

Meeting Packet

Regular Meeting - Board of Education

Thursday, July 20, 2017

05:30 PM



NORTH LITTLE ROCK SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

AGENDA

Regular Meeting - Board of Education

Administration Building
2700 Poplar Street
North Little Rock, Arkansas 72115

Thursday, July 20, 2017 05:30 PM

I. CALL TO ORDER

Darrell Montgomery, President

II. INVOCATION

III. FLAG SALUTE

IV. MISSION STATEMENT AND VISION STATEMENT

Mission Statement:

The North Little Rock School District and the Community will provide for achievement, accountability, acceptance and the necessary assets in the pursuit of each student's educational success.

Vision Statement:

World Class Schools for World Class Students

V. ROLL CALL OF MEMBERS

Sandi Campbell
Luke King
Darrell Montgomery
Taniesha Richardson-Wiley
Tracy Steele
Scott Teague
Dorothy Williams

VI. DISPOSITION OF MINUTES OF PRIOR MEETINGS

[Special Board Meeting Minutes - June 8 2017.pdf \(p. 5\)](#)

[Regular Board Meeting Minutes - June 15 2017.pdf \(p. 6\)](#)

[Special Board Meeting Minutes - July 13 2017.pdf \(p. 9\)](#)

VII. ACTION ITEMS - NEW BUSINESS

1. Consent Agenda

Presenter: Kelly Rodgers, Superintendent

a. Monthly Financial Reports

b. Employment of Personnel

[Employment of Personnel - July 2017 Revised.pdf \(p. 11\)](#)

c. Business Office Items

[Business Office Items - July 2017.pdf \(p. 15\)](#)

d. Building Use Request

[Little Rock Wind Symphony - July 2017.pdf \(p. 18\)](#)

[Rose City Community Church of Christ - July 2017.pdf \(p. 21\)](#)

e. Payment of Regular Bills

2. Employment of Campus Administrators

3. North Little Rock Middle School Construction Renovation

Presenter: Mr. Rodgers, Superintendent

[North Little Rock Middle School Construction - July 2017.pdf \(p. 23\)](#)

4. 2017 Annual Election Documents

Presenter: Mr. Rodgers, Superintendent

[2017 Annual School Election Resolution - July 2017.pdf \(p. 28\)](#)

[Early Voting Notices - July 2017 \(p. 30\)](#)

[2018-2019 Proposed Budget of Expenditures - July 2017.doc \(p. 33\)](#)

5. Resolution to Transfer Fund Balances

Presenter: Brian Brown, Interim Executive Director of Business Operations

[RESOLUTION to Transfer District Savings Fund Balance - July 2017.docx \(p. 35\)](#)

6. 2016-2017 Audit Engagement Letter Hudson Cisne and Co.

Presenter: Brian Brown, Interim Executive Director of Business Operations

[2016-2017 Audit Engagement Letter - Hudson Cisne and Co..pdf \(p. 36\)](#)

7. 2017-2018 Child Nutrition Bids

Presenter: Marsha Satterfield, Director of Child Nutrition

a. Dairy Bids

[2017-2018 Child Nutrition Dairy Bid - July 2017.pdf \(p. 44\)](#)

b. Bakery Bid

[2017-2018 Child Nutrition Bakery Bid - July 2017.docx \(p. 45\)](#)

8. Office for Civil Rights (OCR) Resolution

Presenter: Dr. Beth Shumate, Deputy Superintendent

[NLRSD and Office for Civil Rights Resolution Agreement - July 2017 Revised.pdf \(p. 46\)](#)

9. MOU - Pulaski Technical College

Presenter: Dr. Beth Shumate, Deputy Superintendent

[NLRSD MOU -Pulaski Tech College.pdf \(p. 50\)](#)

10. 2017-2018 Legal Transfers

Presenter: Micheal Stone, Executive Director of Student and Equity Services

[2017-2018 Legal Transfers - July 2017.pdf \(p. 62\)](#)

VIII. CALENDAR OF EVENTS

Administrators Training

North Little Rock Middle School Cafeteria

Tuesday, July 25, 2017 (All Administrators)

Wednesday, July 26, 2017 (ACT Aspire Assessment Data Workshop by ADE Team)

Administrators Training

Elementary and Secondary Planning and Work

North Little Rock Chamber of Commerce

Thursday, July 27, 2017

AAEA Summer Conference

Marriott Hotel & Statehouse Convention Center

Monday, July 31, 2017 - Wednesday, August 2, 2017

Board Workshop

Administration Office Boardroom

Thursday, August 3, 2017

5:30 p.m.

New Teacher Luncheon

North Little Rock, Middle School Cafeteria

Friday, August 4

11:30 am

First Day of School

Monday, August 14, 2017

Regular Board Meeting

Administration Office Boardroom

Thursday, August 17, 2017

5:30 p.m.

IX. MID YEAR REVIEW OF SUPERINTENDENT'S PROFESSIONAL GROWTH PLAN

X. ADJOURNMENT



NORTH LITTLE ROCK SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

AGENDA

Special Board Meeting
Meeting Minutes

Administration Office
2700 N. Poplar
North Little Rock, AR 72115
Thursday, June 8, 2017 05:30 PM

I. Call to Order

President Darrell Montgomery called the meeting to order at 5:30 pm.

II. Roll Call of Members

Present:

Sandi Campbell
Luke King
Darrell Montgomery
Taniesha Richardson-Wiley
Tracy Steele
Scott Teague
Dorothy Williams

Absent:

None

III. New Business

1. Employment of Personnel

The Board went into a closed executive session at 5:31 pm and recovered in open session at 6:28 pm.

Motion

Scott Teague moved to accept the employment of personnel as presented and printed on the agenda. Sandi Campbell seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague, Williams

NAYS: None

IV. Adjournment

Motion

Dorothy Williams moved to adjourn the meeting. Scott Teague seconded the motion.

YEAS: Campbell, King, Montgomery, Steele, Teague, and Williams

NAYS: None

President Montgomery declared the meeting adjourned at 6:30 pm.

Darrell Montgomery, President

Rhonda Colquitt, Recording Secretary



NORTH LITTLE ROCK SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

AGENDA

Regular Meeting - Board of Education

Meeting Minutes

Administration Building
2700 Poplar Street
North Little Rock, Arkansas 72115
Thursday, June 15, 2017 05:30 PM
PUBLIC COMMENTS

I. CALL TO ORDER

President Darrell Montgomery called the meeting to order at 5:30 pm.

II. ROLL CALL OF MEMBERS

Present:

Sandi Campbell
Luke King
Darrell Montgomery
Taniesha Richardson-Wiley
Tracy Steele
Scott Teague

Absent:

Dorothy Williams

III. DISPOSITION OF MINUTES OF PRIOR MEETINGS

Motion:

Scott Teague moved to accept the regular Board meeting minutes Thursday, May 18, 2017. Sandi Campbell seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague

NAYS: Williams - absent

1. Regular Board Meeting - Thursday, May 18, 2017

IV. ACTION ITEMS - NEW BUSINESS

1. Consent Agenda

Motion:

Scott Teague moved to accept the consent agenda (monthly financial reports, employment of personnel, business office items, and payment of regular bills) as presented and printed on the agenda. Luke King seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague

NAYS: Williams - absent

2. Employment of Administrative Personnel

Motion:
Darrell Montgomery moved to accept the employment of administrative personnel with Scott Jennings as the principal of North Little Rock High School. Luke King seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague
NAYS: Williams - absent

3. Organization Chart Changes

Motion:
Luke King moved to accept administration's recommendation on the organization chart with the following changes as presented Henry Anderson, Executive Director of AP, ESL, GT, Secondary Education and Testing; Brian Brown, Interim Executive Director of Business Operations; and Julie Drake, Coordinator of Public Information Community and Parent Involvement. Scott Teague seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague
NAYS: Williams - absent

4. Policy Updates

a. Section 1 - Board Governance and Operations

Motion:
Scott Teague moved to accept policy changes to Section 1 - Board Governance Operations as presented and printed on the agenda. Tracy Steele seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague
NAYS: Williams - absent

b. Section 3 - Licensed Personnel Policies

Motion:
Luke King moved to accept policy changes to Section 3 - Licensed Personnel Policies as presented and printed on the agenda. Sandi Campbell seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague
NAYS: Williams - absent

c. Section 4 - Students

Motion:
Scott Teague moved to accept policy changes to Section 4 - Students as presented and printed on the agenda. Luke King seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague
NAYS: Williams - absent

d. Wellness Policy 5.29

Motion:
Tracy Steele moved to accept policy changes to the Wellness policy - 5.29 as presented and printed on the agenda. Taniesha Richardson-Wiley seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague
NAYS: Williams - absent

e. Section 6 - School, Home and Community

Motion:
Scott Teague moved to accept policy changes to Section 6 - School, Home, Community as presented and printed on the agenda. Sandi Campbell seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague

5. Legal Transfers

Motion:

Tracy Steele moved to accept the legal transfers as presented and printed on the agenda. Taniesha Richardson-Wiley seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague

NAYS: Williams - absent

6. Resolution for one-cent Sales Tax

The North Little Rock School District whereby we appreciate the support with the city of North Little Rock, we do hereby support the one-cent increase in the city sales tax to be considered in a special election on August 8, 2017 and do authorize the Board President and Superintendent to participate in marketing campaigns.

Motion:

Luke King moved to accept the resolution for one-cent sales tax as presented and printed on the agenda. Sandi Campbell seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Teague

NAYS: Steele and (Williams - absent)

7. 3.1.1 Licensed Personnel Extra Compensation - Teacher/Administrator Salary Schedule

Motion:

Luke King moved to accept administration's recommendation to accept the following changes to 3.1.1 Licensed Personnel Extra Compensation - Teacher/Administrator Salary Schedule. To change the position increment percent for middle school assistant principals from 14% to 16%, high school assistant principals from 16% to 18%; and the census count (from the October high school student enrollment numbers) for the high school principal is \$5/per student. Scott Teague seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague

NAYS: Williams - absent

V. EMPLOYEE HEARING

Motion:

Luke King moved that the School Board finds that the grievance filed by Samantha Salaam is not a grievable issue. Scott Teague seconded the motion.

YEAS: Campbell, King, Montgomery, Teague

NAYS: Richardson-Wiley, Steele and (Williams - absent)

VI. ADJOURNMENT

Motion:

Luke King moved to adjourn the meeting. Scott Teague seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague

NAYS: Williams - absent

President Darrell Montgomery declared the meeting adjourned at 8:00 pm.

Darrell Montgomery, President

Rhonda Colquitt, Recording Secretary



NORTH LITTLE ROCK SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

AGENDA

Special Board Meeting
Meeting Minutes

Thursday, July 13, 2017 05:30 PM

I. CALL TO ORDER

President Darrell Montgomery called the meeting to order at 5:30 pm.

