

REGULAR VIRTUAL SCHOOL BOARD MEETING

The regular monthly meeting of the Independent School District #2854 was called to order at 7:00 a.m. on Tuesday, May 12, 2020, by Chairman Mick Thompson in the Ada-Borup High School Board Room, Ada, Minnesota. Chairman Mick Thompson declared a quorum.

Board members present: Dena Bishop(virtual), Janna Engel(virtual), Paul Johnson(virtual), Nancy Merkens(virtual), Gretchen Rockstad(virtual), Mick Thompson

Administration present: Aaron Cook, Josh Carlson, Bree Triplett, Sandy Gunderson

Citizens present: Jim Birkemeyer, Ruth Hayden, Emily Lee, Pat Pfund, Marijo Vik(virtual)

Pledge of Allegiance recited

Nancy Merkens made the motion to approve district invoices. Motion seconded by Paul Johnson. The following voted in favor thereof: Dena Bishop, Paul Johnson, Nancy Merkens, Gretchen Rockstad, Janna Engel, and Mick Thompson. Motion Carried.

Chairperson Mick Thompson called for public input: None

School Board Member Comments:

- Thank you to administration, teachers, staff, and students for pushing through and doing a great job with distance learning.

Budget Report/Bookkeeper's Report given by Aaron Cook:

- General Fund: \$109,315.56
- Food Service: \$27,427.99
- Community Service: \$45.75
- Building Construction: \$93,138.98
- Student Activities: \$1,623.20
- Payroll: \$266,255.44

District Administrator Aaron Cook reported on:

- 1) Distance Learning
 - a. Distance learning is in effect through the remainder of the school year.
 - b. Plan in place for end of the school year. Principals will be communicating to staff, parents, and students.
 - c. Food Program
 - i. We are waiting for more guidance from the governor. We are approved to serve throughout the summer if we have to, but we would prefer not to continue the program throughout the summer.
 - d. Childcare Program
 - i. We are waiting to hear from the governor on school mandated childcare for the summer. We would prefer not to offer childcare throughout the summer.
- 2) Graduation
 - a. MDE released guidelines for graduation.
 - b. Mr. Carlson has done a great job of communicating graduation plans.
- 3) Building Project
 - a. Final drawings and specifications have been sent to Nor-Son for final pricing.
 - b. Architectural drawings have been submitted to the State.
- 4) Summer Programing
 - a. Summer Rec
 - i. Waiting for guidance from the governor.
 - b. Extended School Year
 - i. Distance learning plans for extended school year are being established.
 - c. MSHSL Summer Coaching
 - i. MSHSL will be issuing further guidance on coaching that will be allowed this summer, specifically for June.
- 5) 2020-21 Original Budget
 - a. The original 2020-21 budget shows a surplus of just over \$540,000. This does not include any costs associated with the construction project.
 - b. The budget assumes an enrollment of 525 PreK-12 and 97 students as part of the tuition agreement.

- 6) Non-Licensed Agreement
 - a. The non-licensed agreement mimics the percentage increase from the teachers agreement, 2% each year. The bus drivers' salary increases \$.50 an hour each year. There are also changes in health insurance contribution amounts to be in compliance with ACA affordability laws.
- 7) Activities Director
 - a. David Smart indicated he is going to step down as AD. I want to thank him for taking on the challenge this year.
 - b. Activities Director position will be posted internally.
- 8) Enrollment
 - a. Current PreK-12 enrollment is 667.

High School Principal Josh Carlson reported on:

- 1) Staffing:
 - a. Asking for approval on the following new hires: Shaina Stevenson as Special Education teacher, Miki Lee as Family Consumer Science teacher, Lisa Coleman as English teacher, and Tyler Hennen as Physical Education teacher. CTE/Industrial Arts: Mason Kitchell is working on renewing Tier I licensure. He will be working on getting his Tier II licensure for next year.
 - b. David Smart submitted his resignation as Activities Director. Thank you for doing a tremendous job.
- 2) Scheduling:
 - a. Commencement – May 23 at 2:00 p.m. Commencement will be followed by a parade.
 - b. Scholarship awards will be announced May 20 on Facebook Live.
 - c. Discussed year end plans.
 - d. Course scheduling will be e-mailed to students/parents.
- 3) Credit Recovery Options:
 - a. Crookston Alternative School is an option for students to earn credits back. Students would absorb the cost.
 - b. Freshwater Online School is a back-up plan.

