

ALDEN-HEBRON S.D. #19  
Hebron, IL 60034-9799  
"Strive For Excellence"  
**BOARD OF EDUCATION MEETING**  
**MAY 20, 2020 – 7:00 P.M., ELEMENTARY GYMNASIUM**

**STRATEGIC PLAN MISSION STATEMENT**

Alden-Hebron School District #19, in partnership with our community, will educate and inspire our students to reach their individual potential enabling them to be responsible members of society.

Alden-Hebron Board of Education - May 20, 2020  
Wed, May 20, 2020 7:00 PM - 11:00 PM (CDT)

**You can join using your phone.**

United States: +1 (872) 240-3412

**Access Code:** 399-810-349

If you would like to address the Board of Education with a public comment, you must send your comment to [dehlenburg@ah19.org](mailto:dehlenburg@ah19.org) by Tuesday, 5/19/2020 at 5:00pm. Your comment will be stated for the record during the meeting.

**AGENDA**

- I. **Call to Order** – Pledge of Allegiance
- II. **Roll Call**
- III. **Correspondence**
- IV. **Communications**

*NOTE: "Communications" are a time for community members and district employees to express a point of view, not to debate an issue. There will be a sign-up sheet for the public to identify their name, address, phone number, name of the organization you represent (if any) and a brief description of the topic to be addressed. According to Board Policy 2:230, comments are limited to 5 minutes. If there is an item that you would like discussed, please contact Dr. Debbie Ehlenburg, Interim Superintendent, Tiffany Elswick, Asst. Superintendent/ES Principal, or Mike Norton, Board President, and we will consider the appropriateness of placing the item on an upcoming agenda.*

1. Public Comments
2. Staff Comments
3. Board Comments

**V. Consent Agenda**

- \*A. Approval of April 15, 2020 Meeting Minutes
- \*B. Recap of April 2020 Expenditures
- \*C. Treasurer's Report for April 2020
- \*D. Approval of Current Invoices & Payroll
- \*E. Personnel Report

**VI. Business**

**A. ADMINISTRATION**

1. ES Principal Report
2. MS/HS Principal Report
  - \*Handbook Changes
3. Superintendent's Report
  - Discuss different platforms for BOE meetings during quarantine
  - Effect of pandemic on future budget
  - Alternative to HS Graduation and 8<sup>th</sup> Grade Recognition
4. Village Report

B. FINANCE

C. PHYSICAL STRUCTURES/MAINTENANCE

Building and Grounds Report

\*ES Sealcoating/Paving Bid

D. TRANSPORTATION

Transportation Report

E. TECHNOLOGY

F. CURRICULUM/POLICY

First Reading of Policies

School Board

2:125 Board Member Compensation; Expenses

2:160 Board Attorney

Operational Services

4:50 Payment Procedures

Personnel

5:35 Compliance with the Fair Labor Standards Act

5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

5:60 Expenses

5:150 Personnel Records

5:210 Resignations

5:280 Duties and Qualifications

Instruction

6:135 Accelerated Placement Program

6:235 Access to Electronic Networks

6:280 Grading and Promotion

Students

7:70 Attendance and Truancy

7:90 Release During School Hours

7:130 Student Rights and Responsibilities

7:325 Student Fundraising Activities

School Community Relations

8:10 Connection with the Community

8:30 Visitors to and Conduct on School Property

8:80 Gifts to the District

8:110 Public Suggestions and Concerns

G. SPECIAL EDUCATION

H. ATHLETICS

I. MUSIC/ARTS

J. DIETARY/FOOD SERVICE

**VII. Future Agenda Items**

**VIII. Communications**

1. Public Comments

2. Staff Comments

3. Board Comments

**IX. Executive Session**

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

**X. Return to Open Session**

\*Consideration of any other action deemed necessary as a result of executive session.

\*Approve Interim Superintendent Contract for FY2021

\* Appoint Pat Syens Treasurer for FY2021

\*Support Staff Raises

**XI. Adjournment**

\* Requires Board Action

**NEXT MEETING: June 17, 2020- 7:00 P.M.**



459 PAYROLL DEDUCTIONS PAY	(127.66)	0.00	0.00	54.41	0.00	0.00	0.00	0.00	(73.25)
462 IMRF PEN W/H-TRANS	(28.11)	(469.52)	0.00	(340.90)	0.00	0.00	0.00	0.00	(838.53)
463 WISC TAXES W/H-ED FUND	(166.60)	(53.51)	0.00	0.00	0.00	0.00	0.00	0.00	(220.11)
467 EMPLR/1.8% EARN	(271.32)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(271.32)
Current Liabilities	(45,792.85)	(1,241.86)	0.00	(2,497.37)	(4,722.52)	0.00	0.00	0.00	(54,254.60)
<b>Other Liabilities</b>									
601 BUDGETED EXPENDITURES	5,372,896.00	556,490.00	38,765.00	428,841.00	189,835.00	0.00	0.00	0.00	6,586,827.00
602 LESS: EXPENDITURES TO DATE	(4,053,994.60)	(480,521.82)	(29,381.25)	(392,343.65)	(155,523.48)	0.00	0.00	0.00	(5,111,764.80)
Other Liabilities	1,318,901.40	75,968.18	9,383.75	36,497.35	34,311.52	0.00	0.00	0.00	1,475,062.20
<b>Fund Balance</b>									
703 FUND NET CHANGE	(402,186.35)	89,622.55	(8,543.01)	(137,993.00)	(33,546.31)	0.00	0.00	10,949.19	(481,696.93)
704 Imprest FUND BALANCE	3,734,389.14	566,868.60	146,946.39	598,877.60	121,572.17	36,785.93	46,200.26	5,251,640.09	
706 BUDGETED FUND BALANCE	(132,011.00)	10,350.00	35.00	79,887.00	(28,525.00)	10,000.00	0.00	(60,264.00)	
714 OTHER RESERVED FUND	0.00	0.00	0.00	0.00	216,546.00	0.00	0.00	216,546.00	
730 UNRESERVED FUND BALANCE	7,627.86	0.00	0.00	(11,014.66)	(227,375.44)	0.00	0.00	(230,762.24)	
Fund Balance	3,207,819.65	666,841.15	138,438.38	529,756.94	48,671.42	46,785.93	57,149.45	4,695,462.92	
<b>Total Liabilities and Fund Balance</b>	<b>4,480,928.20</b>	<b>741,567.47</b>	<b>147,822.13</b>	<b>563,756.92</b>	<b>78,260.42</b>	<b>46,785.93</b>	<b>57,149.45</b>	<b>6,116,270.52</b>	

Fund Number	Revised Budget	Month to Date	Year to Date	Balance	% Remaining
8					
10	5,240,885.00	127,457.38	2,963,487.34	2,277,397.66	56.55
20	566,840.00	0.00	251,347.60	315,492.40	44.34
30	38,800.00	0.00	17,179.55	21,620.45	44.28
40	508,728.00	274.82	259,268.53	249,459.47	50.96
50	161,310.00	0.00	88,233.64	73,076.36	54.70
60	10,000.00	1,589.83	5,228.38	4,771.62	52.28
70	0.00	0.00	0.00	0.00	0.00
8	6,526,563.00	129,322.03	3,584,745.04	2,941,817.96	54.93
9					
10	5,372,896.00	382,271.85	4,053,994.60	1,318,901.40	75.45
20	556,490.00	32,040.95	480,521.82	75,968.18	86.35
30	38,765.00	0.00	29,381.25	9,383.75	75.79
40	428,841.00	21,519.74	392,343.65	36,497.35	91.49
50	189,835.00	15,707.89	155,523.48	34,311.52	81.93
70	0.00	0.00	0.00	0.00	0.00
9	6,586,827.00	451,540.43	5,111,764.80	1,475,062.20	77.61
Grand Total:	(60,264.00)	(322,218.40)	(1,527,019.76)	4,416,880.16	66.32

