

Schedules and Attachments

OCTOBER, 2019

OCTOBER 15, 2019	Agenda Session	7:30 PM	Admin Bldg. Conf Room
OCTOBER 29, 2019	Regular Meeting	7:30 PM	OBHS – Main TV Studio



**2019-20 BUDGET TRANSFER #3 THROUGH 9/30/2019
 OCTOBER 29, 2019 BOARD MEETING**

DESCRIPTION FROM	ACCOUNT	AMOUNT	DESCRIPTION TO	ACCOUNT	AMOUNT
Tuition Private Schools	11-000-100-566-00-544	156,000.00	Tuition Other LEA's Regular	11-000-100-561-00-598	39,000.00
			Tuition Other LEA's Special	11-000-100-562-25-581	117,000.00
Title I SIA Purch Prof Svcs Voorhees	20-233-200-300-17-000	3,750.00	Title I SIA Purch Prof Svcs Voorhees	20-233-100-600-17-000	3,750.00
TOTAL FROM		159,750.00	TOTAL TO		159,750.00

**Summary of Out-of-District Placements and Transportation Requests
 2019-2020 School Year — October 2019**

Student ID #	School	Tuition	Starting	Termination
810200	Shore Center – Aide	\$42,000.00	9/1/19	
810200	Shore Center – Speech	\$4,920.00	9/1/19	
810200	Shore Center – Counseling	\$4,920.00	9/1/19	
32374	Shore Center – Aide	\$42,000.00	9/1/19	
32374	Shore Center – Speech	\$4,920.00	9/1/19	
31309	Shore Center – Aide	\$42,000.00	9/1/19	
31309	Shore Center – Speech	\$4,920.00	9/1/19	
27624	Shore Center - Aide	\$42,000.00	9/1/19	
27624	Shore Center – Speech	\$4,920.00	9/1/19	
808347	Hawkswood School – Aide	\$33,300.00	9/1/19	
37434	Bonnie Brae	\$73,800.00	9/23/19	
811864	East Mountain	\$71,663.40		9/5/19
803268	Mary Dobbins School	\$67,573.80	9/1/19	
803268	Mary Dobbins School – Aide	\$33,192.00	9/1/19	
32400	Mary Dobbins School	\$67,573.80	9/1/19	
36393	Schroth/LADACIN – Aide	\$27,047.25	9/1/19	

SUMMARY OF OUT-OF-DISTRICT PLACEMENTS AND TRANSPORTATION REQUESTS

2019-2020 SCHOOL YEAR – OCTOBER 2019

STUDENT ID #	SCHOOL	TUITION	STARTING	TERMINATION
801338	Somerset Secondary Academy	\$40,900.00	9/18/19	6/30/20

OLD BRIDGE TOWNSHIP PUBLIC SCHOOLS

JOB DESCRIPTION

TITLE: Maintenance Man (HVAC Technician Specialist)

QUALIFICATIONS

1. Possess valid N. J. driver's license and all required endorsements as determined by state law and regulations, and a telephone at place of residence.
2. Physically capable of loading and unloading materials, tools and equipment required to complete assigned tasks, weight and bulk of item(s) being considered.
3. Capable of accomplishing material requisition forms, work order forms, and other paperwork related to assigned tasks, such paperwork not being managerial in nature.
4. Minimum five (5) years continuous employment as an HVAC Technician Specialist in the employ of a commercial refrigeration and air-conditioning contractor or a certificated trade school graduate with three (3) years experience in HVAC equipment building automated control systems with digital computer control components, or equivalent employment acceptable by the Director of Plant Services.
5. Must have knowledge of HVAC control system design, calibration and repair. Occupational hazards and safety precautions. Electrical and electronic circuitry and theory. Working knowledge of Automated Logic Control (tm) and/or Honeywell digital control computer systems for building heating and cooling equipment.
6. Minimum of three years safe driving experience
7. Ability to comply with requirements set forth in the state and district's Harassment, Intimidation and Bullying law and policies.
8. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

SUPERVISED BY:

Director of Plant Services

REPORTS TO:

Director of Plant Services

PRIMARY RESPONSIBILITIES:

1. Performs installation, preventive maintenance and repairs on all refrigeration, heating and ventilating equipment, electric and pneumatic control systems and associated computer control systems.

