# Schedules and Attachments

# **MARCH 2019**

MARCH 12, 2019	Agenda Session	7:30 PM	Admin Bldg. Conf Room
MARCH 19, 2019	Regular Meeting	<b>7:30 PM</b>	<b>OBHS – Main TV Auditorium</b>







#### THEATERS:

All local theaters All New York City Theaters Clearview Cinema, Matawan Count Basie Theater George Street Playhouse McCarter Theater Medieval Times Dinner & Tour NJPAC Patriot Theater, Trenton State Street Theater Strand Theater Two Rivers Theater- Red Bank

#### MUSEUMS/HISTORIC SITES/PROGRAMS

All New Jersey Museums All New York City Museums & Landmarks Atlantic Highlands & Observation Point **Baltimore Harbor Battleship New Jersey Battleview Orchards** Boston BWP Bats LLC, Brookville, PA Chinese Consulate General, NY Cliffwood Beach/Raritan Bay Color Mid Atlantic, Edison, NJ COSTCO **Discovery Times Square Exposition** Fabric Warehouse Falling Water, Mill Run, PA First Brokers/ICAP Securities, Jersey City, NJ Fort Hancock and Twin Lights Franklin Institute Gregg's Beauty Supply, Linden, NJ Grimaldi's

#### MUSEUMS/HISTORIC SITES/PROGRAMS CON'D

Grounds for Sculputre Holocaust Museum IKEA Joann Fabrics Lakeshore Learning Center, E. Brunswick, NJ Laurence Harbor/Raritan Bay Liberty Science Center Manasquan Inlet & Tidal Wetlands Manasquan Reservoir McGuire Air Force Base Middlesex County Court House Middlesex County Sewage & Wasterwater Plant Middlesex County Utility Authority Middletown Arts Center, Middletown, NJ New Brunswick Superior Court New Jersey State Capital in Trenton Newark Museum of Art NJ Marine Science Consortium NJ Vietnam Vet Ed Center - Holmdel Old Trenton Barracks Philadelphia Museums & Liberty Square Philalphia Magic Gardens Repertorio Espanol **Restaurant Depot** San Gennaro Festival Parade Sandy Hook Lighthouse Shark River Inlet & Belmar Beach Sterling Hill Mining Museum Strathmore Bowling Alley The Cloisters Washington, DC Waterloo Village Wetlands Institute, Stone Harbor, NJ Woodbridge Bowling Alley

#### AQUARIUMS

Adventures Aquarium, Camden, NJ Jenkinsen's Aquarium National Aquarium in Baltimore

#### CENTERS

All NY, NJ & PA Convention Centers Giants Stadium Kateri Environmental Center Lakewood BlueClaws Stadium Meadowlands Experience Tour New Jersey Exposition Center NJ State Bar Association Law Center Old Bridge Civic Center Park Performing Art Ctr, Union City Prudential Athletic Center Somerset Patriots Stadium Sovereign Bank Arena Special Olympics Complex, Lawrenceville, NJ Trenton Thunder Stadium

#### EDUCATIONAL INSTITUTIONS

All New Jersey & New York Colleges All New Jersey High& Middle Schools Automotive Training Center, Exton, PA Drew University FIT Lincoln Tech, South Plainfield Middlesex County Vo-Tech HS NJ Institute of Technology The Academy of Culinary Arts The French Culinary Institute of NYC UTI Bloomfield Campus UTI Exton Campus

#### PARKS/ZOOS

All New Jersey State Parks & Farms Battleview Orchards Camp Ockanickon YMCA, Medford Duke Farms, Hillsborough Fairview Lake YMCA Foracy Park, Monmouth County Hershey Park Liberty State Park Pequest Trout Hatchery & Natural Resource Center Popcorn Park Zoo, Forked River, NJ Sandy Hook State Park Six Flags-Great Adventure Six Flags-Safari Journey in Learning Tuckerton State Park

#### HOSPITALS/HEALTH CENTERS

George Busch Senior Center Madison Center Genesis Elder Care Menlo Park Veterans' Home Old Bridge Health Care Centers Old Bridge Manor Nursing Home Robert Wood Johnson University Hospital Roosevelt Care Center, Old Bridge

#### **EVENTS - LOCATIONS SUBJECT TO CHANGE**

Academic Competitions Band Competitions & Parades Bodyworks Exhibit Cheerleading Competitions & Performances Child Development Conferences Chinese Club Choir Competitions Dance Team Environmental Club FBLA National & State Conventions