II. Roll Call of Members

Present:

Sandi Campbell

Luke King

Darrell Montgomery

Taniesha Richardson-Wiley

Tracy Steele

Scott Teague

Dorothy Williams

Absent:

None

III. ACTION ITEMS - NEW BUSINESS

1. Employment of Personnel

Motion:

Dorothy Williams moved to accept the employment of personnel as presented and printed on the agenda. Sandi Campbell seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague, Williams

NAYS: None

2. North Little Rock Sister City Transportation

Motion:

Luke King moved to accept the North Little Rock Sister City Transportation agreement as presented and printed on the agenda. Sandi Campbell seconded the motion.

YEAS: Campbell, King, Montgomery, Steele, Teague, Williams

NAYS: Richardson-Wiley

3. 2017-2018 Board to Board Transfers

Motion:

Dorothy Williams moved to accept the 2017-2018 Board to Board transfers as presented and printed on the agenda. Scott Teague seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague, Williams

NAYS: None

IV. ADJOURNMENT

Motion:

Luke King moved to adjourn the meeting. Dorothy Williams seconded the motion.

YEAS: Campbell, King, Montgomery, Richardson-Wiley, Steele, Teague, Williams

NAYS: None

President Montgomery declared the meeting adjourned at 5:39 pm.

Darrell Montgomery, President

Rhonda Colquitt, Recording Secretary

NORTH LITTLE ROCK SCHOOL DISTRICT
HUMAN RESOURCES OFFICE

Board Agenda – July 2017

**CLASSIFIED PERSONNEL RESIGNATIONS, RETIREMENTS, NON-RENEWALS AND
TERMINATIONS**

David Gober III	---	Instructional Aide – NLRHS Academy Effective 05-30-2017
Lakisha Jackson	---	Special Education Para – Ridge road Effective 06-12-2017
Katessia V. Perry	---	Bus Driver – Transportation Effective 05-30-2017
Cathy Midkiff	---	Special Education Aide – NLRHS Effective 07-13-2017
Stephanie Hartle	---	Occup Therapist – NLRHS Effective 07-13-2017
Francisco Hernandez	---	Campus Supv – NLRHS Effective 07-01-2017
Mary E. Estrell	---	Nurse – NLMS Effective 07-31-2017

CLASSIFIED PERSONNEL TRANSFERS AND CHANGES

Donald Williams	---	Transfer from Campus Supervisor - NLRHS To Paraprofessional – NLRHS
Alicia Delaney	---	Transfer from Secretary – Elem (Ridge road) To Principal Secretary (7 th Street)
Pattrice Roberts	---	Transfer from Paraprofessional – NLRMS To Paraprofessional – NLRHS
Katie Anderson	---	Transfer from Secretary – Elem (Boone Park) To Secretary – Elem (Crestwood)
Rita Lovenstien	---	Transfer from Bookkeeper – Central Office To Secretary – COE (High School)

CLASSIFIED NEW HIRES

Carolyn Smith	----	Lunch Aide – Meadow Park Effective 08-14-2017
Jarriel Moore	----	Family Management Specialist – TBD Effective 08-07-2017
Tenisha Waits	----	Family Management Specialist – TBD Effective 08-07-2017
Chelsea Hale	----	Family Management Specialist – TBD Effective 08-07-2017
Analisa Trinidad	----	General Secretary – Ridge Road Effective 08-07-2017
Charita Taylor	----	Child Nutrition Assistance – Ridgeroad Effective 08-11-2017
Katherine Chaiez	----	Child Nutrition Assistance – High School Effective 08-11-2017

NORTH LITTLE ROCK SCHOOL DISTRICT

Board Agenda –July 20, 2017

LICENSED PERSONNEL RESIGNATIONS, RETIREMENTS & TERMINATIONS

Donna Gosser	---	Choir Teacher, NLRHS Effective July 5, 2017
Dawn Guerra	---	Spanish Teacher, NLRHS Effective July 11, 2017
Jennifer Kay	---	Art Teacher, NLRMS Effective July 12, 2017
Melonie Mann	---	Spanish Teacher, NLRHS Effective July 10, 2017
KaitlynMarchese	---	Third Grade Teacher, Effective July 10, 2017
Rene' Rabell	---	Spanish Teacher, NLRHS Effective July 11, 2017

NEW LICENSED PERSONNEL INFORMATION

Name:	AlainaBotterweck
Proposed Assignment:	Fourth Grade Teacher, Ridgeroad Elementary
Licensure:	5 Yr. Elementary K-6
Teaching Experience:	Morrilton School District
Name:	Reba Cauley
Proposed Assignment:	English Teacher, NLRHS - COE
Degree:	UALR, Bachelor's Degree, Minor in English (Waiver)
Teaching Experience:	North Little Rock School District
Name:	Rebecca Dearworth
Proposed Assignment:	Speech Pathologist, Special Services
Licensure:	5 Yr, Speech Language Pathologist P-12
Teaching Experience:	Cabot School District

Name: Sandra Dees
Proposed Assignment: Special Education Teacher, Crestwood Elementary
Licensure: 5 Yr. ECH PK-4; Elementary K-6; SpEdInstSpecialist P-4
Teaching Experience: DeQueen/Mena Education Co-op

Name: Robert Irons
Proposed Assignment: Science Teacher, NLRHS
Licensure: 5 Yr. Gen. Science 7-12; Life/Earth Science 7-12; Physics 9-12;
Principles of Technology I & II 9-12
Teaching Experience: Conway Christian School

Name: JalynnMcColey
Proposed Assignment: Physical Education Teacher, Boone Park Elementary
Licensure: Provisional License, Physical Education/Health P-8 & 7-12
Student Teaching Exp.: Conway School District

Name: Bradley Strawn
Proposed Assignment: Art Teacher, NLRHS
Licensure: 5 Yr. Art PK-8& 7-12
Teaching Experience: Jacksonville Lighthouse Charter

**NORTH LITTLE ROCK SCHOOL DISTRICT
BUSINESS OFFICE ITEMS FOR CONSENT AGENDA APPROVAL
July 20, 2017**

**ITEM: Commercial Property Insurance
ITEM DESCRIPTION: Commercial Property Insurance
COMPETITIVE BID: NA
BID NAME: NA
SOURCE OF FUNDING: Operating
LOCATION: District Wide**

Arkansas Insurance Department Risk Management \$367,375.71*****

**ITEM: Commercial Vehicle Insurance
ITEM DESCRIPTION: Commercial Vehicle Insurance
COMPETITIVE BID: NA
BID NAME: NA
SOURCE OF FUNDING: Operating
LOCATION: District Wide**

Arkansas Insurance Department Risk Management \$130,790.00*****

**ITEM: Jumbo Tissue
ITEM DESCRIPTION: Jumbo Tissue
COMPETITIVE BID: Yes
BID NAME: State Contract # SP14-0125
SOURCE OF FUNDING: Operating
LOCATION: District Wide**

American Paper & Twine Co. \$11,739.70*****

**ITEM: Bakery Bid
ITEM DESCRIPTION: Bakery Bid
COMPETITIVE BID: Bakery Bid
BID NAME: Bakery Bid
SOURCE OF FUNDING: Child Nutrition
LOCATION: District Wide**

Harris Baking Company \$43,430.00*****

- * Did not meet specifications
- ** Part of all or no bid
- *** Quality not recommended
- **** Limited Coverage
- ***** Recommended
- ***** Recommended Pending Contract Negotiation

ITEM: Gateway Annual License Fee (Registration), Professional Services & Hosting Services
ITEM DESCRIPTION: Gateway Annual License Fee (Registration), Professional Services & Hosting Services
COMPETITIVE BID: NA
BID NAME: NA
SOURCE OF FUNDING: Operating
LOCATION: District Wide

SRC Solutions Inc. \$39,000.00*****

ITEM: Website Hosting
ITEM DESCRIPTION: Website Hosting
COMPETITIVE BID: NA
BID NAME: NA
SOURCE OF FUNDING: Operating
LOCATION: District Wide

Apptegy \$19,794.00*****

ITEM: Scrubbers (2) & Vacuums (11)
ITEM DESCRIPTION: Scrubbers (2) & Vacuums (11)
COMPETITIVE BID: Yes
BID NAME: Tips/Taps # 2082715
SOURCE OF FUNDING: Operating
LOCATION: District Wide

Datek \$21,371.04*****

ITEM: Read 180 Program
ITEM DESCRIPTION: Read 180 Program
COMPETITIVE BID: NA
BID NAME: NA
SOURCE OF FUNDING: Title I
LOCATION: NLRMS & NLRHS

Houghton Mifflin Harcourt \$35,740.81*****

* Did not meet specifications
** Part of all or no bid
*** Quality not recommended
**** Limited Coverage
***** Recommended
***** Recommended Pending Contract Negotiation

ITEM: Dell Chromebooks (100) & OS Management License (100)
ITEM DESCRIPTION: Dell Chromebooks (100) & OS Management License (100)
COMPETITIVE BID: Yes
BID NAME: Tips/Taps # 2062515
SOURCE OF FUNDING: Title IIA
LOCATION: District Wide

White River Services **\$26,236.00*******

ITEM: Dell Laptops (6) & Dell Thunderbolt Dock (6)
ITEM DESCRIPTION: Dell Laptops (6) & Dell Thunderbolt Dock (6)
COMPETITIVE BID: Yes
BID NAME: Tips/Taps # 2062515
SOURCE OF FUNDING: Operating
LOCATION: Business Office

White River Services **\$10,995.32*******

ITEM: SpedTrack Annual Subscription Fees
ITEM DESCRIPTION: SpedTrack Annual Subscription Fees
COMPETITIVE BID: NA
BID NAME: NA
SOURCE OF FUNDING: Special Education
LOCATION: District Wide

SpedTrack **\$12,600.00*******

* Did not meet specifications
** Part of all or no bid
*** Quality not recommended
**** Limited Coverage
***** Recommended
***** Recommended Pending Contract Negotiation

Little Rock Wind Symphony, Inc.

Rehearsal Venue Proposal

4/19/2017

Purpose

The Little Rock Wind Symphony appreciates consideration of our continued use of the NLRHS West Campus Band Hall for our weekly band rehearsals. This proposal outlines how we use the space and other logistics.

About us

Little Rock Wind Symphony was founded in 1993 to recognize the diverse heritage of the wind band tradition in Arkansas. It is dedicated to the performance of wind music, including a variety of compositions and transcriptions for wind band which entertain and inspire our audiences, challenge the players, and affirm the wind band as a classical artistic medium. LRWS is an important outlet for the wind and percussion musicians in the central Arkansas area. The approximately 50 professional and semi-professional musicians (many of whom are current or former music educators) are selected by audition and participate for personal development and enjoyment and as a service to the community. Six concerts are performed annually in Little Rock, and the band has performed statewide, from Texarkana to Cherokee Village, Harrison to Wynne. LRWS is an independent, 501(c)(3) nonprofit organization.