<b>Education Fund</b>	<b>Revenue</b>	<b>Budget</b>	<b>Month to Date</b>	<b>Year to Date</b>	<b>Budget Balance</b>	<b>% of Budget</b>
Local Sources	\$ 3,930,060	\$ 3,930,060	\$ 34,668	\$ 1,877,861	\$ 2,052,199	48%
State Sources	\$ 953,145	\$ 953,145	\$ 54,474	\$ 716,442	\$ 236,703	75%
Federal Sources	\$ 357,680	\$ 357,680	\$ 38,316	\$ 369,184	\$ (11,504)	103%
<b>Total Revenue</b>	\$ 5,240,885	\$ 5,240,885	\$ 127,457	\$ 2,963,487	\$ 2,277,398	57%
<b>Expenses</b>						
Salary	\$ 3,286,335	\$ 3,286,335	\$ 247,808	\$ 2,441,977	\$ 844,358	74%
Benefits	\$ 744,111	\$ 744,111	\$ 59,928	\$ 573,775	\$ 170,336	77%
Purchased Services	\$ 392,130	\$ 392,130	\$ 12,919	\$ 304,946	\$ 87,184	78%
Supplies and Materials	\$ 372,490	\$ 372,490	\$ 17,241	\$ 270,343	\$ 102,147	73%
Capital Outlay	\$ 6,730	\$ 6,730	\$ 1,238	\$ 8,786	\$ (2,056)	131%
Dues and Fees/Tuition	\$ 571,100	\$ 571,100	\$ 44,376	\$ 454,167	\$ 116,933	80%
<b>Total Expenses</b>	\$ 5,372,896	\$ 5,372,896	\$ 383,510	\$ 4,053,995	\$ 1,318,901	75%

<b>Operations and Maintenance</b>						
	<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	<u>% of Budget</u>
Local Sources	\$ 566,840	\$ 566,840	\$ -	\$ 251,348	\$ 315,492	44%
State Sources						
Federal Sources						
Transfer In from WC						
<b>Total Revenue</b>	<b>\$ 566,840</b>	<b>\$ 566,840</b>	<b>\$ -</b>	<b>\$ 251,348</b>	<b>\$ 315,492</b>	<b>44%</b>
	<u>Expenses</u>					
Salary	\$ 174,940	\$ 174,940	\$ 13,355	\$ 147,859	\$ 27,081	85%
Benefits	\$ 51,350	\$ 51,350	\$ 4,259	\$ 42,046	\$ 33,527	82%
Purchased Services	\$ 175,700	\$ 175,700	\$ 3,969	\$ 181,602	\$ 173,520	103%
Supplies and Mat	\$ 129,500	\$ 129,500	\$ 10,458	\$ 103,829	\$ 82,506	80%
Capital Outlay	\$ 10,000	\$ 10,000	\$ -	\$ 5,186	\$ 5,186	52%
Contingency	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 15,000	0%
<b>Total Expenses</b>	<b>\$ 556,490</b>	<b>\$ 556,490</b>	<b>\$ 32,041</b>	<b>\$ 480,522</b>	<b>\$ 336,820</b>	<b>86%</b>



<b>Debt Service Fund</b>									
	<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>				
Local Sources	\$ 38,800	\$ 38,800	\$ -	\$ 17,180	\$ 21,620				44%
State Sources									
Federal Sources									
<b>Total Revenue</b>	\$ 38,800	\$ 38,800	\$ -	\$ 17,180	\$ 21,620				44%
	<u>Expenses</u>								
Dues and Fees	\$ 38,765	\$ 38,765	\$ -	\$ 29,381	\$ 9,384				76%
<b>Total Expenses</b>	\$ 38,765	\$ 38,765	\$ -	\$ 29,381	\$ 38,765				76%

<u>Transportation Fund</u>									
	<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>				
Local Sources	\$ 283,728	\$ 275	\$ 128,941	\$ 154,787	45%				
State Sources	\$ 225,000	\$ -	\$ 130,328	\$ 94,672	58%				
Federal Sources		\$ -	\$ -						
Sales of Assets	\$ -	\$ -							
Total Revenue	\$ 508,728	\$ -	\$ 259,269	\$ 249,459	51%				
	<u>Expenses</u>								
Salary	\$ 173,000	\$ 13,202	\$ 149,545	\$ 23,455	86%				
Benefits	\$ 16,461	\$ 1,348	\$ 12,769	\$ 3,692	78%				
Purchased Services	\$ 65,940	\$ 6,884	\$ 65,397	\$ 543	99%				
Supplies and Mat	\$ 37,000	\$ 85	\$ 29,162	\$ 7,838	79%				
Capital Outlay	\$ 106,000	\$ -	\$ 105,038	\$ 962	99%				
Bus Lease Payments	\$ 30,440	\$ -	\$ 30,433	\$ 7	100%				
Total Expenses	\$ 428,841	\$ 21,520	\$ 392,344	\$ 36,497	91%				

	<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	
<b>IMRF/SS Fund</b>						
Local Sources	\$ 161,310	\$ 161,310	\$ -	\$ 88,234	\$ 73,076	51%
State Sources						
Federal Sources						
Total Revenue	\$ 161,310	\$ 161,310	\$ -	\$ 88,234	\$ 73,076	51%
<b><u>Expenses</u></b>						
Salary						
Benefits	\$ 189,835	\$ 189,835	\$ 15,708	\$ 155,523	\$ 34,312	82%
Purchased Services						
Supplies and Mat						
Capital Outlay						
Dues and Fees						
Total Expenses	\$ 189,835	\$ 189,835	\$ 15,708	\$ 155,523	\$ 34,312	82%

	<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	
<b>Capital Projects</b>						
Local Sources	\$ 10,000		\$ 1,590	\$ 5,228	\$ 4,772	52%
State Sources	\$ -		\$ -	\$ -	\$ -	
Federal Sources	\$ -		\$ -	\$ -	\$ -	
<b>Total Revenue</b>	\$0	\$ 10,000	\$ 1,590	\$ 5,228	\$ 4,772	52%
	<u>Expenses</u>					
Salary	\$ -		\$ -	\$ -	\$ -	
Benefits	\$ -		\$ -	\$ -	\$ -	
Purchased Services	\$ -		\$ -	\$ -	\$ -	
Supplies and Mat	\$ -		\$ -	\$ -	\$ -	
Dues and Fees/Tuition	\$ -		\$ -	\$ -	\$ -	
<b>Total Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	T

Treasurer's Report

Alden-Hebron District 19

April, 2020

Working Cash Fund	Revenue	Budget	Month to Date	Year to Date	Budget Balance
Local Sources	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Sources	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Expenses</u>					
Salary	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Purchased Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies and Mat	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Dues and Fees/Tuition	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -

