

**BOARD OF EDUCATION  
TONAWANDA CITY SCHOOL DISTRICT  
100 HINDS STREET, TONAWANDA, NY 14150**

**REORGANIZATION  
MINUTES  
JULY 9, 2019**

**REORGANIZATION MEETING**

*TSHS Library Media Center  
TONAWANDA MIDDLE/HIGH SCHOOL  
600 FLETCHER STREET*

**1.0 CALL TO ORDER BY SUPERINTENDENT**

Superintendent Dr. Timothy Oldenburg called the meeting to order at 8:00 PM. The pledge and a Moment of Silence was observed.

Administrators present included: Superintendent Dr. Timothy Oldenburg, Director of Business and Finance Donna Hill, and Director of School Facilities and Operations Jeffrey Hatten.

There were approximately 5 visitors in attendance.

**APPOINTMENT OF TEMPORARY CLERK**

RESOLVED: That **Dana Maxwell** be appointed as Temporary Clerk.

**CONSENT AGENDA: APPOINTMENT – RESOLUTION 1.0**

Moved by President Heather Sternin and seconded by Trustee Elizabeth Koch that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for appointment Item 1.0 as presented. Approved 7-0 and carried.

**2.0 ADMINISTRATION OF OATH**

- 2.1 The Oath of Office was administered to returning Board members Elizabeth Koch, Danielle Opalinski and Daniel Calabrese by Temporary Clerk Dana Maxwell to serve a three-year term commencing July 1, 2019 through June 30, 2022. Newly appointed members received a round of applause from those in attendance. The new members signed the Oath of Office book.

**3.0 ROLL CALL:**

Roll Call: Trustee Diane Misner, Trustee Danielle Opalinski, Trustee Heather Sternin, Trustee Daniel Calabrese, Trustee Elizabeth Koch, Trustee Kristin Schmutzler and Trustee Renee Gilbert.

**4.0 ELECTION OF OFFICERS**

- 4.1 Temporary Clerk Dana Maxwell called for nominations for election of Board President for the year ending June 30, 2020. Trustee Danielle Opalinski nominated Trustee Heather Sternin, who accepted the nomination. There were no other nominations and nominations were closed.

4.2 Election of President - Ed. Law 1701, 2504, 2563

The following resolution was placed before the Board.

RESOLVED: That Heather Sternin be elected President of the Board of Education for the ensuing year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENT – RESOLUTION 4.2**

Moved by Trustee Elizabeth Koch and seconded by Trustee Danielle Opalinski that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for appointment Item 4.2 as presented. Approved 7-0 and carried.

The Oath of Faithful Performance in Office was administered by Temporary Clerk Dana Maxwell with the newly elected President assuming duties immediately. President Sternin signed the Oath of Office book.

4.3 President Sternin called for nominations for election of Board Vice President for the year ending June 30, 2020. Trustee Elizabeth Koch nominated Trustee Danielle Opalinski, who accepted the nomination. There were no other nominations and nominations were closed.

4.4 Election of Vice-President - Ed. Law 1701, 2504

The following resolution was placed before the Board.

RESOLVED: That Danielle Opalinski be elected Vice-President of the Board of Education for the ensuing year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENT – RESOLUTION 4.4**

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for appointment Item 4.4 as presented. Approved 7-0 and carried.

The Oath of Faithful Performance in Office was administered by Temporary Clerk Dana Maxwell with the newly elected Vice President assuming duties immediately. Vice President Opalinski signed the Oath of Office book.

4.5 The Oath of Office was administered to Superintendent of Schools, Dr. Timothy A. Oldenburg by Temporary Clerk Dana Maxwell. Dr. Oldenburg then signed the Oath of Office Book

**5.0 APPOINTMENT OF DISTRICT CLERK - Ed. Law 2114, 2130, 2503; Comm’s Reg. 170.2**

RESOLVED: That Dana Maxwell be, and hereby is, appointed District Clerk for the ensuing year ending June 30, 2020 at the annual stipend of \$4,100.00.

**CONSENT AGENDA: APPOINTMENT – RESOLUTION 5.0**

Moved by Trustee Elizabeth Koch and seconded by Vice President Danielle Opalinski that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for appointment Item 5.0 as presented. Approved 7-0 and carried.

