 6th graders are looking at nutrition labels and made fruit smoothies. 7th graders finished their junior achievement plan, making a budget, learning the difference between debit and credit card and understanding insurance. They are now researching career choices. In 8th grade, students are making homemade apple pie, and will be completing their entrepreneurial project. Spanish Club learned about Day of the Dead in Spanish by making sugar skulls. Spanish 7th grade students made infographic projects on a Spanish speaking country. Board members received an example. The Middle School production of Aladdin Jr will take place on November 22 and 23 at 7:00 PM. This Thursday at 6:00 PM, National Junior Honor Society will hold their induction. The honor roll breakfast will take place on November 26 at 7:00 AM.

Skyler shared activities taking place at the High School. The Art department is participating in several local contests. Mr. Lynch Art Enrichment class has been creating posters for the Lions Club Peace Project. Mrs. McNelis classes are creating work for a Carnegie Center event, taking place on December 5 from 6-9 PM. Mrs. McAndrews' students are participating in a St. Bonaventure display. Jazz Ensemble will be performing at the Boulevard Mall on October 22 from 6:30-8 ON. FBLA and NJHS are volunteering at ST. Luke's Mission of Mercy for Thanksgiving food packing. FBLA will be holding a spaghetti dinner on November 21 from 4:30-8. Advance Studies Art & College Success Skills Class are going to NCCC on November 15. Twelve FBLA students will be attending the Junior Achievement stock market challenge. In Guidance, the following students were BOCES Students of the Month for November: Kyle Donovan, Jeremiah Goeddertz, Katelyn Haas, Brianna Miller, Gabriel Pedrick. High School counselors completed trips to UB, Buff State, Fredonia, NCCC and NU. NHS held their induction on November 7. Thank you Dr. Oldenburg for being the guest speaker and Mr. Brown for his words of encouragement. NHS will direct parents at conferences on November 21, and will be decorating for the holidays at that time as well. NHS is making graham cracker houses on December 7 and December 12 at the Tonawanda Library. Christmas for Kids will take place on December 14 from 9-11 AM. They will be running a toy drive and donation boxes will be delivered to all schools. Officer Balling is organizing another boot drive. Sports Physical Therapy will provide new pajamas, socks, mittens and hats. First Presbyterian Church will provide bags with non-perishable food. Christmas for Kids helps many families in the community. Please contact Mrs. Shaffer if like to volunteer.

Following the reports, Mr. Calabrese asked if the Board could get copies of the student representative reports the day after the Board meeting.

6.3 EXTERNAL AUDIT REPORT

Presented by Amato, Fox and Company

Merged with another company and now called Tette, Ingersoll & Co. Management letter and communication letter indicated that no problems were found during the audit. Minimal adjustments were made, and the business office provides everything. Two issues were noted. Inter-fund borrowing did not balance at the end of the year by a small amount. Also, the fund balance should not be greater than 4% of 2019-2020 budget, but it did go over. The district has a clean opinion, the best opinion it can be given. Total assets are at \$16.7 million, liabilities at almost \$6 million and fund balance of \$10.6 million. Almost \$20 million of \$35 million in revenues is state aid.

Under notes, the non-spendable fund balance based on school lunch fund and capital projects is \$61,845. Total restricted funds are at \$6.2 million. The assigned fund balance which cannot be spent is at \$1.2 million. Retirement systems went down about \$200K total for both programs from the previous year. This amount is set by the state and the district has no control over the amount.

Long-term debt went from \$16.7 million to \$13.8 million. Reviewed debt service requirements for the next 15 years. The district collected more revenue than anticipated, primarily from state aid. The district was also under budget on expenses by \$1.1 million. Reviewed computation of fund balance, which came in at almost 9%. The district spent almost \$1.8 million in federal money, up from last year. Under Extraclassroom funds, it came to almost \$80,000 at the end of the year. Based on testing, everything looked ok for those funds.

Mrs. Opalinski asked for clarification on the fund balance. Dr. Oldenburg explained that at the end of the year, if the budget has a surplus it becomes the unappropriated fund balance. Many districts are over.

