



# SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - [www.sunnysideunion.com](http://www.sunnysideunion.com)

## BOARD OF EDUCATION AGENDA

For the Regular Board Meeting of Tuesday, May 12, 2020, at 6:00 p.m., in the **Multi-Purpose Room**, at Sunnyside Elementary School, 21644 Avenue 196, Strathmore, California. The meeting will be conducted via ZOOM (See Attachment for Link). Board Members on site will be in posted individual rooms.

### I. CALL TO ORDER

#### A. Attendees

##### BOARD OF EDUCATION

	Present	Absent	Late
Kimberly Braziel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Schuyler Glover	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Humberto Cárdenas (President)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Humberto Quezada (Vice President)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Andy Manning (Clerk)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____

### II. ADA ACCOMMODATION REQUIREMENT

A. Persons who are in need of a disability-related modification or accommodation to participate in the board meeting must request in writing to the District Office of the Superintendent-Principal, 21644 Avenue 196, Strathmore, California, 559-568-1741 x. 203. A request or accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be done as soon as possible and no later than two days before the meeting. The agenda, agenda packet, and any written documents distributed to the Board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act.

B. Written documents concerning agenda items are available for public inspection during normal business hours within 72 hours of a regular board meeting at the Sunnyside Union School District Office, 21644 Avenue 196 in Strathmore, California.

### III. ADJOURN TO CLOSED SESSION (Read Items Below)

#### A. Student Matters

- a. It is the intention of the Board to meet in closed session to consider student expulsion, suspension, or disciplinary action/or other action involving pupil records (Education Code 35146, 48912(b), 48918(c))
  - Students' #169
  - #166
  - #289

B. Public Employee Discipline/Dismissal/Release (Government Code 54597).

C. Labor Negotiator CSEA – Conference with Labor Negotiator Chapter 675 – (Government Code 54957.6)

D. Labor Negotiator CTA – Conference with Labor Negotiator Sunnyside/CTA – (Government Code 54957.6)

E. Labor Negotiator Unrepresented – Conference with Labor Negotiator Sunnyside/Unrepresented – (Government Code 54957.6)

F. Superintendent-Principal's Annual Evaluation

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
 Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary



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IV. ADJOURN TO CLOSED SESSION \_\_\_\_\_ PM

V. RECONVENE TO OPEN SESSION \_\_\_\_\_ PM

VI. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF ANY)

VII. GENERAL BUSINESS

- A. Pledge of Allegiance
- B. Welcome (visitors please sign-in on visitor's sheet)
- C. Approve the Agenda of the May 12, 2020 Regular Board Meeting

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_

VIII. PUBLIC COMMENTS

Members of the public may address the Board on any items within the Board's jurisdiction, but which are not on the agenda (Public input for agenda items are accepted, at the time the matter is considered. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The total time limit for input on each item is 15 minutes).

IX. ACKNOWLEDGMENTS AND REPORTS

A. Acknowledgments

- a. Staff Appreciation

B. Staff Reports

- a. Employee Groups (Certificated, Classified, Confidential)
- b. Vice Principal – Categorical Manager Report
- c. Superintendent/Principal Report

X. ROUTINE MATTERS – ACTION REQUIRED

A. Consent Calendar

- a. Approve payroll for April 2020
- b. Approve April 14, 2020, Governing Board Meeting Minutes
- c. Approve April 28, 2020, Governing Board Meeting Minutes
- d. Approve the Pay Vouchers/Purchase Orders for March 26<sup>th</sup>, April 1<sup>st</sup>, 8<sup>th</sup>, and 21<sup>st</sup> of 2020

B. Personnel

- a. Approve and Sign Certificated Contracts for the 2020-2021 School Year
- b. Approve the resignation (for retirement purposes) for Pat Manning, Art Teacher effective June 6, 2020.