FEA Conferences Habitat for Humanity

#### **EVENTS - LOCATIONS SUBJECT TO CHANGE**

HerWorld STEM Event Interact Club - Leadership JROTC Competitions Junior Statesman of America conferences NJ Science Olympiad Competition NJ Student Council Competition OBHS Fishing Club Peer Leadership Conferences Peer, Service Learning Initiatives Project Unify SADD Regional Conference Senior Dinner Cruise Training Workshops Yearbook Workshops

#### MISCELLANEOUS

Aberdeen Diner Aberdeen/Matawan Train Station/NJ Transit Aby's Mexican Restaurant, Matawan, NJ All NYC Restaurants All Old Bridge Businesses & Restaurants All Old Bridge Municipality venues Amazing Escape Room, Princeton & Freehold, NJ Black Bear Lake Country Club, Millstone, NJ Bounce U, Marlboro, NJ Brick House City, Newark, NJ Brooks Art Center, Bound Brook, NJ Camelback Ski Resort Chocolate Works, Red Bank Cross Fit, South Amboy, NJ Dallenbach's Lake, East Brunswick Deutscher Klub, Clark, NJ Disney, Florida (senior class trip) Eastern State Penitentiary, Phila Eatontown Mall Escondido's Restaurant Festival of Music Competition

#### MISCELLANEOUS

FMRTL, LLC Accounting Firm Freehold Mall Goggle, NYC **HBO Studios**, NYC Healthy Italia, Madison, NJ Hobby Lobby, Marlboro Jinli Sichuan Cuisine, Marlboro, NJ Job Corp, Edison, NJ Johnson & Johnson, Summit LaPlaca Pottery, Pt. Pleasant Lip Lab, NY Little Sheep Mongolian Hot Pot, Edison, NJ Maloney's Grill, Matawan, NJ Menlo Park Mall Michael Graves Warehouse, Princeton M. Millemann's architectural firm Misty Morning Boat Monmouth Beach Pavillion & Long Branch, NJ Monster Golf, Marlboro Mountain Creek Resort, Vernon Township, NJ Nunzio's Kitchen, Sayreville Papa Ganche Bakery, Matawan Park Performing Arts Center, Union **Pines Manor** Raceway Park Ronald McDonald House, all NJ locations Rosalita's Roadside Cantina, Marlboro, NJ Salsa Latina Restaurant Seaside Heights Broadwalk Sebastian's Schnitzelhaus, Wrightstown, NJ Shop Rite of Spotswood Sophie's Bistro, Somerset Soul Sister Bakery, South Amboy Surrender Café, Woodbridge Ulta Beauty, Holmdel Commons, NJ Via 45 Restaurant Wegman's Wilkin & Guttenplan, East Brunswick, NJ

#### 2018-19 BUDGET TRANSFER #8 THROUGH 2/28/2019 MARCH 19, 2019 BOARD MEETING

DESCRIPTION	ACCOUNT	AMOUNT	DESCRIPTION	ACCOUNT	AMOUNT
FROM			то		
Tuition Other LEA's Reg	11-000-100-561-00-608	7,788.00	Charter School	11-000-100-560-00-000	7,788.00
Instruction Svcs-Supplies	11-000-221-600-00-000	500.00	Instruction Svcs-Membership Fees	11-000-221-800-00-000	500.00
Inst Staff Training-Purch Prof Svcs.	11-000-223-320-00-000	3,000.00	Salaries-Other Prof Staff	11-000-223-104-00-000	3,000.00
Accountant/Audit Fees	11-000-230-332-00-000	3,695.00	Municipal Alliance Services	11-000-230-339-00-001	10,695.00
Other Purch Svcs Admin	11-000-230-590-00-083	7,000.00			
Supplies & Materials	11-190-100-600-01-007	5,000.00	Purch Prof Svcs Reg Instruction	11-190-100-320-00-000	5,000.00
Other Purch Svc. Insurance	11-000-230-590-00-056	17,000.00	Other Purch Prof Svc Admin	11-000-230-339-00-075	17,000.00
Centra Svc-Supplies & Materials	11-000-251-600-00-XXX	22,000.00	Admin Info Tech Purch Prof Svc	11-000-252-330-00-000	22,000.00
Title III Purch Prof Svcs	20-242-200-300-00-000	2,422.71	Title III Supplies	20-242-100-600-00-000	2,422.71
TOTAL FROM		68,405.71	TOTAL TO		68,405.71

Student ID #	School	Tuition	Starting	Termination
812629	East Mountain – Tuition adj.	\$30,942.00	2/4/19	
812629	East Mountain	\$30,942.00		2/12/19
803194	Rugby School – Tuition adj.	\$60,744.41	2/25/19	
32374	Shore Center-Bayshore Jointure	\$51,000.00	1/7/19	
32374	Shore Center-Bayshore Jointure-Speech	\$4,920.00	1/7/19	
813238	Collier	\$54,040.00	1/31/19	