6.4 SCHOOL CLIMATE UPDATE

High School Assistant Principal Sarah Infante, Teacher Patricia Mulcahy, Mental Health Counselor Kate Fenske, Board Vice President Danielle Opalinski, and High School Student Skyler Randell

Mrs. Infante described the survey which took place last year. The group reviewed compilation of information taken from the survey to students, staff, parents. The survey focused on the middle and high school. Reviewed the top 5 highest ranking indicators, and lowest ranking indicators for both the Middle and High School students. Parent results were then reviewed for highest and lowest ranking indicators, followed by instructional staff results, and non-instructional staff.

Next steps after compiling the information will focus on community building and working on a positive school culture. They will expand the survey district-wide, and focus on relationships. The Climate Committee meets once a month, led by Mrs. Mulcahy.

6.5 ANNOUNCEMENTS/COMMUNICATIONS

Mrs. Hill further explained about the audit's notes about a difference in inter-fund transfers. There were a couple small transactions that led to the discrepancy due to staff changes. There are new policies and procedures that have been put in place to ensure it doesn't happen again. The budget planning process has already started for this year. Information was sent to department heads. The budget calendar will be on the December 10th agenda, and will start interaction with the board in January.

Mrs. Scullion reported on NYS Assessment Data. She reviewed results in the various areas, beginning with ELA. For grades 3-8, there were 794 students. Of that amount, 510 were tested, 12 were absent, 270 opted out, and 9 took alternative assessment. Mrs. Scullion reviewed proficiency levels overall by each grade level. The State wants 95% participation from districts. There was 80% participation rate in grade 3, 79% participation in grade 4, 78% participation in grade 5, 54.9% participation in grade 6, 49% participation in grade 7, and 37% participation in grade 8. Mr. Sellan has been attending meetings regarding participation. He is looking at another district who implemented if students participate in state assessment, it will affect final assessment. If the district does not achieve 95% participation, the district will have to write a school improvement plan. The State wants to know what steps the district is taking to increase participation.

For Math, there were 794 students. Of that amount, 495 tested, 263 opted out and 36 did not take the assessment. Participation rates were 78% for grade 3, 78% for grade 4, 81% for grade 5, 54% for grade 6, 49% for grade 7, and 25% for Grade 8 25%.

Mrs. Scullion also reviewed Regents results for Algebra I, Algebra II, Geometry, ELA, Science, and Global.

Mrs. Schmutzler asked if the district does any type of survey to see how students are doing after graduation. The district has post-graduation plans, but no follow-up is done to see where they are at. The school report card does not show individual growth, just looks at overall scores. The State will also be looking at how many students are participating in AP courses and getting college credit.

Mr. Calabrese commented on the low total participation, and wonders what is happening to address it. Mr. Sellan is working on his plan at the Middle School. Teachers will also discuss assessments at teacher conferences and have a letter to give to parents. The district will hold another town hall meeting. The State has addressed many concerns. It was reduced to 2 days, not taking as long, getting results faster, and using data in the classrooms. At the town hall last year, Mrs. Siebert shared how teachers are using the data in their classrooms. Dr. Oldenburg stressed the district's communication with parents. Mr. Calabrese commented that last year's town hall was not well attended. In addition to the town hall, information was sent home from the district. Dr. Oldenburg stressed that an improvement plan assigned by the State would take away from other initiatives taking place in the district. He doesn't see the State taking assessments away. Opt out numbers for the district are higher than the rest of the State. Mr. Calabrese commented that reviewing data and structuring instruction based on results only reflects a small percentage of the students due to low participation.

Mrs. Scullion reported that she is attending session on new NYS privacy laws. Also, Jessi Donner had her baby.

Dr. Oldenburg thanked the Board for support on the recent referendum. The election was a great success with regard to communication that was shared with the community. He also recognizes the community for their support. Education is valued in Tonawanda. Now the real work starts. Met with the team to start the process and timeline. User groups will be created to get input on the many decisions related to the project. Currently in the reporting process with the State. Will begin bidding in about a year from now, resulting in more reports on the progress of the project.

