



Kevin J. Spitler, Principal

Whiting Middle School
1800 New York Avenue
Whiting, Indiana 46394
473-1344
Fax 219/473-4017

RECORDS REQUEST

Name of School: _____

Address: _____

Phone: _____ Fax: _____

Please send transcripts of the records that are checked for the below named student(s).
Also, please send any other information pertinent to the educational needs of the student(s).

- _____ Academic records
- _____ Test results
- _____ Individual Education Plan (IEP)
- _____ Attendance and/or Behavioral Discipline
- _____ Health records
- _____ Birth certificate verification
- _____ Other meaningful data
- _____ Indiana State Test Number (STN)
- _____ Home Language Survey

_____	_____
Student's Name	Current Grade

Date

Kevin J. Spitler, Principal

NOTE: It is not necessary for parents to sign a release when records are being passed from school to school. See Federal

“As our school flourishes so does our community”