Proposal

The Little Rock Wind Symphony will rehearse most Tuesday nights in the NLRHS-West Campus Band Hall. We will set up for the rehearsal as well as reset the space after the rehearsal according to the NLRHS Band Director's specifications.

Schedule

Beginning **Tuesday, September 12, 2017**, we will need the band hall available to us on Tuesday nights from 6 p.m. – 9:30 p.m. for rehearsals which are 7 p.m. – 9 p.m. Musicians begin arriving around 6 p.m. and are usually cleared out by 9:20. Once a year in June we rehearse on Thursday night. There are weeks when we do not rehearse. Our rehearsal season is from September to mid-June. A complete rehearsal schedule for the 2017-18 season is attached.

Access

Access to the band hall will be coordinated by the NLRHS band director, Brandon Wilson, and by LRWS member Bryan Thomas, who is the band director at NLR Middle School.

Parking

Musicians will park in the school parking lot at 24th and Main, across from the Performing Arts Center.

Insurance

The LRWS maintains liability insurance with \$1,000,000 coverage with NLRSD as a named insured. A certificate of insurance is attached. We also maintain casualty insurance on LRWS instruments and equipment.

Contact

Brenda Barber, Executive Director

bsbarber@lrws.net

(501) 231-2335

LITTLE ROCK WIND SYMPHONY

2017-2018 Schedule

Tuesday, September 5, 2017, 7-9 p.m.	Rehearsal 1	
Tuesday, September 12, 2017, 7-9 p.m.	Rehearsal 2	
Tuesday, September 19, 2017, 7-9 p.m.	Rehearsal 3	
Tuesday, September 26, 2017, 7-9 p.m.	Rehearsal 4	
Tuesday, October 3, 2017, 7-9 p.m.	Rehearsal 5	
Tuesday, October 10, 2017, 7-9 p.m.	Dress Rehearsal	Second Presbyterian Church
Thursday, October 12, 2017, 7:30 p.m.	Masterworks Concert 1	Second Presbyterian Church
Tuesday, October 31, 2017, 7-9 p.m.	Rehearsal 1	
Tuesday, November 7, 2017, 7-9 p.m.	Rehearsal 2	
Tuesday, November 14, 2017, 7-9 p.m.	Rehearsal 3	
Tuesday, November 21, 2017, 7-9 p.m.	** Thanksgiving. No rehearsal	
Tuesday, November 28, 2017, 7-9 p.m.	Rehearsal 4	
Tuesday, December 5, 2017, 7-9 p.m.	Dress Rehearsal	Second Presbyterian Church
Thursday, December 7, 2017, 7:30 p.m.	Christmas Concert	Second Presbyterian Church
Tuesday, January 9, 2018, 7-9 p.m.	Rehearsal 1	
Tuesday, January 16, 2018, 7-9 p.m.	Rehearsal 2	
Tuesday, January 23, 2018, 7-9 p.m.	Rehearsal 3	
Tuesday, January 30, 2018, 7-9 p.m.	Rehearsal 4	
Tuesday, February 6, 2018, 7-9 p.m.	Rehearsal 5	
Tuesday, February 13, 2018, 7-9 p.m.	Rehearsal 6	
Tuesday, February 20, 2018, 7-9 p.m.	Dress Rehearsal	Second Presbyterian Church
Thursday, February 22, 2018, 7:30 p.m.	Masterworks Concert 2	Second Presbyterian Church
Tuesday, March 13, 2018, 7-9 p.m.	Rehearsal 1	
Tuesday, March 20, 2018, 7-9 p.m.	** Spring Break. No rehearsal.	
Tuesday, March 27, 2018, 7-9 p.m.	Rehearsal 2	
Tuesday, April 3, 2018, 7-9 p.m.	Rehearsal 3	
Tuesday, April 10, 2018, 7-9 p.m.	Rehearsal 4	
Tuesday, April 17, 2018, 7-9 p.m.	Rehearsal 5	
Tuesday, April 24, 2018, 7-9 p.m.	Dress Rehearsal	Second Presbyterian Church
Thursday, April 26, 2018, 7:30 p.m.	Masterworks Concert 3	Second Presbyterian Church
Tuesday, May 1, 2018, 7-9 p.m.	Rehearsal 1	
Saturday, May 5, 2018, 7:30 p.m.	Runout Concert	TBA
Thursday, May 17, 2018, 7-9 p.m.	Diversions Dress Rehearsal	concert venue
Sunday, May 20, 2018, 3:00 p.m.	Diversions Concert	TBA
Tuesday, June 5, 2018, 7-9 p.m.	Rehearsal 1	
Thursday, June 7, 2018, 7-9 p.m.	Rehearsal 2	
Sunday, June 10, 2018, 7:00 p.m.	Flag Day Concert	MacArthur Park, Little Rock



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/10/17

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Little Rock Insurance Agency 100 North Rodney Parham Road #3a Little Rock, AR 72205 Phone (501) 221-7473 Fax (501) 219-0706	CONTACT NAME: BO WILSON PHONE (A/C, No, Ext): (501)221-7473 FAX (A/C, No): (501)219-0706 E-MAIL ADDRESS: bo@lrockinsurance.com
INSURED LITTLE ROCK WIND SYMPHONY INC PO Box 250341 LITTLE ROCK, AR 72225- (501) 231-5541	INSURER(S) AFFORDING COVERAGE INSURER A: AUTO-OWNERS INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		70026858	09/17/2016	09/17/2017	EACH OCCURRENCE \$ 1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000.00 MED EXP (Any one person) \$ 10,000.00 PERSONAL & ADV INJURY \$ 1,000,000.00 GENERAL AGGREGATE \$ 2,000,000.00 PRODUCTS - COMP/OP AGG \$ 1,000,000.00 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

NORTH LITTLE ROCK SCHOOL DISTRICT 2700 NORTH POPLAR STREET NORTH LITTLE ROCK AR 72114 IS A CERTIFICATE HOLDER AND A ADDITIONAL INSURED AS RESPECTS TO THE GENERAL LIABILITY COVERAGE.

CERTIFICATE HOLDER

NORTH LITTLE ROCK SCHOOL DISTRICT
2700 NORTH POPLAR STREET
NORTH LITTLE ROCK AR 72114

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

BO WILSON

We bring you greetings from the Rose City Community Church of Christ. The Rose City Community Church of Christ, formerly Lynch Drive Church of Christ, has been a part of the community for over ten years.

During this tenure our Outreach Ministry has provided free annual events for the community; such as our annual Health Fair, Easter Extravaganza, as well as other programs. One program in particular has been our Back-To-School program that provides underprivileged youth in this area, as well surrounding areas, the opportunity to start school with the supplies that they need to have a productive school year.

We here at the Rose City Community Church of Christ would like to partner with the North Little Rock School District because each year the amount of children we serve has grown. Therefore, we ask your permission to hold the events free of charge at the North Little Rock Academy located at 5500 Lynch Drive North Little Rock, AR.

The upcoming events as of now for the year are:

Back to School Bash August 12th 2017 10am-2pm

This year our Back-To-School event is entitled, "2017 Back to School Bash." The event will be held Saturday, August 12, 2017 from 10:00 am until 2:00 pm. We intend for this event to be all-encompassing for the youth, as well as their parents. Not only do we intend to provide the students with games, entertainment and school supplies, but we also intend to give them the following: **ALL FREE**, Health screenings, immunizations, haircuts for boys, hairstyles for girls, and more!

We are reaching out to leaders within our community to help us with this wonderful event for the youth. Our goal is to serve 500 to 1500 students within the surrounding areas.

Rose City Community Church of Christ's Outreach and Fitness Ministry has also applied for a grant through the Arkansas Minority Health Commission to host a fitness and nutrition camp in the community for the summer of 2018. It is AMHC's intent to combat childhood obesity and other associated chronic diseases through this collaborative outreach effort. According to the Arkansas Center for Health Improvement (ACHI), one in three Arkansas public students are over-weight or at risk for being over-weight.

It is our prayer that we receive this grant. If awarded, we are also asking to use NLR Academy if need be, depending on the number of participants.

Rose City Community Church of Christ is in the community to serve to community, and by partnering with NLR School District will allow us to serve a greater number of students with ease.

Thank you for your time, please see the attached insurance document.

Yours Truly,

Mrs. Yolande Hart
Rose City Community Church of Christ Outreach Assistant



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Center Inc 2200 Hidden Valley Drive, Suite 300 Little Rock AR 72212-4163	CONTACT NAME: Loren Dyson
	PHONE (A/C No, Ext): (501) 223-2400 FAX (A/C No): (501) 223-0611
INSURED Rose City Community Church of Christ 5601 Lynch Drive N Little Rock AR 72117	E-MAIL ADDRESS: ldyson@inscntr.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: GuideOne Insurance Company
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL1761914819

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			1282193	9/6/2016	9/6/2017	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 3,000,000
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE	\$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$
	DED	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y/N					PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A					E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

North Little Rock School District
2700 Poplar Street
North Little Rock, AR 72115

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Loren Dyson/PAULA

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July 10, 2017

Mr. Bram Keahey, AIA, LEED AP BD+C
Partner
Taggart Architects
4500 Burrow Dr
North Little Rock, AR 72116

Re: NLRSD – Middle School Administration Renovation – Revised 07.05.17

We are pleased to present this proposal for the referenced project as limited below, for the base price of **\$453,410.00**. This proposal is based on the Middle School Administration Renovation 6th Grade, 7th & 8th Grade Building Bid Set dated June 19, 2017 as drawn by Taggart Architects.

This price includes:

1. Demolition consisting of:
 - a. Demolition of CMU walls, drywall partitions, ceiling tile/ grid, wood base, and doors/ frames/ hardware.
 - b. Demolition of existing carpet, VCT, and scrape adhesives
 - c. Demolition of concrete at entrances noted on plans for both 6th grade and 7-8th grade building for installation of the new glass storefront system at each Reception and Vestibule.
2. Concrete consisting of:
 - a. Patch concrete slabs where CMU partitions were removed.
 - b. Furnish and install new concrete footings where structural columns will be installed to support CMU walls at each Reception and Vestibule.
3. Masonry consisting of:
 - a. Furnish and install 8" CMU infills per plans
 - b. Furnish and install mortar – standard gray Portland lime mortar type S
4. Steel Allowance consisting of:
 - a. Structural steel supports above new aluminum storefront at each Reception and Vestibule.
5. Millwork consisting of:
 - a. Receptionist desk with p-lam front wall and top with 2 movable drawer boxes for 6th grade building
 - b. Receptionist desk with p-lam front wall and top with 4 movable drawer boxes for 7-8th grade building
6. Aluminum Canopy System consisting of:
 - a. Furnish and install aluminum canopy system at the 6th Grade Entry (approximately 460 sf) and the 7th/ 8th Grade Entry (approximately 515 sf).

