



Kermit Independent School District

MIGRANT EDUCATION PROGRAM

Price, Donna (ADM)

Quality Control Plan

Kermit ISD Migrant Program Title I, Part C

A. Quality Control:

The effort to maintain and improve a strong system of quality control.

KISD MEP is to ensure that eligible migrant children are correctly identified and recruited so that MEP services will reach the population for whom these funds are allocated.

B. Purpose:

1. Support migratory children with comprehensive educational programs, to reduce the dropout rate and other problems that can result from repeated moves;
2. Ensure migratory children with proper educational services (support services) health-related problems and other factors that address their special needs;
3. Ensure that migratory children benefit from State and local systematic reforms;

C. Professional staff development:

1. Identification and Recruitment training **annually** for **two** of our MEP staff members. Training is by August 31st before new school year starts. Recruiters must use the newest version of the Texas Certificate of Eligibility (COE) and cannot be filled out until recruiters have successfully completed this ID&R training.
2. New Generation System (NGS) training **annually** for **two** MEP staff members. Data base used for entry of documentation related to the COE, including residency verification, be kept on file with the fiscal agent for two school years (current and previous). The reporting window falls between September 1-August 31 of each year.
3. All KISD MEP staff participates and assists with the Texas Parent Coordination Council. Parent Advisory Council is also in place for KISD.

Cultural, linguistic, or Economic Diversity:

- Provide program information/all information in home language.
- Provide activities for parenting training to act as advocates in their child's math learning during the summer program.

D. Curriculum and instruction:

1. All our students that are enrolled in our school district receive the same curriculum and instruction as all other students.

Learning Disabilities:

- Expand tutorials before or after school/mentor programs
2. A Bright Begging a home-base program is used for our 3-year old migrant students. **One MEP early child hood staff personal** successfully completes this roll with our children.

3. Two MEP staff successfully work with Mathematics Achievement and Success through Engagement in Resources (MASTERS) is offered to all migrant students in grades P-3-12 every summer site- and home-based instruction.

E. Coordination with other programs and funding sources:

1. The Title I, Part C funds are used to provide supplemental services to students and their families, such as medical and social services.

F. Evaluations are conducted to measure impact of the program on student performance:

1. The district uses the same standards that are used to assess the performance of students under Title I, Part A, which includes all students on our school wide campuses.

ID&R PLAN

Required Activities for Migrant Recruiters and Designated Reviewers

Description	Resources Required and Person(s) responsible	TIMELINE
<p>1. <u>Training for MEP Recruiters</u> <u>Training for NGS</u> ID&R and NGS training offered by ESC Migrant Staff. Guidelines regarding child eligibility for the Texas Migrant Education Program. Guidelines on reviewing Certificate of Eligibility (COE) a legal document and entering all information to NGS.</p>	<p>Two recruiters and designated reviewers for the Migrant Education Program (MEP)</p>	<p>Must receive annual training before recruitment begins for the new school year.</p>
<p>2. <u>Identification and Recruitment</u> School Districts Migrant Personnel Meeting in planning recruitment strategies to include in ID&R Plan.</p> <p style="padding-left: 20px;">Locating Migratory children by starting with conducting family surveys, during school registration. Migrant school staff will make home and /or community visits. Targeting enrollees, pre-school aged children and non-enrollees (0-21).</p> <p style="padding-left: 20px;">Up to date Certificate of Eligibility document, recruiter work log, NGS log, referral forms etc. that will be used by the Migrant Program.</p> <p style="padding-left: 20px;">Make recruiter assignments</p> <p style="padding-left: 20px;">Completion of COE and supplemental Documentation Form</p> <p style="padding-left: 20px;">Conduct Residency Verification</p>	<p>School District elementary secretaries and one migrant staff member.</p>	<p>Continue efforts throughout the year.</p>
<p>3. <u>Mapping</u> Plan recruitment strategies. Check status on new areas where new Migrant families reside. Migrant school staff will make home and/or community visits.</p>	<p>Two MEP recruiters for the Migrant Educational Program (MEP).</p>	<p>Throughout the year.</p>

4. Supporting Groups Coordinate with any groups, organizations or businesses that provide support to our migrant program. Eligibility must be verified for a family to receive MEP.	All Administrators and MEP recruiters	Throughout the year.
Forms are available in home language for parents.	MEP recruiters	Throughout the year.

Migrant Request Services Form
For
2014-15

<u>Parent's Name</u>	<u>Student Name</u>	<u>Grade Level</u>	<u>NGS Number</u>
_____ _____	1. _____ 2. _____ 3. _____ 4. _____	_____ _____ _____ _____	1 _____ 2 _____ 3 _____ 4 _____
Family Needs			
School supplies			
Vision			
Dental			
Medical			
Counseling			
Clothing			
Other needs			
_____ _____ _____			

Parent signature

Date

Recruiter

Eligibility must be verified for a family to receive Migrant Education Program benefits.

Priority for Service Acton Plan 2014-15	
Goals: <ol style="list-style-type: none"> 1. Continue to improve in providing services to migratory students to meet the State’s challenging academic standards. 2. Continue to identify areas of program improvement. 	Objectives: <ol style="list-style-type: none"> 1. Will target MEP (Migrant Education Program) services to priority for service students. 2. MEP students will be identified through NGS by running a priority for service report.

<u>REQUIRED ACTIVITIES</u>	<u>TIMELINE</u>	<u>PERSONS RESPONSIBLE</u>	<u>DOCUMENTATION</u>
On a monthly basis, run NGS Priority for Service (PFS) reports to identify migrant children and youth who require priority access to MEP services.	Monthly, beginning July 1	One MEP Certified NGS Data Specialist	PFS Report
Before the first day of school. Develop a PFS Action Plan for Serving PFS Students. The plan must clearly articulate criteria defining student success, including timelines for achieving stated goals and objectives.	Once a year before school begins	DIP Committee, Migrant Coordinator	Priority for Services Action Plan
The Migrant Coordinator will provide each campus principal and other appropriate staff and parents the PFS criteria and updated NGS PFS reports	Communicate criteria, September 2014 Run reports, monthly	MEP Coordinator	PFS reports
The Migrant coordinator and other MEP staff will make home/community visits to update parents on the academic progress of their children.	Year round	Two Certified Migrant Recruiters and one MEP para.	Student’s progress reports
Give MEP PFS students priority placement in academic setting and identify appropriate curriculum and assessment resources.	Year round	Principals Counselors Migrant Staff	Student’s schedules
The District Migrant Coordinator will ensure that PFS students receive priority access to instructional services, as well as inform parents of service providers in our area.	Year round	Counselors Migrant Coordinator Nurse	Referrals for dental and eye care, clothing, nutrition
Title I, Part C programs are coordinated with other Title funds, including Title I, Part A, and Title III	July 2014 to June 2015	Migrant Coordinator Title III Coordinator Federal Programs	Action Plan

PFS Migrant Student Assessment

District/Campus _____ School Year _____

Student Name _____

Grade Level _____

Migrant Unique I.D. _____

Service(s) provided: _____

Outcome: _____

Teacher's name: _____ Date of Service(s) _____

MEP Staff Evaluation of Service(s): _____

Evaluation will be used to improve/modify the service(s): _____

Evaluation By: _____ Title: _____