WARROAD PUBLIC SCHOOLS #690

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5/13/2020

Dear Parents/Guardians and Students,

The end of the school year is near, which means it will be time to complete all school work and return materials. Enclosed you will find end of the year procedures along with the distance learning grading plan for trimester 3. A document with the items checked out to your student. These were printed on May 6th (WHS) and May 11th (Elementary). A map to identify drop-off locations is on the back of this letter. Please note there are separate drop off locations for Elementary and High School materials. PLEASE **DO NOT** BRING MATERIALS BACK TO THE MAIN OFFICES.

Drop Off Locations

Elementary Materials - Early Learning Center Main Entrance (Northeast Parking Lot)
High School Materials - BEHIND the High School at Door #29 (Mr. Culleton's Room)

Dates and Times

Thursday 21st, noon to 6pm Friday 22nd, 8am-2pm

Tuesday 26th, 8am-6pm Wednesday 27th, 8am-6pm

Directions

- Drive to the drop off location, watch for and follow traffic flow indicators, stop and wait in your vehicle where indicated outside of the drop-off location.
- · A helper will come out to your vehicle and collect your materials.
- Please wait and remain in your vehicle as the materials are checked in.
- IF necessary, the helper will return to hand you a paper showing what materials are still missing. Please attempt to locate these materials and return them to the school using the same process on one of the other dates available.
- IF all materials are returned, the helper will wave you through to end this process.

Items to be dropped off:

Computers and Chargers (All personal stickers should be removed)
Hotspots
Textbooks
Library Books

Band Instruments (labeled) and Music Choir Robes and Sheet Music Other Supplies for Classes Paper assigned materials

Please remember, fines and fees may be assessed to student accounts should materials not be returned in a timely manner. If you are not able to get to the school during one of these drop off times please contact the school office for assistance.

Bryan Hontvet, Chairperson Laurie Thompson, Treasurer Brad Woodward, Clerk Tim Fast, Director Matt Schreiner, Director