7. Doors, Frames, and Hardware/ Access Controls consisting of:
 - a. Furnish and install new doors, frames, and finish hardware.
 - b. Reuse some existing door frames.
 - c. Furnish and install access control system at the new entrance doors to each Reception and Vestibule
8. Glass & Glazing consisting of:
 - a. Aluminum storefronts and glass as shown on plans
9. Drywall and Acoustical Ceilings consisting of:
 - a. New drywall partitions per the plans
 - b. Furnish and install new acoustical ceiling 2 x 2 (A1713 or similar)
10. Flooring consisting of:
 - a. Furnish and install carpet, SVT and rubber base as shown on plans
11. Painting consisting of:
 - a. Finish & paint gypsum walls
 - b. Paint block walls
 - c. Install fire taping as specified
 - d. Paint existing cabinets and shelving
 - e. Paint hollow metal frames
12. Miscellaneous Specialties Allowance consisting of:
 - a. Furnish and install four (4) fire extinguishers and cabinets
13. HVAC consisting of:
 - a. Rework ductwork and HVAC grilles for new layout
 - b. Allowance to relocate one (1) split system furnace
 - c. Hook up controls to existing Trane Controls
14. Electrical consisting of:
 - a. Furnish and install thirty-eight (38) 2x4 24CZ lay-in light fixtures
 - b. Furnish and install six (6) 2x4 24CZ lay-in light fixtures with ballasts
 - c. Furnish and install three (3) exit signs
 - d. Furnish and install three (3) single pole and two (2) 3-way switches
 - e. Furnish and install thirteen (13) general use receptacles
 - f. Rework and extend the existing power circuiting as required
 - g. Reuse all existing disconnects and wiring for HVAC units
 - h. Furnish and install six (6) back boxes for phone data locations
 - i. Furnish and install forty-two (42) back boxes for Simplex fire alarm devices. **See alternate add for re-work to existing fire alarm system.**
 - j. Demolition of electrical as required
 - k. Temporary power as required

Note:

We have included a construction contingency of \$20,000.00.

We have included the A/E fees of \$25,665.00.

Add Alternates:

Add an additional \$26,531 for the rework of the existing fire alarm system in the project work area.

Add an additional \$14,713.00 to repair brick screen wall behind 7th & 8th grade building, to be done in conjunction with the Administration Renovation project.

Add an additional \$12,833.00 to the base price for FFE.

Add an additional \$12,883.00 to the base price for any technology systems.

Add \$12,669.00 to the base price for the removal and replacement of sidewalk at the 6th grade building entrance that extends to the parking lot.

We have excluded the following:

1. Hazardous materials testing or abatement
2. Structural Engineering
3. Non-standard working hours. (Work is priced during normal working hours)
4. Unforeseen City or State Requirements
5. Damp proofing, waterproofing, fire stopping
6. Flashing and sheet metal not listed above
7. Display case
8. Accordion partitions
9. Fire protection
10. Mailbox Millwork
11. Toilet Accessories
12. Division 10 Items
13. Epoxy Flooring
14. Office Furniture
15. Vinyl wall coverings
16. Murals
17. Equipment
18. Appliances

We thank you again for allowing Baldwin & Shell Construction Company to quote you on this project. Should you have any questions, please do not hesitate to call.

Sincerely,
BALDWIN & SHELL CONSTRUCTION CO.



Chuck Garrett, CPE
Senior Project Estimator
Construction Services Team



July 10, 2017

Mr. Bram Keahey, AIA, LEED AP BD+C
Partner
Taggart Architects
4500 Burrow Dr
North Little Rock, AR 72116

Re: NLRSD – Middle School Campus Buildings – Exterior Door Survey – Revised 07.05.17

We are pleased to present this proposal for the reference project as limited below, for the base price of **\$337,574.00**. This proposal is based on the Revised Exterior Door Survey Plan dated June 12, 2017 as drawn by Taggart Architects.

This price includes:

1. Doors/ Hardware/ Access Control consisting of:

- a. Furnish and install new hollow metal doors as per the 'Exterior Door Survey'.
- b. Furnish and install new finish hardware as per the 'Exterior Door Survey'. The exit devices will be Von Duprin and the closers will be LCN.
- c. Furnish and install new AD series locks and door position sensors in the doors as per the "Exterior Door Survey".
- d. Furnish and install new EPT-10 power transfer hinges in the frame and door as per the "Exterior Door Survey".
- e. Furnish and install new exit device bars on the doors as per the "Exterior Door Survey".

2. Glass and Glazing consisting of:

- a. Remove the existing plastic vision panels and replace with glass & metal panels as per the 'Exterior Door Survey'.
- b. Remove the existing aluminum storefront and replace with new aluminum storefront/ glass as per the 'Exterior Door Survey'.
- c. ¼" clear glass will be furnished and installed at the hollow metal frames as per the 'Exterior Door Survey'.
- d. 1" Low E, insulated glass will be furnished and installed at the aluminum storefront exterior locations as per the "Exterior Door Survey".

3. Painting consisting of:

- a. Prep and paint the new and existing doors and frames as required per the 'Exterior Door Survey'.

Note:

We have included a construction contingency of \$13,000.00.

We have included the A/E fees of \$19,108.00.

We have excluded the following:

1. Hazardous materials testing or abatement
2. Non-standard working hours. (Work is priced during normal working hours)
3. Unforeseen City or State Requirements
4. Drywall and/ or Acoustical Ceilings
5. Concrete
6. Masonry
7. Flooring
8. Damp proofing, waterproofing, fire stopping
9. Mechanical, **electrical** or plumbing
10. Flashing and sheet metal not listed above

We thank you again for allowing Baldwin & Shell Construction Company to quote you on this project. Should you have any questions, please do not hesitate to call.

Sincerely,
BALDWIN & SHELL CONSTRUCTION CO.

A handwritten signature in blue ink that reads "chuck garrett". The signature is written in a cursive, lowercase style.

Chuck Garrett, CPE
Senior Project Estimator
Construction Services Team

RESOLUTION

WHEREAS, the annual school election in the North Little Rock School District No. 1 of Pulaski County, Arkansas is scheduled for September 19, 2017;

WHEREAS, the county board of election commissioners (the "County Board") is charged with the responsibility of preparing the ballot and setting the polling places;

WHEREAS, A.C.A. §6-14-111(b) provides that the County Board shall place on the ballots as candidates for school districts directors names of any qualified voters whose names have been filed and verified by the county clerk at least seventy (70) days before the annual school election;

WHEREAS, only one candidate for school district director has filed (per position) with the county clerk at least forty-five days prior to the annual school election;

WHEREAS, no write-in candidate for school district director has notified the County Board of his or her intention to be a write-in candidate;

WHEREAS, the proposed millage rate for the 2018-19 school year is the current millage rate;

WHEREAS, no other ballot issues will be submitted to the electors for consideration; and

WHEREAS, A.C.A. §6-14-102(c)(1) provides that in any election year, if no more than one candidate for school district director (per position) has presented a petition or notice in writing to the County Board as required by A.C.A. §6-14-111 and if there are no ballot issues to be submitted to district electors for consideration, the board of directors may, by resolution, request the County Board to open no polling places on election day so that the election can be conducted by absentee ballot and early voting only.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the North Little Rock School District No. 1 of Pulaski County, Arkansas:

Section 1. That since only one (1) candidate for school district director (per position) has presented a petition or notice in writing to the County Board as required by §6-14-111 and since there are no other ballot issues to be submitted to the district electors for consideration, with the exception of the local tax rate which rate is not being changed or restructured, the Board of Directors (the "Board") hereby requests the County Board to open no polling places on the day of the annual election and to conduct the election only by absentee ballot and early voting.

Section 2. That the Board hereby authorizes the President of the Board to present this Resolution to the County Board.

Section 3. That all Resolutions in conflict herewith are repealed to the extent of such conflict.

Section 4. That this Resolution shall be in full force and effect from and after its adoption.

CERTIFICATE

I, THE UNDERSIGNED, Secretary of the Board of Directors of the above District, certify the foregoing to be a true copy of a Resolution duly adopted by the Board at a regular meeting of the Board held on the _____ day of _____, 2017. The Resolution appears in the official minutes of the meeting which are in my custody. At the time of the meeting the duly elected (or appointed), qualified and serving members of the Board and their respective votes on the adoption of the Resolution were as follows:

<u>Director</u>	<u>Vote</u> (Aye, Nay, Abstain, or Absent)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I further certify that the meeting of the Board was duly convened and held in all respects according to law; that to the extent required by law due and proper notice of the meeting was given to the members of the Board and to the public; that the meeting was open to the public, that a legal quorum was present throughout the meeting; that all other requirements and proceedings under the law incident to the proper adoption and passage of the Resolution have been duly fulfilled, carried out and otherwise observed; and that I am authorized to execute this Certificate.

CERTIFIED under my hand and seal of the District this _____ day of _____, 2017.

Secretary

(SEAL)

NOTICE OF ANNUAL SCHOOL ELECTION IN
NORTH LITTLE ROCK SCHOOL DISTRICT NO. 1
OF PULASKI COUNTY, ARKANSAS

In accordance with the requirements of Ark. Code Ann. §6-14-109, notice is hereby given that the annual school election in the above named school district will be held on September 19, 2017, for the following purposes:

To elect 1 member to the Board of Directors for a term of 3 years;

To submit the question of voting a total school tax rate (state and local) of 48.3 mills on the dollar of the assessed value of taxable property located in this School District. The proposed tax includes the uniform rate of tax (the "Statewide Uniform Rate") to be collected on all taxable property in the State and remitted to the State Treasurer pursuant to Amendment No. 74 to the Arkansas Constitution to be used solely for maintenance and operation of schools in the State. As provided in Amendment No. 74, the Statewide Uniform Rate replaces a portion of the existing rate of tax levied by this School District and available for maintenance and operation of schools in this District. The total proposed school tax levy of 48.3 mills includes 25.0 mills specifically voted for general maintenance and operation and 23.3 mills for debt service previously voted as a continuing levy pledged for the retirement of existing bonded indebtedness. The surplus revenues produced each year by debt service millage may be used by the District for other school purposes.

The total proposed school tax levy of 48.3 mills represents the same rate presently being collected.

The polls will open at 7:30 a.m. and will close at 7:30 p.m. at the following polling places:

Ward or
Precinct

Polling Place

Early Voting:

Pulaski County Regional Bldg., 501 W. Markham St., Little Rock beginning Tuesday, September 12, 2017 through Friday, September 15, 2017 and Monday, September 18, 2017 between the hours of 8:00 a.m. and 5:00 p.m. on weekdays. No Saturday Early Voting.

BOARD OF DIRECTORS OF NORTH LITTLE
ROCK SCHOOL DISTRICT NO. 1 OF
PULASKI COUNTY, ARKANSAS

By _____
Secretary

INSTRUCTIONS: Fill in polling places for each ward or precinct as designated by the County Board of Election Commissioners. Check Early Voting information. Publish once a week for three consecutive weeks in a newspaper published in Pulaski County. The first publication must be not later than twenty (20) days before the election.

