

LINCOLN CHARTER SCHOOL
MEETING OF THE TRUSTEES
Thursday, May 7, 2020
“Our Schools, One Team, One Vision”

1.0 CALL TO ORDER

A meeting of the Lincoln Charter School Board of Trustees convened at Lincoln Charter School on May 7, 2020. Ms. Edquina Washington, Board President called the meeting to order at 6:09 P.M. **(The official board meeting was streamed live on Facebook and YouTube)**

2.0 ROLL CALL/ATTENDEES

The following individuals were in attendance: Board Members: Renitta Franklin, Marie Burgos, Julie Swope and Kyle Moore

The following are LCS Staff and guests whom were in attendance: LCS Mandated Staff: Leonard Hart, Anne Clark, Shante Smith, Ariel Carrasquillo, Kristin Sipe, Adam Dively, Solita Day, Tom Taylor and Leah Ellingson

4.0 PUBLIC/STAFF COMMENTS

None

5.0 APPROVAL

1. Be it resolved to approve the minutes from the April 2, 2020 board meeting. A motion was made by Renitta Franklin and seconded by Julie Swope, and unanimously approved by the Board Roll Call.
2. Be it resolved to accept the retirement of Denise Mundis (Instructional Coach) effective June 30, 2020. A motion was made by Julie Swope and seconded by Marie Burgos, and unanimously approved by the Board Roll Call.
3. Be it resolved to accept the 2020-2021 school-wide budget as presented by Tom Taylor of Repice & Taylor. A motion was made by Renitta Franklin and seconded by Julie Swope, and unanimously approved by the Board Roll Call.
4. Be it resolved to accept the 2020-2021 school-wide calendars. A motion was made by Marie Burgos and seconded by Renitta Franklin, and unanimously approved by the Board Roll Call.

5. Be it resolved to approve the end of the leadership and acting out of title stipends.
A motion was made by Julie Swope and seconded by Renitta Franklin, and
unanimously approved by the Board Roll Call.

5.0 DISCUSSION ITEMS/NEW BUSINESS

- Tom Taylor gave a detailed presentation in regards to Lincoln Charter School proposed budget for 2020/2021 version 1, which included building 1 and building 2 totaling the school at 932 students. This budget version allows for a 3% COLA increase for all employees.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington have reviewed the proposed budget and approve.
- Mr. Taylor also discussed the Penn Serv agreement. This agreement is an alternate plan to the PEZA and will save the school some money.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their understanding and approval.
- Mrs. Smith presents all the job postings for 2020-2021 school year and informs us that all job postings are on Lincoln Charter School's Website. LCS also has two billboards in the city. One billboard is to encourage student enrollment and the other is for job posting.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their understanding and approval.
- Mr. Dively and Ms. Sipe presented the board with the curriculum update for grade 5-6 expansion and/or enrichment. Envision is the program that is looking to be purchased for up to 6th grade. Envision will provide content for the classroom from case studies, teambuilding and more. A new curriculum will be added each month for teachers as well as additional instructional professional development.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their understanding and approval.
- Mr. Carrasquillo gave a review of the leasing option for technology and services. The school would like to be able have a take home day, which would allow the students to access the device at home and school. School would be looking to lease iPads for K-6th grade and standardize the department as a whole.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their

understanding and approval. **(This approval for grade six is determined by the approval of the charter expansion.)**

- Ms. Clark gave an update on Covid-19 emergency management prepares plan, which will be posted on the drive. They have been making phone calls and home visits when possible to stay informed and connected with students and parent's needs. The plan continues to be updated as updates are given to the leadership team.
 - Mrs. Franklin asked about possible paper assignment packets for students and parents for those in need. Ms. Clark informs us that this is something that the school has been doing when informed of the need.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their understanding and approval.
- Mr. Hart announced that the York City School District did request additional information be submitted. All information has been submitted and a confirmation receipt has been received.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their understanding and approval.
- Mr. Hart and Ms. Clark present the board with possible names for the Lincoln Charter School endowment and/or holding company.