**6.0 APPOINTMENT OF CLERK PRO-TEM**

RESOLVED: That **Amy Edgerton** be, and hereby is, Clerk Pro-Tem for the ensuing year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENT – RESOLUTION 6.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for appointment Item 6.0 as presented. Approved 7-0 and carried.

**7.0 APPOINTMENT OF DISTRICT TREASURER - Ed. Law 2114, 2130, 2503; Comm's. Reg. 170.2**

RESOLVED: That **Zachary Kinnaird** be, and hereby is, District Treasurer for the ensuing year ending June 30, 2020.

**8.0 APPOINTMENT OF CHIEF FISCAL OFFICER**

RESOLVED: That **Heather Sternin** be and hereby is appointed Chief Fiscal Officer for the ensuing year ending June 30, 2020.

**9.0 APPOINTMENT OF DEPUTY TREASURER - Ed. Law 1720**

RESOLVED: That **Donna Hill**, be and hereby is, appointed Deputy Treasurer for the ensuing year ending June 30, 2020.

**10.0 APPOINTMENT OF INTERNAL CLAIMS AUDITOR - Ed. Law 1709-20a, 2526; Comm's Reg. 170.2**

RESOLVED: That **Melissa Kossov** be and hereby is, appointed Internal Claims Auditor for the ensuing year ending June 30, 2020 at the annual stipend of \$3,450.00.

**11.0 APPOINTMENT OF RECORDS ACCESS OFFICER - Public Officers Law 87(b)(ii)**

RESOLVED: That **Donna Hill** be and hereby is, appointed (FOIL) Records Access Officer for the Tonawanda City School District for the ensuing year ending June 30, 2020.

**12.0 APPOINTMENT OF RECORDS APPEAL OFFICER – Public Officers Law 87(b)(ii)**

RESOLVED: That **Mary Beth Scullion**, be and hereby is, appointed Records Appeal Officer for the Tonawanda City School District for the ensuing year ending June 30, 2020.

**13.0 APPOINTMENT OF RECORDS MANAGEMENT OFFICER – Commissioner’s Reg. 185.2(a)(1)**

RESOLVED: That **Donna Hill** be and hereby is, appointed Records Management Officer for the Tonawanda City School District for the ensuing year ending June 30, 2020.

**14.0 APPOINTMENT OF ASBESTOS (LEA) DESIGNEE – AHERA, Public Law 99-519**

RESOLVED: That **Jeffery Hatten**, be and hereby is, appointed Asbestos (LEA) Designee for the Tonawanda City School District for the ensuing year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENTS – RESOLUTIONS 7.0 – 14.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Daniel Calabrese that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for appointments Items 7.0 through 14.0 as presented. Approved 7-0 and carried.

**15.0 APPOINTMENT OF SCHOOL ATTORNEY - GENERAL AND LABOR/NEGOTIATIONS**

RESOLVED: That **Chris G. Trapp, Hodgson Russ, LLP** and **Harris Beach, PLLC** be, and hereby are, appointed as **General and Labor Counsel** for the Tonawanda City School District for the period of July 1, 2019 to June 30, 2020, for general and labor/legal matters on an hourly basis.

**16.0 APPOINTMENT OF SCHOOL ATTORNEY – SPECIAL EDUCATION, SUPERINTENDENT HEARINGS AND STUDENT INVESTIGATIONS -**

RESOLVED: That the firms of **Hodgson Russ, LLP** and **Harris Beach, PLLC** be, and hereby are, appointed as Legal Counsel for **Environmental, Specialty Tax and Security, Bond Counsel, Special Education, Superintendent Hearings and Student Investigations** for the Tonawanda City School District from July 1, 2019 to June 30, 2020 on an hourly basis.

**CONSENT AGENDA: APPOINTMENTS - LEGAL– RESOLUTIONS 15.0 – 16.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Kristin Schmutzler that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for legal appointments Items 15.0 through 16.0 as presented. Approved 7-0 and carried.

**17.0 APPOINTMENT OF TREASURERS FOR EXTRA CLASSROOM ACTIVITIES- Conlin's. Reg. 136.2**

17.1 RESOLVED: That **Melissa Kossov**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Mullen Elementary School, for the ensuing year ending June 30, 2020 at an annual stipend of \$550.