NOTICE OF POLLING SITES FOR
ANNUAL SCHOOL ELECTION IN
NORTH LITTLE ROCK SCHOOL DISTRICT NO. 1
OF PULASKI COUNTY, ARKANSAS

In accordance with the requirements of Ark. Code Ann. §6-14-106, notice is hereby given that:

(1) The school has chosen to hold their election with Absentee and Early Voting only. No polls will be open on Election Day. The School has no candidates with opposition and there will be no change in millage. Absentee and Early Voting will be held in the offices of the Pulaski County Election Commission, 501 W. Markham (Pulaski County Regional Building), Little Rock, Arkansas, beginning Tuesday, September 12, 2017 through Friday, September 15, 2017 and Monday, September 18, 2017, during the hours of 8:00 a.m. until 5:00 p.m.

(2) No polling site has been changed since the 2016 annual school election.

BOARD OF DIRECTORS OF NORTH
LITTLE ROCK SCHOOL DISTRICT NO. 1
OF PULASKI COUNTY, ARKANSAS

Secretary of the Board

INSTRUCTIONS: Fill in wards or precincts and polling sites in (1) as designated by the County Board of Election Commissioners. List in (2) those wards or precincts for which the polling site has changed since the 2016 annual school election and the former polling sites. If there have been no changes in polling sites, (2) may be deleted and replaced with the following statement: "(2) No polling site has been changed since the 2016 annual school election." Check Early Voting information. Publish this notice one time in a newspaper or newspapers with general circulation in each county in which any part of the territory of the District is located. The publication must be not more than ten (10) days and not less than three (3) days prior to the school election.



NORTH LITTLE ROCK SCHOOL DISTRICT

SUGGESTED MOTION:

To adopt the attached Proposed Budget of Expenditures with Tax Levy for Fiscal Year Beginning July 1, 2018 to and including June 30, 2019 and to approve all related election documents.

PROPOSED BUDGET OF EXPENDITURES
WITH TAX LEVY FOR FISCAL YEAR
BEGINNING JULY 1, 2018 TO AND INCLUDING JUNE 30, 2019

The Board of Directors of North Little Rock School District No. 1 of Pulaski County, Arkansas, in compliance with the requirements of Amendments No. 40 and No. 74 to the Constitution of the State of Arkansas and of Ark. Code Ann. § 6-13-622 has prepared, approved and hereby makes public the proposed budget of expenditures, together with the tax rate, as follows:

1. Salary Fund Expenditures	\$	57,817,897
2. Instructional Expense	\$	26,311,404
3. Maintenance & Operation Expense	\$	8,734,001
4. Dedicated M & O Expense	\$	0
5. Pupil Transportation Expense	\$	4,812,217
6. Other Operating Expense	\$	1,719,474
7. Non-Bonded Debt Payment	\$	460,113
8. Bonded Debt Payment	\$	12,481,038

To provide for the foregoing proposed budget of expenditures, the Board of Directors proposes a total school tax rate (state and local) of 48.3 mills on the dollar of the assessed value of taxable property located in this School District. The proposed tax includes the uniform rate of tax (the "Statewide Uniform Rate") to be collected on all taxable property in the State and remitted to the State Treasurer pursuant to Amendment No. 74 to the Arkansas Constitution to be used solely for maintenance and operation of schools in the State. As provided in Amendment No. 74, the Statewide Uniform Rate replaces a portion of the existing rate of tax levied by this School District and available for maintenance and operation of schools in this District. The total proposed school tax levy of 48.3 mills includes 25.0 mills specifically voted for general maintenance and operation and 23.3 mills voted for debt service previously voted as a continuing levy pledged for the retirement of existing bonded indebtedness. The surplus revenues produced each year by debt service millage may be used by the District for other school purposes.

The total proposed school tax levy of 48.3 mills represents the same rate presently being levied.

GIVEN this _____ day of _____, 2017.

BOARD OF DIRECTORS OF NORTH LITTLE ROCK
SCHOOL DISTRICT NO. 1 OF PULASKI COUNTY,
ARKANSAS

President of Board

Secretary of Board

INSTRUCTIONS: After its adoption, publish budget one time in a newspaper published in Pulaski County, not later than sixty days prior to the election date.

RESOLUTION

I move to transfer district savings that exceeds the legal fund balance in the operating fund in excess of 12,800,000 to the building fund.

Board President

Date

Board Secretary



Hudson Cisne & Co. LLP

CERTIFIED PUBLIC ACCOUNTANTS

June 27, 2017

North Little Rock School District No. 1
2700 Poplar Street
North Little Rock, AR 72114

We are pleased to confirm our understanding of the services we are to provide the North Little Rock School District No. 1 (the "District") for the year ended June 30, 2017. We will audit the Balance Sheet - Regulatory Basis as of June 30, 2017 and the related Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds - Regulatory Basis and Statement of Revenues, Expenditures and Changes in Fund Balances - Budget to Actual - General and Special Revenue Funds - Regulatory Basis for the year then ended, and the related notes to the financial statements, which collectively comprise the District's regulatory basis financial statements as of and for the year ended June 30, 2017.

We have also been engaged to report on supplementary information that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards
2. Schedule of state assistance
3. Schedule of statutes required by Arkansas Department of Education to be addressed in independent auditors' report on compliance

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Schedule of capital assets
2. Supplemental data sheet as required by Arkansas Department of Health and Human Services Audit Guidelines Section IX-C

audit
consulting
tax

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with a regulatory basis of accounting which is a basis of accounting prescribed by AR Code Ann. 10-4-413(c), as provided in Act 2201 of 2005 and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will each include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. Our reports will be addressed to the Board of Education of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no

opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of District's major programs. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, schedule of state assistance, schedule of state statutes, supplemental data sheet as required by Arkansas Department of Human Services Guidelines Section 1X-C and related notes of the District in conformity with the Regulatory Basis of Accounting and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance and the schedule of state assistance in accordance with requirements of the Arkansas Department of Human Services. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of these schedules or make the audited financial statements readily available to intended users of the schedules no later than the date the schedules are issued. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of these schedules in accordance with the Uniform Guidance and Arkansas Department of Human Services requirements; (2) that you believe the schedules, including their form and content, are fairly presented in accordance with those standards; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations, if any. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, schedule of state assistance, supplemental data sheet as required by Arkansas Department of Human Services Guidelines Section 1X-C, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, schedule of state assistance, supplemental data sheet as required by Arkansas Department of Human Services Guidelines Section 1X-C, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, schedule of state assistance, supplemental data sheet as required by Arkansas Department of Human Services Guidelines Section 1X-C, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, debt, revenue, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, schedule of state assistance, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Hudson, Cisne & Co., LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Arkansas Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Hudson, Cisne & Co., LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Arkansas Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately October 30, 2017. Rami Kassissieh is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We estimate that our fees for the services set forth in this letter will be \$31,600. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. The fee does not include charges for unusual or special work which might be requested from time to time. Any such additional fees would be computed using a blended hourly rate, based on the various experience levels of the staff utilized.

During the course of our engagement, we may need to electronically transmit confidential information to each other and to outside specialists or other entities engaged by either us or the District. E-mail is a fast convenient way to communicate. However, e-mail travels over the public Internet, which is not a secure means of communication and, thus, confidentiality could be compromised. The District agrees to the use of e-mail and other electronic methods to transmit and receive information, including confidential information, between us and the District.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Hudson Cismet Co. LLP

RESPONSE:

This letter sets forth the understanding of the North Little Rock School District No. 1

By: _____

Title: _____

These are the milk bids for the 2017-2018 school year:

Go Fresh

Chocolate-.2871

White-.2871

Flavored-.2871

Whole White-.2871

Sysco Foods

Chocolate-.2988

White-.2960

Flavored-no bid

Whole White-.3172

*****Hiland Dairy**

Chocolate-.2900

White-.2900

Flavored-.2900

Whole White-.2900

Hiland Dairy was selected due to plant location and delivery options

Child Nutrition 2017-2018 Bids under \$100,000 per vendor bid

Bakery Bid

Harris Baking Company \$43,430.00

RESOLUTION AGREEMENT

North Little Rock School District (NLRSD) OCR Reference No. 06-16-1305

The U.S. Department of Education, Office for Civil Rights (OCR), initiated an investigation into allegations that the North Little Rock School District (“the Recipient”) violated Section 504 of the Rehabilitation Act of 1973 and its implementing regulation at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and its implementing regulation at 28 C.F.R. Part 35. Specifically, the complainant alleged that the Recipient’s website contains barriers to access for people with disabilities, thereby denying them an equal opportunity to participate in the Recipient’s programs, services, and activities and denying them effective communication necessary for full participation in the Recipient’s programs, services, and activities.

Prior to the completion of OCR’s investigation, the recipient agreed to resolve the issue of this investigation pursuant to Section 302 of OCR’s Case Processing Manual (CPM). This resolution has been entered into voluntarily between the parties and does not constitute admissions that the recipient is not in compliance with Section 504, Title II and/or their implementing regulations. Accordingly, to ensure compliance with Section 504 and Title II and their implementing regulations and to resolve the issues of this investigation, the recipient voluntarily agrees to take the actions set forth below.

Assurances of Nondiscrimination. The Recipient hereby reaffirms its commitment to ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to participate in the Recipient’s programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration.

Benchmarks for Measuring Accessibility. For the purposes of this Agreement, the accessibility of online content and functionality will be measured according to the World Wide Web Consortium’s (W3C’s) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA and the Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI-ARIA) 1.0 techniques for web content, which are incorporated by reference.

Adherence to these accessible technology standards is one way to ensure compliance with the Recipient’s underlying legal obligations to ensure people with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as their nondisabled peers, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any Recipient programs, services, and activities delivered online, as required by Section 504 and Title II and their implementing regulations; and that they receive effective communication of the Recipient’s programs, services, and activities delivered online.

Remedies and Reporting

- 1) Proposed Policies and Procedures Regarding New Online Content and Functionality. Within 90 days of the date of this Agreement the Recipient will submit to OCR for its review and

approval proposed policies and procedures (“the Plan for New Content”) to ensure that all new, newly-added, or modified online content and functionality will be accessible to people with disabilities as measured by conformance to the Benchmarks for Measuring Accessibility set forth above, except where doing so would impose a fundamental alteration or undue burden.