2. Operates and maintains Automated Logic Control (tm) and/or Honeywell computer software for district-wide HVAC energy management control system on a daily and emergency basis. Will respond on a 24/7 basis via an emergency text message paging device to address major system malfunctions in order to avoid boiler shutdowns and frozen pipes and coils.
3. Plan and schedule equipment maintenance and upgrade projects and guide the activities of others, including contractors to attain high quality and efficiency in work to meet the needs of the district.
4. Repair, remove, and/or install heating components, piping, and/or heat control devices in boiler rooms and other heated spaces in the school buildings and other facilities of the school district. Heating components and instrumentation controls include but not limited to boilers, burners, pumps, digital controllers, thermostats and thermostat circuits, filters, fans and any other relevant devices not listed.
5. Repair, remove, and/or install air conditioning, air handling and ventilating components, associated circuitry and instrumentation control devices.
6. Implement preventative maintenance procedures on all HVAC equipment.
7. Leave work area clean and remove debris from work site.
8. Maintains such records as are required by Board policy, statute, or administrative code.
9. Responds to school and facility emergencies and initiates appropriate actions.
10. Maintains punctual and regular attendance as prescribed by the Board of Education.
11. Upholds and enforces school rules, administrative regulations and Board policy.
12. Ensures that facility standards are consistent with all applicable local, state and federal laws and are maintained.
13. Performs other duties which are within the scope of employment as may be assigned by the Director of Plant Services under the authority of the Superintendent and the Board of Education.

GENERAL RESPONSIBILITIES:

1. Assists all maintenance personnel as required.
2. During snowy weather, if unable to fulfill his primary responsibilities, maintenance man (HVAC Technician Specialist) assists in snow removal or salt spreading responsibilities.

**TERMS OF
EMPLOYMENT:**

Work year, salary and other terms and conditions of employment in accordance with Collective Bargaining Agreement between Board of Education and OBEA. Twelve (12) month contract.

EVALUATION:

1. Performance of this job will be evaluated annually by the Director of Plant Services in accordance with procedures established by the Board of Education.
2. Nothing herein shall be construed to limit advancement from within the present staff. Qualifications as listed shall apply to all maintenance personnel hired after June 30, 1981.

Legal References:

N.J.S.A. 18A:6-7.1	Criminal History record; employee in regular contact with pupils: grounds for disqualification from employment
N.J.S.A. 18A:7F	Educational facilities construction and financing act
N.J.S.A. 18A:16-2	Physical examinations: requirement
N.J.S.A. 18A:17-49 to 52	Definitions relative to public school facilities
N.J.S.A. 18A:27-4	Power of Boards of Education to make rules governing employment of teacher, etc.: employment there under
N.J.S.A. 34:5A-1 <u>et seq.</u>	N.J. Worker and Community Right to Know Act
N.J.A.C. 6A:32-6	Requirements of physical examinations
N.J.A.C. 6A:26-20	Comprehensive maintenance plans
N.J.A.C. 6A:19-10	Safety and health
N.J.A.C. 6A:26-1 <u>et seq.</u>	Educational facilities
N.J.A.C. 6A:26-12	Operation and maintenance of facilities
N.J.A.C. 12:90-3.4 and -3.5	License for high- and low-pressure boiler operators
N.J.A.C. 12:100-4.2	Occupational Safety and Health, adoption by reference

Blood borne Pathogen Standard, 29 C.F.R. §1910, §1030

Immigration Reform and Control Act of 1986, 8 U.S.C.A. §1100 et seq.