**Treasurer's Report**

**Alden-Hebron District 19**

April, 2020

<b>Total All Funds</b>	<u>Revenue</u>	<u>Budget</u>	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget Balance</u>	
Local Sources	\$ 4,990,738	\$	\$ 36,532	\$ 2,368,791	\$ 2,621,947	47%
State Sources	\$ 1,178,145	\$	\$ 54,474	\$ 846,770	\$ 331,375	72%
Federal Sources	\$ 357,680	\$	\$ 38,316	\$ 369,184	\$ (11,504)	103%
<b>Total Revenue</b>	<b>\$ 6,526,563</b>	<b>\$</b>	<b>\$ 129,322</b>	<b>\$ 3,584,745</b>	<b>\$ 2,941,818</b>	<b>55%</b>
	<u>Expenses</u>					
Salary	\$ 3,634,275	\$	\$ 274,365	\$ 2,739,381	\$ 894,895	75%
Benefits	\$ 1,001,757	\$	\$ 81,243	\$ 784,114	\$ 241,866	78%
Purchased Services	\$ 633,770	\$	\$ 23,772	\$ 551,945	\$ 261,247	87%
Supplies and Mat	\$ 538,990	\$	\$ 27,785	\$ 403,334	\$ 192,492	75%
Capital Outlay	\$ 122,730	\$	\$ 1,238	\$ 119,010	\$ 4,092	97%
Dues and Fees	\$ 640,305	\$	\$ 44,376	\$ 513,981	\$ 126,324	80%
Contingency	\$ 15,000	\$	\$ -	\$ -	\$ 15,000	0%
					\$ -	
<b>Total Expenses</b>	<b>\$ 6,586,827</b>	<b>\$</b>	<b>\$ 452,779</b>	<b>\$ 5,111,765</b>	<b>\$ 1,475,062</b>	<b>78%</b>

PAYROLL AND LIABILITIES 04/10/2020 \$ 235,033.93  
 ERC-ACCOUNTS PAYABLE ON 04/10/2020 \$ 5,465.75  
 PAYROLL AND LIABILITIES 04/23/2020 \$ 269,147.68  
 ERC-ACCOUNT PAYABLE ON 04/23/2020 \$ 29,999.83  
 APRIL 2020 P-CARD AND ACCOUNT PAYABLES 05/2020 \$ 56,261.26

TOTAL \$ 595,908.45

APRIL 2020 PAYROLL AND MAY 2020 PAYABLES EXPENDITURE BREAKDOWN

	<u>INVOICES</u>	<u>PAYROLLS</u>	<u>TOTALS</u>
FUND 10	\$71,505.20	\$427,583.45	\$ 499,088.65
FUND 20	\$13,585.90	\$25,817.95	\$ 39,403.85
FUND 30			\$ -
FUND 40	\$6,635.74	\$18,870.21	\$ 25,505.95
FUND 50		\$31,910.00	\$ 31,910.00
FUND 60			\$ -
FUND 70			\$ -
TOTAL			\$ 595,908.45

INVOICES ISSUED THROUGH MAY 12, 2020 AND  
 PAYROLL ISSUED THROUGH APRIL 23, 2020 TOTALING: \$595,908.45  
 APPROVED ON MAY 20, 2020.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	EDUCATION FUND
AT & T		44.15
10 1120 340 200	TELEPHONE - MS - E911	10.82
10 1120 340 100	TELEPHONE - ES - E911	23.18
10 1120 340 300	TELEPHONE - HS - E911	10.15
Vendor Name AT & T		<u>44.15</u>
GREAT AMERICA FINANCIAL SVCS.		1,127.50
10 1120 323 200	Xerox Contract District	1,127.50
Vendor Name GREAT AMERICA FINANCIAL SVCS.		<u>1,127.50</u>
MEDIACOM LLC		1,100.00
10 1120 340 100	TELEPHONE - ES - INTERNET	566.50
10 1120 340 200	TELEPHONE - MS - INTERNET	264.00
10 1120 340 300	TELEPHONE - HS - INTERNET	269.50
Vendor Name MEDIACOM LLC		<u>1,100.00</u>
SNYDER, ALYSSA		15.60
10 1611 000	LUNCH EZ PAY REFUND - BROOKS	7.10
10 1611 000	LUNCH EZ PAY REFUND - WALKER	8.50
Vendor Name SNYDER, ALYSSA		<u>15.60</u>
Fund Number 10		<u>2,287.25</u>
Checking Account ID 1	Fund Number 20	BLDS/GRNDS
HALVERSON OVERHEAD DOOR CO.		194.00
20 2540 300 901	PURCHASED SVCS- TRANSMITTERS NOT WORKING	194.00
Vendor Name HALVERSON OVERHEAD DOOR CO.		<u>194.00</u>
MECHANICAL INC. - FREEPORT		590.00
20 2540 300 901	MAINT PURCHASED SVCS - MIDDLE MUA DOWN	590.00
MECHANICAL INC. - FREEPORT		828.20
20 2540 300 901	MAINT PURCHASED SERVICES -RTU #2	828.20
Vendor Name MECHANICAL INC. - FREEPORT		<u>1,418.20</u>
Fund Number 20		<u>1,612.20</u>
Checking Account ID 1	Fund Number 40	TRANSPORTATION
BOTTS WELDING		48.50
40 2550 320 900	MAINT/REPAIRS-INV #658819 INSPECT CHRYSL	21.00
40 2550 320 900	MAINT/REPAIRS- INV #659739 INSECT BUS #1	27.50
Vendor Name BOTTS WELDING		<u>48.50</u>
HARVARD CHEVROLET		1,517.80
40 2550 320 900	MAINT/REPAIRS BUSES - BLUE VAN #1	1,420.99
40 2550 320 900	MAINT/REPAIRS BUSES - CHRYSLER	96.81
Vendor Name HARVARD CHEVROLET		<u>1,517.80</u>
Fund Number 40		<u>1,566.30</u>
Checking Account ID 1		<u>5,465.75</u>