- a) When fundamental alteration or undue burden defenses apply, the Plan for New Content will require the Recipient to provide equally effective alternative access. The Plan for New Content will require the Recipient, in providing equally effective alternate access, to take any actions that do not result in a fundamental alteration or undue financial and administrative burdens, but nevertheless ensure that, to the maximum extent possible, individuals with disabilities receive the same benefits or services as their nondisabled peers. To provide equally effective alternate access, alternates are not required to produce the identical result or level of achievement for persons with and without disabilities, but must afford persons with disabilities equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement, in the most integrated setting appropriate to the person’s needs.
 - b) The Plan for New Content must include sufficient quality assurance procedures, backed by adequate personnel and financial resources, for full implementation. This provision also applies to the Recipient’s online content and functionality developed by, maintained by, or offered through a third-party vendor or by using open sources.
 - c) Within 30 calendar days of receiving OCR’s approval of the Plan for New Content, the Recipient will officially adopt, and fully implement the amended policies and procedures.
 - d) Reporting: Within 45 calendar days of receiving OCR’s approval, the Recipient will submit to OCR the approved policies and procedures, evidence of their adoption and distribution, and a description of how they are being implemented.
- 2) Undue Burden and Fundamental Alteration. For any technology-related requirement in this Agreement for which the Recipient asserts an undue burden or fundamental alteration defense, such assertion may only be made by the Superintendent or by an individual designated by the Superintendent and who has budgetary authority after considering all resources available for use in the funding and operation of the service, program, or activity, and must be accompanied by a written statement of the reasons for reaching that conclusion, including the cost of meeting the requirement and the available funding and other resources. The written statement will be certified by the determining official. If such a determination is made, the certifying official will describe in the written statement how it will provide equally effective alternate access, *i.e.*, other action that would not result in such an alteration or such burdens but would nevertheless ensure that, to the maximum extent possible, individuals with disabilities receive the same benefits or services provided by the Recipient as their nondisabled peers.
 - 3) Audit of Existing Content and Functionality. Within 90 days of the date of this Agreement, the Recipient will propose for OCR’s review and approval the identity and *bona fides* of an Auditor (corporation or individual) to audit all content and functionality on its website,

including, but not limited to, the home page, all subordinate pages, and intranet pages and sites, to identify any online content or functionality that is inaccessible to persons with disabilities, including online content and functionality developed by, maintained by, or offered through a third party vendor or an open source. The Auditor will have sufficient knowledge and experience in website accessibility for people with disabilities to carry out all related tasks, including developing a Proposed Corrective Action Plan. The Audit will use the Benchmarks for Measuring Accessibility set out above, unless the Recipient receives prior permission from OCR to use a different standard as a benchmark. During the Audit, the Recipient will also seek input from members of the public with disabilities, including parents, students, employees, and others associated with the Recipient, and other persons knowledgeable about website accessibility, regarding the accessibility of its online content and functionality.

- a) Reporting: Within 90 days of the date of this Agreement, the Recipient will submit the *bona fides* of its proposed Auditor to OCR for review and approval. OCR will evaluate whether the proposed Auditor has the requisite experience and knowledge to carry out an appropriate Audit and to develop a Proposed Corrective Action Plan. Within 90 calendar days of receiving OCR's approval of the proposed Auditor, the Recipient will submit to OCR documentation of the steps taken by the Auditor during the Audit, a description of the outreach it undertook and the input it received, and a detailed accounting of the results of the Audit.
- 4) Proposed Corrective Action Plan. Simultaneously with the submission of the Audit, the Recipient will submit to OCR for its review and approval a proposed Corrective Action Plan to address all inaccessible content and functionality identified during the Recipient's Audit. The proposed Corrective Action Plan will set out a detailed schedule for: (1) addressing problems, taking into account identified priorities, with all corrective actions to be completed within 18 months of the date OCR approved the Corrective Action Plan; (2) setting up systems of accountability and verifying claims of accessibility by vendors or open sources; and setting up a system of testing and accountability to maintain the accessibility of all online content and functionality on an ongoing basis.
- 5) Within 30 calendar days of receiving OCR's approval of the proposed Corrective Action Plan, the Recipient will officially adopt and implement the Corrective Action Plan.
 - a) Reporting: Within 45 calendar days of receiving OCR's approval of the proposed Corrective Action Plan, the Recipient will submit to OCR the approved Corrective Action Plan, and documentation establishing that the approved Corrective Action Plan is being implemented according to the approved schedule. Reports will be due every six months thereafter until the Corrective Action Plan has been completed.
- 6) Notice. Within 30 calendar days of the date of this Agreement, the Recipient will submit to OCR for review and approval a proposed Notice to persons with disabilities regarding how to request the webmaster or other appropriate person to provide access to (or notify the Recipient regarding) online information or functionality that is currently inaccessible. The proposed notice will also include information or an accessible link to information instructing people how to file formal grievances under Section 504 and Title II. Within 10 calendar days of receiving

OCR's approval of the proposed Notice, the Recipient will officially adopt and prominently post the approved Notice on its home page and throughout its website (including all subordinate pages and intranet sites).

- a) Reporting. Within 15 calendar days of receiving OCR's approval of the Recipient's proposed Notice, the Recipient will provide documentation to OCR regarding the locations and content of its published Notice.
- 7) Training. Starting no later than 30 calendar days from the date of this Agreement, and annually thereafter, until such time as OCR closes its monitoring of this Agreement, the Recipient will deliver website accessibility training to all appropriate personnel, including, but not limited to: content developers, webmasters, procurement officials, and all others responsible for developing, loading, maintaining, or auditing web content and functionality.
 - a) Reporting: For each training session required by this Agreement, until such time as OCR closes the monitoring of this Agreement, the Recipient will submit to OCR documentation that it has been delivered. The documentation will include a list of invitees and attendees, including titles; a description of the delivered training content; and the presenter's credentials for giving such training.

The Recipient understands that OCR will not close the monitoring of this Agreement until OCR determines that the Recipient has fulfilled the terms of this Agreement and is in compliance with the regulations implementing Section 504, at 34 C.F.R. §§ 104.4 (a) and (b), 104.8, and 104.21, and Title II, at 28 C.F.R. §§ 35.130, 35.149, and 35.160, which were at issue in this case.

The Recipient also understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the Recipient understands that during the monitoring of this Agreement, if necessary, OCR may visit the Recipient, interview staff, and request such additional reports or data, including simulated website accounts and passwords, as are necessary for OCR to determine whether the Recipient has fulfilled the terms of this Agreement and is in compliance with the regulations implementing Section 504, at 34 C.F.R. §§ 104.4 (a) and (b), 104.8, and 104.21, and Title II, at 28 C.F.R. §§ 35.130, 35.149, and 35.160, which were at issue in this case.

The Recipient understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the Recipient written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

Kelly Rodgers
Superintendent
North Little Rock School District

Date



UNIVERSITY OF ARKANSAS
PULASKI TECHNICAL COLLEGE

MEMORANDUM OF UNDERSTANDING
To
OFFER CONCURRENT ENROLLMENT COURSES
Academic Year 2017-2018

BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS, ACTING FOR AND ON BEHALF OF,
UNIVERSITY OF ARKANSAS - PULASKI TECHNICAL COLLEGE
AND
NORTH LITTLE ROCK SCHOOL DISTRICT

This Memorandum of Understanding ("Agreement"), entered into by and between the **Board of Trustees of the University of Arkansas, acting for and on behalf of, University of Arkansas - Pulaski Technical College** (hereinafter, "UA-PTC"), located at 3000 West Scenic Drive, North Little Rock, Arkansas, 72118 and **North Little Rock School District** (hereinafter "NLRSD"), located at 2700 North Poplar Street, North Little Rock, Arkansas, 72114.

PURPOSE

The purpose of this Agreement is to facilitate college degree completion of NLRSD graduates by offering students the opportunity to earn college credit and high school credit simultaneously through concurrent credit. Through collaborative efforts, UA-PTC and NLRSD will determine appropriate concurrent credit courses to assist students to earn a college degree in the most efficient and affordable manner possible.

AUTHORITY TO OFFER CONCURRENT COURSES

Arkansas Statute 6-18-223 authorizes Arkansas High School students to enroll in college/university courses to earn credit that will be applicable to a college degree and concurrently to a high school diploma.

The Concurrent Enrollment Policy of the Arkansas Higher Education Coordinating Board (AHECB Policy 5.16) includes guidelines for establishing and maintaining concurrent courses, but not limited to, requirements for faculty teaching concurrent courses, ownership by the University of Arkansas - Pulaski Technical College for the courses offered at the high school, eligibility of students, and funding of the concurrent program.

ACCREDITATION/APPROVAL

As a concurrent program seeking accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP), University of Arkansas – Pulaski Technical College's Concurrent Enrollment Partnership adheres to the NACEP requirements.

All Arkansas colleges and universities offering concurrent courses will submit concurrent-related data and information to ADHE.

OVERSIGHT OF CONCURRENT COURSES

UA-PTC will be responsible for all aspects of the concurrent course, including hiring/designating an Institutional Concurrent Coordinator, and participating in the faculty selection, orientation, and evaluation processes.

CONTACT PERSON

The UA-PTC Early College Coordinator will be the contact for the concurrent enrollment partnership. The high school will provide a Concurrent Liaison/Coordinator to serve as the High School contact for the partnership.

NLRHS Concurrent Enrollment Contact Information:

Name: Gwen Leger
Phone Number: 501-771-8109
E-mail Address: legerg@nlrsd.org

NLR Center of Excellence Concurrent Enrollment Contact Information:

Name: Christie Toland
Phone Number: 501-771-8010
E-mail Address: tolandc@nlrsd.org

UA-PTC Concurrent Enrollment Contact Information:

Name: Erin Dail
Title: Coordinator of Early College Programs
Phone Number: 501-812-2255
E-mail Address: edail@pulaskitech.edu

REQUIREMENTS FOR CONCURRENT INSTRUCTORS – GENERAL EDUCATION COURSES

To ensure that concurrent courses meet the same standard as those offered on the college/university campus, high school faculty must meet the same academic qualifications required by the college/university faculty. The college/university Concurrent Coordinator and the college/university Academic Unit must review and approve the credentials of each concurrent instructor. Credentials include:

- A master's degree that includes 18 graduate hours in the teaching field.
- Current curriculum vitae/resume
- Transcripts
- Syllabi for all concurrent courses previously taught by faculty new to the institution's concurrent program.
- Other information requested by the college/university.

REQUIREMENTS FOR CONCURRENT INSTRUCTORS - CAREER AND TECHNICAL EDUCATION (CTE) COURSES

- Faculty members teaching in career-technical areas must hold at least an associate degree or appropriate industry-related licensure/certification.
- Current curriculum vitae/resume

- Transcripts
- Syllabi for all concurrent courses previously taught by faculty new to the institution's concurrent program.
- Other information requested by the college/university.

CONCURRENT COURSES – GENERAL EDUCATION

- Freshman and/or sophomore-level courses listed in the course catalog, and approved for concurrent credit by the college/university approval process.
- Courses offered for concurrent credit will meet the same standards as courses taught on the college/university campus.
- Concurrent faculty will use the same course syllabi that is used on the college campus.
- General Education courses offered for concurrent credit must be listed in the Arkansas Course Transfer System (ACTS)
- General Education courses offered for concurrent credit must be listed in the MOU between the high school and college/university.

CONCURRENT COURSES – CTE

- (CTE) courses offered for concurrent credit must be listed in the Memorandum of Understanding (MOU) between the high school and college/university.