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_

XI. INFORMATION AND DISCUSSION

A. LOCAL CONTROL ACCOUNTABILITY PLAN & BUSINESS SERVICES

- a. Review the Second Period Interim Report, 2019-2020 from Tulare County Office of Education
- b. Update on the 2019-2020 Local Control Accountability Plan
- c. Discussion on the 2020-2021 Local Control Accountability Plan (Action/Goal Template)
- d. Budget Overview for 2020-2021 and beyond.

**Board of Trustee:** Kimberly Brazier | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
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## B. INSTRUCTIONAL SERVICES

- a. Distance Learning Update
- b. Learning and Lessons on Demand
- c. Learning on Demand – Summer School 2020
- d. Discussion on Blended Learning during the 2020-2021 School Year
  - i. Social Distancing and Group Sizes
- e. Continued discussion on Campus Closure for Instruction

## C. STUDENT ACTIVITIES

- a. Update on the Class of 2020 Graduation
- b. Presentation of Online/Distance Learning Projects
  - i. Picasso Project, Flower Show, Family COVID Projects

## D. MAINTENANCE, OPERATIONS, AND TRANSPORTATION

- a. Summer Food Services
- b. The 2020 Flood Project
- c. Summer 2020 Campus Projects

## E. INFORMATION ONLY

- a. Strathmore Public Utility District: 2020 Amended Water Conservation Ordinance

## XII. PUBLIC HEARING

- A. Hearing and public comment regarding CSEA Chapter 675's initial proposal to the District regarding classified unit collective bargaining agreement negotiations, 2020-2021.
- B. Hearing and public comment regarding the District's initial proposal to CSEA Chapter 675 regarding classified unit collective bargaining agreement negotiations, 2020-2021.

## XIII. NEW BUSINESS

### ACTION ITEMS

- A. Approve the Budget Revision for the 2019-2020 SY

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_

- B. Approve Board Policy and Administrative Regulation 5117 Interdistrict Attendance

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_

## XIV. NEXT SCHEDULED BOARD MEETING

- A. Regular Board Meeting May 26, 2020 (6:00 PM)

## XV. ADJOURNMENT \_\_\_\_\_ PM

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary

**SUNNYSIDE UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MEETING  
May 12, 2020 at 6:00 p.m.**

**Attendance and Public Comment Changes Due to COVID-19**

The Sunnyside Union School District's Board of Trustees will be conducting its regular meeting on May 12, 2020. Given the current Shelter-in-Place Order covering Tulare County and the Social Distance Guidelines issued by Federal, State, and Local Authorities, the District is implementing the following changes for attendance and public comment.

The District Board meeting to be held on May 12, 2020 at 6:00 p.m. will **only be accessible online** [and/or via conference call]. The meeting may be viewed through the following options:

- Zoom: <https://tinyurl.com/y7kzanc6>
- Conference Call Information:      Meeting ID: 875 7941 8651  
   Password: 876833

The District will also provide links to these streaming options on the District's website and on its Facebook page. Unfortunately, physical attendance by the public cannot be accommodated given the current circumstances and the need to ensure the health and safety of the District Board, District staff, and the public as a whole.

If you wish to make a general public comment or public comment on a particular item on the agenda, **you must submit your public comments by e-mail to: [comments@sunnysideunion.com](mailto:comments@sunnysideunion.com)**. In the subject line of the e-mail, please state your name and the item you are commenting on. If you wish to submit a public comment on more than one agenda item, please send a separate e-mail for each item you are commenting on. Please be aware that written public comments, including your name, may become public information. Additional requirements for submitting public comments by e-mail are provided below.

**General Public Comments**

For general public comments (Item IV.), all public comments must be received by e-mail no later than 6:00 p.m. on May 12, 2020. Comments received by this time will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a general public comment or comment on a business item is received after 6:00 p.m., efforts will be made to read your comment into the record. However, staff cannot guarantee that written comments received after 6:00 p.m. will be read. All written comments that are not read into the record will be made part of the meeting minutes, provided that such comments are received prior to the end of the District Board meeting.