Vendor Name	Account Number	Detail Description	Amount
	Checking Account ID 1	Fund Number 10 EDUCATION FUND	
	BENEFIT ADVANTAGE		33.25
	10 2310 410 900	DCA/MED - 1	4.75
	10 2310 410 900	MED - 6	28.50
Vendor Name	BENEFIT ADVANTAGE		<u>33.25</u>
	BOWDEN FAMILY DAIRY		387.96
	10 2560 410 900	FOOD SUPPLIES-LUNCH PROG - ES	387.96
	BOWDEN FAMILY DAIRY		303.65
	10 2560 410 900	FOOD SUPPLIES-LUNCH PROG - MS/HS	303.65
Vendor Name	BOWDEN FAMILY DAIRY		<u>691.61</u>
	GREAT AMERICA FINANCIAL SVCS.		1,127.50
	10 1120 323 200	Xerox Contract District	1,127.50
Vendor Name	GREAT AMERICA FINANCIAL SVCS.		<u>1,127.50</u>
	ILLINOIS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS		340.00
	10 2320 410 900	SMALL DISTRICT MEMBERSHIP	340.00
Vendor Name	ILLINOIS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS		<u>340.00</u>
	KOLNIK, LEANETTE		370.00
	10 1120 410 200	MS REG SUPPLIES - ENRICHMENT SUPPLIES	370.00
Vendor Name	KOLNIK, LEANETTE		<u>370.00</u>
	LeadingIT SOLUTIONS		3,673.00
	10 2220 310 000	PROFESSIONAL & TECHNICAL SERVICES DISTR	3,673.00
Vendor Name	LeadingIT SOLUTIONS		<u>3,673.00</u>
	LITTLE CITY FOUNDATION		7,645.41
	10 1912 600	CHILDBRIDGE TUITION - KEITH WILLIAMS	7,645.41
Vendor Name	LITTLE CITY FOUNDATION		<u>7,645.41</u>
	NEURO RESTORATIVE		6,997.92
	10 1912 600	MORIAH WILLIAMS - 16 DAYS @ \$437.37/DAY	6,997.92
Vendor Name	NEURO RESTORATIVE		<u>6,997.92</u>
	PERFORMANCE FOODSERVICE FOX RIVER		6,325.65
	10 2560 410 900	FOOD SUPPLIES-LUNCH PROG	4,247.41
	10 2560 410 901	FOOD SUPPLIES - BREAKFAST PROGRAM	907.26
	10 2560 410 902	FOOD SUPPLIES - A-LA CARTE	881.21
	10 2560 410 900 11	FOOD SUPPLIES - PK AT RISK	289.77
Vendor Name	PERFORMANCE FOODSERVICE FOX RIVER		<u>6,325.65</u>
	SAM'S CLUB		767.09
	10 3000 410 000 10	PI BIRTH TO 3 - SUPPLIES - DIAPERS	734.83
	10 2560 410 900	FOOD SUPPLIES-LUNCH PROG	32.26
Vendor Name	SAM'S CLUB		<u>767.09</u>

Alden-Hebron Schools Dist 19  
 05/12/2020 11:20 AM  
 Vendor Name

**Board Report - Detail after checks are printed**  
 Posted - All; Batch Description APR 23 2020 PR ERC CHECKS

Page: 2  
 User ID: MRA

Account Number	Detail Description	Amount
SPRINT		35.00
10 1120 340 200	TELEPHONE - MS - CELL	8.58
10 1120 340 300	TELEPHONE - HS - CELL	8.04
10 1120 340 100	TELEPHONE - ES - CELL	18.38
Vendor Name	SPRINT	<u>35.00</u>

Fund Number 10 28,006.43

Checking Account ID	Fund Number	BLDS/GRNDS	Amount
AMERICAN BACKFLOW PREVENTION, INC.	20		650.00
20 2540 300 901		PURCHASED SVCS - REPACKED 2 OS&Y VALVES	650.00
Vendor Name	AMERICAN BACKFLOW PREVENTION, INC.		<u>650.00</u>

HOME DEPOT PRO, THE		755.92	
20 2540 410 900	REGULAR BUILDING SUPPLIES		755.92
Vendor Name	HOME DEPOT PRO, THE		<u>755.92</u>

UNITED LABORATORIES		255.59	
20 2540 410 900	REGULAR BUILDING SUPPLIES		255.59
Vendor Name	UNITED LABORATORIES		<u>255.59</u>

Fund Number 20 1,661.51

Checking Account ID	Fund Number	TRANSPORTATION	Amount
MIDWEST TRANSIT EQUIPMENT	40		331.89
40 2550 320 900		MAINT/REPAIRS BUSES - #4 HEATER REPAIR	331.89
Vendor Name	MIDWEST TRANSIT EQUIPMENT		<u>331.89</u>

Fund Number 40 331.89

Checking Account ID 1 29,999.83

Alden-Hebron Schools Dist 19  
 05/12/2020 11:19 AM  
 Vendor Name

**Board Report - Detail after checks are printed**  
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 Amount

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Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10 EDUCATION FUND	
BENEFIT ADVANTAGE	25.00	
10 2310 410 900	ADJUSTMENT TO MEET COBRA MINIMUM FEE	25.00
BENEFIT ADVANTAGE	33.25	
10 2310 410 900	DCA/MED - 1	4.75
10 2310 410 900	MED - 6	28.50
Vendor Name BENEFIT ADVANTAGE		<u>58.25</u>
BOWDEN FAMILY DAIRY	549.52	
10 2560 410 900	FOOD SUPPLIES-LUNCH PROG	549.52
Vendor Name BOWDEN FAMILY DAIRY		<u>549.52</u>
FIRST PLACE PROMOTIONS & AWARDS	879.34	
10 1500 640 300	DUES/FEES- CAPS & AWARDS	879.34
Vendor Name FIRST PLACE PROMOTIONS & AWARDS		<u>879.34</u>
NEUENSCHWANDER-LONG, DIANA	1,000.00	
10 4120 314 000 49	IDEA OT/PT - FY 20 MILEAGE	1,000.00
Vendor Name NEUENSCHWANDER-LONG, DIANA		<u>1,000.00</u>
NEURO RESTORATIVE	8,310.03	
10 1912 600	MORIAH WILLIAMS 19 DAYS @ \$437.37/DAY	8,310.03
Vendor Name NEURO RESTORATIVE		<u>8,310.03</u>
PERFORMANCE FOODSERVICE FOX RIVER	4,250.19	
10 2560 410 900	FOOD SUPPLIES-LUNCH PROG	2,678.37
10 2560 410 901	FOOD SUPPLIES - BREAKFAST PROGRAM	1,571.82
Vendor Name PERFORMANCE FOODSERVICE FOX RIVER		<u>4,250.19</u>
RENAISSANCE	10,973.50	
10 1110 300 000 97	TITLE IV - MyON ONLINE LIBRARY	10,973.50
Vendor Name RENAISSANCE		<u>10,973.50</u>
SCHOOL SPECIALTY	16.67	
10 2520 410 900	REGULAR FISCAL SUPPLIES - PO# MA04212020	20.04
10 2520 410 900	CREDIT	(3.37)
Vendor Name SCHOOL SPECIALTY		<u>16.67</u>
SELF TALK THERAPY SERVICES, INC.	6,695.00	
10 2150 310 900	SPEECH THERAPY PROFESSIONAL SERVICES	6,695.00
Vendor Name SELF TALK THERAPY SERVICES, INC.		<u>6,695.00</u>
SYENS, PATRICIA	500.00	
10 2310 319 900	OTHER/PROF-TECH/BOARD	500.00
Vendor Name SYENS, PATRICIA		<u>500.00</u>
TALX UC EXPRESS	152.08	
10 2310 232 900	UNEMPLOYMENT COMPENSATION 900	152.08
Vendor Name TALX UC EXPRESS		<u>152.08</u>

Alden-Hebron Schools Dist 19  
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 Vendor Name