Dr. Oldenburg reported on the T-NT victory, and recent football banquet.

CONSENT AGENDA ITEMS**7.0 MANAGEMENT SERVICES****7.1 FINANCIAL REPORTS:**

- 7.1.1 Treasurer's Report – September 2019
- 7.1.2 Payment of Bills as Certified by Auditor – September 2019
- 7.1.3 Revenues – September 2019 – \$11,595,424 (Year-to-date \$12,299,608)
- 7.1.4 Expenditures – September 2019 – \$2,988,145 (Year-to-date \$4,454,763)
- 7.1.5 Fund Balance Projection Report – September 2019
- 7.1.6 Delinquent Tax Report – September 2019
- 7.1.7 School Lunch Program – None
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – September 2019
- 7.1.10 Budget Transfers – September 2019 – (Year-to-date \$0)
- 7.1.11 Central Treasurers Report – None
- 7.1.12 Wire Transfers and ACH Payments – September 2019
- 7.1.13 Claims Audit Report –September 2019

7.2 ACCEPT ANNUAL EXTERNAL AUDIT REPORT

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools accepts the external audit report on district financials by Amato, Fox and Company for the 2018-2019 school year.

7.3 APPROVE DONATION OF SERVICES

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of schools approves the acceptance of dry cleaning services from Colvin Cleaners at an estimated value of \$347.87.

7.4 APPROVE DESIGNATION OF OBSOLETE PROPERTY – MULLEN ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools designates instructional materials from Mullen Elementary as excess and obsolete for disposal/recycling.

7.5 APPROVE ROOM RENTAL AGREEMENT WITH BOCES

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools authorizes the approval of the agreement of rental income of approximately \$4,000 for one (1) classroom at the Middle High School leased to BOCES for the 2019-2020 school year.

7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 through 7.5 as presented. Approved 7-0 and carried.

8.0 INSTRUCTIONAL PERSONNEL

8.1 REDUCTION OF 1.0 FTE POSITION IN READING TENURE AREA

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby abolishes **ONE (1) 1.0 FTE** position in the **Reading** tenure area as of November 13, 2019.

8.2 REDUCTION OF 1.0 FTE POSITION IN TEACHER ASSISTANT TENURE AREA

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby abolishes **ONE (1) 1.0 FTE** positions in the **Teacher Assistant** tenure area as of November 13, 2019

8.3 APPROVE DATA SPECIALISTS

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools appoints the following individuals as Data Specialists at an annual stipend of \$1,500 per position plus Professional Development rate for training outside of regularly scheduled school day hours for the 2019-2020 school year.

| | | |
|--|-------------|---------------------|
| Diane Sharry | Mullen | K-3 Math |
| Sue Weinheimer | Mullen | K-3 ELA |
| Lisa Drmacich | Riverview | K-3 Math |
| Lisa Drmacich | Riverview | K-3 ELA |
| Kim Cswaykus (co-specialist - \$750) | Fletcher | 4-5 ELA |
| Deena Przystal (co-specialist - \$750) | Fletcher | 4-5 ELA |
| Julie Russo | Fletcher | 4-5 Math |
| Lori Bieler | Middle | 6-8 ELA |
| Ron Sesnie | Senior High | 7-12 Science |
| Maureen Zarcone | Senior High | 7-12 Social Studies |
| Debra Shaffer | Senior High | 9-12 Math |

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

| Item No. | Name | New or Replacing | Position/Tenure Area/ Certification | BOE ACTION REQUESTED | Step Level/Degree/Effective Date(s) Italics/Highlighted -Correction |
|----------|-------------------------|------------------|---|-------------------------------|--|
| 8.4 | Jennifer Mysliwy | N/A | Teacher Assistant | Accept Resignation | Effective November 2, 2019 |
| 8.5 | Kelsey Sciandra | N/A | Student Observer from Niagara University in Math at MS with Normandin | Approve Temporary Appointment | At no stipend and without pay Effective October 8, 2019 through December 1, 2019 |

| Item No. | Name | New or Replacing | Position/Tenure Area/ Certification | BOE ACTION REQUESTED | Step Level/Degree/Effective Date(s) Italics/Highlighted -Correction |
|----------|------------------------|------------------|---|-------------------------------|---|
| 8.6 | Breanna Eckrote | N/A | Student Observer from Fredonia in Speech at MS, Fletcher, Riverview with Tucker | Approve Temporary Appointment | At no stipend and without pay Effective January 6, 2020 through April 8, 2020 |

