



**PCCS GOVERNING BOARD MEETING MINUTES**

December 4, 2019, 6:00 pm

995 South Arthur, Pocatello, Idaho

**Present: (voting members in bold)**

Chair	<b>Barbara Roberts</b>	x	Teacher Representative	Carrie Churba	x
Vice-Chair/Secretary	<b>Kristine Hunt</b>	x	Teacher Representative	Cara Sonneman	x
Co-Treasurer	<b>Geoffrey Bennett</b>	x	Dean	Michael Mendive	x
Co-Treasurer	<b>Kebai Bills</b>		Business Manager	Alli Flores	
At-Large Member	<b>Sanju Choudhury</b>		Guest:	April Baker	x
Community Member	<b>Sheldon Eakins</b>	x	Guest:		
Community Member	<b>Joel Lovstedt</b>	x	Guest:		

- 1) Call to Order/Attendance: 6:03 pm. Meeting called to order by Barbara Roberts.
- 2) Reading – Mike. **Kristine to do reading in January, Geoffrey in February.**
- 3) Public Comment – Barbara. None.
- 4) Motion to table approval of October 2019 regular board meeting and executive session minutes: **Move: Geoffrey, Second: Joel, passed unanimously.**
- 5) PTO Update – April Baker
  - a) The Fall Dance earned \$4,284.66.
  - b) The annual runathon is in planning stage.
  - c) PTO will be providing lunch for the Idaho Coaching Network meeting.  
**(Sheldon arrived at 6:13 pm during the PTO update.)**
- 6) Dean’s Report – Mike.
  - a) Discussion of proposal by some middle school students to create swords and battleaxes for their creative project for the Vikings expedition. Mike will give okay for foam or similar materials, not wood, for safety reasons.
  - b) Expedition Exhibition night is coming up on Wednesday, December 18.
  - c) Perfect Attendance awards to be given at the community meeting prior to EE night.
  - d) MOSS trip successful; MOSS staff shared that they always look forward to PCCS kids because they are particularly helpful, engaged, and well behaved.
  - e) Volunteer Coordinator: Mandy is using tracking spreadsheet.
  - f) 20th Anniversary Celebration: Activities aligned with Portneuf River Visioning will happen toward end of school year.
  - g) Authorizer: Mike is working on updating the charter as a first step.
  - h) Facilities: Still having problems with sewer pump. Bid is due from electrician subcontracting with RotoRooter. Replacing the pump will be up to \$10,000.
  - i) Professional Development: No updates.
- 7) Action Item: Motion to declare an identified need to renew the alternate authorization for Jeanne Tyson who possesses distinct content knowledge and skills for SPED K–8. **Move:**



# POCATELLO COMMUNITY CHARTER SCHOOL

## EXPEDITIONARY LEARNING

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**Geoffrey, Second: Joel; approved unanimously.**

- 8) Fiduciary Report – Mike:
  - a) Action item: Motion to approve 10/29/19 as emergency closure due to inclement weather. **Move: Joel, Second: Geoffrey; approved unanimously.**
  - b) Action item: Motion to approve co-treasurer Kebai Bills to put the money that is currently sitting in savings to a six-month CD within the Bank of Idaho to earn interest. A minimum of one month of expenses to be kept in the Bank of Idaho current checking account and the balance above that to be put in a money market account. **Move: Joel, Second: Geoffrey; approved unanimously.**
  - c) Action item: Motion to approve business manager Alli Flores to have access to transfer funds between the CD, money market account, and checking Account. **Move: Geoffrey, Second: Kristine; approved unanimously.**
- 9) Executive Session: none.
- 10) Meeting adjourn: **Move: Geoffrey, Second: Kristine; approved unanimously.** Meeting adjourned, 6:36 pm.

Next Meeting – 6:00 p.m. January 16, 2020

Respectfully submitted,  
Kristine Hunt  
PCCS Governing Board Vice-Chair and Secretary

Next Meeting – 6:00 p.m. November 21, 2019

Respectfully submitted,  
Kristine Hunt  
PCCS Governing Board Vice-Chair/Secretary