



# School Board of Directors Meeting

## January 16, 2020

### School Board Meeting Minutes

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*A Regular Meeting of the Columbia Borough School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, was held on Thursday, January 16, 2020 at 6:00 p.m., in the Board Room, located at the District Administration Center, 200 N. Fifth Street, Columbia, PA 17512*

#### 1. Welcome and Call to Order

President Leader called the meeting to order at 6:00 p.m.

#### 2. Pledge of Allegiance

President Leader led the Pledge of Allegiance.

#### 3. Roll Call

**Board Members in attendance:** Sandra Duncan, Kathleen Hohenadel, Kate Keyser, Cole Knighton, Robert Misciagna, Lauren VonStetten, Rebecca Young, and Charles Leader

**Board Member not in attendance:** Rachael Kedney

**Also in attendance:** Tom Strickler, Keith Ramsey, and Deborah Weisser

**Staff/Public in attendance:** Parents, students, citizens of the community, staff members of the District, and a member of the media.

#### 4. Notice of Executive Session

President Leader noted that there was an Executive Session immediately prior to tonight's board meeting for Personnel

#### 5. Communications

None

#### 6. Agenda Modification/Approval of Agenda

Miss Hohenadel made a motion to remove Policy # 005 from 15.c. and make it a separate action item. Mrs. Duncan seconded the motion. ***The motion passed (8-0; 1 absent).***

## 7. Public Comment on Agenda Items Only

The Board recognizes the value of public comment by residents of the district on agenda items. Each resident of Columbia Borough wishing to address the Board will be limited to five (5) minutes to make their comments. While your comments are welcome, please refrain from introducing questions before the Board or Administration. Please forward any questions, via E-mail, to the Board President at [cleader@columbiabsd.org](mailto:cleader@columbiabsd.org). Answers to your questions will be sought from the appropriate Administrative staff. A response will be sent to you in a timely manner. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate. All comments shall be directed to the presiding officer.

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

There were no public comments

## 8. Minutes (Mr. Leader – Board President)

### a. Motion to approve the following minutes:

- December 12, 2019 School Board Meeting
- January 2, 2020 Committee of the Whole Meeting

Mr. Misciagna made a motion. Mrs. Keyser seconded the motion. Miss Hohenadel noted a correction to the January 2, 2020 Committee of the Whole meeting. The words *“immediately following the Reorganization Meeting”* should be removed from the header. *The motion passed (8-0; 1 absent).*

## 9. Curriculum & Instruction Committee (Mrs. Kedney – Chair)

### a. Motion to Approve the HACC MOU

Mrs. Duncan made a motion. Miss Hohenadel seconded the motion.

Miss Hohenadel asked about the timeline on the MOU and why wasn't it brought up at the Curriculum & Instruction Committee Meeting. Mr. Strickler shared that the HACC agreement has been on-going for years and there have been no changes; however, he felt that since it hasn't come to the Board recently, it would be a good idea to bring it to the Board for approval so that all Board Members are aware of the agreement.

Miss Hohenadel asked how many students are currently participating. Mr. Strickler shared that currently there are no students participating, but Dr. Smith will be increasing the advertising of the program.

Miss Hohenadel asked if the District incurs any cost for transportation with the Dual Enrollment Program and is there any liability risk for the District. Mr. Strickler shared that the transportation is the responsibility of the student/parent; therefore, no cost to the District. As to Liability, HACC incurs all liability exposure while the student is on HACC's Campus.

*The motion passed (8-0; 1 absent).*

## 10. Finance & Audit/Property (Miss Hohenadel – Chair)

### a. Motion to approve the attached financial reports

- a. Treasurer's Reports
- b. Cafeteria Fund Profit and Loss Report
- c. Student Activity Account Report
- d. Grant Report - None

Mrs. Keyser made a motion. Mrs. VonStetten seconded the motion. *The motion passed (8-0; 1 absent).*

### b. Motion to approve the attached check disbursements

President Leader made a motion. Mr. Misciagna seconded the motion. *The motion passed (8-0; 1 absent).*