17.2 RESOLVED: That **Karen Nocera**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Riverview Elementary School, for the ensuing year ending June 30, 2020 at an annual stipend of \$550.

17.3 RESOLVED: That **Gail Taggart**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Fletcher Elementary School, for the ensuing year ending June 30, 2020 at an annual stipend of \$550.

17.4 RESOLVED: That **Tammy Charrois**, be and hereby is, appointed as **Central Treasurer** of the Extra Classroom Funds, for Tonawanda Middle/High School, for the ensuing year ending June 30, 2020 at an annual stipend of \$2,450.

**18.0 APPOINTMENT OF EXTRA CLASSROOM OFFICERS** Conlin's. Reg. 136.2

18.1 RESOLVED: That the following school administrator (as described below), be and hereby is, appointed as **Chief Faculty Advisor** of the Extra Classroom Funds, for the ensuing year ending June 30, 2020.

School	Designee	Grades
Riverview Elementary School	Building Principal	Pre-K-3
Mullen Elementary School	Building Principal	K-3
Fletcher Elementary School	Building Principal	4-5
Tonawanda Secondary Complex	Building Principal	6-12

18.2 RESOLVED: That **Zachary Kinnaird**, be and hereby is, appointed as **Faculty Auditor** of the Extra Classroom Funds, Grades Pre-K-12 for the ensuing year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENTS – CLASSROOM FUNDS - RESOLUTIONS 17.1 – 18.2**

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for appointments for Extra Classroom Funds Items 17.1 through 18.2 as presented. Approved 7-0 and carried.

**19.0 APPOINTMENT OF SCHOOL PHYSICIAN** - Ed. Law 902, 1709-21; Comm’s. Reg. 136.2

RESOLVED: That **Dr. Thomas J. Szalkowski** be, and hereby is appointed **School Physician** for the ensuing year ending June 30, 2020 at the annual stipend of \$17,000.00, to be paid by vouchers.

**20.0 APPOINTMENT OF CONSULTING DENTIST** – Ed. Law 902

RESOLVED: That **Dr. David Gaeth** be, and hereby is, appointed **Consulting School Dentist** for the ensuing year ending June 30, 2020, pro bono.

**CONSENT AGENDA: APPOINTMENTS – MEDICAL SERVICES - RESOLUTIONS 19.0 – 20.0**

Moved by Trustee Diane Misner and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for appointments for medical services for Items 19.0 through 20.0 as presented. Approved 7-0 and carried.

**21.0 APPOINTMENT OF PURCHASING AGENT** – Commissioner’s Reg. 170.2

RESOLVED: That **Donna Hill** be and hereby is, appointed **Purchasing Agent** for July 1, 2019 through ensuing fiscal year ending June 30, 2020.

**22.0 APPOINTMENT OF INDEPENDENT AUDITOR** - Ed. Law 2116-a; Comm’s Reg. 170.2

RESOLVED: That Amato, Fox & Company, be, and hereby, is appointed the **District Independent Auditor** for the 2019-2020 school year at a cost of \$7,950.

**23.0 DESIGNATION OF OFFICIAL DEPOSITORIES** – Ed. Law 2129, 2130, Comm’s Reg. 170.2

RESOLVED: That the Manufacturers and Traders Trust Company,. 65 Broad Street, Tonawanda, N.Y. and J.P. Morgan Chase Bank (JP Morgan Chase), 2300 Main Place Tower, Buffalo, N.Y. be named as **depositories** for the ensuing year ending June 30, 2020 and that the District Treasurer is hereby authorized to make, sign, endorse, accept, execute and deliver any and all bills of exchange or other evidence of indebtedness of this School District.

**24.0 DESIGNATION OF OFFICIAL NEWSPAPERS** - Ed. Law 2004, General Municipal Law 103

RESOLVED: That the Board of Education designates the Tonawanda Sun and the Niagara Gazette as the **Official Newspapers** for the ensuing year ending June 30, 2020.

