

CENTRAL SCHOOL DISTRICT

Job Title: Food Service Worker

Occupational Group: Food Service

Reports to: Director of Child Nutrition & Purchasing

Pay Range: 16

Date of Board Approval: 7/18/2021

Work Year: 10 months

DEFINITION

Under the direction of the Director of Child Nutrition and Purchasing, maintain food service facilities and equipment in a neat, clean, safe and sanitary condition; assist in the preparation of food; set up, serve and sell food; and perform other related duties as assigned.

QUALIFICATIONS

Education/Certification:

- High school diploma or its equivalent.
- County of San Bernardino Certified Food Worker card (to be obtained prior to employment)
- Department of Justice clearance
- Current TB test with screening every 4 years to remain up to date

Experience:

- Prior experience in food preparation and serving is desirable, preferably involving a commercial, institutional or school food service facility.

Knowledge and Abilities:

Knowledge of:

Methods and procedures for serving food in large quantities; standard food service terminology, appliances and equipment; sanitation and safety practices and procedures; basic mathematical calculations and measurement processes; basic computer operations.

Ability to:

Operate and maintain food service-related equipment; collect money, make change accurately; maintain records; operate a computer; work efficiently and effectively within time constraints; understand and carry out oral and written directions; establish and maintain cooperative and effective working relationships with those contacted in the course of the workday including staff, students and parents; provide positive customer service; and ability to problem solve, be flexible and adjust assignments on short notice.

ESSENTIAL & REPRESENTATIVE DUTIES – No one position will necessarily include all of these duties nor is any one position limited to any one or more of these duties:

1. Clean serving counters, tables, chairs, food containers, and other equipment. E
2. Wash trays, utensils and other serving equipment. E
3. Set up, sell and serve hot and cold food to students and faculty. E
4. Wash, assemble and prepare sandwiches, salads and snacks. E
5. Assist in receiving and storing of food items, supplies and materials. E
6. Set up food serving lines. E
7. Function as a cashier, including the counting of monies and developing cash receipt records. E
8. Maintain accurate records. E
9. Assist in the control or management of inappropriate student behavior.
10. Assist in maintaining inventory control.
11. Package foods following predetermined portion control standards.

WORKING CONDITIONS

Kitchen environment; position requires working indoors and outdoors and at times in inclement weather; employee will be exposed to a variety of environmental conditions; extreme cold (walk-in refrigerator/freezer); heat (stoves, ovens); position requires lifting, carrying, pushing and pulling of objects; employee may be exposed to communicable diseases; blood borne pathogens exposure and anti-social behavior.

PRE-EMPLOYMENT PHYSICAL EXAMINATION

This position is subject to Board Policy 4112.4, which requires persons who are offered employment in certain classified positions to submit to pre-employment physical examinations.

PHYSICAL ABILITIES

Performing the duties of this job, employees are required to see, talk, walk, listen, sit, stand, bend, reach, lift up to 40 pounds, push, pull, reach overhead, kneel, squat, climb stairs, and climb ladders; physical, mental and emotional stamina to endure long hours under sometimes stressful conditions.

PROFESSIONAL EXPECTATIONS:

1. Be responsible and adhere to appropriate technology use, upholding conscientious, sound judgement when using social media.
2. Wear appropriate and safe attire.
3. Maintain consistent, punctual and regular attendance