### c. Motion to approve the attached budget transfers

Miss Hohenadel asked Mr. Ramsey to talk about the two large transfers. Mr. Ramsey shared that it was a timing issue and was needed to release the funds for the Act 44 Safety Grant, which was for the intercom and clock systems at all buildings. He shared that those two accounts were utilized because they are typically not completely spent this time of year. Once the Act 44 Grant Budget is set-up in the system, those funds will be returned to those two accounts

Mrs. Duncan made a motion. Mrs. VonStetten seconded the motion. *The motion passed (8-0; 1 absent).*

### d. Motion to Turnover of 2019 Delinquent Real Estate Taxes – MOTION BELOW

**Motion to acknowledge receipt from Lancaster County Tax Collection Bureau as collector of district real estate tax, and filing with the Lancaster County Tax Claim Bureau on or before January 15, 2020, for collection of delinquent taxes, of Certification of Uncollected Real Estate Taxes due and payable in calendar year 2019 which remained unpaid, which Certification is in form as presented to the school board at this meeting.**

Mr. Ramsey commented that the total delinquency is down about ten percent (10%) from prior year.

President Leader made a motion. Mrs. Keyser seconded the motion. *The motion passed (8-0; 1 absent).*

## 11. Personnel Committee (Mrs. Duncan – Chair)

### a. Motion to approve the following resignations

#### Support Staff:

Tony Heinley, Food Service Worker/Courier, at Columbia Borough High/Middle School campus verbally resigned his position effective January 8, 2020.

Mrs. Duncan made a motion. Miss Hohenadel seconded the motion. **The motion passed (8-0; 1 absent).**

### b. Motion to approve the following employment of staff

#### Administrative Staff:

Eloy Rodriguez, Assistant Elementary Principal at Park Elementary School, beginning on or about February 10, 2020. (Transition C. Patterson)

Mrs. Duncan made a motion. Mr. Misciagna seconded the motion. **The motion passed (8-0; 1 absent).**

### c. Motion to approve the following employment status changes

#### Administrative Staff:

Christopher Patterson, transition from Assistant Elementary Principal at Park and Taylor Schools to district-wide Gifted Teacher and Dean of Students at Taylor Middle School campus, beginning on January 27, 2020. (Transition – Replace J. Williams)

#### Professional Staff:

Brady S. Mathias, Social Studies Teacher at Columbia Borough High School, **updated** beginning on January 9, 2020. (Replace C. Ward)

Mrs. Duncan made a motion. Miss Hohenadel seconded the motion. **The motion passed (8-0; 1 absent).**

### d. Motion to approve Extra-Curricular contract

Chadd Ward, 9<sup>th</sup> Grade Class Advisor at Columbia Borough High School, to receive ½ of the supplemental contract.

Mrs. Duncan made a motion. Mrs. VonStetten seconded the motion. **The motion passed (8-0; 1 absent).**

### e. Informational - volunteers

#### *Support Services:*

<u>First Name</u>	<u>Last Name</u>	<u>Building</u>	<u>Volunteer Areas</u>
Jennifer	Wakefield	Columbia Borough High/Middle School Campus	Athletics
John	Wakefield, Jr	Columbia Borough High/ Middle School Campus	Athletics

Dr. Parkinson introduced Brady Mathias, Social Studies Teacher at Columbia Borough High School

## 12. Property Committee (Mrs. Keyser – Chair)

### a. Motion to approve the attached Facilities Use forms

- Columbia Parent Teacher Partnership – Class A – May 30, 2020, 8:00 a.m. – 6:00 p.m. BingoFundraiser.
- Board of Elections - Class B – April 28, 2020, 7:00 a.m. – 8:00 p.m. Usage of the Facility for the purpose of voting.

Mrs. Duncan made a motion. Miss Hohenadel seconded the motion. *The motion passed (8-0; 1 absent).*

## 13. Extra-Curricular Committee (Mrs. VonStetten – Chair)

### a. Motion to approve the Class of 2020 class trip.

Mrs. Duncan made a motion. Miss Hohenadel seconded the motion. *The motion passed (8-0; 1 absent).*

## 14. Old Business

None

## 15. New Business

### a. Motion to approve the acceptance of 521 Locust Street into the Land Bank

Miss Hohenadel made a motion. Mrs. Duncan seconded the motion.

Miss Hohenadel shared that this is the property on Locust Street across from the Park that had a fire and the owners would like to walk away from the property and felt that this was the best way to do that.