**25.0 APPOINTMENT OF SCHOOL PESTICIDE CONTROL OFFICER** – Policy 5632

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the motion to appoint Jeffery Hatten as the School Pesticide Control Officer for the ensuing year ending June 30, 2020.

**26.0 AUTHORIZATION FOR DIRECTOR OF BUSINESS AND FINANCE TO CERTIFY PAYROLLS** - Ed. Law 1720, 2523, Comm’s Reg. 170.2(B)

RESOLVED: That Donna Hill be and hereby is, authorized to certify all payrolls for July 1, 2019 through ensuing fiscal year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENTS – RESOLUTIONS 21.0 – 26.0**

Moved by Trustee Kristin Schmutzler and seconded by Trustee Elizabeth Koch that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for appointments for Items 21.0 through 26.0 as presented. Approved 7-0 and carried.

**27.0 DESIGNATION OF DATE & TIME OF THE REGULAR MEETINGS** - Ed. Law 1708, 2504

RESOLVED: That this Board of Education adopts the following **schedule of regular meetings** for the 2019-2020 fiscal year to be held in the High School Library, 600 Fletcher Street at 6:30 PM.

**Generally Every Second Tuesday in 2019-2020 at 6:30 PM:**  
*(Subject to modification)*

July 9, 2019	February 11, 2020
August 13, 2019	March 10, 2020
August 27, 2019	April 9 <sup>7</sup> , 2020
September 10, 2019	April 21, 2020
October 8, 2019	May 12, 2020
November 12, 2019	May 19, 2020
December 10, 2019	June 16, 2020
January 14, 2020	

**CONSENT AGENDA: MEETING DATES FOR 2019-2020 - RESOLUTION 27.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for meeting dates for 2019-2020, Item 27.0, as presented. Prior to the vote, Mrs. Misner inquired about the first April meeting, indicating that April 9 is a Thursday. It appeared to be an error, since the enclosed draft schedule did have April 7 as the date. The date was amended to April 7.

Moved by Trustee Diane Misner and seconded by Trustee Daniel Calabrese that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for meeting dates for 2019-2020, Item 27.0, as **amended**. Approved 7-0 and carried.

Mr. Calabrese inquired about setting the date for next year’s reorg meeting to avoid scheduling conflicts. After discussion among the board, it was agreed to discuss the issue during the regular session of the meeting.

**28.0 APPOINTMENT OF TITLE IX OFFICERS & DISTRICT HARASSMENT OFFICERS**

RESOLVED: That the Assistant Superintendent, **Mary Beth Scullion**, and Middle School Principal, **David Sellan** be and hereby are Title IX Officers and District Harassment Officers, to conduct investigations of harassment complaints with the support of the school attorney for the ensuing year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENT OF TITLE IX & DISTRICT HARASSMENT OFFICER - RESOLUTION 28.0**

Moved by Trustee Daniel Calabrese and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for Title IX and District Harassment Officers for 2019-2020, Item 28.0, as presented. Approved 7-0 and carried.

**29.0 AUTHORIZATION FOR CHIEF SCHOOL OFFICER TO APPROVE TRANSFERS - Commissioner’s Reg. 170.2 (L)**

RESOLVED: That the Chief School Officer, **Dr. Timothy Oldenburg**, be and hereby is, authorized to approve Budget Transfers up to \$10,000.00 for the fiscal year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENT TO APPROVE TRANSFERS - RESOLUTION 29.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Kristin Schmutzler that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for approval of transfers by Chief School Officer for 2019-2020, Item 29.0, as presented. Approved 7-0 and carried.

**30.0 ESTABLISHMENT OF PETTY CASH FUNDS – Ed. Law 1709-29; Commissioner’s Reg. 170.4**

RESOLVED: That **Petty Cash Funds** be established for the following in the amounts specified for the ensuing fiscal year ending June 30, 2020.

<b>Board of Education</b>	\$100.00
<b>Tonawanda Middle/High School</b>	100.00
<b>Each Elementary School</b>	100.00
<b>Buildings &amp; Grounds</b>	100.00

**CONSENT AGENDA: ESTABLISHMENT OF PETTY CASH FUNDS - RESOLUTION 30.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for establishment of Petty Cash Funds for 2019-2020, Item 30.0, as presented. Approved 7-0 and carried.