EXTRA-CURRICULAR ADVISOR APPOINTMENTS HIGH SCHOOL 2019-20**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Class Advisor appointment for the 2019-20 school year and the corresponding stipend as per Article 19.05 of the TEA Contract.

| Item No. | Name | Extra-Curricular Club/Program | Stipend | BOE Action Requested |
|----------|----------------------|-------------------------------|--------------|-----------------------------|
| 8.7 | Scott Benson | Grade 10 Advisor | \$1,217 | Approve Appointment |
| 8.8 | Patty Mulcahy | Book Club Advisor | \$802 | Approve Amended Appointment |

EXTRA-CURRICULAR ELEMENTARY ADVISOR APPOINTMENTS 2019-20**ENC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Class Advisor appointment for the 2019-20 school year and the corresponding stipend as per Article 19.05 of the TEA Contract.

| Item No. | Name | Extra-Curricular Club/Program | Stipend | BOE Action Requested |
|----------|----------------------|-------------------------------|---------|----------------------|
| 8.9 | Cynthia Gorko | Announcers Club (Fletcher) | \$802 | Approve Appointment |

COACHING APPOINTMENTS/ RESIGNATIONS –

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments , per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

| Item No. | Name | Sport | BOE ACTION REQUESTED | Step Level/Rate/Effective Date(s) |
|----------|------------------------|------------------------------------|----------------------|-----------------------------------|
| 8.10 | Steve Trenchard | Boys' Varsity Swim Assistant Coach | Accept Resignation | Effective November 4, 2019 |

ADDITIONS TO THE INSTRUCTIONAL SUBSTITUTE LIST(S)

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Instructional Substitute Teacher List(s)**, as listed on the attachments(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

| Item No. | Name | Certification Area | BOE Action Requested | Rate/Effective Date(s) |
|-----------------|--------------------------|---|---|---|
| 8.11 | John DiRamio | Bachelor's Degree | Approve Addition to Teacher Assistant List | \$12.40 per hour Effective October 9, 2019 |
| 8.12 | Jennifer Fendrick | Early Childhood Education (B-2) Childhood Education (1-6) Literacy (B-12) Students with Disabilities (1-6) | Approve Addition to Elementary and Secondary List | \$110 per day Effective October 29, 2019 |
| 8.13 | Peter Browne | Social Studies 7-12 | Approve Addition to Secondary List | \$110 per day Effective November 13, 2019 |
| 8.14 | Alice Kromphardt | English 7-12 | Approve Addition to Secondary List | \$110 per day Effective November 13, 2019 |
| 8.15 | Kasandra Crosby | Bachelor's Degree | Approve Addition to Elementary List | \$75 per day Effective November 13, 2019 |
| 8.16 | Kasandra Crosby | Bachelor's Degree | Approve Addition to Teacher Assistant List | \$12.40 per hour Effective November 13, 2019 |
| 8.17 | Andrea Tasevski | Visual Arts | Approve Addition to Elementary & Secondary List | \$100 per day Effective November 13, 2019 |
| 8.18 | Andrea Tasevski | Visual Arts | Approve Addition to Teacher Assistant List | \$12.40 per hour Effective November 13, 2019 |

8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by Trustee Elizabeth Koch and seconded by Trustee Kristin Schmutzler that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.18 as presented. Approved 7-0 and carried.

9.0 NON-INSTRUCTIONAL PERSONNEL

9.1 APPROVE ADMINISTRATIVE DATA SPECIALISTS

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools appoints the following individuals as Administrative Data Specialists at an annual stipend of \$1,000 per position for the 2019-2020 school year.