*The motion passed (8-0; 1 absent).*

### b. Motion to approve the 20/21 School Calendar

Mrs. VonStetten made a motion. Miss Hohenadel seconded the motion. *The motion passed (8-0; 1 absent).*

### c. First reading of Board Policy 005

Miss Hohenadel made a motion to waive the readings on Policy 005. Mrs. Duncan seconded the motion.

Miss Hohenadel explained why the Board was waiving the three readings.

*The motion passed (8-0; 1 absent).*

Miss Hohenadel made a motion to approve Board Policy 005. Mrs. VonStetten seconded the motion. *The motion passed (8-0; 1 absent).*

### d. First reading of Board Policies in Section 000 with the exception policy 005

Mr. Misciagna noted that this meeting is the first reading of these policies

## 16. Superintendent Updates – Mr. Strickler

- WDB Grants – pulled from the program – last year’s grant was \$44,000
- Representing District at MLK event and Restorative Justice program on MLK day
- Budget process is underway
- Comp planning is started in several areas
- Weekend weather update

## 17. Reports

### a. IU Report – Mrs. Young

Mrs. Young shared that it was her first meeting

The IU highlighted the low number of teachers and more specifically special education teachers that not only the IU is facing but all 22 Districts in the IU; therefore, the IU is looking at incentives to attract teachers

### b. LCCTC Report – Mrs. Duncan

Mrs. Duncan noted the incident that occurred at the LCCTC was addressed quickly and appropriately. Mrs. Duncan read a letter of the incident from the LCCTC Executive Director

Next Meeting - January 23, 2020

Will be attending an orientation for new Joint Operating Committee (JOC) members on January 28, 2020

### c. PSBA – Administration

No report

### d. Lancaster County Tax Collection Bureau – Mr. Ramsey

Met on January 15, 2020 for LCTCB’s Reorganization meeting

Next meeting March 11, 2020

### e. Community Development – Mrs. Keyser

Attended the meeting on Tuesday, January 14, 2020

Discussed the storm drain work that they are doing on 7<sup>th</sup> Street and wanted to quiet a rumor that there was going to be blasting. There was rock that the Borough had to drill through to break it apart but there won’t be any blasting.

When the Market House opens, the hours will be 10:00 a.m. – 6:00 p.m. on Wednesday and 7:00 a.m. – 3:00 p.m. on Saturday

### f. Columbia Education Foundation – Mr. Leader

December’s meeting was cancelled due to bad weather

Next Meeting is January 27, 2020

### g. Land Bank – Miss Hohenadel

Miss Hohenadel thanked the board for their approval this evening to put 521 Locust Street into the Land Bank, which was the main property that they discussed at the last meeting.

## 18. Public Comment on Agenda and Education Items Only

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There were no public comments

## 19. Please turn off cell phones & pagers so we may honor our students without interruption.

## 20. Recognitions and Notifications

### a. Student Board Report

No report

### b. The following students are being honored as the Students of the Month:

#### **CHS Students of the Month:**

Jacob Bianco - Grade 12  
Daniela Moreta - Grade 11  
Morgan Bigler - Grade 10  
Emily Gambler - Grade 9

#### **MS Taylor/Hill Campus Students of the Month:**

Amelia Campbell – Grade 8  
Dylan Rhoads – Grade 7  
Brodie Clark – Grade 6  
Samuel Wertz – Grade 5

#### **Park Elementary School Students of the Month:**

Caiden Sliger - Grade 4  
Joselyn Taddy - Grade 3  
Miles Arnold - Grade 2  
Payton Migdal - Grade 1  
Ayden Weimer- Kindergarten

President Leader thanked the parents and students for coming tonight.

## 21. Dates for Future Meetings

- a. February 4, 2020 – Property Committee at 6:00 PM followed by Finance Committee
- b. February 6, 2020 – 6:00 PM Extra-Curricular Committee followed by, Curriculum & Instruction Committee and Policy Committee
- c. February 20, 2020 – Regular Board Meeting at 6:00 PM

## 22. Adjournment

President Leader called an Executive Session for Personnel immediately following the School Board Meeting.

President Leader adjourned the meeting at 7:05 p.m



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Keith D. Ramsey  
School Board Secretary