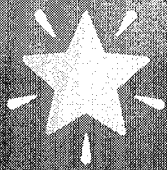
**\*PLEASE BE AWARE THAT ANY PUBLIC COMMENTS RECEIVED THAT DO NOT SPECIFY A PARTICULAR AGENDA ITEM WILL BE READ ALOUD DURING THE GENERAL PUBLIC COMMENT PORTION OF THE AGENDA.\***

The District thanks you for your cooperation in advance. Our community's health and safety is our highest priority.

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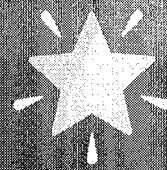
Here is quick summary of the basics:

- No public attendance. Public may only observe online.
- All public comments must be submitted by email (recommend that new email address be created to keep comments separate from employee's normal email, e.g., [comments@sunnysideunion.com](mailto:comments@sunnysideunion.com)).
- Subject line of the email should state the commenter's name and the item they are commenting on.
- All general comments or comments on business items must be received by 6:00 p.m.
- Comments will be read aloud by staff (up to 3 minutes) if received on time.
- If not timely but received by the end of the end of the meeting, comments will at least be included as part of the minutes for the meeting.



# Superintendent – Principal Report

May 12, 2020



## MEETINGS (ALL MEETING CONDUCTED ON ZOOM)

- **Tulare County Superintendent of Schools**  
Meet on Tuesday's & Friday's going over the latest information from County Superintendent
- **Financial and Operational Planning, Critical Problem Solving Team**  
Hosted by Pat Greco and TCOE, Group of 15 to work collaboratively on Fiscal and Operational Planning as districts move forward in challenging times.
- **Small School District's Association**  
Meet on Tuesday's & Friday's going over the latest information from County Superintendent
- **JPA Liability Insurance Meeting**  
Met on April 22 for their general meeting
- **Tulare County Hispanic Leadership Meeting**  
Met Monday, April 20 to determine the direction for the organization for the remainder of academic year and beyond.

## OTHER DUTIES

- **Education in Excellence Committee for the Tulare County Office of Education.**  
Selection Team – Week of May 4 thru May 8
- **Tulare County Treasury Oversight Committee**  
Chair the meeting on May 14
- **Tom Shimishaki Scholarship Fund Meeting**  
May 5, 2020 – Determine Number of Scholarships and Amounts



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## AGENDA ITEM SUMMARY SHEET

### Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
  - ☐ Business
  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** X. A. a. Payroll Approval for April 2020

**Date:** May 12, 2020

**Presented By:** Candy Alari

**Attachments:** Yes ☐ No ☒

### Summary

The total payroll paid for the month of April 2020, is \$253,757.98.

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
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  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** X. A. b. Approve Minutes from April 14, 2020, Regular Governing Board Meeting

**Date:** May 12, 2020

**Presented By:** Jeannette Torres-Marquez

**Attachments:** Yes ☒ No ☐

### Summary

The attached board meeting minutes are from the board meeting held on April 14, 2020. The notes on the minutes are from the information gathered during the board meeting.

**Board of Trustee:** Kimberly Brazier | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary



Sunnyside Union Elementary School  
Governing Board Minutes  
April 14, 2020  
6:00 pm – Multi-Purpose Room/Auditorium

