



POCATELLO COMMUNITY CHARTER SCHOOL EXPEDITIONARY LEARNING

GOVERNING BOARD MEETING MINUTES

August 8, 2019, 6:30 p.m.

995 South Arthur Pocatello, Idaho

Present: (voting members in bold)

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|----------------------|-------------------------|---|------------------------|-----------------|---|
| Chair | Barbara Roberts | X | Teacher Representative | Carrie Churba | X |
| Vice-Chair/Secretary | Kristine Hunt | X | Teacher Representative | | |
| Co-Treasurer | Geoffrey Bennett | | Teacher Representative | Cara Sonneman | |
| Co-Treasurer | Kebai Bills | | Dean | Michael Mendive | X |
| At-Large Member | Sanju Choudhury | | Business Manager | Alli Flores | |
| Community Member | Sheldon Eakins | X | Guest: | April Baker | X |
| Community Member | Joel Lovstedt | X | Guest: | | |

1. Call to Order/Attendance and Welcome Guests: 6:35pm the meeting was called to order by Barbara Roberts.
2. Reading Kristine shared a fantastic reading. Sheldon will take the next reading.
3. Call for Public Comment: Kristine recognized Alli and Robin for their updating of the website to meet Transparency in Idaho compliance.
4. Motion to approve regular board meeting minutes: **Move: Joel. Second: Kristine. Passed unanimously.**
5. Action Item: Money Market Account: Mike and Alli met with the Bank of Idaho regarding the money market account. They discussed moving the reserves into a money market which would draw approximately 2% and all would be FDIC insured. These funds would be instantly available to us unlike a CD. The auditor discussed using another option with Alli. We currently have a great relationship with Bank of Idaho and are in discussion for upcoming plans. Alli is in favor of keeping all funds in one institution. Barbara is still interested in hearing a motion for money market with understanding that the CD piece is investigated. **Motion to approve the creation of an interest-bearing account(s) from excess funds up to \$1million dollars. Moves: Kristine. Second: Joel. Passed unanimously.**
6. Action Item: Personnel Policy (7000s) : These policies have already been presented and corrected by Alli. Mike is interested in approving the personnel policy. Alli had one item that she wanted to discuss per Mike. One of these policies involves nepotism. We have one employee that is the daughter in law to the Title I supervisor. Mike is hoping there could be an exception for this hire for the need for the school. She would be an awesome fit for the team. Mike discussed the nepotism policy. Barbara asked who will conduct the evaluation. Mike said he can conduct the reviews and evaluation. Barbara requests that any issues such as this come before the board prior to hiring. As long as the evaluation is completed by Mike, the board approves of this individual hire.

Kristine motions to approve the 7000 policies. Second: Sheldon. Passed unanimously.

7. Action item: Approval of alternate authorization for Amber Miller: Amber Miller is the new 1/2nd grade crew leader hire. Sarah Casper will be her mentor. **Move to approve the alternate authorization for Amber Miller. Move: Joel. Second: Sheldon. Passed unanimously.**
8. Action item: Approval of hiring of Molly Hill as SLP: Molly will be an .80 FTE for the same cost as a day and a half of our previous provider. Molly understands Medicaid billing. **Move to approve the hiring of Molly Hill: Sheldon. Second: Joel. Passed unanimously.**
9. PTO Update: April shared the PTO has decided to change the fall festival to a fall dance to include the entire school. The parent mentor dinner will be held August 22nd.
10. Dean's Report:

The back to school night was modified this year as proposed by the teachers. They felt like separated grade nights would be more beneficial.

Before/After school childcare – The interviewing team will be interviewing tomorrow. This new program will not be open at the beginning of this school year. We are hoping to have this program available to our families by September or October.

Audio enhancement – The teachers are all getting audio enhancement equipment installed this week.

The new curriculum has arrived and is working its way to classrooms. It is common core aligned.

Mike attended the Mentor School Institute which was fantastic
11. Fiduciary Report: This item will be tabled as Alli and Kebai are not present. The auditor was just here and a report is to follow soon.
12. Volunteer Action Plan Input: Mike, April, Kristine, and Barbara met to talk volunteer tracking. They came up with the idea to have a volunteer coordinator. We did not budget for this position for this year. We asked the PTO to provide a stipend, maybe \$1000, to draw down twice a year. They will create a form to pass along to PTO and that person could assist with making sure families volunteer their hours.
13. Meeting adjourn at 7:35 pm. Sheldon left the meeting immediately prior to adjourn.
14. The next meeting will be held on September 19th at 6:00pm.

