ASPMA Board Meeting
May 13, 2020
10:00 a.m.
Zoom Meeting

1. Action Call to Order/Welcome Bill Tietz
2. Action Approval of December 4, 2019 Minutes Bill Tietz
4. Information Membership Report Maurice Henry
5. Information CFD Make-up plan –April 2020 Classes Maurice Henry
6. Discussion ASPMA Scholarship Update Dusty Duncan
7. Information Partner Comments Heral/Bitely
8. Information 2020 ASPMA Summer Retreat Bill Tietz
10. Action Pay Bills Bill Tietz
11. Action Adjournment Bill Tietz
I. Call to Order
The ASPMA Board of Directors held a meeting on December 4, 2019 at the AAEA Building in Little Rock, Arkansas. Bill Tietz, President, called the meeting to order. Board members present were; Aliza Jones, Bill Holden, Ed Vestal, Dusty Duncan, Phillip Kelley, Chris Campbell, Greg Collins, Randall Bolinger, Kenneth Johnson, Brad Akridge, Raymond Reynolds, Cedric Hawkins, Steve Flickinger, and AAEA Assistant Executive Director Mike Mertens.

II. Approval of Minutes
The minutes of the October 6, 2019 meeting were approved unanimously with scholarship amendment. The motion was made Aliza Jones and seconded by Ed Vestal.

III. Approval of Financial Reports
The financial reports for October 2019 were reviewed and approved unanimously. Balance as of October 31, 2019 is $130,480.54. The motion was made by Ed Vestal and seconded by Aliza Jones.

IV. Membership Report
Mike Mertens reviewed the membership report. ASPMA has 163 members as of 11/22/2019.

V. CFD – Spring 2020 Classes
CFD Spring Classes will be held April 2 at AETN Studios in Conway. The following classes will held; Computerized Maintenance Management System -SchoolDude Maintenance Direct – CMMS101, Computerized Maintenance Management System – SchoolDude Preventive Maintenance Direct – CMMS102, and Basics of Building Systems – BBS204. Classes will be Live Streamed as well as being onsite. Registration should be open in January.

VI. Conference Debriefing Review of Survey Results
Each Month an AAEA member is “spotlighted” in the AAEA newsletter. ASPMA needs to have a member in the rotation. Any suggestions may be made to Mike Mertens.

VII. 2020 NSPMA Conference
The 2020 NSPMA Conference will be held at Myrtle Beach, South Carolina on February 9-12, 2020. A motion was made by Bill Tietz and seconded by Ed Grant to offer 5 (five) free registrations to the conference. The motion was approved unanimously.

VIII. Review of Partner Levels
ASPMA Partner levels were reviewed. The Partnership Committee consisting of Kevin Conkin, chairperson, Brent Blankenship, Craig Dupuy, Raymond Reynolds, Ed Grant and Mike Mertens will meet before the next board meeting to review ASPMA Partnership benefits.

IX. 2019 ASPMA Conference Program Review and Board Member Assignments
The conference agenda was reviewed and board member assignments were given.

X. 2020 Summer Board Meeting/Retreat
The ASPMA Board’s summer board meeting/retreat will be held June 19-20, 2020 at Gaston’s White River Resort in Flippin, AR.
XI. Partner Comments
   No comments.

XII. Old Business
     None

XIII. New Business
     A discussion was had regarding allowing Blue Ribbon Award winners to present an ASPMA scholarship in their name. The consensus was to start this practice going forward.

XIV. Pay Bills
     The Board voted unanimously for Bill Holden to pay ASPMA bills on a motion by Ed Vestal and Gary Heral.

XV. Adjournment
     Meeting adjourned unanimously on a motion by Jason Grubb and Raymond Reynolds.
ARKANSAS SCHOOL PLANT MANAGEMENT ASSOCIATION
FINANCIAL STATEMENT
APRIL 30, 2020

BEGINNING BALANCE - JULY 1, 2019 $130,570.39

RECEIPTS:
July $521.68
August $10,952.93
September $33,357.76
October $25,122.00
November $3,553.72
December $5,204.24
January $110.73
February $5,741.23
March $3,237.78
April $2,406.28
May
June

$90,208.35

TOTAL RECEIPTS AND BALANCE $220,778.74

EXPENDITURES:
July $5,207.28
August $648.82
September $2,805.32
October $32,014.19
November $30,518.76
December $7,212.00
January $409.69
February $5,220.61
March $415.13
April $4,617.78
May
June

$89,069.58

ENDING BALANCE - APRIL 30, 2020 $131,709.16

FIRST SECURITY BANK CHECKING $131,709.16
OUTSTANDING CHECKS $0.00
ENDING CHECKING BALANCE $131,709.16
## Arkansas Association of Educational Administrators Membership Report

### Members

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### Constituent Groups

*Individual members may participate in one or more Constituent Group which means the total number of Constituent Groups will be higher than the Membership.

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ASPMA Certification Classes
Thursday, April 2, 2020
AETN, Conway

8:15 – 10:15


Instructor: Division of Public School Academic Facilities and Transportation

Content: An overview/update of SchoolDude Maintenance Direct including set-up, installation of buildings, work orders, coding, tracking, and completion

10:30 – 12:30

Class: Computerized Maintenance Management System – SchoolDude Preventive Maintenance Direct – CMMS102

Instructor: Division of Public School Academic Facilities and Transportation

Content: An overview/update of SchoolDude Preventive Maintenance Direct including creating PM schedules, coding, tracking, completion, and state mandated inspections.

12:30 – 1:15

Lunch (will be provided)

1:15 – 3:15

Class: Basics of Building Systems - BBS204

Instructors: Michael Reynolds, Senior VP, Reynolds Construction and Commercial Roofing

Content: An overview of the design, replacement, and maintenance of building roofs. The class also includes an overview of roofing warranties.