**Board Report - Detail after checks are printed**  
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Account Number	Detail Description	Amount
TSA CONSULTING GROUP		50.00
10 2310 410 900	403(b) AND/OR 457(b) ADMINISTRATION	50.00
Vendor Name	TSA CONSULTING GROUP	<u>50.00</u>
WOODSTOCK COMM. UNIT SCHOOL DIST #200		5,586.28
10 4220 600 900	TUITION P. ELSWICK 12 DAYS @ \$206.90/DAY	2,482.80
10 4220 600 900	TUITION A. MATHIEU 1 DAY @ \$206.90/DAY	206.90
10 4220 600 900	TUITION S. MATHIEU 1 DAY @ \$206.90/DAY	206.90
10 4220 600 900	TUITION J. WAITE 12 DAYS @ \$224.14/DAY	2,689.68
Vendor Name	WOODSTOCK COMM. UNIT SCHOOL DIST #200	<u>5,586.28</u>
Fund Number	10	<u>39,020.86</u>
Checking Account ID	1	
Fund Number	20	BLDS/GRNDS
BUG MAN, THE		76.00
20 2540 321 900	SANITATION/BUILDING FUND - MSHS	38.00
20 2540 321 900	SANITATION/BUILDING FUND - ES	38.00
Vendor Name	BUG MAN, THE	<u>76.00</u>
CONSTELLATION NEWENERGY GAS DIVISION, LLC		2,257.36
20 2540 465 900	NATURAL GAS-BLDG HEATING	2,257.36
Vendor Name	CONSTELLATION NEWENERGY GAS DIVISION, LLC	<u>2,257.36</u>
ENGIE RESOURCES		3,757.38
20 2540 466 900	ELECTRICITY-BUILDINGS	3,757.38
Vendor Name	ENGIE RESOURCES	<u>3,757.38</u>
FILTER SERVICES INC.		217.00
20 2540 410 900	REGULAR BUILDING SUPPLIES - M8 PLEATED	217.00
Vendor Name	FILTER SERVICES INC.	<u>217.00</u>
HEBRON LUMBER COMPANY		4.60
20 2540 410 900	REGULAR BUILDING SUPPLIES	4.60
Vendor Name	HEBRON LUMBER COMPANY	<u>4.60</u>
JENSEN'S PLUMBING & HEATING		145.00
20 2540 300 901	PURCHASED SVCS - FOUNTAIN SPOUT CLEANING	145.00
Vendor Name	JENSEN'S PLUMBING & HEATING	<u>145.00</u>
MECHANICAL INC. - FREEPORT		2,696.75
20 2540 323 900	HVAC SERV CONTRACT-EL	1,348.38
20 2540 323 300	HVAC MS/HS	1,348.37
Vendor Name	MECHANICAL INC. - FREEPORT	<u>2,696.75</u>
VILLAGE OF HEBRON-WATER		226.52
20 2540 370 100	WATER/SEWER SERVICES- ELEMENTARY	81.38
20 2540 370 300	WATER/SEWER SERVICES- MS/HS	126.34

Vendor Name	Amount	
Account Number	Detail Description	Amount
20 2540 370 900	WATER/SEWER SERVICES- ATHLETIC FIELD	18.80
Vendor Name	VILLAGE OF HEBRON-WATER	<u>226.52</u>
WASTE MANAGEMENT	380.57	
20 2540 321 900	SANITATION/BUILDING FUND - ES	380.57
WASTE MANAGEMENT	350.04	
20 2540 321 900	SANITATION/BUILDING FUND - MS/HS	350.04
Vendor Name	WASTE MANAGEMENT	<u>730.61</u>
Fund Number	20	<u>10,111.22</u>
Checking Account ID	1	Fund Number 40
BOTTS WELDING	48.00	TRANSPORTATION
40 2550 320 900	MAINT/REPAIRS BUSES - INSPECT 2014	21.00
40 2550 320 900	MAINT/REPAIRS BUSES - INSOECT MPV 2015	27.00
Vendor Name	BOTTS WELDING	<u>48.00</u>
INTERSTATE BILLING SERVICE, INC	4,090.71	
40 2550 320 900	MAINT/REPAIRS BUSES - #4	4,090.71
Vendor Name	INTERSTATE BILLING SERVICE, INC	<u>4,090.71</u>
MIDWEST TRANSIT EQUIPMENT	541.95	
40 2550 320 900	MAINT/REPAIRS BUSES - #3 HEADLIGHT	541.95
Vendor Name	MIDWEST TRANSIT EQUIPMENT	<u>541.95</u>
Fund Number	40	<u>4,680.66</u>
Checking Account ID	1	<u>53,812.74</u>

Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10 EDUCATION FUND	
BMO FINANCIAL GROUP	2,190.66	
10 2140 410	Psychological supplies - IDEA - WASI-II	409.80
10 2140 410	Psychological supplies - IDEA - DIAL 4	106.60
10 2560 410 900	FOOD SUPPLIES-LUNCH PROG - ALDI	19.93
10 2560 410 900	FOOD SUPPLIES-LUNCH PROG - ALDI	30.25
10 2310 325 900	POSTAGE- POST OFFICE - CERTIFIED LETTERS	19.20
10 2310 325 900	POSTAGE - STAMPS.COM - P-METER CONTRACT	17.99
10 2225 490 000	TECH SUPPLIES- AMAZON - 4 PHONE AC ADAPT	258.19
10 2225 490 000	TECH SUPPLIES- AMAZON - HEADSET - IT	100.23
10 1110 410 100	SUPPLIES,GENERAL - DOLLAR GEN - SODA 5TH	5.70
10 1110 410 100	SUPPLIES,GENERAL - PAPA SAVERIOS - 5TH	85.60
10 2225 490 000	TECH SUPPLIES- AMAZON - PROJECTOR BULBS	171.98
10 2225 490 000	TECH SUPP-ALL DATA RESOURCES-PHONE AC	179.75
10 2225 490 000	TECH SUPPLIES- AMAZON - HEADSET	46.26
10 2225 490 000	TECH SUPPLIES- DELL- AC ADAPTOR	64.33
10 2225 490 000	TECH SUPPLIES- PC LIQUIDATION-PHONE AC	58.72
10 2225 490 000	TECH SUPPLIES- AMAZON - CREDIT HEADSET	(46.26)
10 1200 410 200	Sp Ed Supplies MS - AMAZON - CALCULATORS	79.80
10 1500 640 300	DUES/FEES-ISHA/OTHERS- IADA 2019 DUES	130.00
10 1500 640 300	DUES/FEES-ISHA/OTHERS-IHSFCA REG 19-20	42.20
10 1500 640 300	SUPPLIES - TRACTOR SUPPLY	158.43
10 2225 490 000	TECH SUPPLIES- AMAZON - VIDEO ADAPTOR	15.99
10 2225 490 900 00	TECH NEW COMPUTERS - AMAZON - LAPTOP	235.97
Vendor Name BMO FINANCIAL GROUP		2,190.66
Fund Number 10		2,190.66
Checking Account ID 1	Fund Number 20 BLDG/GRNDS	
BMO FINANCIAL GROUP	200.97	
20 2540 410 900	REG BLDG SUPPLIES- FARM & FLEET - STRAPS	29.15
20 2540 410 900	REG BLDG SUPPLIES- MENARDS - SUPPLIES	171.82
Vendor Name BMO FINANCIAL GROUP		200.97
Fund Number 20		200.97
Checking Account ID 1	Fund Number 40 TRANSPORTATION	
BMO FINANCIAL GROUP	56.89	
40 2550 410 900	REG BUS SUPPLIES- DOLLAR GEN - BATTERIES	18.00
40 2550 410 900	REG BUS SUPPLIES- WALMART- PRINTER INK	38.89
Vendor Name BMO FINANCIAL GROUP		56.89
Fund Number 40		56.89

Alden-Hebron Schools Dist 19  
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Vendor Name	Amount
Account Number	Detail Description
	Amount
Checking Account ID 1	<u>2,448.52</u>

**Alden-Hebron  
Community Consolidated Unit Schools**

DISTRICT NO. 19 – HEBRON, ILLINOIS 60034

ELEMENTARY SCHOOL  
11915 Price Road  
815-648-2442

DISTRICT ADMINISTRATIVE OFFICE  
9604 Illinois Street  
815-648-2442  
Fax: 815-648-2339

