



ARKANSAS SCHOOL PLANT MANAGEMENT ASSOCIATION

ASPMA Board Meeting

May 13, 2020

10:00 a.m.

Zoom Meeting

- | | | |
|----------------|--------------------------------------|---------------|
| 1. Action | Call to Order/Welcome | Bill Tietz |
| 2. Action | Approval of December 4, 2019 Minutes | Bill Tietz |
| 3. Action | Approval of Financial Report | Bill Holden |
| 4. Information | Membership Report | Maurice Henry |
| 5. Information | CFD Make-up plan –April 2020 Classes | Maurice Henry |
| 6. Discussion | ASPMA Scholarship Update | Dusty Duncan |
| 7. Information | Partner Comments | Heral/Bitely |
| 8. Information | 2020 ASPMA Summer Retreat | Bill Tietz |
| 9. Action | New Business | Bill Tietz |
| 10. Action | Pay Bills | Bill Tietz |
| 11. Action | Adjournment | Bill Tietz |

I. Call to Order

The ASPMA Board of Directors held a meeting on December 4, 2019 at the AAEA Building in Little Rock, Arkansas. Bill Tietz, President, called the meeting to order. Board members present were: Aliza Jones, Bill Holden, Ed Vestal, Dusty Duncan, Phillip Kelley, Chris Campbell, Greg Collins, Randall Bolinger, Kenneth Johnson, Brad Akridge, Raymond Reynolds, Cedric Hawkins, Steve Flickinger, and AAEA Assistant Executive Director Mike Mertens.

II. Approval of Minutes

The minutes of the October 6, 2019 meeting were approved unanimously with scholarship amendment. The motion was made Aliza Jones and seconded by Ed Vestal.

III. Approval of Financial Reports

The financial reports for October 2019 were reviewed and approved unanimously. Balance as of October 31, 2019 is \$130,480.54. The motion was made by Ed Vestal and seconded by Aliza Jones.

IV. Membership Report

Mike Mertens reviewed the membership report. ASPMA has 163 members as of 11/22/2019.

V. CFD – Spring 2020 Classes

CFD Spring Classes will be held April 2 at AETN Studios in Conway. The following classes will held; Computerized Maintenance Management System -SchoolDude Maintenance Direct – CMMS101, Computerized Maintenance Management System – SchoolDude Preventive Maintenance Direct – CMMS102, and Basics of Building Systems – BBS204. Classes will be Live Streamed as well as being onsite. Registration should be open in January.

VI. Conference Debriefing Review of Survey Results

Each Month an AAEA member is “spotlighted” in the AAEA newsletter. ASPMA needs to have a member in the rotation. Any suggestions may be made to Mike Mertens.

VII. 2020 NSPMA Conference

The 2020 NSPMA Conference will be held at Myrtle Beach, South Carolina on February 9-12, 2020. A motion was made by Bill Tietz and seconded by Ed Grant to offer 5 (five) free registrations to the conference. The motion was approved unanimously.

VIII. Review of Partner Levels

ASPMA Partner levels were reviewed. The Partnership Committee consisting of Kevin Conkin, chairperson, Brent Blankenship, Craig Dupuy, Raymond Reynolds, Ed Grant and Mike Mertens will meet before the next board meeting to review ASPMA Partnership benefits.

IX. 2019 ASPMA Conference Program Review and Board Member Assignments

The conference agenda was reviewed and board member assignments were given.

X. 2020 Summer Board Meeting/Retreat

The ASPMA Board’s summer board meeting/retreat will be held June 19-20, 2020 at Gaston’s White River Resort in Flippin, AR.

XI. Partner Comments

No comments.

XII. Old Business

None

XIII. New Business

A discussion was had regarding allowing Blue Ribbon Award winners to present an ASPMA scholarship in their name. The consensus was to start this practice going forward.

XIV. Pay Bills

The Board voted unanimously for Bill Holden to pay ASPMA bills on a motion by Ed Vestal and Gary Heral.

XV. Adjournment

Meeting adjourned unanimously on a motion by Jason Grubb and Raymond Reynolds.