**31.0 AUTHORIZATION FOR SUPERINTENDENT TO APPROVE CONFERENCES & WORKSHOPS - Gen. Mun. 77 (B)**

RESOLVED: That, **Dr. Timothy Oldenburg**, Superintendent of Schools, or designee, be and hereby is authorized to approve all budgeted conference and workshop requests for the ensuing fiscal year ending June 30, 2020.

**32.0 AUTHORIZATION FOR SUPERINTENDENT TO APPLY FOR GRANTS IN AID - Ed. Law 1711, 2508**

RESOLVED: That, **Dr. Timothy Oldenburg**, Superintendent of Schools, be and hereby is authorized to apply for grants in aid from State and Federal entities for the ensuing fiscal year ending June 30, 2020.

**33.0 APPOINTMENT OF SPOKESPERSON(S) TO MEDIA**

RESOLVED: That **Dr. Timothy Oldenburg**, Superintendent of Schools, or designee, and the **Board of Education President** will act as spokesperson(s) for the Board of Education for the 2019-2020 school year.

**34.0 APPOINTMENT OF CHIEF EMERGENCY OFFICER**

RESOLVED: That **Dr. Timothy Oldenburg**, Superintendent of Schools, be and hereby is, appointed **Chief Emergency Officer** for the ensuing year ending June 30, 2020



**CONSENT AGENDA: APPOINTMENTS – RESOLUTIONS 31.0 – 34.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for appointments for Items 31.0 through 34.0 as presented. Approved 7-0 and carried.

**35.0 ADOPTION OF BOARD OF EDUCATION POLICIES/BY-LAWS AND CODE OF ETHICS - Ed. Law 1709, 2503**

RESOLVED: That the Board of Education **Policies/By-Laws and the Code of Ethics** be adopted by this Board for the ensuing fiscal year ending June 30, 2020. This adoption supersedes all previous editions and all previous editions are hereby revoked.

**36.0 ABOLISHMENT OF COMMITTEE MEMBERS & REPRESENTATIVES**

RESOLVED: That all existing Committee Membership and representation of the Board of Education be abolished and the President of the Board has the authority to appoint new Committee members and representatives.

**CONSENT AGENDA: APPOINTMENTS – RESOLUTIONS 35.0 – 36.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for Items 35.0 through 36.0 as presented. Approved 7-0 and carried.

**37.0 AUTHORIZATION FOR ADMINISTRATOR FOR BUSINESS AND FINANCIAL SERVICES TO APPROVE USE OF BUILDINGS & GROUNDS PURSUANT TO BOARD OF EDUCATION POLICIES/BY-LAWS.**

37.1 RESOLVED: That **Donna Hill**, Director of Business and Finance, may authorize the use of School District's buildings and grounds pursuant to the Board of Education Policies/By-Laws, for July 1, 2019 through ensuing year ending June 30, 2020.

37.2 RESOLVED: That the Board of Education adopts the **enclosed** list of facilities usage fees for the 2019-2020 fiscal year.

**CONSENT AGENDA: AUTHORIZE APPROVAL OF FACILITIES USAGE & FEES - RESOLUTION 37.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for authorization of facilities usage and fees for 2019-2020, Item 37.1 through 37.2 as presented. Approved 7-0 and carried.

**38.0 ERIE #1 BOCES OCCUPATIONAL EDUCATION ADVISORY COUNCIL DESIGNATION**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, hereby respectfully requests that the **Erie #1 BOCES Occupational Education Advisory Council** be designated to act on behalf of the Tonawanda City School District for the 2019-2020 school year.

**39.0 APPOINTMENTS TO COMMITTEE ON SPECIAL EDUCATION**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, appoints the following individuals to serve on the District Committee on Special Education for the 2019-2020 school year:

- **Chairperson** – Amy Edgerton;
- **School Psychologists/Alternate Chairpersons** – Mark Mucci, Douglas Peita;
- **Special Education Teachers/Alternate Chairpersons** – Amy Feldmann and Stacy Tucker;
- **General Education and Special Education** instructional staff as determined by student needs;
- **School Physician** – Dr. Thomas Szalkowski;
- **Parent Member** – Alicia Pagels.