MIDDLE/HIGH SCHOOL  
9604 Illinois Street  
815-648-2442

**BOARD PERSONNEL REPORT**  
May 20, 2020

**CERTIFIED STAFF NEW HIRE**

Justin Chang, HS Science @ \$42,313 w/TRS, effective 8/12/2020

**CERTIFIED STAFF RESIGNATION**

Jeanne Salazar, 8<sup>th</sup> Grade-effective 6-30-2020  
Samantha Peters, 2<sup>nd</sup> Grade-effective 6-30-2020

**NON-CERTIFIED STAFF RESIGNATION**

None

**NON-CERTIFIED STAFF NEW HIRE**

None



Alden-Hebron District 19  
Hebron, IL 60034  
Assistant Superintendent / Elementary School Principal Report: May 2020

**Projects Planned**

- Second Round Interviews
- Summer Send Off 5/21/20 7-7:30pm
- Preschool Screening, we have a date however TBD

**Projects Underway**

- Remote Learning / COVID 19 Communications
- Remote Learning / Planning Days
- Tuesday 11am McHenry County Health Department Updates
- Thursday 2pm McHenry County Superintendents Meeting
- Moving of Classrooms for next year
- Meeting with new picture company, ours went out of business
- Looking into online registration
- GCN Training for the 2020/2021 school year
- ROE Compliance Audit
- Creating planning and pacing guides for ALL staff

**Projects Completed and/or CANCELLED**

- 2020/2021 Staff Positions have been posted
- 2020/2021 Staff placements
- Classrooms packed up
- HS Graduation
- Senior sendoff parade
- 8<sup>th</sup> Grade virtual recognition
- Curbside Pick Up
- Preschool Send Off
- Participated in Google Classroom meetings
- Hotspots ordered for families waiting for them to be delivered
- Books from Bernie's Book Bank to be delivered with food pick up date TBD
- Second Humphrey Book up and being read - Thanks Kristen
- Tuesday 10am Google Elementary Staff Meetings
- Material drop off and pick for students requesting and/or without internet Thursdays from 8:30-12 began 4/2/2020 – Thank you Transportation
- Second Food Station set up and running began 4/6/2020 – Thank you Kitchen Staff / Transportation
- Building Schedule for the 2020/2021 school year
- Class lists for the 2020/2021 school year
- Policy Committee Meeting 5/19/2020

## Alden-Hebron District 19

Hebron, IL. 60034

### Middle/High School Principal Report May 20, 2020

#### Projects Planned

- Google Form for field trips
- End of year state reports
- PERA committee
- Building Master Schedules in PowerSchool for 2020-2021 school year/ MS/HS
- End of year roll-over- State
- End of year roll-over- PowerSchool
- I-Ready End of Year data evaluation
- MAP NWEA End of Year data evaluation
- Build Calendar of 2020-2021 school events

#### Projects Underway

- Verify new Illinois Course Updates
- Registration
- Budgeting for 2020-2021 school year
- Review of EL curriculum
- Interviewing and hiring of certified staff
- August 1<sup>st</sup> Graduation ceremony
- August 1<sup>st</sup> 8<sup>th</sup> grade recognition
- Performance Matters Training

#### Projects Completed:

- April CAC meeting- Cancelled due to COVID 19
- Materials for district audit
- Non-Certified Staff Evaluations
- Handbook Changes
- 2020-2021 Master Scheduling
- HS Graduation- Looking at possible change of date if needed
- 8<sup>th</sup> Grade Recognition-Looking at possible change of date if needed
- End of year check-out procedures
- HS virtual graduation/ 8<sup>th</sup> grade virtual recognition ceremony
- Student Pick-up and drop-off of items

#### Upcoming Events:

- May 20<sup>th</sup>- Student pick-up and drop-off of supplies
- July 31<sup>st</sup>- Prom unless otherwise cancelled due to COVID 19
- August 1<sup>st</sup>- 8<sup>th</sup> grade recognition 1:00 p.m. unless otherwise cancelled due to COVID 19
- August 1<sup>st</sup>- HS graduation 1:00 p.m. unless otherwise cancelled due to COVID 19
- August 12<sup>th</sup>-14<sup>th</sup>- New Teacher Orientation
- August 17<sup>th</sup>-18<sup>th</sup>- Teacher Institute
- August 19<sup>th</sup>- First Day of Student Attendance

# 2020-2021 Handbook Changes

**Page 2-** Dr. Ehlenburg Interim Superintendent

**Page 3- Visitors/ School Volunteers-** Remove current wording to reflect the raptor system/ Remove the School Volunteers on page 4 and combine with visitors with the wording below.

All visitors/volunteers, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors must provide one of the following items of identification: Driver's License, State ID card, or passport. Your ID will be run through our visitor management software (RAPTOR). Upon the scan of your ID, RAPTOR will check your identification against the national sex offender list.

Approved visitors/volunteers are required to wear and visually display a visitor's/volunteer badge for the duration of their stay in the building. All visitors/volunteers are asked to return to the main office and checkout before leaving.

Visitors/Volunteers are expected to abide by all school rules during their time on school property. A visitor/volunteer who fails to conduct himself/herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

Some teachers utilize parent volunteers in the classroom. The individual teachers make this decision. Teachers who desire parent volunteers will notify parents. For school wide volunteer opportunities, please contact the building principal.

**Page 8- Pre-Arranged Absences and Vacations-** Remove old assessments and update with new assessments

IAR, MAP/NWEA, I-Ready, SAT, PSAT 10, PSAT 8/9, or any other standardized test is not advised,

**Page 9- Attendance Procedures Middle/High School-** Update with appropriate discipline

10<sup>th</sup>-14<sup>th</sup> unexcused tardy- 30-minute detention

15<sup>th</sup>-19<sup>th</sup> unexcused tardy- ½ day ISS

**Page 10- Make-up work-** Remove last paragraph

If a student is suspended, all work assigned must be completed and turned in when the student returns from suspension. It is the responsibility of the student to get assignments, notes, etc., which were given during the suspension.

**Page 17- College Courses (Dual Credit)- Update with new guidelines**

AHHS identifies the following requirements which must be met by each student who wishes to enroll in a college course for dual credit. The course may not be a course that is currently offered at AHHS.

