

# NORTH OTTAWA COUNTY USD No. 239

716 E. 7<sup>th</sup> Street, PO Box 257  
Minneapolis, Kansas 67467-0257

## USD #239 DISTRICT OFFICE

**DUE TO THE COVID-19 PANDEMIC, LIMITATIONS OF THE STATE STAY AT HOME ORDER  
AND LIMITS ON GATHERINGS EXCEEDING 10 PEOPLE,  
NO PUBLIC ATTENDANCE MAY OCCUR FOR THIS MEETING**

[View live](https://www.youtube.com/user/celltech161/featured?app=desktop)

<https://www.youtube.com/user/celltech161/featured?app=desktop>

**MONDAY, April 13, 2020  
6:30 PM**

Call to Order: President Nelson called the meeting to order at 6:30 pm.

### I. Roll Call

Board Member	In Person	via Phone	via Zoom	ABSENT
Abell, Justin	X			
Labes, Dr. Bruce				X
Nelson, Brigitte	X			
Parks, Jason	X			
Shanks, Tammy	X			
Shupe, Richard	X			
Travis, Becki			X	

Others Present: Superintendent, Chris Vignery, Board Clerk, Kim Shafer. Principals: Patricia Anderson (Zoom), Terry Moeckel (Zoom), Ryan Mortimer (Zoon). Justin Reed, Kandy Constable, live streaming controllers, and Brian Kindall.

### II. Additions to and Adoption of the Agenda

Jason Parks moved to approve the Agenda as presented. Motion seconded by Tammy Shanks.  
**Motion carried 6-0.**

### III. Consent Agenda

Motion to approve the Consent Agenda as presented made by Tammy Shanks, seconded by Justin Abell. **Motion carried 6-0.**

Motion to temporarily suspend public comments during the Reports and Comments of Principals, Committees, Visitors section of each regularly scheduled board meeting per recommendation of KASB. Comments may be sent via email to the superintendent or board clerk during this temporary suspension, made by Brigitte Nelson, seconded by Jason Parks. **Motion carried 6-0.**

### IV. Reports and Comments of Principals, Committees, and Visitors

Ryan Mortimer, shared that he had nothing to report other than in a waiting game with KSHSAA.

Pat Anderson, had submitted her written report for board review. Mrs. Anderson added that the majority of staff are working from home and that SpEd and title teachers are working with classroom teachers for academic support for students.

- Dispersal of Student Belongings and Devices. Student belongings were bagged and tagged and organized by classroom in the hallway. On designated days, parents collected student belongings, their receipt of which was documented by school staff.
- Continuous Learning at MGS. Collaboration during March 20-27, 2020 for Continuous Learning, with packets prepared and mailed to parents/students, for rollout of the plan on Monday, March 30, using Zoom and weekly mailings. Parental surveys are being reviewed and responded to accordingly. Staff continues to reach out to students and families who may be struggling to participate, with district tech staff working hard to keep technology in operation.
- Food Service for Students. MGS is the site for preparation and distribution of Seamless Meals, with members of the staff assisting. In an effort to minimize contact, the program is being changed to a two-day delivery model with food preparation taking place in both the MGS and the MJSHS kitchens.
- Stage. Custodial staff has cleared the stage in preparation for the renovation, which will include new curtains.
- Summer Maintenance. Custodial staff has also begun summer maintenance and cleaning of classrooms and sanitizing student lockers. Rooms that are not currently being used will be prepared for the 2020-2021 school year.

Terry Moeckel reported that staff is feeling as comfortable as they can be and that both he and Mr. Mortimer have been reaching out to those students who are not checking in.

## V. Report of Superintendent

- Superintendent Coffee. Met via Zoom this morning with same six (6) individuals who regularly attend the coffee.
- LED Savings. After one complete year since installation, records indicate a savings of approximately \$36,000 in energy costs.
- Briefings. KSDE is giving daily briefings along with the Ottawa County Health Department giving weekly updates.
- Seamless Meals. In order to promote less contact, meals are now distributed on Mondays and Wednesdays: two breakfasts and two lunches on Mondays; and, three breakfasts and three lunches on Wednesday.
- Revenue. Dale Dennis, KSDE, reports that Kansas revenue is at projected levels. USD 239 will be receiving approximately \$50,000.00 in federal funds to be used towards COVID-19 expenses. These funds must be spent on or before September 20, 2021.
- Curriculum. Information will be given to the board by the May meeting.
- Graduation. Terry Moeckel is currently working on options for graduation with senior class officers. Other districts are discussing holding graduation in July or using the drive up theory. A survey will be generated to seniors and their parents for input.