CONCURRENT COURSE PARTICIPATION REQUIREMENTS

Students must apply for admission to UA-PTC, provide Accuplacer, COMPASS or ACT test scores, and meet the minimum reading score for admission. Students taking general education or ACTS courses must have a cumulative high school GPA of at least a 2.5 on a 4.0 scale and meet the score requirements outlined below. Students taking technical courses must have a cumulative high school GPA of at least 2.0 on a 4.0 scale and meet the minimum reading score for admissions. Students must have test scores submitted in all 3 areas (reading, English, and math) to complete admissions requirements.

To be eligible to enroll in Arkansas Course Transfer (ACTS) courses, students must meet the following minimum ACT, COMPASS, or Accuplacer scores:

Course	ACT Score Requirements	COMPASS Score Requirements	Accuplacer Score Requirements
ENGL 1311 English Composition	English 19 & Reading 19	Writing 80 & Reading 83	Sentence Skills 83 & Reading 78
MATH 1302 College Algebra	Math 21 & Reading 19	Math 50 & Reading 83	Elementary Algebra 100 & Reading 78
All Other ACTS Courses	Reading 19	Reading 83	Reading 78
Most Technical Courses	Reading 13	Reading 62	Reading 55

COURSE LOCATION/CLASSROOM ARRANGEMENTS

- Courses offered for concurrent courses will be taught on the high school campus.
- For the course to be identified as a concurrent courses, 51% or more of the students must be enrolled for concurrent credit.
 - If UA-PTC is providing the instructor, all students in the class must be registered for the course with UA-PTC.
- Students in classes with a mixed population of concurrent and non-concurrent students must meet the same requirements for completion of the course, whether or not the student is simultaneously registered for college credit.
- It is expected that one course will be offered in each classroom used for concurrent courses, and a concurrent-qualified teacher is teaching the course.
- Concurrent courses offered online will be monitored by a concurrent-qualified instructor.
- It is understood that a high school may have a concurrent agreement with more than one college/university; however, there should not be unnecessary duplication of college course offerings.

Note: If there is not agreement among multiple institutions offering college courses at one high school/school district, the college/university seeking clarification on the implementation of the concurrent enrollment policy must contact the ADHE Director in writing and follow the AHECB Policy Off-Campus Instruction Policy-Criteria for Conflict Resolution.

NLRSD/UA-PTC CONCURRENT CREDIT COURSES 2017-2018

NLRHS

Semester/Year	UA-PTC College Course	Credit Hours	High School Course Equivalent	Early College Cost
Fall 2017	English Composition I	3	English 12	Tier 2: \$85/credit hour
Fall 2017	Speech Communication	3	Oral Communication	Tier 2: \$85/credit hour
Fall 2017	American Sign Language	3	Foreign Language	Tier 2: \$85/credit hour
Spring 2018	English Composition II	3	English 12	Tier 2: \$85/credit hour
Spring 2018	Speech Communication	3	Oral Communication	Tier 2: \$85/credit hour
Spring 2018	American Sign Lang II	3	Foreign Language	Tier 2: \$85/credit hour

NLRHS – CENTER OF EXCELLENCE

Semester/Year	UA-PTC College Course	Credit Hours	High School Course Equivalent	Early College Cost
Fall 2017	English Composition I	3	English 12	Tier 2: \$85/credit hour
Fall 2017	College Algebra	3	Algebra III	Tier 2: \$85/credit hour
Fall 2017	Basic Welding I	4	Welding I	Tier 4: \$95/credit hour + special course fees
Fall 2017	Machining II	3	Machining II	Tier 4: \$95/credit hour + special course fees
Fall 2017	Automated Systems I	3	Manufacturing I	Tier 1: \$15/credit hour

Spring 2018	English Composition II	3	English 12	Tier 2: \$85/credit hour
Spring 2018	Basic Welding II	4	Welding II	Tier 4: \$95/credit hour + special course fees
Spring 2018	Automated Systems II	3	Manufacturing II	Tier 1: \$15/credit hour
Spring 2018	Printreading & Sketching	3	Introduction to Construction	Tier 4: \$95/credit hour + special course fees

EARLY COLLEGE INSTRUCTOR CREDENTIALS

Instructor credentials will be included in Appendix B

UA-PTC/ NLRSD Academic Calendars 2017-2018

UA-PTC Academic Calendar

Fall 2017

Last Day to Register	Thursday, August 10
Payment Deadline	Friday, August 11
Classes Begin	Monday, August 21
Last Day to Add/Drop/Swap	
Online or Change to Audit	Friday, August 25
Labor Day Holiday	Monday, September 4
Fall Break	Sunday, November 19-Sunday, November 26
Last Day to Drop or Withdraw	Monday, November 27
Last Day of Instruction	Friday, December 8
Finals	Saturday, December 9-Friday, December 15
End of Term	Friday, December 15
Grades Available online	Thursday, December 21

Spring 2018

Last Day to Register	Friday, January 5
Payment Deadline	Monday, January 8
Classes Begin	Tuesday, January 16
Last Day to Add/Drop/Swap	
Online or Change to Audit	Friday, January 22
Midterm	Friday, March 9
Spring Break	March 19-March 24
Last Day to Drop or Withdraw	Friday, April 20
Last Day of Instruction	Friday, May 4
Finals	May 5 – May 11
Grades Available online	Thursday, May 17

High School Academic Calendar

NORTH LITTLE ROCK SCHOOL DISTRICT 2017 - 2018

MONTH	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	Student	Teacher	
JULY	3	^H 4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31						Days	Days
AUGUST		1	2	3	4	^{SD} 7	^{SD} 8	^{SD} 9	^{SD} 10	^W 11	[*] 14	15	16	17	18	21	22	23	24	25	28	29	30	31		14	19	
SEPTEMBER					1	^H 4	5	6	7	8	11	12	13	14	15	18	19	20	21	^{Pcas} 22	NS	25	26	27	28	29	19	20
OCTOBER	2	3	4	5	6	9	10	11	12 ⁴²	[13	16	17	18	19	20	23	24	25	26	27	30	31				9+13	22	22
NOVEMBER			1	2	3	6	7	8	9	10	13	14	15	16	17	^{FB} 20	^{FB} 21	^{CL} 22	23	24	27	28	29	30		17	17	
DECEMBER					1	4	5	6	7	8	11	12	13	14	15 ⁴¹	^{WB} 18	^{WB} 19	^{WB} 20	^{WB} 21	^{CL} 22	^H 25	^H 26	^{CL} 27	^{CL} 28	^{CL} 29	11	11	
JANUARY	^H 1	^{WSD} 2	[3	4	5	8	9	10	11	12	^H 15	16	17	18	19	22	23	24	25	26	29	30	31			20	21	
FEBRUARY				1	2	5	6	7	8	9	12	13	14	15	^{Pcas} 16	NS	19	20	21	22	23	26	27	28		19	20	
MARCH				1	2	5	6	7	8	9	12	13	14	15 ⁵⁰	^{SD} 16	^{CL} 19	^{SB} 20	^{SB} 21	^{SB} 22	^{CL} 23	[26	27	28	29	30	16	17	
APRIL	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					21	21	
MAY		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25 ^{45*}	^H 28	^{IW} 29	^{IW} 30	^{IW} 31		19	19	
JUNE					^{IW} 1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29		0	
TOTAL																										178	187	

* =First day for students
 PCAS=Parent conferences-After School
 WB=Winter Break
 H=Holiday
 SB=Spring Break
 NS=No School for Students
 CL District Closed
 W=Work Day
 SD=Staff Development
 [B=Begin Grade Period
]=End Grade Period
 * =Last Day for Students
 SD=Staff Development
 3 PD=Summer Professional Development
 INCLEMENT WEATHER DAYS WILL BE MADE UP AT THE
 END OF THE SCHOOL YEAR

1st grade period	42
2nd grade period	41
3rd grade period	50
4th grade period	45
TOTAL	## 178
	##

1 PD in Summer 192

EARLY COLLEGE COST: TIER FORMAT

High School-Sponsored Tier 1 Concurrent Enrollment: Class offered at the high school taught by a teacher employed by the district	Concurrent Administrative Fee \$15 per credit hour
High School-Sponsored Tier 1D Concurrent Enrollment: Class offered utilizing our Learning Management System (LMS) taught by a teacher employed by the district	Concurrent Administrative Fee \$15 per credit hour Distance Ed Fee \$12 per credit hour
High School-Sponsored Tier 2 Concurrent Enrollment: Class offered at the high school taught by a UA-PTC instructor	Tuition* \$85 per credit hour Out-of-State Tuition Current rate per credit hour Minimum of 10 enrolled (Breakeven \$2,500)
College-Sponsored Tier 3 Distance Education: Distance education course taught by a UA-PTC instructor	Tuition* \$85 per credit hour Out-of-State Tuition Current rate per credit hour Distance Ed Fee \$12 per credit hour Minimum of 10 enrolled (Breakeven \$2,500)
College-Sponsored On-Campus Tier 4: Class offered at a UA-PTC location taught by a UA-PTC instructor	Tuition * \$95 per credit hour Out-of-State Tuition Current rate per credit hour Concurrent Student Fee \$45 per credit hour Plus any Special Course Fee (specific to program/course) Minimum of 10 enrolled (Breakeven \$2,500)
College-Sponsored On-Campus Tier 4D: Hybrid class offered at a UA-PTC location taught by a UA-PTC instructor Example: Lab science with lecture online and students come to campus for lab	Tuition * \$95 per credit hour Out-of-State Tuition Current rate per credit hour Concurrent Student Fee \$45 per credit hour Distance Ed Fee \$12 per credit hour Plus any Special Course Fee (specific to program/course) Minimum of 10 enrolled (Breakeven \$2,500)

AGREEMENT

This agreement identifies UA-PTC courses that provide high school students with concurrent credit opportunities, and obligations, responsibilities and requirements of both parties. Both parties agree that this agreement complies with Arkansas Department of Higher Education guidelines governing concurrent enrollment. Both parties acknowledge state and federal requirements regarding confidentiality of student information and agree to strictly adhere to all such requirements. Both parties agree that they may not assign rights or obligations under this agreement without the prior consent of the other.