Possible Endowment Names:
The Lincoln Charter School Lions Love Foundation
The Lincoln Charter School Believe Foundation

Board Members Vote:

Kyle Moore votes for The Lincoln Charter School Believe Foundation

Marie Burgos votes for The Lincoln Charter School Believe Foundation

Julie Swope votes for The Lincoln Charter School Believe Foundation

Board Vice President/Renitta Franklin votes for The Lincoln Charter School Believe Foundation

Board President/Edquina Washington votes for The Lincoln Charter School Believe Foundation

6. Be it resolved to approve the name **The Lincoln Charter School Believe Foundation** as the official Endowment name. A motion was made by Kyle Moore and seconded by Marie Burgos, and unanimously approved by the Board.

- Mrs. Smith informs us that the process for Board Docs has started. In starting the process it was realized that another supporting entity was needed. Mrs. Smith and

Mr. Hart gave a detailed review of Bent Creek policy and procedures. This will update all LCS policies and procedures.

- Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their understanding and approval.
- Mr. Hart and Mrs. Clark announced LCS's first virtual graduation (on Zoom) and key ceremony. Students will be provided cap and gowns for graduation. The key ceremony will consist of 4th grade students presenting the 3rd grade students with a key to the school and acknowledging that they now hold the key to success.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their understanding and approval.
- 7. Be it resolved to approve the virtual graduation, to be held on June 10, 2020 from 6:00-7:00pm. A motion was made by Julie Swope and seconded by Renitta Franklin, and unanimously approved by the Board.
- Mr. Hart informs that many employees have had to come into the school to complete different tasks and he would like to be able to give them Hazard pay during these times.
 - Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged their understanding and approval.

6.0 OLD BUSINESS

None

7.0 PRINCIPAL'S REPORT

Monthly report attached to email sent - No Additions or Comments made

- Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged understanding and receipt of the report.

8.0 FINANCIAL REPORT

Monthly report attached to email sent

- Mr. Hart and Tom Taylor report LCS school is in good financial standings.

- Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged understanding and receipt of the report.

8. Be it resolved to approve the financial statements dated April 30, 2020. A motion was made by Marie Burgos and seconded by Kyle Moore, and unanimously approved by the Board.

9.0 LPAC

Ms. Anne Clark announces

- Stay Connected - parents have been outstanding with opening up their homes through photos with the family.
 - LCS hosted a scavenger hunt last week with 49 participants and it was a lot of fun.
 - LCS has been receiving donations from different people and entities to provide assistance to students and parents.
 - Two of our parents have been going above and beyond to provide students/parents in hotels with meals and supplies.
 - We will still plan to have our Muffins for Mom & Donuts for Dad event. We will update everyone on the date and outline.
 - Student Appreciation Day soon to come.
- Board members Renitta Franklin, Kyle Moore, Marie Burgos, Julie Swope and Board President Edquina Washington acknowledged understanding and receipt of the report.

10.0 SOLICITOR REPORT

- Mr. Hart informs that they continue to stay in close contact with our solicitor regarding all the laws due to COVID-19.
- Solicitor Pat Hennessey donated \$500.00 dollars to the Teacher Appreciation Day and it was greatly appreciated.

Board went into Executive Session at 8:11 PM for discussion regarding legal and employment matters.

Board returned to public meeting at 8:36 PM.

ROLL CALL OF LCS BOARD:

Kyle Moore board member is present is present upon return from executive session
Marie Burgos board member is present is present upon return from executive session
Julie Swope board member is present is present upon return from executive session
Board Vice President/Renitta Franklin is present upon return from executive session
Board President/Edquina Washington is present upon return from executive session

9. Be it resolved to approve Hazardous Pay for employees working on-site at LCS in June of 2020. A motion was made by Marie Burgos and seconded by Julie Swope, and unanimously approved by the Board.

Ms. Washington and Mr. Hart thanked all for their hard work and continued dedication.

ADJOURNMENT

With no further business, the public meeting was adjourned at 8:38 PM. Motion approved by the board.

Respectfully submitted,

Kameo S. Neal
Lincoln Charter School, Board Secretary