Elementary Principal/District Assessment Coordinator Bree Triplett reported on:

- 1) Testing Updates
 - ACT will be moved to the fall
- 2) Voluntary Pre-Kindergarten
 - MDE Waived Assessment Requirements for exit
 - Application was received and deemed fundable, waiting on legislature.
- 3) Library Updates
 - Reorganizing
 - Weekly Zooms for Distance Learning
- 4) Happenings
 - <https://www.smores.com/yekx8>
 - May 15 – Last Day for Pre-K
 - May 21 – 5th Grade Graduation
 - May 22 – Pick up Materials
 - May 26-28 – Parent Teacher Conferences

Committees:

- 1) Josh Carlson reported on HS MEEP committee meeting.
- 2) Janna Engel reported on Region 8A committee meeting.
- 3) Mick Thompson reported on PTP committee meeting.

Dena Bishop made the motion to approve adoption of the agenda. Motion seconded by Nancy Merkens. The following voted in favor thereof: Dena Bishop, Paul Johnson, Janna Engel, Mick Thompson, Nancy Merkens, and Gretchen Rockstad. Motion Carried.

New Business:

- A. Gretchen Rockstad made the motion to approve the Consent Agenda. Motion seconded by Paul Johnson. The following voted in favor thereof: Paul Johnson, Janna Engel, Mick Thompson, Nancy Merkens, Gretchen Rockstad, and Dena Bishop. Motion Carried.
 - I. Approve minutes of the regular meeting held on April 14, 2020.

B. Personnel:

I. New Hire

- a. Nancy Merkens made the motion to approve hiring Miki Lee as a 1.0 FTE Family Consumer Science teacher. Motion seconded by Janna Engel. The following voted in favor thereof: Janna Engel, Mick Thompson, Nancy Merkens, Gretchen Rockstad, Dena Bishop, and Paul Johnson. Motion Carried.
- b. Paul Johnson made the motion to approve hiring Lisa Coleman as a 1.0 FTE Language Arts teacher. Motion seconded by Dena Bishop. The following voted in favor thereof: Mick Thompson, Nancy Merkens, Gretchen Rockstad, Dena Bishop, Paul Johnson, and Janna Engel. Motion Carried.
- c. Dena Bishop made the motion to approve hiring Shaina Stevenson as a 1.0 FTE Special Education teacher. Motion seconded by Gretchen Rockstad. The following voted in favor thereof: Nancy Merkens, Gretchen Rockstad, Dena Bishop, Paul Johnson, Janna Engel, and Mick Thompson. Motion Carried.
- d. Gretchen Rockstad made the motion to approve hiring Tyler Hennen as a 1.0 FTE Physical Education teacher. Motion seconded by Paul Johnson. The following voted in favor thereof: Gretchen Rockstad, Dena Bishop, Paul Johnson, Janna Engel, Mick Thompson, and Nancy Merkens. Motion Carried.

II. Resignation

- a. Mick Thompson made the motion to accept resignation from David Smart as Activities Director. Motion seconded by Dena Bishop. The following voted in favor thereof: Dena Bishop, Paul Johnson, Janna Engel, Mick Thompson, Nancy Merkens, and Gretchen Rockstad. Motion Carried

III. Postings

- a. Nancy Merkens made the motion to approve posting Activities Director position. Motion seconded by Janna Engel. The following voted in favor thereof: Paul Johnson, Janna Engel, Mick Thompson, Nancy Merkens, Gretchen Rockstad, and Dena Bishop. Motion Carried
- C. Gretchen Rockstad made the motion to approve the 2020-2021 original Budget. Seconded by Paul Johnson. The following voted in favor thereof: Janna Engel, Mick Thompson, Nancy Merkens, Gretchen Rockstad, Dena Bishop, and Paul Johnson. Motion Carried.
- D. Paul Johnson made the motion to approve the 2020-2022 Non-Certified Salary and Benefits Schedule. Seconded by Dena Bishop. The following voted in favor thereof: Mick Thompson, Nancy Merkens, Gretchen Rockstad, Dena Bishop, Paul Johnson, and Janna Engel. Motion Carried

Next Regular Virtual School Board Meeting on Tuesday, June 9, 2020, at 7:00 a.m.

Nancy Merkens made the motion to adjourn regular meeting at 7:55 a.m. Motion seconded by Dena Bishop. The following voted in favor thereof: Nancy Merkens, Gretchen Rockstad, Dena Bishop, Paul Johnson, Janna Engel, and Mick Thompson. Motion Carried.

Nancy Merkens, Clerk

Minutes prepared by: Sandy Gunderson