

Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES
Board of Education Meeting
Howard G. Sackett Technical Center
Adult Learning Center
Glenfield, New York
Wednesday, April 08, 2020
6:32 p.m.

MEMBERS PRESENT: Alice Draper (virtual), Jennifer Jones (virtual), Sandra Klindt (virtual), Peter Monaco (virtual), Lynn Murray (virtual), Grace Rice, Michael Young (virtual)
 Barbara Lofink by telephone and not able to vote

MEMBERS EXCUSED: Michael Kramer

MEMBERS ABSENT: None

STAFF PRESENT: Patricia LaClair (virtual), Leslie LaRose (virtual), Stephen Todd, Michele Traynor

OTHERS PRESENT:

President Rice called the meeting to order at 6:32 p.m.

CONSENT AGENDA:

1. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the minutes of the regularly scheduled meeting held on March 18, 2020 were approved. Approval Mar. 18, 2020 Regular meeting minutes
 Vote: Yes-7 No-0

2. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the following Claims Auditor Report for April 08, 2020. Approval of Claims Auditor Report

Payroll 21	\$887,073.14	March 27, 2020	
Total	\$887,073.14		Vote: Yes-7 No-0

3. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the 2020-2021 Payroll Schedule Approval of the 2020-2021 payroll schedule
 Vote: Yes-7 No-0

4. Personnel Personnel

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to approve the following personnel appointments:

Classified Classified
Ginger Thomas, School Counseling Assistant G. Thomas
 Probationary 03/12/2020 (52 weeks) Prob. School Counseling Asst
 Salary: No change Vote: Yes-7 No-0

Colleen Heggelke, Teacher Support Person (TSP) C. Heggelke, TSP
 Effective 04/20/2020
 Salary: TSP Scale, \$15,909, prorated from 04/20/2020 Vote: Yes-7 No-0

Non-Classified

Markita Smith, Special Education Instructor
Uncertified 09/01/2020-06/30/2021
Salary: Scale A, Step 3, \$48,530

Non-Classified
M. Smith, Spec
Ed Inst.

Vote: Yes-7 No-0

5. Administration Reports

For the information of the Board, District Superintendent Todd reviewed the meetings that he attended during the month of April:

Administration
Report

Highlights of Meetings:

- March 19 Superintendents Monthly Meeting
- 20 District Superintendent Daily Call
- 23-24 District Superintendents Meeting – remote access
- 25 Watertown Urban Mission Board Meeting Webex Meeting
Superintendents Webex Meeting
District Superintendents Daily Call
- 26 WPBS Finance Committee Meeting Webex Meeting
District Superintendents Daily Call
- 27 Superintendents Webex Meeting
WPBS Board of Trustees Webex Meeting
District Superintendents Daily Call
- 30 Samaritan Board Meeting by teleconference
District Superintendents Daily Call
- 31 Superintendents Webex Meeting
- April 01 Military Compact Commission Meeting by Zoom
District Superintendents Daily Call
- 02 District Superintendents Daily Call
- 03 Superintendent Webex Meeting
Joint Management Team (JMT) Webex Meeting
- 06 CTE Planning Webex Meeting
NYSAWA Board Meeting Conference Call
- 07 Watertown Urban Mission Executive Committee Meeting
Superintendent Webex Meeting
- 08 BOCES Annual Meeting/Board of Education Meeting – HGSTC

Upcoming Events

- April 09 Performance Improvement Council Meeting by Zoom
- 13 Workforce Committee Meeting by video
- 15 SED/SCDN Conference Call
Watertown Urban Mission Finance Committee Meeting
- 21 Districts vote on BOCES Central Administration Budget & Election of Members to the Board
- 22 SED/SCDN Conference Call
- 23 Superintendents Monthly Meeting
- 27-28 District Superintendent Meeting – Albany
- 29 SED/SCDN Conference Call
Watertown Urban Mission Board Meeting
- 30 BOCES Policy Committee Meeting – HGSTC Main Conference Room
- May 4 Board Agenda/Administrative Staff Meeting
Samaritan Medical Center Rounds
- 5 Watertown Urban Mission Executive Committee Meeting
- 6 SED/SCDN Conference Call

- 6 SED/SCDN Conference Call
- 8 Bridges Steering Committee Meeting
- 11 Workforce Committee Meeting by video
- 13 SED/SCDN Conference Call
- Superintendents Cabinet Meeting
- Board of Education Meeting - HGSTC

Administrative Team:

April 8 Annual Meeting/Regular Board Meeting

- The Interim Commissioner, Shannon Tahoe, has told all District Superintendents that we should proceed with our Annual meetings and Budget/Board votes on the usual schedule, as it is her belief (and she has not received orders to the contrary from the Governor’s office) that the Executive Order postponing school budget and Board votes to June does not apply to BOCES, since our votes are not public votes, and because our budget votes need to happen well ahead of district votes so they have numbers for their budgets.

