



BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206

Minutes of Regular Board Meeting
Held on March 9, 2020

Members Present:

Regina Houchin, President
Megan Lucas
Richard Garcia
Maria De La Rosa
Marie Parsons

Administrators Present:

Stuart Packard, Superintendent
Hiedi Witcher, Assistant Superintendent/Principal

1.0 Convene Open Session

- 1.1 The meeting was called to order at 6:03 p.m. by President, Regina Houchin. The flag salute was led by Maria DeLa Rosa.

2.0 Courtesy to Visitors

- 2.1 No visitors addressed the board.

3.0 Consent Items

- 3.1-3.4 Approval of Consent Items

Motion: Parsons

Second: Lucas

AYES: 5

NOES: 0

ABSENT: 0

4.0 Communications

- 4.1 Preschool presentation
4.2 Notification of resignation of Scott Erwin, CPA
4.3 Calendar Events
4.4 Distribution of Form 700 for completion and signatures

5.0 Reports

- 5.1 Superintendent: Mr. Packard discussed and reported:
a. Enrollment/Attendance/Behavior
b. Rural Education/discussion of revenue
c. Attendance at Farber conference/San Diego/Contacts for future
d. Visit from Dr. Zelezny/CSUB
e. Visit from John Mendiburu, Deputy Superintendent, KCSOS
5.2 Assistant Superintendent: Mrs. Witcher discussed
a. LCAP, Beginning of new 3-year cycle
b. LCAP Surveys
5.3 Maintenance and Operations: Recycle program in Cafeteria/Model for other districts
5.4 Trustees Report: No report

6.0 Discussion/Action

- 6.1 Jason List, Isom Advisors, Information regarding Bond Measure
- 6.2 No items were pulled from the Consent Agenda.
- 6.3 Approval of Interdistrict Attendance Agreement of parent of 8th grade student to attend Rio Bravo School District for the 20-21 school year.
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.4 Approval of Interdistrict Attendance Agreement Request of parent of 3rd and 4th grade students to attend Elk Hills School District for the 20-21 school year.
Motion: DeLa Rosa Second: Parsons
AYES: 5 NOES: 0 ABSENT: 0
- 6.5 Approval of job descriptions:
- a. Program Coordinator, Resource Center, with changes
Motion: Parsons Second: Garcia
AYES: 5 NOES: 0 ABSENT: 0
 - b. Intake Clerk/Family Advocate – Tabled for additional editing
 - c. Data Entry Clerk/Family Service Facilitator – Tabled for additional editing
 - d. Administrative Assistant
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.6 Approval of Safe School Plan.
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.7 Discussion and Positive Certification of Second Interim Report.
Motion: Garcia Second: Lucas
AYES: 5 NOES: 0 ABSENT: 0
- 6.8 Approval of June 12, 2020 as second Board meeting to approve Budget, 2020-2021.
Motion: Lucas Second: DeLa Rosa
AYES: 5 NOES: 0 ABSENT: 0
- 6.9 Acknowledge notice to vacate rental property located at 168 Dunford Street, Buttonwillow, by March 31, 2020.
- 6.10 Discussion of CA ED Partners PK-3 Coherence Collaboration.
- 6.11 Discussion of Coronavirus (COVID-19) and impact to district.

7.0 Adjournment

- 7.1 Having no further business, President Houchin adjourned the meeting at 8:45 p.m.