Michelle Siebert
Diana Nigro
Claudia Panaro
David Sellan
Michael Brown
Sarah Infante

Fletcher
Mullen
Riverview
Middle School
High School
High School

9.2 GRANT COORDINATOR APPOINTMENTS

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, appoints Mary Beth Scullion and Amy Edgerton as Grant Coordinators at an annual stipend of \$4,000 each for the 2019-2020 academic year, as outlined in the Title I (ESSA) Grant.

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable. The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

| Item No. | Name | Position | BOE Action Requested | Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction |
|----------|---------------|--------------------------|--|---|
| 9.3 | Suzanne Ellis | School Nurse (Mullen) | Approve Six-Month Probationary Appointment | \$20.59 per hour Effective November 4, 2019 |

ADDITIONS TO THE NON- INSTRUCTIONAL SUBSTITUTE LIST(S)

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Non-Instructional Substitute List(s)**, as listed on the attachment(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

| Item No. | Name | Position | BOE ACTION REQUESTED | Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction |
|----------|-----------------|------------------------|----------------------|---|
| 9.4 | Kasandra Crosby | Substitute Teacher Aid | Approve Appointment | \$11.88 per hour Effective November 13, 2019 |
| 9.5 | Kasandra Crosby | Clerical Substitute | Approve Appointment | \$11.88 per hour Effective November 13, 2019 |

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by Trustee Diane Misner and seconded by Trustee Elizabeth Koch that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.5 as presented. Approved 7-0 and carried.

10.0 CURRICULUM/INSTRUCTION**10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)**

| COMMITTEE TYPE | DESCRIPTION | MEETING DATES |
|--|--|---|
| <i>District Committee on Special Education</i> | Annual Review | <i>10/3/19, 10/7/19, 10/8/19, 10/9/19, 10/15/19, 10/16/19, 10/17/19, 10/18/19, 11/4/19, 11/6/19, 11/7/19, 11/8/19</i> |
| <i>District Committee on Special Education</i> | Initial Eligibility Determination Meeting | <i>10/28/19, 11/1/19</i> |
| <i>District Committee on Special Education</i> | Program Review | <i>10/10/19</i> |
| <i>District Committee on Special Education</i> | Transfer Student – Agreement No Meeting | <i>10/16/19, 10/22/19, 11/4/19</i> |

| COMMITTEE TYPE | DESCRIPTION | MEETING DATES |
|---|--------------------------------------|---|
| <i>District Committee on Special Education</i> | Amendment – Agreement No Meeting | 10/2/19, 10/9/19, 10/16/19, 10/18/19 |
| <i>District Committee on Special Education</i> | Reevaluation/Annual Review | 10/9/19, 10/10/19, 10/16/19, 10/21/19, 10/22/19, 10/23/19, 10/28/19, 10/29/19, 10/30/19, 11/6/19 |
| <i>District Sub-Committee on Special Education</i> | Program Review | 10/10/19 |
| <i>District Committee on Pre-School Special Education</i> | Amendment – Agreement No Meeting | 2/4/19 |
| <i>District Committee on Pre-School Special Education</i> | Requested Review Transfer Student | 9/26/19 |
| <i>District Committee on Pre-School Special Education</i> | Reevaluation/Annual Review | 10/23/19, 10/30/19 |

10.2 APPROVE NEW COURSE – VIDEO GAME DESIGN 2

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools approves the creation of **Video Game Design 2** at the High School at an approximate cost to the district of \$240 per semester.

10.3 APPROVE NEW SPRING SEASON SPORT – LACROSSE

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby approves of the establishment of interscholastic boys and girls lacrosse team(s) for the Tonawanda City School District effective November 13, 2019

10.0.1 CONSENT AGENDA: CURRICULUM/INSTRUCTION

Moved by Trustee Daniel Calabrese and seconded by Trustee Kristin Schmutzler that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Items 10.1 through 10.3 as presented. Approved 7-0 and carried.