So we will proceed with our April 8 Annual meeting and our district votes on our budget and Board members on the designated day in April already planned. For our April 8 Annual meeting, as allowed under the recent Executive Order relaxing some of the State Open Meeting Law requirements, we will not have anyone from the components or public present, but we will live stream the meeting, and all who wish to connect to it remotely will have that option by clicking on a link that we will send to districts and place on our website. We will also record it and post the recording on our website.

For Board members, in accordance with the recent Executive Order, you can each participate **and vote** by connecting to the meeting with a **video** connection. I will be at the HGSTC for the meeting, along with a couple of members of our team. Each Board member can choose whether you wish to be at HGSTC (where we will practice appropriate social distancing), or if you will connect via video (and we will send you all the video connection information by email). It is absolutely alright for Board members to connect from home and vote, and for your safety and well-being, I encourage you to consider that option. However, if anyone feels strongly about being at HGSTC in person, that’s alright too. Board members may also connect to the meeting by phone only, but if you do that, you won’t be able to vote...though you could participate in discussions.

BOCES Board Vote

- Because of the uniqueness of this election, with 4 incumbents running for 4 open seats, one of which will be a two-year term, we can discuss at our April 8 meeting the unique steps we will have to follow in order to align with the legal processes for BOCES elections under Education Law §1950. We can talk on the 8th about those particulars, but the good news is that we know that with 4 candidates and 4 openings, our Board membership will remain the same, which is great.

State Budget

- As the analysis of the NY State Budget continues in the coming days, we’ll know more of the particulars when we meet on April 8 and I’ll share everything we know at that time. For now, in the early analysis, we know that district’s initial foundation aid amounts will be exactly what they were last year (2019-2020), with some complicated subtractions and additions taking place to make the numbers land at exactly the point they landed last year. Long story short, they \$1.1 billion from the foundation aid, then added exactly that same amount back in from the amount NY State will receive from the Federal Government for Education under the recent Federal stimulus bill. What we don’t yet know, but hopefully will know by April 8, is what the potential quarterly reductions in aid by the Governor might look like. The Governor was given the power, at 4 quarterly intervals, to reduce State spending (and school aid) based on actual State revenues

moving forward. On a good note, though, the Governor’s proposed changes to expense-based aids (such as BOCES aid) were rejected. This means BOCES aid, and 9 other expense-based aid categories, will be calculated this year as they have been in the past. That includes the major changes to transportation aid and building aid the Governor had proposed.

Spring Break

- Like all schools and BOCES in the State, we have been forced by the Governor to suspend the spring break. All staff will continue to work (almost all of them remotely) through the break, doing the outstanding work they have continued to do for our kids, our schools, and our communities through the closure period. People continue to be paid, and they are continuing to work, albeit from different locations.

BOCES Capital Project

- After consulting with our legal counsel, our architects and Construction Managers, and the guidance from NYS Economic Development, we have determined that the nature of the work in our already proceeding capital project does indeed count as “essential.” Because we are a “local government” and not a private entity, we are able to proceed with construction work if it is deemed essential.

Assistant Superintendent for Programs LaRose-Collins shared with the Board a goals update and information on department updates on what each department is doing to help staff, students and community during this time of COVID-19.

Assistant Superintendent for Business Traynor also shared with the Board goals update and a Capital Construction update from BCA Construction Managers. With school not in session the contractors are working during the day following the same guidelines as everyone with staying 6 feet from each other and if you are feeling sick you are not to report. The solar project has been put on hold because of COVID-19. They have asked for an extension. DANC reached out to ask if they might be able to help with areas within our districts that are without internet access.

6. There were no issues or current topics for discussion.

7. On a motion by A. Draper, seconded by M. Young, the Board voted to adjourn the meeting at 6:53 p.m. Adjournment of Meeting
Vote: Yes-7 No-0

Calendar

Calendar

- April 21 Districts vote on BOCES Central Administration Budget & Election of Members to the Board
- May 19 Honor Society Induction – HGSTC – Adult Learning Center – 7:00 p.m.
- 21 Honor Society Induction – BTC – ACES Gymnasium – 7:00 p.m.
- June 2 HGSTC Recruitment Day
- 3&4 BTC Recruitment Days
- 4 SkillsUSA Recognition Dinner – HGSTC – Adult Learning Center – 6:00 p.m.
- 9 BTC Signing Day
- 10 HGSTC Signing Day
- 11 HGSTC Awards Day – SL High Scholl Auditorium – 9:30 a.m.
- 12 BTC Awards Day – Location TBD – 9:00 a.m.

The next regularly scheduled monthly meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services will be held at 6:00 p.m. on Wednesday, May 13, 2020 at the Howard G. Sackett Technical Center/Adult Learning Center Building, Conference Room B, Glenfield, New York. Regularly scheduled monthly meeting 05/13/2020

Respectfully submitted,

Patricia L. LaClair
Clerk of the Board