

CENTRAL SCHOOL DISTRICT

Job Title: Grounds Maintenance Worker I

Occupational Group: Maintenance
& Operations

Reports to: Director of Maintenance & Operations

Pay Range: 24

Date of Board Approval: 7/18/2021

Work Year: 12 months

DEFINITION

Under the supervision of Director of Maintenance and Operations, operate and maintain a variety of grounds maintenance equipment; perform complex grounds maintenance and gardening functions; other related work as required.

QUALIFICATIONS

Education/Certification:

- High school diploma or its equivalent.
- Possession of a valid and appropriate California Driver's license and safe driving record.
- Insurability by the District's liability insurance carrier.
- Must obtain within six (6) months of employment first aid certification including CPR training and keep both current.
- Department of Justice clearance.
- Current TB test with screening every 4 years to remain up to date.

Desired Experience:

- One year of paid experience in grounds maintenance or landscaping.

Knowledge and Abilities:

Knowledge of:

Basic methods, materials, tools and terminology used in grounds maintenance and gardening work; applicable health and safety regulations; how to safely use equipment, suitable methods of storing equipment, proper lifting techniques; basic English usage; basic mathematical concepts; basic computer operations, and proper handling of pesticides and other chemicals.

Ability to:

Skillfully and safely operate a variety of tools and equipment common to grounds maintenance work; perform heavy manual functions and activities; understand and carry out oral and written directions; problem solve, be flexible and adjust assignments on short notice, establish and maintain cooperative working relationships with those contacted in the course of the workday including staff, students and parents; meet schedules and timelines; read, interpret and follow rules, regulations, policies and procedures; work independently with intermittent supervision; provide positive customer service.

ESSENTIAL & REPRESENTATIVE DUTIES – No one position will necessarily include all of these duties nor is any one position limited to any one or more of these duties:

1. Plant, cultivate, mow, edge, trim, prune, weed, rake and fertilize landscape areas. E
2. Sweep, pick up trash and other debris from walks, driveways and parking lots. E
3. Assist with monitoring and regulating automatic sprinkling systems. E
4. Spray grounds with insecticides and herbicides; calculate fertilizer and chemical applications safely and effectively. E

ESSENTIAL & REPRESENTATIVE DUTIES (continued)

5. Assist in the preparation of athletic event areas. E
6. Load truck with trimmings and trash and transport for disposal. E
7. Haul materials utilized in the improvement of landscaped areas. E
8. Dig and fill trenches as needed for maintenance and landscaping. E
9. Assist with installation, repairing and maintaining irrigation systems. E
10. Maintain and operate a variety of grounds maintenance equipment. E
11. Cleans and maintains drains and flow lines from debris.
12. Perform custodial and routine maintenance tasks.
13. Maintain a variety of records.
14. Assist in the moving and arranging of furniture and a variety of equipment.
15. Monitor and respond to District radio communications network. E
16. Report, respond and assist with emergency and safety issues and concerns.
17. Lock and unlock gates, doors, secure buildings and grounds; may need to set alarm systems.
18. Promptly complete and remain compliant with mandated trainings. E

WORKING CONDITIONS

Employee may perform duties at various district site locations, indoor and outdoor environment, and inclement weather; requiring heavy lifting, bending, carrying, pushing and pulling of objects; employee may be exposed to communicable diseases, blood borne pathogens exposure or fumes from chemicals and other materials; subject to pests and insects; potential hazards of anti-social behavior.

PRE-EMPLOYMENT PHYSICAL EXAMINATION

This position is subject to Board Policy 4112.4, which requires persons who are offered employment in certain classified positions to submit to pre-employment physical examinations.

PHYSICAL ABILITIES

Performing the duties of this job, employees are required to see, talk, walk, listen, sit, stand, bend, reach, push, pull, reach overhead, kneel, squat, climb stairs, and climb ladders; employee must be able to carry up to 50 pounds without assistance, and over 50 pounds with assistance, physical, mental and emotional stamina to endure long hours under sometimes stressful conditions.

PROFESSIONAL EXPECTATIONS:

1. Be responsible and adhere to appropriate technology use upholding conscientious, sound judgement when using social media.
2. Wear appropriate and safe attire.
3. Maintain consistent, punctual and regular attendance.