- I. CALL TO ORDER AT 6:00 PM
  - A. Attendees
    - Board of Education Present: Kimberly Braziel, Schuyler Glover, Humberto Cárdenas, Humberto Quezada, Andy Manning
- II. ADA ACCOMMODATIONS REQUIREMENT
  - A. All Accommodation Meet
  - B. All Accommodation Meet
- III. GENERAL BUSINESS
  - A. Pledge of Allegiance – Humberto Cárdenas
  - B. Welcome – Josh Tredway and Lori Dieterle
  - C. Approve the Agenda of the April 14, 2020, Regular Board Meeting – Mrs. Braziel motion to approve the agenda with the correction of a typo of the item “I. A. Attendees” to correct the other Humberto Cárdenas name with Andy Manning.
    - Motion by: Kimberly Braziel
    - Second by: Schuyler Glover
    - Votes: 5-0
- IV. PUBLIC COMMENTS – None
- V. ACKNOWLEDGMENTS AND REPORTS
  - A. Acknowledgments
    - a. School Staff during COVID-19 School Closure - Mr. Tsuboi thanked the entire Sunnyside Learning Community for helping with the distributing of the students learning material during the COVID-19 pandemic. Thirty staff members were on campus to help the 225 families that showed up. He also gave a special shout out to the Food Service department for the daily deliveries in the community and the drive-up service on campus.
  - B. Staff Reports
    - a. Employee Groups (Certificated, Classified, Confidential) - None
    - b. Save the Children – Mr. Tsuboi briefly updated the Board on the notes from his report that was in the board packet that Ms. Mata provided. The notes provided some of the activities and services that Ms. Mata is contributing to the children and families during the distancing learning; see Superintendent Report.
    - c. Vice Principal – Categorical Manager Report – None
    - d. Superintendent/Principal Report - Mr. Tsuboi briefly went over his report with the board that was included in the board packet.
- VI. ROUTINE MATTERS – ACTION REQUIRED
  - A. Consent Calendar
    - a. Approve payroll for March 2020
    - b. Approve the March 10, 2020, Governing Board Meeting Minutes
    - c. Approve the March 16, 2020, Special Board Meeting Minutes
    - d. Approve the March 31, 2020, Special Board Meeting Minutes
    - e. Approve the Pay Vouchers/Purchase Orders for March 5<sup>th</sup> and 12<sup>th</sup> of 2020
  - B. Personnel
    - a. Approve the resignation of Cristina Hokit, Junior High ELD-ELA Teacher
      - Motion by: Andy Manning
      - Second by: Schuyler Glover
      - Votes: 5-0

## VII. INFORMATION AND DISCUSSION

### A. LOCAL CONTROL ACCOUNTABILITY PLAN

- a. Update on the 2019-2020 Local Control Accountability Plan – Mr. Tsuboi briefly explained that he is looking at the cost of Chromebooks maintenance and a Summer School program two weeks before school starts.
  - i. Current Expenditures
  - ii. Impact of COVID-19 on remaining funds and projects – Mr. Tsuboi briefly explained to the board that he is not sure how the funds will be moved over, and the creation of the new budget will be done. We have not received direction on how the LCAP and budget will work out next year and this year.
  - iii. Other
- b. Discussion on the 2020-2021 Local Control Accountability
  - i. Impact of COVID-19 on Development and Timeline
  - ii. Preliminary Plan Development based on Stakeholder Input
  - iii. Other

### B. INSTRUCTIONAL SERVICES

- a. Distance Learning Protocol and Process
  - i. Distribution of Materials & Methods of Instructional Delivery (Paper Packets and Technology Based) – Mr. Tsuboi briefly explained to the board that the staff is wearing gloves and masks while distributing student assignment packets and Chromebooks. If students do not have access to the internet, only paper packets are given to them, but if they have the internet, then they can use both methods to complete assignments.
  - ii. Protocol for receiving distributed materials – Mr. Tsuboi briefly explained to the board that the staff is wearing gloves and masks while collecting student assignment packets. We are also placing the assignment packets in an area for one week before teachers start grading the work.
  - iii. Method of Grading of received materials – Mr. Tsuboi briefly explained to the board that they need to discuss a new grading process for the distancing learning material that students are returning. After much discussion regarding the new grading process, the Board and Mr. Tsuboi agreed that 70% of the work packets needed to be complete. Of the 70% of the work, 50% or more will be an A, less than 40% would be a C, and no packet or less than 40% would be an F.
  - iv. Meeting the needs of All Sunnyside Students – Mr. Tsuboi briefly explained that the staff is making sure to meet the needs of all students, even the ones with IEP's.
- b. Discussion on the establishing protocol for 8<sup>th</sup> grade graduation requirements due to the COVID-19 Pandemic – After the discussion of 8<sup>th</sup>-grade graduation requirements, the Board agreed that the 8<sup>th</sup>-grade students would need to pass the constitution test, meet 3<sup>rd</sup>-trimester disciplinary regulations, and meet the new method of grading to graduate on stage. The students that do not meet the criteria will need to schedule a meeting with the Board.