**ARKANSAS SCHOOL PLANT MANAGEMENT ASSOCIATION
FINANCIAL STATEMENT
APRIL 30, 2020**

BEGINNING BALANCE - JULY 1, 2019 \$130,570.39

RECEIPTS:

July	\$521.68
August	\$10,952.93
September	\$33,357.76
October	\$25,122.00
November	\$3,553.72
December	\$5,204.24
January	\$110.73
February	\$5,741.23
March	\$3,237.78
April	\$2,406.28
May	
June	

\$90,208.35

TOTAL RECEIPTS AND BALANCE

\$220,778.74

EXPENDITURES:

July	\$5,207.28
August	\$648.82
September	\$2,805.32
October	\$32,014.19
November	\$30,518.76
December	\$7,212.00
January	\$409.69
February	\$5,220.61
March	\$415.13
April	\$4,617.78
May	
June	

\$89,069.58

ENDING BALANCE - APRIL 30, 2020

\$131,709.16

FIRST SECURITY BANK CHECKING	\$131,709.16
OUTSTANDING CHECKS	\$0.00
ENDING CHECKING BALANCE	<u>\$131,709.16</u>



Arkansas Association of Educational Administrators Membership Report
5/11/2020

Members

	1976-1977	1986-1987	1996-1997	2006-2007	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Increase/ Decrease
Administrators												
Agency					2,346	2,461	2,455	2,551	2,557	2,540	2,493	(47)
Associate					60	61	63	64	64	73	72	(1)
College/University					36	23	28	46	35	22	19	(3)
Emeritus					31	26	33	30	35	26	24	(2)
Lifetime Emeritus					76	76	30	40	60	64	73	9
Totals	512	1,481	2,059	2,733	2,591	2,687	2,651	2,773	2,796	2,772	2,730	(42)

Constituent Groups

*Individual members may participate in one or more Constituent Group which means the total number of Constituent Groups will be higher than the Membership.

	1976-1977	1986-1987	1996-1997	2006-2007	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Increase/ Decrease
AASA	227	488	497	557	362	361	341	332	338	351	348	(3)
AAESP	78	415	506	566	539	522	505	526	528	539	495	(44)
AASSP	98	332	417	466	442	446	445	458	456	416	415	(1)
AASBO	24	63	214	417	561	568	587	612	624	615	615	-
AASEA	47	69	118	179	169	200	192	207	203	206	215	9
AAGEA			66	95	98	89	87	91	89	102	99	(3)
AACIA			124	363	339	332	316	312	316	304	283	(21)
ArkASPA				87	110	122	120	133	129	132	123	(9)
AAMLA				209	231	213	201	232	239	240	239	(1)
AAFC				50	186	205	208	218	226	225	218	(7)
AACTEA					57	48	42	169	144	145	152	7
ASPMA					104	119	126	137	151	159	174	15
Totals	474	1,367	1,942	2,989	3,198	3,225	3,170	3,427	3,443	3,434	3,376	(58)

ASPMA Certification Classes
Thursday, April 2, 2020
AETN, Conway

8:15 – 10:15

Class: Computerized Maintenance Management System – SchoolDude Maintenance Direct – CMMS101

Instructor: Division of Public School Academic Facilities and Transportation

Content: An overview/update of SchoolDude Maintenance Direct including set-up, installation of buildings, work orders, coding, tracking, and completion

10:30 – 12:30

Class: Computerized Maintenance Management System – SchoolDude Preventive Maintenance Direct – CMMS102

Instructor: Division of Public School Academic Facilities and Transportation

Content: An overview/update of SchoolDude Preventive Maintenance Direct including creating PM schedules, coding, tracking, completion, and state mandated inspections.

12:30 – 1:15

Lunch (will be provided)

1:15 – 3:15

Class: Basics of Building Systems - BBS204

Instructors: Michael Reynolds, Senior VP, Reynolds Construction and Commercial Roofing

Content: An overview of the design, replacement, and maintenance of building roofs. The class also includes an overview of roofing warranties.