REQUIREMENTS

- A. In the event a high school faculty member is unable to complete a course due to illness, relocation or other circumstances, NLRSD will replace the faculty member with a qualified instructor meeting the requirements previously specified in this MOU and approved by UA-PTC. Funding for this replacement instructor will be provided by NLRSD.
- B. UA-PTC will provide master course syllabi for concurrent credit courses, specifying the course description and applicable prerequisites; required textbook and other course materials; approved learning objectives for the course; calendar of class activities, assignments, and graded activities; the grading scale; an explanation of how the final course grade is computed; class meeting times; attendance and make-up work policy; academic honesty policy; ADA policy; and instructor's name, office hours, and contact information. HS concurrent course faculty must use all elements of the master course syllabi in development of the individual concurrent course syllabus. Concurrent course syllabi must be submitted for review each semester.
- C. UA-PTC faculty teaching on the high school campus will adhere to UA-PTC policies and procedures including, but not limited to active shooter policy, student conduct and due-process, and FERPA. When UA-PTC provides the instructor for a class, all students within that class must be enrolled with UA-PTC and meet all UA-PTC standards.
- D. UA-PTC is committed to quality instruction that supports documented student learning outcomes. NLRSD concurrent credit courses will follow UA-PTC approved learning objectives and use approved course assessments. Students must submit approved placement test results (ACT, COMPASS or Accuplacer), evaluate concurrent credit course faculty and participate in surveys assessing satisfaction with the concurrent credit program. Concurrent faculty will be evaluated based on the approved faculty evaluation processes of UA-PTC. Success rates of students in concurrent courses will be tracked, and if the students enroll in classes at UA-PTC immediately after high school completion, subsequent course success and graduation rates will be tracked, and data provided on an annual basis to the high school.
- E. Participating students must meet UA-PTC admission requirements, meet a minimum overall 2.5 high school GPA on a 4.0 scale (2.0 GPA for CTE), meet required minimum ACT, COMPASS, or Accuplacer scores and other prerequisites for the courses they wish to take, and submit the UA-PTC Early College Enrollment form signed by the student, parent and school designee each

semester. Parents and students will be informed of and acknowledge their rights and responsibilities through the UA-PTC Early College Handbook and signatures on the UA-PTC Early College Enrollment Form.

- F. NLRSD shall recommend high school students who desire to participate in one or more UA-PTC concurrent courses by signing the UA-PTC Early College Enrollment Form. Recommended students must be qualified to participate in concurrent courses in a manner that ensures the safety of the student, other students, and UA-PTC personnel. All career and technical education students are required to meet safety standards at all times, and, depending on the program, may be required to submit evidence of a clear drug screen for initial and continued participation in CTE classes. Students taking courses on a UA-PTC campus are subject to the UA-PTC code of conduct and associated disciplinary procedures.
- G. UA-PTC is not responsible for performing any obligation imposed on HS under the Individuals with Disabilities Act (20 U.S.C. § 1400, et seq.) (“IDEA”) or Section 504 of the Rehabilitation Act (29 U.S.C. 794 and 34 C.F.R. §§ 104.31 – 104.39) (“Section 504”), and all such obligations belong entirely to the High School. UA-PTC shall only be required to provide participating students with a disability, as that term is defined under Section 504, with such auxiliary aids, academic adjustments or other accommodations required under 34 C.F.R. § 104.41 – 104.46. In any event, HS shall provide a participating student with disabilities with the special education and related services, including assistive technology, specified in the High School’s Education Plan for the participating student, or which NLRSD is currently providing the student in other programs, or which the High School is required to provide under IDEA or Section 504. NLRSD and UA-PTC agree that the High School shall provide participating students with any required special education or special education teachers, interpreters, counselors, note-takers, aides, teacher assistants, other paraprofessional services, or other similar services, and/or any required assistive technology and UA-PTC shall have no obligation to provide a participating student with such services. NLRSD shall be responsible to identify to UA-PTC any participating student with a disability (as that term is defined by Section 504) and advise UA-PTC of the nature of the student’s disability and the special education and/or related services the High School provides the student pursuant IDEA or Section 504. To the extent the High School and/or student requests that UA-PTC provide any academic adjustment or auxiliary aid, the High School shall be responsible to notify UA-PTC of such request and provide sufficient information to permit UA-PTC’s personnel to evaluate the request. UA-PTC shall determine, in its sole discretion, the nature and extent of any academic adjustments, auxiliary aids, or other accommodations it shall provide a participating student with a disability, consistent with its obligations under 34 C.F.R. §§ 104.41-46. To the extent NLRSD determines that a student requires additional services or assistive technology, it shall provide them to the student.
- H. This agreement will comply with the *Item V. Concurrent Credit Enrollment-Payment of Tuition and Fees*, Arkansas Higher Education Coordinating Board Policy 5.16: Concurrent Enrollment

Policy. High school students and parents are responsible for all costs of UA-PTC courses taken for concurrent credit, unless the costs for these courses are paid by an institutional or private scholarship, a grant, private foundation, or other private entity. UA-PTC agrees to communicate to NLRSD specific concurrent credit course costs to students and parents each semester. UA-PTC does not bill the public school district unless the district assumes cost and requests billing.

- I. Arkansas statute (ACA 6-63-104) and Arkansas Higher Education Coordinating Board policy 5.05 require that each Arkansas institution of higher education conduct an annual review of faculty performance and submit an annual report to ADHE regarding the review process. ADHE is required to monitor the evaluation process, and to annually report findings to the Arkansas Higher Education Coordinating Board and the Legislative Council. The annual report is posted on the UA-PTC Web site. If faculty or the high school are found to be non-compliant with UA-PTC's policies and procedures governing instruction, curriculum, or instruction, the Vice-President for Learning will outline a professional development plan that addresses identified deficiencies and monitor performance to assure compliance. Continued non-compliance will result in dismissal.

REVIEW AND TERMINATION

- A. This Agreement will be reviewed and renewed annually no later than June 1 of each year. During the review period, either party may choose to modify or terminate this agreement. This Agreement is effective upon execution and shall remain in effect even if persons, positions, and/or titles change. Termination of this agreement cannot occur during a semester when students are already enrolled in classes.

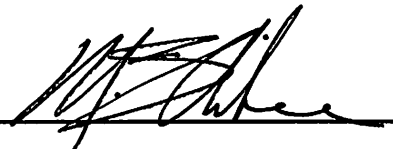
MISCELLANEOUS

- A. NLRSD and UA-PTC will make every effort to inform students of this Agreement. This may include, but is not limited to, inclusion within each institution's website, college and high school catalogs, recruitment publications, media announcements, social media engagement, and in-person information sessions.
- B. NLRSD and UA-PTC will advise and inform students and parents about potential limitations concerning the transfer of college course credit.

The signatures below confirm that this Memorandum of Understanding is acceptable and is agreed to by the Board of Trustees of the University of Arkansas, acting for and on behalf of, University of Arkansas - Pulaski Tech and North Little Rock School District and that both parties understand the requirements for offering concurrent courses:

Board of trustees of the University of Arkansas,
acting for and on behalf of, UA - Pulaski Tech

North Little Rock School District

	<u>6-30-17</u>		
Dr. Margaret Ellibee Chancellor	Date	Kelly Rodgers Superintendent	Date

Appendix A
ACT 1118
Reduced Tuition Rate for Endorsed Concurrent Enrollment Courses

It is anticipated that Act 1118 will be implemented by the start of fall 2017. At this time, official rules for the legislation have not been promulgated. Those rules will specifically document how the legislation will be implemented to all educational entities. To prepare for those rules, however, the District should document:

1. The total NSLA students (“free and reduced lunch”) who do qualify per the state legislation and have appropriately completed all enrollment requirements for “Early College”;
2. Identify those students by name to Erin Dail.
3. Ensure that all elements of the legislation are met.

It is also anticipated that ADHE will provide further guidance on the legislation this summer as so participating secondary schools and the partnering higher education institution will have clear enrollment and monitoring processes to follow.

Appendix B

EARLY COLLEGE INSTRUCTOR CREDENTIALS

Faculty Name	Degrees Earned (College name and degree)	Program of Study	Assigned Subject Area	Concurrent Courses taught in the past 5 years
Jacob West	Master of Education (Arkansas Tech)		Automated Systems (Manufacturing)	None
Patrick Bruce	M.S (Webster Univ)	Finance	Construction	None

*Only Tier 1 or 1D courses are taught by the high school instructors. UA-PTC provides full-time or adjunct faculty for all other tier levels. UA-PTC instructors follow HLC instructor credential requirements.



PULASKI COUNTY SPECIAL SCHOOL DISTRICT

Office of the Superintendent

July 12, 2017

Received
Superintendent's Office

JUL 14 2017

Mr. Kelly Rodgers
North Little Rock School District
2700 North Poplar St.
North Little Rock, AR 72114

Re: Legal Transfers

Dear Mr. Rodgers:

Our School Board granted the attached requests for legal transfers at its regular Board Meeting on July 11, 2017.

We believe it is now up to you to report the transfers to the Arkansas Department of Education if they are approved.

I would appreciate being informed as to the resolution of the requests.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jerry", is written over the word "Sincerely,".

Jerry Guess, Ed.D.
Superintendent

PETITION FOR TRANSFER OF STUDENTS

STATE OF ARKANSAS

COUNTY OF Pulaski

TO THE BOARD OF DIRECTORS OF THE Pulaski Co. Special School Dist.
(Resident School District)

I, Justin Dale McDougal, petition that my children or wards, as listed below, now residing in the
PCSSD School District in Pulaski County, Arkansas, be transferred
to the NLRSD School District in Pulaski County, Arkansas, for
educational purposes under the provisions of Ark. Code Ann. § 6-18-316 authorizing such a transfer, effective the _____ day of
_____, 20____.

n/b

NAME	AGE	NAME	AGE
Grady Dale McDougal	9		
Maggie Mae McDougal	5		

4709 E. Reed Rd

NLR 72118

(501) 319-5403 - (501) 753-9796

Justin McDougal
(Signature of Petitioner)

CONSENT OF RESIDENT DISTRICT

The Board of Directors of Pulaski Co. Special School District of Pulaski
County, consents to have the student (s) listed above transferred from said school district.

Smile Remele
President of School Board

Date Board Authorized Transfer

CONSENT OF RECEIVING DISTRICT

The Board of Directors of _____ School District of _____
County, consents to have the student (s) listed above transferred to said school district.

Date Board Authorized Transfer

President of School Board

File approved copies with: (1) resident district, (2) servicing district, (3) county clerk and (4) Arkansas Department of Education, State LEA Funding, Four Capitol Mall, Room 105-C, Little Rock, Arkansas 72201. If the school districts are in different counties, copies should be filled with both county clerks.

TRANSFER OF STUDENTS AFFIDAVIT

According to Ark. Code Ann. §6-18-317:

- (a) Boards of Directors of the local school district are prohibited from granting legal transfers in the following situations:
- (1) Where either the resident or the receiving district is under a desegregation-related court order or has ever been under such a court order; and
 - (2) The transfer in question would negatively affect the racial balance of that district which is or has been under such a court order.

Whereas, the Board of Directors of _____ School District, in _____ County (resident district), and the Board of Directors of _____ School District, in _____ County (receiving district), have agreed to have the student (s) listed below transferred _____, 20____, and in granting this transfer have in no way violated Ark. Code Ann. §6-18-317.

NAME	AGE	NAME	AGE
Grady Dale Mc Dugal	9		
Maggie Mae Mc Dugal	5		

RESIDENT DISTRICT SCHOOL BOARD MEMBERS' SIGNATURES	RECEIVING DISTRICT SCHOOL BOARD MEMBERS' SIGNATURES
