



West Valley School
Above and Beyond
The West Valley Way

West Valley Families,

We have put together a plan that includes social distancing guidelines and allows parents to pick up their child's personal belongings from the school. Items may also be returned at this time. This will be a parent/adult only process with limited staff in the building. The schedule at the bottom of this document shows available times to pick up items based on the last name of the family.

Pick Up/Return One Way Route

- Entrance: Adults only, staggered timing. Enter the building through the doors located to the east of the main entrance (5th grade hallway). Best parking is the main lot.
- Station 1 (hallway): Return Chromebooks/Chargers/Uniforms/Textbooks (ReadingWonders, Literature books, etc.)
- Station 2 (large gym) : Kindergarten through Grade 5
 - Tables are set up in the large gym labeled by the last name of the classroom teacher.
 - Student items are pre packaged and labeled by name. If teachers couldn't identify who an item belongs to, they are placed under the classroom table.
- Station 3 (main foyer):
 - Check Lost and Found
 - Return library books
 - You may exit here or continue to Middle School
- Station 4 Middle School Commons
 - Bags are in alphabetical order by last name in the middle school commons
- Exit through the southeast door of the middle school.

Notes:

- Some students might have more than one bag of items
- Yearbooks will be placed in student bags by the classroom teacher

Scheduled Pick-Up/Drop-off Times by Last Name

Date	Time	Last Name	Time	Last Name
Mon 6/1	1:00 - 1:30	A	3:30 - 4:00	C
	1:30 - 2:00	Ba - Bi	4:00 - 4:30	D
	2:00 - 2:30	Bl - Bu	4:30 - 5:00	
Tues 6/2	1:00 - 1:30	E	3:30 - 4:00	Ha
	1:30 - 2:00	F	4:00 - 4:30	He - Hu
	2:00 - 2:30	G	4:30 - 5:00	
Wed 6/3	1:00 - 1:30	I	3:30 - 4:00	L
	1:30 - 2:00	J	4:00 - 4:30	Ma - Mc
	2:00 - 2:30	K	4:30 - 5:00	Me - Mu
Thur 6/4	1:00 - 1:30	N	3:30 - 4:00	Ra - Ri
	1:30 - 2:00	O	4:00 - 4:30	Ro
	2:00 - 2:30	P	4:30 - 5:00	Ru - Ry
Fri 6/5	1:00 - 1:30	Sa - Sk	3:30 - 4:00	To - Tu, U, V, Wa
	1:30 - 2:00	Sl - Sy	4:00 - 4:30	We - Wy, X, Y, Z
	2:00 - 2:30	Ta - Tk	4:30 - 5:00	