- A student must be in grade 10, 11, or 12.
- 10<sup>th</sup>, 11<sup>th</sup>, and first time 12<sup>th</sup> graders taking a class at MCC will need to build their schedules around the following parameters (subject to change based on AHHS master schedule and MCC scheduling):
  - Early Bird classes- 7:00 to approx. 8:40 (These classes meet daily and times vary for different programs)- 10<sup>th</sup> grade students are not eligible for early bird
    - Students who select this option will need to take classes from 3<sup>rd</sup> period on at Alden-Hebron High School.
    - Additional MCC courses may be allowed, however they will need to be on-line and time will be built in your Alden-Hebron schedule to accommodate.
  - Official MCC classes from 8:30-9:50
    - Students should focus on taking courses M, Tu, W, and Th to ensure a full schedule. Students who only want to take a M, W class may be denied the course.
    - Students who select this option will need to go into 4<sup>th</sup> hour study hall when they return and take classes from 5<sup>th</sup> period on at Alden-Hebron High School.
- For 12<sup>th</sup> grade students who are taking classes at MCC for a second year their schedules must be built around the following parameters:
  - 8:30-9:50 or 10:00-11:20 or both time slots
    - Students should make every effort to take multiple courses to cover the time slot provided. Transportation will be limited for these students. If a student does not have a full schedule, they may be denied the course.
    - Students who select a course from 8:30-9:50 will need to go into 4<sup>th</sup> hour study hall when they return. They will take classes from 5<sup>th</sup> period on at AHHS
    - When students return from MCC from an 11:20 class, they will be asked to join lunch with middle school and take classes from 6<sup>th</sup> period on at Alden-Hebron High School.
- Teacher recommendation and written approval from the student's parent and high school principal.
- Meet entrance requirements set by post-secondary institution (Please note some courses may require a student to take a placement test if they do not have a SAT score of 550 in math or EWR
- Minimum GPA of 3.0 or better.
- Attendance 90% of high for the year prior.
- A student must earn a C or higher in dual credit course to be eligible to register for additional dual credit courses.
- Beyond tuition, all fees and/or materials (books, supplies, etc.) shall be the student and guardian's responsibility.

**Page 18- New to the handbook**

**Accelerated Placement Program**

The District provides an Accelerated Placement Program (APP). The APP advances the District’s goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options unusually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District’s APP shall not be conditioned upon the protected classifications identified in the School Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student’s identification as an accelerated learner.

**Page 19- Graduation Requirements-** Updated with new graduation requirements for Class of 2024

**GRADUATION REQUIREMENTS (Beginning with the class of 2024)**

**Starting with the class of 2024: Students will need 24 credits to graduate from high school. Most students, however, graduate with 28 or more credits. Each semester grade of 70% or higher will earn a 1/2 credit. Each student must complete eight semesters of high school study. The following list is the subject requirement breakdown.**

<b>Course</b>	<b>Credits</b>	<b>Year(s) Taken</b>
<b>English</b>	4	9, 10, 11, 12
<b>Mathematics</b>	3	9, 10, 11, 12
<b>Science</b> 1 credit must be Biology	2	9, 10, 11, 12
<b>Social Studies</b> 1 credit must be US History, 5 Civics/Government, & .5 Personal Finance/ Consumer Economics	3	9, 11, 12
<b>Physical Education</b>	3.5	9, 10, 11, 12
<b>Health</b>	.5	10
<b>Keyboarding</b>	1	9
<b>Electives</b>	7	9, 10, 11, 12
<b>Driver’s Education Classroom</b>	Requirement	10, 11, 12
<b>Total Credits Needed to Graduate:</b>	24	

**Page 43- Detentions—Middle/High School-** Fix times

Office Detention- 30 minutes

Remove ASP

Office detentions are assigned by the dean/principal and are served with a teacher from 2:45-3:15.

**Page 43- ASP**

Remove from handbook- Requesting to remove them from discipline chart.

There are a couple of spots where it states ASP and will need to be changed to ISS.

**Page 84- Discipline Chart-**

Removed all ASP’s and replaced with ½ day ISS. Split vandalism into two different categories, above \$50 and below \$50. Also added sexual assault to physical attack. This is different than sexual harassment.

**Alden-Hebron School District #19**  
**Out Of School Suspension Progression Chart**

ALL OUT-OF-SCHOOL SUSPENSIONS ARE CUMULATIVE. THIS LIST OF VIOLATIONS IS NOT INCLUSIVE, BUT ALL ARE CONSIDERED INFRACTIONS.

<b>INCIDENT</b>	<b>OFFENSE I</b>	<b>OFFENSE II</b>	<b>OFFENSE III</b>
FIGHT (2 PERSON)	2 Day OOSS Law-Enforcement Notified	5 Day OOSS Law-Enforcement Notified	10 Day OOSS Expulsion Process Law-Enforcement Notified
AGGRESSIVE BEHAVIOR (HITTING, PUSHING, KICKING OR OTHER)	2- Day OOSS Law-Enforcement Notified	5 day OOSS Law-Enforcement Notified	10 day OOSS Expulsion Process Law-Enforcement Notified
MULTI-PERSON FIGHT OR ATTACK ON ANOTHER PERSON	10 Day OOSS Law-Enforcement Notified	10 day OOSS Expulsion Process Law-Enforcement Notified	
PHYSICAL OR SEXUAL ASSAULT OR UNPROVOKED ATTACK ON STUDENT	10 Day OOSS Law-Enforcement Notified	10 day OOSS Expulsion Process Law-Enforcement Notified	
BULLYING/HARASSMENT	1 Day ISS	1 Day OOSS	3 Day OOSS
SEXUAL HARRASSMENT	1 Day ISS	1 Day OOSS	3 Day OOSS
GROSS DISRESPECT OR INSUBORDINATION	1 Day ISS	2 Day ISS	1 Day OOSS
SMOKING OR POSSESSION OF ANY TOBACCO PRODUCTS/ E-CIGARRETES	1 Day ISS Law-Enforcement Notified	2 Day ISS Law-Enforcement Notified	1 Day OOSS Law-Enforcement Notified
POSSESSION OF WEAPON- (other than firearm)	5 Day OOSS Law-Enforcement Notified	10 Day OOSS Law-Enforcement Notified	10 Day OOSS Expulsion Process Law-Enforcement Notified
USE OF WEAPON	10 Days OOSS Expulsion Process Law-Enforcement Notified		
POSSESSION OF FIREARM	10 Days OOSS Expulsion Process Law-Enforcement Notified		
SALE OF WEAPON OR DRUGS ON SCHOOL GROUNDS	10 Days OOSS Expulsion Process Law-Enforcement Notified		

**Alden-Hebron School District #19**  
**Out Of School Suspension Progression Chart**

ALL OUT-OF-SCHOOL SUSPENSIONS ARE CUMULATIVE. THIS LIST OF VIOLATIONS IS NOT INCLUSIVE, BUT ALL ARE CONSIDERED INFRACTIONS.

SUBSTANCE ABUSE UNDER INFLUENCE OR POSSESSION OF ALCOHOL, DRUGS, PARAPHERNALIA	5 Day OOSS Assessment & may return when completed Law-Enforcement Notified	10 Day OOSS Expulsion Process Law-Enforcement Notified	
POSSESSION OF PROHIBITED ITEMS (Other than weapons, drugs, alcohol)	Confiscated, returned at end of day. (Exception: water pistols, balloons, etc. are not returned.) Office Detention	Confiscated & returned to parent only.  ½ day ISS	Confiscated & not returned.  1 day ISS
FALSE FIRE ALARM OR BOMB SCARE	10 Day suspension Law-Enforcement	10 Day OOSS Expulsion Process Law-Enforcement Notified	
MAJOR VANDALISM OR STEALING (OVER \$50)	2 days OOSS Pay for repair or replacement Law-Enforcement Notified	5 days OOSS Pay for repair or replacement Law-Enforcement Notified	10 Day OOSS Expulsion Process Pay for repair or replacement Law-Enforcement Notified
MINOR VANDALISM OR STEALING (UNDER \$50)	1 Day ISS Pay for repair or replacement	2 days ISS Pay for repair or replacement Law-Enforcement Notified	1 Day OOSS Pay for repair or replacement Law-Enforcement Notified
SKIPPING TARDY/TEACHER DETENTION	Office detention	Office detention	Office detention
SKIPPING OFFICE DETENTION (Non-tardy)	½ Day ISS	1 Day ISS	2 Day ISS
LEAVING CLASS WITHOUT PERMISSION	Office detention	½ Day ISS	1 Day ISS
LEAVING BUILDING WITHOUT PERMISSION	1 Day ISS	2 days ISS	3 days OOSS Law-Enforcement Notified
THREATENING AND INTIMIDATION	1 DAY ISS	2 DAYS ISS Law-Enforcement Notified	3 days OOSS Law-Enforcement Notified
RECKLESS BEHAVIOR	½ Day ISS	1 Day ISS	1 Day OOSS
ACADEMIC DISHONESTY	ZERO on assessment Office Detentions	ZERO on assessment ½ Day ISS	ZERO on assessment AND 1 Day ISS