11.0 POLICY ITEMS:

- 11.1 DUTIES OF THE EXTRACLASSROOM ACTIVITY FUND CENTRAL TREASURER AND FACULTY AUDITOR
Policy 1336 – By-Laws – **First Reading**
- 11.2 EXTRACLASSROOM ACTIVITY FUND
Policy 5520 – Non-Instructional/Business Operations – **First Reading**
- 11.3 SCHOOL SAFETY PLANS
Policy 5681 – Non-Instructional/Business Operations – **First Reading**
- 11.4 DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS
Policy 5741 – Non-Instructional/Business Operations – **First Reading**
- 11.5 NON-RESIDENT STUDENTS
Policy 7132 – Students – **First Reading**

11.6 PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES
Policy 7223 – Students – **First Reading**

11.7 IMMUNIZATION OF STUDENTS
Policy 7511 – Students – **First Reading**

Mrs. Schmutzler asked if the non-resident policy would affect anyone currently enrolled through a shared services agreement. Ms. Edgerton explained that students coming into Tonawanda for out-of-district placements are here through a special education cross contract and do not fall under non-resident students.

11.0.1 CONSENT AGENDA: POLICY

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools waives a second reading, and approves and adopts Policy Items 11.1 through 11.7 as presented. Approved 7-0 and carried.

12.0 OTHER

12.1 APPROVE PUBLICATION OF BOND RESOLUTION

RESOLUTION OF THE CITY SCHOOL DISTRICT OF THE CITY OF TONAWANDA, ERIE COUNTY, NEW YORK, ADOPTED NOVEMBER 12, 2019, AUTHORIZING AND DIRECTING THE DISTRICT CLERK TO PUBLISH, IN SUMMARY FORM, THE BOND RESOLUTION THAT WAS ADOPTED ON AUGUST 27, 2019 AND APPROVED BY THE DISTRICT'S VOTERS ON OCTOBER 22, 2019.

WHEREAS, the Board of Education (the "Board") of The City School District of the City of Tonawanda, Erie County, New York (the "District") adopted a bond resolution on August 27, 2019 (the "Bond Resolution"); and

WHEREAS, at a special meeting and vote duly held on October 22, 2019, the qualified voters of the District adopted a proposition approving the Bond Resolution and thereby authorizing the Board to undertake the "TONA2020: Elementary School Improvement & Consolidation Project" at an estimated maximum cost of \$53,469,266, consisting of the reconstruction and renovation of, and the construction of improvements, additions and upgrades to the Fletcher Elementary School building and facilities (and the sites thereof), and the related consolidation of the District's three elementary schools into a single improved elementary school campus at Fletcher, substantially as described in (but not to be limited by) a plan prepared by the District with the assistance of Gordon W. Jones Associates, Architects, P.C.;

NOW, THEREFORE, BE IT RESOLVED, by the Board (by the favorable vote of not less than a majority of all the members of the Board), as follows:

SECTION 1. The District Clerk is hereby authorized and directed to publish the Bond Resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the official newspaper(s) of the District, or if no newspaper(s) have been so designated, then in one or more newspapers having general circulation in the District, which newspaper(s) shall be designated by the Board in a separate resolution. The validity of the serial bonds authorized hereby, or of any bond anticipation notes issued in anticipation of the sale of such serial bonds, may be contested only if:

1. (a) such obligations were authorized for an object or purpose for which the District is not authorized to expend money, or

- (b) the provisions of law which should have been complied with at the date of publication of the Bond Resolution (or summary thereof) are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication; or
- 2. such obligations were authorized in violation of the provisions of the Constitution of New York.

SECTION 2. This resolution shall take effect immediately.

12.2 MEMBERSHIP TO ERIE COUNTY SHARED SERVICES COMMITTEE/PANEL

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools officially joins as a member of the Erie County Shared Services Committee/Panel.

12.3 APPROVAL OF BOARD REPRESENTATIVE FOR THE ERIE COUNTY SHARED SERVICES COMMITTEE/PANEL

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools approves **Kristin Schmutzler** as the 2019-2020 Board representative to the Erie County Shared Services Committee/Panel.

