



Meeting Minutes

Tuesday, February 7, 2023

(Pending approval on March 6, 2023)

Meeting called to order @6:36 PM

In attendance: Annie White, Jess Robbins, Coartney Siuts, Katy Bierman, Sara Eisenmenger, Mari Anne Curry, Steph Grussing, Amy Hottman, Ellen Rund, Josh Rund, Savannah Hatfield, & Lanee Reichert, (online) Megan Cobb

Admin Reports - Reichert- IAR testing will take place the last week of March. This can be a difficult task for students since they do not receive immediate feedback on how they did. Requested funds to keep licenses for eSpark through May. Data between this and Moby Max will be compared before deciding which program will be purchased next year. Requested funds for a desk that can transition from a sitting to standing position. If it works as well as it is supposed to, she will look into the possibility of ordering more for students who would benefit from that feature. It also has a companion chair in which the student would not be able to tip back, but could still get a rocking motion. Motion to approve request made by AMriAnne Curry, and seconded by Jess Robbins. Mrs. Reichert also explained the DESSA screening tool that is being used similar to benchmark testing for SEL. Teachers complete a short survey on each student first, and then if a student's student score is low, the teacher is prompted to take a more extensive survey. This tool is meant to identify students who need additional support. Mrs. Reichert reported that there have been plans drawn up for a portion of the playground to be renovated with pour-in-place ground surface and a structure that would allow students with limited mobility to maneuver. Since the timeline of the project is still not certain, plans for an adaptive swing will wait until it's clear where the best place would be to install it so it makes sense with the renovated portion. Mrs. Reichert will bring the drafted plans to share at the next PTO meeting.

Officer Reports

- ❖ President - Annie White - **Skateland** Thursday April 6, 6-8PM. We're splitting the \$500 flat rate with East. She noted that the skate rental lines were really long last time, and she will discuss possible ways to make it go faster with Skateland staff; **restaurant updates** - \$300 was raised from Wayside. Monical's is set for the 23rd. The corporate office is not sending fliers anymore, but we can still make copies for families to take with them.
- ❖ Secretary - Jess Robbins - **Motion to approve January minutes** made by Annie White and seconded by Josh Rund; **T-shirt update-** We have \$3500 in sponsorships, which should cover most if not all of the cost. Design info for students will go out next week as well as teacher info to collect shirt sizes. Grade level colors should be the same as last year depending on inventory availability near the time of the order. The order should be placed before spring break.
- ❖ Treasurer - Coartney Siuts - **Motion to approve November/December and January's Treasurer's report** made by Jess Robbins and seconded by Katy Bierman.

❖ **Committee Reports**

- **Book Fair update - Hanah Britt** - Jess reported- Bingo should start Feb 13 since the week of the fair is super short. Set up will be Saturday and the special volunteer presale will be Monday. Class previews will be on Tues & Wed. Book fair hours will be after school Tues, before & after school on Wed, before school Thurs and during conferences, Friday 9-12, and Sat 9-12 with tear down immediately following. On Friday there will be book readings, donuts, craft, and selfie station-open house style while supplies last; come whenever and stay as long as you like. There will also be free book coupons hidden around the school. Volunteers are still needed for Thursday during conferences. Hanah will arrange when to pick up the keys to use for set up.
- **Glo-Bingo update - Stephanie Grussing/Amy Hottman** - Tickets were sold out by the end of the day Saturday, with tables selling out in 3 minutes. It was suggested that a table for next year be one of the auction items. Planning was easier this year since a lot of ground work was done last year. So far, bingo cards, dobbers, hats, and tablecloths have been purchased. Amy asked the committee about purchasing versus renting the black lights. Since storage would be an issue, the committee was in favor of renting. Amy will price out two different companies. There was a lot of discussion about coolers and how to coordinate keeping drinks cold. Last year a lot of time was spent packing coolers in advance, and waiting for the ice machines to refill overnight. Harriotts has 3 large troughs that can be rented for \$60 each, which could potentially be an option. Josh Rund is looking into the possibility of a refrigerated trailer.
- **Silent Auction update - Josh & Ellen Rund** - Looking into items for a live auction and they have a live auctioneer, Doug Rund, for the event. Paul is healing, but Katy will help call out for Bingo. Lanee offered to work the silent auction the night of Glo Bingo. Last year there was an issue with the square not being able to plug in to the new iPhones, so Jess offered her classroom iPad to use. Katy Bierman made the suggestion to have Coin Wars and an incentive to help raise money for the grade level baskets for the silent auction. The committee like this, and Sarah Eisenmenger will move forward with it.

❖ **Old Business**

- Tax exemption update (Amy)-Still working on it; needs the financial report, but wants to wait until we're able to spend some of our money.

❖ **Any Other Reports/New Business**

- **Jess reported for Hanah** - Teacher appreciation-please remind parents to send in their donations for the conference meal.
- **Amy Hottman** - filed to renew our non-profit status
- **Stephanie Grussing** - Asked the committee if there should be another apparel shop in the spring, and the committee was in favor; they shared ideas on items to sell during the spring shop. Stephanie will send notifications when the shop will be open.
- **Amy/Coartney** - We need to spend money. It was suggested that funds are given to teachers again, purchasing items we have discussed but haven't bought yet, such as a locking storage container for outside recess equipment, sensory garden items, and a new popcorn machine. It was also suggested to cover the cost of the skate rental for students, but logistics would need to be figured out for that.

Motion to adjourn @ 8:15 made by Steph Grussing and seconded by Josh Rund

Next Meeting: MONDAY, March 6 @ 6:30PM

Note: This is a date change approved at the Feb, 2023 meeting.