## VI. Old Business

- a. Minneapolis Ball Field Restroom Project. President Nelson recognized Brian Kindall representing the Ottawa County Fair Board and the Rec Commission. Mr. Kindall is requesting the district's participation in funding the renovation of the north restrooms by the baseball field. This is a shared facility used by USD 239 for baseball/softball practices and games March through May, and also for Ag Awareness presentations annually. USD 239 has previously authorized \$3,000 towards the aluminum bleacher project (we paid 11/13/2017). The Rec Com currently has \$72,500 in hand from grants. Preliminary estimates on the renovation were \$70K-\$170K. Tammy Shanks moved to approve up to \$15,000.00 for the restroom project at the ballfield. Motion seconded by Jason Parks. **Motion carried 6-0.**
- b. Turf Field. Mr. Vignery has spoken with Jim Bateman with regard to this matter. COVID-19 is causing his company job delays and will probably push back turf installation beginning on our field until mid-July, which could potentially interfere with scheduled early home games. Mr. Mortimer has already rescheduled a junior high game, but will hold off on a high school home game until closer

to the beginning of school. The board may expect the contract from Mr. Bateman by the May meeting for review and signing.

- c. Art/Industrial Arts Room. A trailer has been rented for temporary storage during the room swap/renovations. Mr. Vignery has ten (10) individuals lined up ready to start moving out lumber, etc., Tuesday. Discussion was also held on:

- Overall cost estimated at \$35,000.00, with HVAC estimated at or under \$15,000.00, which is included in the total estimated cost
- Member Parks requested itemized costs and a written plan of proposed renovation
- Board's policy on projects and approval
- Past procedures on projects and approval

Motion to proceed with the art/industrial arts room swap made by Tammy Shanks, seconded by Justin Abell. **Motion carried 4-2, Parks and Shupe voting nay.**

## VII. New Business

- a. Continuous Learning Update.

Weekly updates given by Dr. Watson, with approximately 300 participants, included kudos to three districts for their Plans – one of which recognized was USD 239. We should receive notification of plan approval within the next few days. Parental surveys were issued with over 90% responding – a breakdown of the survey and corresponding responses had been given to the board.

- b. Executive Session: Non-Elected Personnel.

*President Nelson announced that during those times upon motion made and seconded to go into executive session, live streaming of this board meeting will be suspended and will resume when executive session(s) have concluded and the board returns to open session.*

At 7:32 pm, Tammy Shanks made the following motion: Madame President, I move that we go into executive session, to include Superintendent Vignery and Principals Anderson, Moeckel, and Mortimer, to discuss matters of non-elected personnel pursuant to the exception under KOMA, in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in this room at 7:45 pm. Justin Abell seconded the motion. **Motion carried 6-0.**

The board returned to open session at 7:45 pm.

- c. Executive Session: Negotiations. A copy of NOCTA's Letter of Intent of items to negotiate has been provided to the board. President Nelson stated that KNEA and KASB have recommended that negotiations be placed on hold due to COVID-19. Mr. Vignery will schedule a Zoom meeting with NOCTA representatives to open the conversation and will report to the board.

- d. Employee Resignation(s)

Motion to approve the resignation of Jennifer Atkinson as Minneapolis Grade School secretary made by Jason Parks, seconded by Tammy Shanks. **Motion carried 6-0.**

- e. Employee Confirmation(s).

Motion to approve Sarah Weis as Minneapolis Grade School 5<sup>th</sup> grade teacher made by Tammy Shanks, seconded by Jason Parks. **Motion carried 6-0.**

- f. May 11, 2020 Agenda Items:

- Football Field Contract
- Ballfield Update
- Continuous Learning Plan Update

- Negotiations
- Graduation Update
- Art/Industrial Arts Room – Itemized Costs
- Supplemental Contracts
- KASB Renewals
- Opa Renewal
- Curriculum
- Surveys and Feedback
- 2020-2021 Meal Prices

Reminder that May 15, 2020 will be the last day of 2019-2020, with staff off contract the following week.

### VIII. Adjournment

At 7:53 pm, Justin Abell moved that the meeting be adjourned. Jason Parks seconded the motion.  
**Motion carried 6-0.**

Respectfully Submitted:

Approved:



Kim Shafer, USD 239 Board Clerk



Brigitte Nelson, USD 239 Board President