### Summary of Out-of-District Placements and Transportation Requests 2018-2019 School Year — March 2019

# **OLD BRIDGE TOWNSHIP BOARD OF EDUCATION**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT** 

FOR THE FISCAL YEAR ENDED

**JUNE 30, 2018** 

**CORRECTIVE ACTION PLAN** 

DATE OF MEETING: MARCH 12, 2019

## NEW JERSEY DEPARTMENT OF EDUCATION

## OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE

# **CORRECTIVE ACTION PLAN 2017-2018**

Name of School:	OLD BRIDGE TOWNSHIP BOARD OF EDUCATION
Type of Audit:	ANNUAL CAFR
Date of Meeting:	MARCH 12, 2019
Contact Person:	JOSEPH J. MARRA
Telephone Number:	732-290-3952

RECOMMENDATION	CORRECTION ACTION	METHOD OF	PERSON RESPONSIBLE FOR	COMPLETION DATE OF
NUMBER	APPROVED BY THE BOARD	IMPLEMENTATION	IMPLEMENTATION	IMPLEMENTATION

NO RECOMMENDATIONS

AMENDED 6TH PER		ITION SERV	ICES (V	VC-LOA)						
LAST NAME	FIRST NAME	DEGREE	STEP	SALARY	0.1956	DIVIDED BY 181	DATES	# OF DAYS	#DAYS X RATE	
HOPF	MELISSA	BA	6	52,243.00	10,218.73	56.46	9/06/18-3/07/19	114	6,436.11	

JSMS 6TH PERIOD	FOR INTERVENTION	I SERVICES							
						DIVIDED		# OF	<b>#DAYS X</b>
LAST NAME	FIRST NAME	DEGREE	STEP	SALARY	0.1956	BY 181	DATES	DAYS	RATE
GREENWOOD	ALANA	MA	6	57,582.00	11,263.04	62.23	4/01/19-LDC	53	3,298.02
BORRE	VICTORIA	MA	6	57,582.00	11,263.04	62.23	3/08/19-5/03/19	35	2,177.94

Agenda Session: 03.12.19

Regular Meeting: 03.19.19

EMGNC 6TH PERIC	DD FOR LAUREN PHI	LLIPS (LOA)	<b>4/29/</b> 1	L9-LDC					
LAST NAME	FIRST NAME	DEGREE	STEP	SALARY	0.1956	DIVIDED BY 181	DATES	# OF DAYS	#DAYS X RATE
MARTIN	LORI	MA	6	57,582.00	11,263.04	62.23	04/29/19-LDC	39	2,426.84
SQUIRE	TIMOTHY	MA	6	57,582.00	11,263.04	62.23	04/29/19-LDC	39	2,426.84
MENKER	DEVIN	MA	1	51,917.00	10,154.97	56.10	04/29/19-LDC	39	2,188.09
TOTTEN	KORI	MA	6	57,582.00	11,263.04	62.23	04/29/19-LDC	39	2,426.84
SPORER	JAMIE	MA	6	57,582.00	11,263.04	62.23	04/29/19-LDC	39	2,426.84

						DIVIDED		# OF	#DAYS X
LAST NAME	FIRST NAME	DEGREE	STEP	SALARY	0.1956	BY 181	DATES	DAYS	RATE
ALICEA	BEN	DR	6	63,957.00	12,509.99	69.12	03/19/19-LDC	62	4,285.19
MCNAMARA	KATHERINE	BA	6	52,243.00	10,218.73	56.46	03/19/19-LDC	62	3,500.34
WEBER	ANGELINA	MA+45	6	62,313.00	12,188.42	67.34	03/19/19-LDC	62	4,175.04
GOMEZ VERA	JUANITA	MA	6	57,582.00	11,263.04	62.23	03/19/19-LDC	62	3,858.00
SWAYZE	KATLYN	MA+45	6	62,313.00	12,188.42	67.34	03/19/19-LDC	62	4,175.04

# **OLD BRIDGE TOWNSHIP PUBLIC SCHOOLS**

# **Job Description**

TITLE:	Substitute Elementary Principal
REPORTS TO:	Building Principal/Superintendent/Assistant Superintendent
SUPERVISES:	All Building personnel in the absence of the Principal but does not perform evaluations.
JOB GOAL:	To provide leadership and managerial oversight of safe school operations during the absence of the building principal.

