



BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206

Minutes of Regular Board Meeting
Held on February 10, 2020

Members Present:

Regina Houchin, President
Megan Lucas
Richard Garcia
Maria De La Rosa
Marie Parsons

Administrators Present:

Stuart Packard, Superintendent
Hiedi Witcher, Assistant Superintendent/Principal

1.0 Convene Open Session

- 1.1 The meeting was called to order at 6:02 p.m. by President, Regina Houchin. The flag salute was led by Megan Lucas.

2.0 Courtesy to Visitors

- 2.1 No visitors addressed the board.

3.0 Consent Items

- 3.1-3.5 Approval of Consent Items

Motion: Parsons

Second: Lucas

AYES: 5

NOES: 0

ABSENT: 0

4.0 Communications

- 4.1-4.5 Board member mail was distributed, discussed and acknowledged.

- 4.6 The Board directed superintendent to submit Ballot of 2020 CSBA Delegate Assembly Election

5.0 Reports

- 5.1 Superintendent: Mr. Packard discussed and reported:
a. Enrollment/Attendance/Behavior
5.2 Assistant Superintendent: Mrs. Witcher discussed
a. ELPAC, online assessment
b. Hot Spot, 6th grade update
5.3 Maintenance and Operations: Mr. Santillan was not in attendance.
5.4 Trustees Report: Mr. Garcia recognized the Shafter Jazz Band.

6.0 Discussion/Action

- 6.1 No items were pulled from the Consent Agenda.
6.2 Acknowledged KCSOS's letter of concurrence of Positive Certification for District at First Interim.

- 6.3 Acknowledged Annual District Audit for year ending June 30, 2019, with one corrective action to provide a GASB 75 Valuation for 2019-2020 audit.
- 6.4 Acknowledge Annual Audit report for Buttonwillow Community Resource Center, with no findings.
- 6.5 Approval of Student Attendance Calendar, 2020-2021.
Motion: DeLa Rosa Second: Lucas
AYES: 5 NOES: 0 ABSENT: 0
- 6.6 Adoption of Resolution No. 20-0007 regarding Intention to Sell Real Property to General Public.
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.7 Approval of adoption of History and Social Science textbooks to be implemented 2020-2021: Studies Weekly, K-5 and National Geographic, Grades 6-8.
Motion: Parsons Second: Lucas
AYES: 5 NOES: 0 ABSENT: 0
- 6.8 Approval to purchase Elkay drinking fountains/water bottle filler stations.
Motion: DeLa Rosa Second: Lucas
AYES: 5 NOES: 0 ABSENT: 0
- 6.9 Approval for district to operate a Preschool through 7th grade summer school session, June 2-25, Monday through Thursday, from 8:30 a.m. – 12:30 p.m. Transportation will be provided; lunch will be offered through the Kern County Superintendent of Schools.
Motion: Parsons Second: Garcia
AYES: 5 NOES: 0 ABSENT: 0
- 6.10 Discuss letter of recognition from Tim Taylor, Executive Director of the Small School Districts' Association.
- 6.11 Approval to publish advertisements in local newspapers for position of Coordinator of the Buttonwillow Resource Center.
Motion: Garcia Second: Lucas
AYES: 5 NOES: 0 ABSENT: 0
- 6.12 Approval to publish advertisements in local newspapers for position of Administrative Assistant.
Motion: Lucas Second: Parsons
AYES: 5 NOES: 0 ABSENT: 0
- 6.13 Discussion of possible closure of Belridge School District.
- 7.0 Convene to Closed Session**
- 7.1 The meeting was convened to Closed Session by President Houchin at 7:05 p.m. to discuss unrepresented Classified and Confidential Classified positions.
- 8.0 Reconvene to Open Session**
- 8.1 The meeting was reconvened at 7:26 p.m. President Houchin announced no action had been taken.
- 9.0 Adjournment**
- 9.1 Having no further business, President Houchin adjourned the meeting at 7:27 p.m.