**40.0 APPOINTMENTS TO COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, appoints the following individuals to serve on the District Committee on Pre-school Special Education for the 2019-2020 school year:

- **Chairperson** – Amy Edgerton;
- **General Education and Special Education** instructional staff as determined by student needs, agency representatives and service providers;
- **Erie County Representative** as determined by county participation attendance;
- **Parent Member** – Alicia Pagels
- **Alternate Chairpersons** – Mark Mucci and Amy Feldmann.

**41.0 ADOPTION OF APPROVED LIST OF IMPARTIAL HEARING OFFICERS**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, adopts the enclosed list of certified **Impartial Hearing Officers** identified by the State Education Department for the 2019-2020 school year. This action assures District compliance with Chapter 403.

**42.0 DESIGNATION OF BOARD MEMBER TO APPOINT IMPARTIAL HEARING OFFICERS ON BEHALF OF THE DISTRICT**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, that in order to expedite the due process hearings, the Board of Education hereby authorizes the **President of the Board** pursuant to Policy 7670 to appoint Impartial Hearing Officers on behalf of the District.

**43.0 AUTHORIZATION OF CSE/CPSE REFERRAL DESIGNATES**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, designates all Building Principals and Assistant Principals, and/or Director of Special Education Amy Edgerton, as the

District representative(s) with authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 440-a-a(1). All other professional staff shall be authorized to request a referral to designee, which shall be made on the form approved by the district.

#### **44.0 AUTHORIZATION AND APPOINTMENT OF SURROGATE PARENTS**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools designates **Alicia Pagels** as surrogate parent to make educational decisions for children with disabilities whose parent or guardian whereabouts cannot be determined or the student is an unaccompanied homeless youth or a ward of the State.

#### **CONSENT AGENDA: APPOINTMENTS – RESOLUTIONS 38.0 – 44.0**

Moved by Trustee Daniel Calabrese and seconded by Trustee Elizabeth Koch that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for Items 38.0 through 44.0 as presented. Approved 7-0 and carried.

#### **45.0 COST OF COPIES**

RESOLVED: That the Board of Education on the recommendation of the Superintendent of Schools, establishes the fee for copying documents for the public at \$.25 per copy for the 2019-2020 school year.

#### **46.0 MILEAGE REIMBURSEMENT**

RESOLVED: That the Board of Education on the recommendation of the Superintendent of Schools, establishes the mileage reimbursement rate for attending conferences at current IRS rate per mile for the 2019-2020 school year.

#### **47.0 PARTICIPATION IN COOPERATIVE BIDS FROM ERIE 1, ERIE 2 AND ORLEANS/NIAGARA BOCES**

47.1 RESOLVED: That the Board of Education, on the recommendation of the Superintendent of Schools authorizes the Director of Business and Finance to continue into cooperative ventures for the following bids for the 2019-2020 school year, to be conducted by **Erie 1 BOCES**: Audio Visual Supplies/Equipment, Computer Ribbon/Cartridges/ Equipment, Computer Software, Micro-Computer Supplies/Equipment, Magazine Subscription, Office & Art Supplies, Paper & Duplicating Supplies/, Custodial Supplies, Trash Removal, Natural Gas and Electricity Supply and Transportation, and Auditing (internal and independent) and be it further;

47.2 RESOLVED: That the Board of Education, on the recommendation of the Superintendent of Schools authorizes the Director of Business and Finance to continue into cooperative ventures for the following bids for the 2019-2020 school year, to be conducted by **Erie 2 BOCES**: Audio Visual Supplies/Equipment, Computer Ribbon/Cartridges/ Equipment, Computer Software, Micro-Computer Supplies/Equipment, Magazine Subscription, Office & Art Supplies, Paper & Duplicating Supplies, Custodial Supplies, Trash Removal, and be it further;

47.3 RESOLVED: That the Board of Education, on the recommendation of the Superintendent of Schools, authorizes the Director of Business and Finance to continue into cooperative ventures for the following bids for the 2019-2020 school year, to be conducted by **Orleans/Niagara BOCES**: Art Supplies, Chlorine, Swimming Pool, Custodial Maintenance Supplies, Paper Supplies, Fuels, General Office Supplies, and Athletic Supplies.

