

**Jefferson-Lewis-Hamilton-Herkimer-Oneida
Board of Cooperative Educational Services
Annual Meeting
Adult Learning Center
Conference Rooms B
5836 State Route 12
Glenfield, New York
April 08, 2020**

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER NO. 202.1 THIS MEETING IS NOT OPEN TO THE PUBLIC IN PERSON, BUT WILL BE AVAILABLE VIA LIVE STREAM THROUGH OUR DISTRICT WEB PAGE.

THE MEETING WILL BE RECORDED AND SUBSEQUENTLY TRANSCRIBED.

Members Present: Alice Draper (virtual), Jennifer Jones (virtual), Sandra Klindt (virtual), Peter Monaco (virtual), Lynn Murray (virtual), Grace Rice, Michael Young (virtual)
Barbara Lofink by telephone and not able to vote

Members Excused: Michael Kramer

Staff Present: Patricia LaClair (virtual), Leslie LaRose-Collins (virtual), Stephen Todd, Michele Traynor

Others Present: www.boces.tv/live

The Annual Meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services was called to order by Mrs. Grace Rice, President of the Board, at 6:00 p.m. She welcomed all those in attendance and led them in the Pledge of Allegiance.

Mrs. Rice opened the meeting with a big THANK YOU to Mr. Todd and all BOCES staff, Superintendents and all of their staff for the caring and unique way of feeding our students mind and body during this challenging time. Please stay safe and well. Thank you all again and god bless you all.

Chairperson Rice referred those in attendance to the meeting agenda and asked if there were any amendments. There were none. Mrs. Rice also referred meeting participants to a written greeting from Interim Commissioner of Education Tahoe that was given to all participants as they entered the meeting. Chairperson Rice introduced the members of the Board of Cooperative Educational Services and Patricia LaClair, Clerk of the Board.

The Clerk reviewed with those in attendance the notice of the Annual Meeting. In keeping with Section §1950 of Education Law, this notice was published in the Boonville Herald, Lowville Journal/Republican, Thousand Islands Sun and the Watertown Daily Times during the weeks of March 23 and March 30, 2020. This notice was also forwarded to each component district Board of Education member, Clerk and Superintendent. The date for the Annual Meeting was set by the Board of Cooperative Educational Services on July 5, 2019 at their Reorganizational Meeting. The Clerk called the audience's attention to the minutes of the April 10, 2019 BOCES Annual Meeting and asked that each person review this material. The Clerk called for any corrections to the minutes. No corrections were noted, and Mr. Young made a motion that was seconded by Mrs. Draper that the minutes of the April 10, 2019 Annual Meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services be approved. The motion carried unanimously.

Chairperson Rice introduced Mr. Stephen J. Todd, District Superintendent and Chief Executive Officer of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services, who

presented the 2020-2021 proposed budget. Mr. Todd referred the audience to the Annual Meeting/Projected Budget booklet which contained budgets for each BOCES program. He began the presentation by thanking Assistant Superintendent Traynor and Business Manager Peluso for the many hours of work that went into developing the proposed budget. He also thanked the entire Business Office staff and each program administrator for their efforts to control costs and keep 2020-2021 increases to a minimum. The Board begins the initial development of the budget in October. In keeping with that effort our 2020-2021 budget represents a 1.77% increase over 2019-2020 exclusive of Federal and State Grant programs. The Administration portion of the budget represents 8% of the total budget. In keeping with §1950 of Education Law all retirees' health costs must be included in the Administration portion of the budget regardless of the BOCES program to which they were assigned. Seventy-one percent (71%) of the Administrative budget is attributed to retiree health insurance costs.

With the position the state is in at this time with the budget, Mr. Todd stated that the CTE and Programs for Exceptional Students Advisory Committees would be meeting on April 14 to look at the BOCES budget and see if there were any places BOCES could cut back and help with the budget.

Mr. Todd asked if anyone had any questions to please reach out to him by email or telephone.

Chairperson Rice thanked District Superintendent Todd for his concise and informative presentation. In closing she indicated that four vacancies exist on the Board of Cooperative Educational Services. The election of members to the BOCES will take place on April 21, 2020 as each component school board meets to cast ballots for each vacancy and to vote on the proposed 2020-2021 administrative budget. Chairperson Rice introduced Mrs. Alice Draper who was nominated by the Belleville Henderson Central School District, Mrs. Jennifer Jones who was nominated by the Beaver River Central School District, Mrs. Grace Rice who was nominated by the South Lewis Central School District and Mrs. Barbara Lofink who was nominated by the Carthage Central School District.

Chairperson Rice called for a motion to adjourn the meeting. A motion was made by Mr. Young and seconded by Mrs. Draper to adjourn at 6:30 p.m. The motion carried unanimously.

Respectfully submitted,

Patricia L. LaClair
Clerk of the Board