May 14, 2020

Dear Graves families,

I hope that you and your family are well. The end of our school year is quickly approaching. While remote learning will continue until May 27th, we would like to inform you in advance of how we will pack-up for the year. Teachers and staff will begin packing up classrooms and we will begin distributing any student personal items that may have been left behind prior to our school closure. Please review the information below for our end of year supplies pick-up procedure.

* Graves parents will be able to pick-up their child’s personal items on their assigned day and time listed below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Grade-Teacher-Room** | **Thursday****May 21** | **Friday****May 22** | **Tuesday****May 26** | **Wednesday****May 27** |
| **K-Torres- 27** | X-11a.m. |  |  |  |
| **K-Pena-28** | X-12p.m. |  |  |  |
| **K-Garcia-29** | X-1p.m. |  |  |  |
| **K-Munoz-9** | X-1:30p.m. |  |  |  |
| **1- Marquez-10** |  | X-11a.m. |  |  |
| **1-Vega-12** |  | X-12p.m. |  |  |
| **1-Zamarron-11** |  | X-1p.m. |  |  |
| **1-Ibarra-13** |  | X-1:30p.m. |  |  |
| **2-Y.Garcia-14** |  |  | X-11a.m. |  |
| **2-Negron-15** |  |  | X-12p.m. |  |
| **2-Ruvalcaba-16** |  |  | X-1p.m. |  |
| **3-Dysart-5** |  |  | X-1:30p.m. |  |
| **3-Gonzalez-8** |  |  |  | X- 11a.m. |
| **3-Ortiz-7** |  |  |  | X-11:30a.m. |
| **4-Neboska-6** |  |  |  | X-12p..m. |
| **4-Pyrce-3** |  |  |  | X-1p.m. |
| **4-Ramirez-2** |  |  |  | X- 1:30p.m. |

* Cars are to enter the Graves bus turn-around circle and will be greeted by a staff member.
* If you are walking, form a line outside along the Graves gym, 6 feet apart, from each other.
* Please write your child’s full name, grade, teacher name on a paper and place on the passenger side of your vehicle (attached is a name tag template).
* The student possessions be brought out to you. ***No one will be admitted into the school.***
* Open your trunk and we will place the bag of personal items in your trunk to avoid any contact.
* Students will keep their Chromebooks until they return next school year.

Thank you again for your patience and understanding. We hope you and your family remain safe, and we encourage you to reach out for additional support.

Sincerely,

G. Arteaga, School Principal V. Figueroa, Assistant Principal L. Skowronek, Academic Advisor

14 de mayo del 2020

Queridas familias de Graves:

Espero que se encuentren bien. El final de nuestro año escolar se acerca rápidamente. Aunque el aprendizaje remoto continuará hasta el 27 de mayo, nos gustaría informarle con anticipación cómo empacaremos para el año. Los maestros y el personal comenzarán a empacar los salones de clase y comenzaremos a distribuir los artículos personales de los estudiantes que hayan quedado atrás antes del cierre de nuestra escuela. Revise la información a continuación para conocer nuestro procedimiento de recogida de suministros de fin de año.

• Los padres de Graves podrán recoger los artículos personales de sus hijos en el día y la hora asignado que se detallan a continuación.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Grado-maestra(o)-salón** | **jueves****21 de mayo** | **viernes** **22 de mayo** | **martes** **26 de mayo** | **miércoles****27 de mayo** |
| **K-Torres- 27** | X-11a.m. |  |  |  |
| **K-Pena-28** | X-12p.m. |  |  |  |
| **K-Garcia-29** | X-1p.m. |  |  |  |
| **K-Munoz-9** | X-1:30p.m. |  |  |  |
| **1- Marquez-10** |  | X-11a.m. |  |  |
| **1-Vega-12** |  | X-12p.m. |  |  |
| **1-Zamarron-11** |  | X-1p.m. |  |  |
| **1-Ibarra-13** |  | X-1:30p.m. |  |  |
| **2-Y.Garcia-14** |  |  | X-11a.m. |  |
| **2-Negron-15** |  |  | X-12p.m. |  |
| **2-Ruvalcaba-16** |  |  | X-1p.m. |  |
| **3-Dysart-5** |  |  | X-1:30p.m. |  |
| **3-Gonzalez-8** |  |  |  | X- 11a.m. |
| **3-Ortiz-7** |  |  |  | X-11:30a.m. |
| **4-Neboska-6** |  |  |  | X-12p..m. |
| **4-Pyrce-3** |  |  |  | X-1p.m. |
| **4-Ramirez-2** |  |  |  | X- 1:30p.m. |

• Los autos deben ingresar al círculo de giro del autobús de Graves y serán recibidos por un miembro del personal.

•Si está caminando, forme una fila afuera a lo largo del gimnasio de Graves, a 6 pies de distancia entre sí.

• Escriba el nombre completo de su hijo, el nombre del maestro y colóquelos en el lado del pasajero de su vehículo (adjunta está una plantilla de etiqueta de nombre).

• Las posesiones de los estudiantes serán traídas a usted. **Nadie será admitido en la escuela.**

• Abra su baúl y colocaremos la bolsa de artículos personales en su baúl para evitar cualquier contacto.

• Los estudiantes mantendrán sus computadoras *Chromebooks* hasta que regresen el próximo año escolar.

Gracias nuevamente por su paciencia y comprensión. Esperamos que usted y su familia permanezcan seguros, y aquí estamos para servirle se necesitan ayuda adicional.

Atentamente,

G. Arteaga, Directora V. Figueroa, Subdirector L. Skowronek, Asesor Académico

**Student Last Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student First Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grade:** \_\_\_\_\_\_\_\_**Teacher:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Last Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student First Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grade:** \_\_\_\_\_\_\_\_**Teacher:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Last Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student First Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grade:** \_\_\_\_\_\_\_\_**Teacher:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Apellido del estudiante**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Primer nombre del estudiante:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Apellido del estudiante**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Primer nombre del estudiante:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grado:** \_\_\_\_\_\_\_\_ **Maestro/a:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Apellido del estudiante**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Primer nombre del estudiante:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grado:** \_\_\_\_\_\_\_\_ **Maestro/a:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Apellido del estudiante**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Primer nombre del estudiante:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grado:** \_\_\_\_\_\_\_\_ **Maestro/a:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_