47.4 RESOLVED: That the Board of Education, on the recommendation of the Superintendent of Schools authorizes the Director of Business and Finance to continue into cooperative ventures for any valid municipal cooperative bid in or outside of New York State.

**CONSENT AGENDA: APPOINTMENTS – RESOLUTIONS 45.0 – 47.4**

Moved by Trustee Kristin Schmutzler and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for Items 45.0 through 47.4 as presented. Approved 7-0 and carried.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abs \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

**48.0 APPOINTMENT OF CHILD NUTRITION PROGRAM OFFICIALS**

48.1 RESOLVED: That **Crystal Kipa** be and hereby is appointed as the **Reviewing Official** for the Federal Child Nutrition Program for the ensuing year ending June 30, 2020.

48.2 RESOLVED: That **Zachary Kinnaird** be and hereby is appointed as the **Hearing Official** for the Federal Child Nutrition Program for the ensuing year ending June 30, 2020.

48.3 RESOLVED: That **Donna Hill** be and hereby is appointed as the **Verification Official** for the Federal Child Nutrition Program for the ensuing year ending June 30, 2020.

**CONSENT AGENDA: APPOINTMENTS – CHILD NUTRITION PROGRAM - RESOLUTIONS 48.1 – 48.3**

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolutions for the Child Nutrition Program, Items 48.1 through 48.3 as presented. Approved 7-0 and carried.

**49.0 APPOINTMENTS OF DASA COORDINATORS**

RESOLVED: That the following individuals be and are hereby appointed as Dignity for All Students Act (DASA) Coordinators for the ensuing year ending June 30, 2020.

**Building Principal** –High School  
**Assistant Principal** – Middle/High School  
**Building Principal** – Middle School  
**Mary Beth Scullion** - District  
**Building Principal** – Fletcher

**Julie Russo** – Fletcher  
**Building Principal** – Mullen  
**Building Principal** – Riverview  
**Marie Burger** – Riverview and Mullen

**50.0 APPOINTMENT OF APPR EVALUATORS**

50.1 RESOLVED: That the following administrators are appointed as Lead Evaluators of teachers for the 2019-2020 school year as described in the Annual Professional Performance Review:

<b>Michael Brown</b>	<b>Sarah Infante</b>	<b>Claudia Panaro</b>
<del><b>Matthew Cook</b></del>	<b>Ben Morton</b>	<b>Mary Beth Scullion</b>
<b>Jessi Donner</b>	<b>Diana Nigro</b>	<b>David Sellan</b>
<b>Amy Edgerton</b>	<b>Timothy Oldenburg</b>	<b>Michelle Siebert</b>

50.2 RESOLVED: That Timothy Oldenburg, Mary Beth Scullion and Amy Edgerton be appointed as Lead Evaluators of principals for the 2019-2020 school year as described in the Annual Professional Performance Review.

**51.0 APPOINTMENTS OF DATA PROTECTION OFFICER**

RESOLVED: That **Jessi Donner** be appointed as Data Protection Officer for the 2019-2020 school year.

**CONSENT AGENDA: APPOINTMENTS –RESOLUTIONS 49.0 – 51.0**

Prior to the motion, Ms. Sternin indicated that Matthew Cook should be removed from Item 50.1. Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for the Dignity Act Coordinators, Items 49 through 51 as ~~presented~~ **amended**. Approved 7-0 and carried.

**52.0 AUTHORIZATION DURING ABSENCE OF THE SUPERINTENDENT**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, designates Mary Beth Scullion, the Assistant Superintendent for Curriculum and Instruction to act in place of the Superintendent during his/her temporary absence from the District and Amy Edgerton, Director of Pupil Personnel Services, in turn, will act in place of the Superintendent in the absence of the Assistant Superintendent for Curriculum and Instruction for the 2019-2020 school year.

**CONSENT AGENDA: APPOINTMENTS – RESOLUTION 52.0**

Moved by Trustee Elizabeth Koch and seconded by Trustee Daniel Calabrese that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above resolution for Item 52 as presented. Approved 7-0 and carried.

**END OF REORGANIZATIONAL AGENDA**

Respectfully Submitted,

Dana Maxwell  
District Clerk