# **QUALIFICATIONS:**

- 1. Current certified teaching staff member in the Old Bridge School District.
- 2. New Jersey Principal Certificate of Eligibility.
- 3. Experience as determined to be appropriate by the Board of Education.
- 4. History of adhering to district policies and procedures.
- 5. Demonstrated successful classroom management and instructional capabilities.
- 6. Strong Interpersonal and communication skills.
- 7. Participate in basic field training.

# PERFORMANCE RESPONSIBILITES:

- 1. Assumes responsibility of the management of the school in accordance with law, administrative code, board policies, and regulations.
- 2. Maintains a safe and secure school and an effective learning environment.
- Reports all concerns or inconsistencies with law, administrative code, board policies, and regulations to the superintendent or assistant superintendent and building principal.
- 4. Conducts regular building checks throughout the day to ensure the safe operation of the school.
- 5. Maintains the high standard of student conduct and enforces discipline when necessary in accordance with board policy and the students' right to due process.
- 6. Notifies immediately the parent or guardian and the chief school administrator to arrange for an immediate examination by a physician of

any student suspected of being under the influence of alcohol or other drugs or of using anabolic steroids.

- 7. Maintains CPR certification
- 8. Performs all other duties which may be assigned or required by law, code, regulation, and board policy.

# TERMS OF EMPLOYMENT:

Per diem rate to be consistent with the terms established by the agreement between the Board of Education and the Old Bridge Education Association.

Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such person may not be eligible.

# **EVALUATION:**

The performance of this staff member will evaluated as necessary by the superintendent/ assistant superintendent of schools.

PROPOSED:	March 19, 2013
ADOPTED:	March 19, 2013
REVISED:	March 19, 2019

Legal References:

<u>N.J.S.A.</u> 18A:6-7.1	Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception
<u>N.J.S.A.</u> 18A:6-10	Dismissal and reduction in compensation of persons under tenure in public school system
<u>N.J.S.A.</u> 18A:16-2	Physical examinations; requirement
<u>N.J.S.A.</u> 18A:25-2	Authority over pupils

<u>N.J.S.A.</u> 18A:25-4	School register; keeping	
N.J.S.A. 18A:26-1	Citizenship of teachers, etc.	
N.J.S.A. 18A:26-1.1	Residence requirement prohibited	
N.J.S.A. 18A:26-2	Certificates required; exception	
N.J.S.A. 18A:27	Employment and contracts	
N.J.S.A. 18A:28-3		
<u>N.J.S.A.</u> 18A:28-5	S.A. 18A:28-5 Tenure of teaching staff members	
<u>N.J.S.A.</u> 18A:28-8	Notice of intention to resign required	
<u>N.J.A.C.</u> 6:3.1 <u>et seq.</u>	Conditions of employment for teachers	
<u>N.J.A.C.</u> 6:3-4.1 <u>et seq.</u>	Supervision; observation and evaluation	
<u>N.J.A.C.</u> 6:3-5.1 <u>et seq.</u>	Seniority	
<u>N.J.A.C.</u> 6:3-6	Pupil records	
<u>N.J.A.C.</u> 6:4-1.5	School and classroom practices	
<u>N.J.A.C.</u> 6:8-1.1 <u>et seq.</u>	Thorough and efficient system of free public schools	
<u>N.J.A.C.</u> 6:11-3.1	Certificate required	
<u>N.J.A.C.</u> 6:11-6.2	Endorsements and authorizations	
<u>N.J.A.C</u> . 6:11-13.2	Amount duration and content of required continuing	
	professional development	
<u>N.J.A.C.</u> 6:26	Intervention and referral services for general education pupils	
<u>N.J.A.C.</u> 6:29-7.4	Requirements of physical examinations	

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

Donor	Donation	Description
Palms Plaza	\$100	Sponsored Schirra School's Promising Practice Application
JAG-ONE Physical Therapy	\$100	Sponsored Memorial School's Promising Practice Application
JEI Learning Center - Old Bridge	\$100	Sponsored Jonas Salk Middle School's Promising Practice Application
JEI Learning Center - Old Bridge	\$100	Sponsored Memorial School's Promising Practice Application
Tony Cid, The Cid Agency - Allstate	\$100	Sponsored Southwood School's Promising Practice Application
Lynn Rampino - Keller Williams Realty		
West Monmouth	\$100	Sponsored Grissom School's Promising Practice Application
The Azzinaro's Pizzeria Restaurant	\$100	Sponsored Cooper School's Promising Practice Application
Hackensack Meridian JFK Advanced		
Medical Imaging	\$100	Sponsored Southwood School's Promising Practice Application