Manual for the Evaluation of Local School Districts (Revised September 2002) 7.6 Health and Safety, 7.7 Comprehensive Maintenance Plan, 7.8 Facilities Master Plan

Adopted: 06/29/1981

Revised: 10/16/07; 04/12/2011; 08/23/2011, 10/29/19

**HIGH SCHOOL
EXTRA CURRICULAR
2019-2020 SCHOOL YEAR**

Extra-Curricular Position	First Name	Last Name	Stipend 2019-2020
FBLA Advisor - AMEND	Maria	Simone	\$1340.50(shared) AMEND
FBLA Advisor - AMEND	Liz	Todaro	\$1340.50(shared) AMEND
Literary Magazine Advisor	Kevin	McCann	\$1,150
Student Council Advisor	Lori	Obdyke	\$2,691
Stage Set Design	Lauren	Cocca	\$1,309
Honor Society Advisor	Magnolia	Kortland	\$566(shared)
Honor Society Advisor	Kim	Connie	\$566(shared)

OBHS 6TH PERIOD FOR SPECIAL EDUCATION (K. MCNAMARA-RESIGNED)									
LAST NAME	FIRST NAME	DEGREE	STEP	SALARY	0.1956	DIVIDED BY 181	DATES	# OF DAYS	#DAYS X RATE
SWAYZE	KATLYN	MA+45	8	62,313.00	12,188.42	67.34	10/17/19-12/17/19	39	2,626.23
HAUSER	CAROLYN	MA+30	18	60,676.00	11,868.23	65.57	10/17/19-12/17/19	39	2,557.24
WEBER	ANGELINA	MA+45	18	62,313.00	12,188.42	67.34	10/17/19-12/17/19	39	2,626.23
KENNEDY	JENNIFER	BA	7	52,243.00	10,218.73	56.46	10/17/19-12/17/19	39	2,201.83
ALICEA	BEN	DR	16	63,957.00	12,509.99	69.12	10/17/19-12/17/19	39	2,695.52

OBHS 6TH PERIOD FOR SPECIAL EDUCATION (M. HESSION LOA)									
LAST NAME	FIRST NAME	DEGREE	STEP	SALARY	0.1956	DIVIDED BY 181	DATES	# OF DAYS	#DAYS X RATE
LONIGRO	CHELSEA	BA	3	49,443.00	9,671.05	53.43	10/2/19-11/12/19	27	1,442.64
LASSEN	GUY	MA	18	57,582.00	11,263.04	62.23	10/2/19-11/12/19	27	1,680.12
BLASCO	NATALIE	BA+15	6	54,104.00	10,582.74	58.47	10/2/19-11/12/19	27	1,578.64
WIGDORTZ	EVAN	MA+45	16	62,313.00	12,188.42	67.34	10/2/19-11/12/19	27	1,818.16
WEISS	ROBERT	BA	2	48,143.00	9,416.77	52.03	10/2/19-11/12/19	27	1,404.71

Old Bridge Township School Self Assessment and District Grades 2018-2019									
School	HIB programs, approaches or other initiatives (Max 15 pts)	Training on the BOE-approved HIB Policy & Procedures (Max 9 pts)	Other Staff Instruction and Training Programs (Max 15 pts)	Curriculum & Instruction on HIB & Related Information (Max 6 pts)	HIB Personnel (Max 9 pts)	School-Level HIB Incident Reporting Procedure (Max 6 pts)	HIB Investigation Procedure (Max 12 pts)	HIB Reporting (Max 6 pts)	School Grade (Max 78 pts)
OBHS	15	7	13	5	8	6	12	6	72
Shepard	14	9	14	6	9	6	12	6	76
CSMS	14	9	15	6	9	6	12	6	77
Cheesequake	15	8	15	6	9	6	12	6	77
McDivitt	15	9	15	6	8	6	12	6	77
JSMS	15	6	12	5	7	6	12	6	69
Cooper	15	9	15	6	9	6	12	6	78
Madison Park	14	9	15	6	8	5	12	6	75
Memorial	15	9	15	6	9	6	12	6	78
Carpenter	13	9	14	6	8	6	12	6	74
Voorhees	15	8	15	6	9	6	12	6	77
Southwood	15	8	15	6	9	6	12	6	77
Grissom	14	9	15	5	9	6	12	5	75
Schirra	15	7	13	6	8	6	12	6	73
Miller	15	8	14	6	9	6	12	6	76
District Final Score									75