**IF A STUDENT COMMITS ANY ACT THAT IS SO OFFENSIVE THAT THE PRINCIPAL DEEMS IT INTOLERABLE, THE STUDENT WILL BE IMMEDIATELY SUSPENDED UNTIL THE BOARD OF EDUCATION MEETS FOR HIS/HER EXPULSION HEARING.**

**Superintendent's Report**  
**May 12, 2020**

Respectfully Submitted by Dr. Debbie Ehlenburg

**Projects planned**

- Complete Capital Needs Assessment
- Plan for annual audit, summer 2020
- Complete Transportation Claim
- Prepare for all state grants and begin writing as soon as they become available
  - Perkins
  - CTEI
  - ESSA
  - IDEA Flow Through
  - IDEA Preschool
  - Preschool for All
  - Birth to Three
  - Title III

**Projects underway**

- Curbside pickup for materials and supplies left at school-May 20<sup>th</sup>
- Press policy updates
- Review current grant expenditures
- Prepare worse and probable projections for FY 21
- Watch webinar for CARES Grant through ISBE
- Weekly meetings with McHenry County Health Department and EMA regarding COVID19
- Researching options for online school registration
- Preparing for Regional Office of Education 4 year compliance visit
- Make reformation for support staff raises
- Plan and get quotes for School Maintenance Grant Projects
- Review building audit and meet with Building and Grounds Committee to set priorities
- Review expenditures and revenue with departments
- Review transportation department status – (equipment, staffing, etc...)
- Continue with budgeting process for FY 21
- Review General Handbook for possible changes

**Projects completed**

- Staff Appreciation Week activities/signs
- Provide updates as often as possible regarding school closure to families/community
- Provide breakfast and lunch for students/families
- Deliver/pickup Remote/e-learning paperwork from families
- Secure hotspots/internet connections for families
- Review staff evaluations
- Assist administrators with scheduling for 2020-21 school year, as needed



## **Alden-Hebron School District #19**

### **Building and Grounds Report**

**May 13, 2020**

#### **Projects planned:**

- Start summer cleaning
- Stripping and waxing of floors
- Carpet room 205
- Move room 108
- Get quote to replace stairs and concession stand doors
- Get quote to get sidewalk put in at elementary school west side
- Paint room 101
- Replace ceiling tiles room 101

#### **Projects underway**

- Moving rooms at elementary school
- Scheduling emergency lighting install in gym starting week of May 11
- Replace filters on roof top units
- Putting a/c unit in room 107
- Keep disinfecting as needed
- North mobile doors on order

#### **Projects completed**

- Got gravel out of grass
- Repacking two sprinkler shut offs
- Carpeted library office
- Set up cafeteria for lunch ladies
- Clean out all lockers
- Cleaned carpet room 13
- Cleaned floors before we moved rooms ES
- Seed/smooth out circle drive
- Got quotes for seal-coating and asphalt
- Put new desks together for Birth to Three
- Picked up sticks/branches that fell over winter
- Bleacher inspection completed
- Replace pressure switch roof-top unit
- Touched up green and black at elementary school
- Painted wall-room 15
- Painted book shelves

Respectfully Submitted by: Scott Redden

Bids for Paving and  
Sealcoating ES Parking Lot  
May, 2020

<b>Company Name</b>	<b>Paving</b>	<b>Sealcoating</b>	<b>Total</b>
Hastings Asphalt Services, Inc.	\$9,545.00	\$4,772.85	\$14,317.85
Woodstock Paving Service	\$8,221.20	\$8,495.25	\$16,716.45
Petersen Sealcoating & Paving	\$13,998.00	\$9,700.00	\$23,698.00
Pavement Solutions, LLC	\$8,107.50	\$10,494.28	\$18,601.78



Chrysler	81,954	10/8/2019	Harvard Chevy		engine light on, oil change vap leak replaced gas cap	Dianostic	161
Malibu	116,520	10/10/2019	Harvard Chevy		engine light on running rough replaced spark plus fuel system flush oil		612
Bus 1		10/16/2019	Super Truck Center		Bus wash		60
Bus 3		10/16/2019	Super Truck Center		Bus wash		60
Bus 7	49,186	10/17/2019	Harvard Chevy		Oil Changed check battery		44
Bus 4		10/18/2019	Super Truck Center		Bus wash		60
MV1	51,705	10/28/2019	Farm & Fleet		New tires		563
Blue Van 1	93,081	10/28/2019	Harvard Chevy		oil change battery 50%		28
Blue Van 2	78,228	11/5/2019	Harvard Chevy		Replaced back calipers, rotors, pads		707
Malibu	116,905	11/13/2019	Harvard Chevy		Replaced pass side head light		109
Blue Van 1	93,959	11/14/2019	Harvard Chevy		Drivers side front noise replaced wheel bearing hub		399
Mis		11/15/2019	Napa		Mis. Wiper blades		80
BUS 6		11/15.2019	Midwest Transit		New mirroes door switch and ds fan		
Blue Van 1	94,316	11/22/2019	Harvard Chevy		SHifter Knob came off repaired		46
MV 1		12/2/2019	Harvard Chevy				
Blue Van 1	79,276	12/9/2019	Harvard Chevy		oil changed		28
Bus 2	31,939	12/20/2019	Interstate		Repair fender and battery door.		Tbd
Bus 5	37,081	1/8/2020	Interstate		Wheel Pull Brake Inspection, oil changed, replaced gasket exhaust manifold		
Bus 1	41,918	1/15/2020	Interstate		cleaned rust off emegency brake and adjuster.		435
MV 1	54,358	2/5/2020	Harvard Chevy		Changed Oil		49
Blue Van 2	96,922	2/7/2020	Harvard Chevy		Chenged Oil		17
White VAN	44,015	2/14/2020	Harvard Ford		Recall work No problems at this time		n/c
Bus 3		2/24/2020	Midwest Transit		Had to replace headlight assembly		500
Bus 4	51,307	2/24/2020	Midwest Transit		Replaced stairwell heater		146
Bus 1		2/25/2020	Interstate		Cross over gate replaced		1371
Bus 4	51,307	2/2/2020	Interstate		Front Pass side making noise replace wheel hub		1113
Blue Van 1	97,651	2/27/2020	Harvard		Replaced pass side wheel bearings & back brake calipers		1420
Bus 3	46,403	3/13/2020	Interstate		wheel pull / Brake inspection oil changed		4075
Chrysler	87,515	3/13/2020	Harvard Chevy		Oil and Air filters changed		97
MV1	55,715	4/7/2020	Harvard Chevy		replaced all 4 rotors and pads, trmas line leaking replaced		1466