12.4 APPROVE ATLANTA FIELD TRIP – HIGH SCHOOL FBLA STUDENTS ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools approves the High School FBLA students' travel to Atlanta, Georgia on March 21-25, 2020 at no cost to the District, except substitute teacher cost. The Board reserves the unilateral right to cancel any approved trip at any time and for any reason, including, but not limited to, when the safety and security of the students would be in question. In the event a school sponsored extracurricular field trip is canceled, the district will not be responsible for reimbursing any deposits or expenses incurred by any student, staff member, and/or parent. Parents, students, and staff shall be notified of this proviso at the time that any field trip is officially approved by the Board.

12.0.1 CONSENT AGENDA: OTHER

Moved by Trustee Daniel Calabrese and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Items 12.1 through 12.4 as amended. Approved 7-0 and carried.

Prior to the motion, the Board discussed the shared services panel. President Sternin asked any members who had attended a previous meeting to share their experience. Trustee Renee Gilbert attended a panel and enjoyed hearing what they had to say. Ms. Sternin attended the first one, and was not feeling like it was really geared towards school district, more cities. Mrs. Koch attended two meetings, where the primary focus was on healthcare and utilities. She thought it was politically-driven meeting. She wasn't impressed and didn't feel it would benefit the district. Ms. Sternin noticed that the City participated and wondered if it was how they were able to make better results with City healthcare. Mrs. Misner thought it was informative. Mrs. Schmutzler thought there was no harm participating since it was a panel for discussion only. It didn't seem of value to the district, but that's not to say it's the only ideas out there. No dates were given as to when meetings will take place. Mrs. Schmutzler stated she would serve as a representative when she's available. Mrs. Misner offered to serve as alternate, but the committee only wants one representative per district.

13.0 ATTENDANCE REPORT – OCTOBER 2019**14.0 BOARD INFORMATIONAL ITEMS**

- 14.1 Facility Usage Report
- 14.2 Mullen Calendar – November 2019

15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS

(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

Katie Muscarella, resident, spoke following up to her husband speaking at a previous meeting. She spoke with Mrs. Hill regarding busing for her daughter. She was told that the board will not be reviewing the transportation policy for a review of mileage requirements for bus eligibility. She asked board members, as elected officials, why they are not looking into it at this time. Ms. Sternin explained that all comments are directed strictly to the Board President and the Superintendent. Ms. Sternin indicated that she would reach out to Mrs. Muscarella to discuss it one-on-one.

16.0 BOARD OF EDUCATION ROUND-UP

The Tonawanda Board of Education members would like to take an opportunity to share news regarding the school district since the prior Board of Education Meeting, (*e.g., Board of Education school visits or school events*)

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| Mr. Calabrese | Thank you to the presenters tonight. |
| Mrs. Misner | Thank to student reps and all presenters tonight. Attended the Finance Committee meeting in October. The biggest thing discussed was security in schools and who will pay for it. After listening to the information, it seems like Tonawanda is ahead of other districts with an SRO and monitors, including retired police officers. Will be attending the Wellness Committee meeting. |
| Mrs. Koch | Attended Counseling Advisory committee meeting on October 23. The committee has 20 members, and the focus is what is going on at all grades and addressing mental health issues. On October 26, attended the NYSSBA delegate voting session. There were 229 voting members that day from all across NYS. Emailed the board with the results of the vote that day. On November 6, attended the school climate meeting. Echoed thanks to everyone who voted. Congratulations Mrs. Mysliwy on her new position at Shea's |
| Mrs. Schmutzler | Thank you to tonight's presenters. PTSA trunk or treat went well. Thank you to middle/high school students who helped out. All 3 turkey trots ran smoothly. Attended the Middle School Planning Team Meeting. Jared Campbell is coming tomorrow to present at all buildings. Attended the ECASB legislative meeting regarding child victim act, and school bus stop arm cameras. Discussed foundation aid, and conducted a roundtable of topics, including bringing students back from charter schools, trial run at Maryvale with no cell phones, and the family support center at Clarence. Attended Albany Update for ECASB where they discussed where movement would be happening this year and importance of 2020 census. T-NT week was a great way to start culture and climate at the beginning of the school year. |