### C. STUDENT ACTIVITIES

- a. Discussion on Student Activities for the remainder of the year
  - i. School Wide Activities – Mr. Tsuboi briefly explained that there had been some discussion of having some school-wide activities like a community vehicle parade, Flower Show, and Talent Show beside many other good ideas; see the report.
  - ii. Class of 2020 Activities and 8<sup>th</sup> Grade Graduation – Mr. Tsuboi briefly explained to the board that they are looking into a July graduation for students who want to participate, and still practice the distancing regulations.

### D. MAINTENANCE, OPERATIONS, AND TRANSPORTATION

- a. Review and Discussion of Facility Projects
  - i. Middle Hallway Project – Mr. Tsuboi briefly explained that the cracks in the middle hallway have been taken care of and looks good.
  - ii. Classroom Flood Project – Room 24 – Mr. Tsuboi briefly explained that the classroom flood cost around \$20,000, and so far, the insurance is covering the cost of the repair. Also, there has been no report of asbestos in the classroom.
  - iii. Other Projects During COVID-19 School Closure
- b. Impact of COVID-19 School Closure on Transportation – Mr. Tsuboi briefly explained to the Board that the impact of the virus has caused the canceling of all students testing. It puts a lot of students' academic

testing data on hold until we receive direction from the CDE on how to move forward for next year. It even applies to students who will be attending college.

- c. SISC Recommendations on Essential Personnel – Mr. Tsuboi briefly explained to the board that the school is trying to meet the recommendation from SISC on Essential Personnel; see the packet for the SISC information.

E. COVID-19

- a. Other discussions on COVID-19 Matters - Mr. Tsuboi briefly explained to the board that so far, we are doing well with the virus issue and keeping up with the Zoom communication with the TCOE and Small School regarding COVID-19 and the returning to the school program.

F. BOARD MATTERS

- a. Review Administrative Regulation 5117 Interdistrict Attendance (First Review)

VIII. NEW BUSINESS

- A. Approve Resolution 363 Authorizing the General Manager to Submit an Application to the San Joaquin Valley Air Pollution Control District Public Benefit Grants Program – Mr. Tsuboi briefly explained to the board that the resolution needed to be approved so that the grant can be processed; the Board agreed.

Motion by: Schuyler Glover

Second by: Kimberly Braziel

Votes: 5-0

- B. Approve the 1<sup>st</sup> Quarter Williams Valenzuela Complaint Survey Report – Mrs. Torres-Marquez explained to the Board that the report needs to be completed and approved quarterly for TCOE and the auditing process; the Board agreed.

Motion by: Kimberly Braziel

Second by: Schuyler Glover

Votes: 5-0

- C. Approve the Agency Agreement for School Social Worker for the 2020-2021 School Year with the Tulare County Office of Education. Mr. Tsuboi explained to the Board that the agreement is an annual document that needs approval for social worker services; the Board agreed.

Motion by: Humberto Quezada

Second by: Kimberly Braziel

Votes: 5-0

- D. Approve alternate grading criteria for the remainder of the 2019-2020 school year due to COVID-19 Pandemic – After much discussion, the Board agreed that 70% of the work packets needed to be complete. Of the 70% of the work, 50% or more will be an A, less than 40% would be a C, and no packet or less than 40% would be an F.

Motion by: Schuyler Glover

Second by: Humberto Quezada

Votes: 5-0

- E. Approve alternatives to meet 8<sup>th</sup> Grade Graduation requirements for students in the Class of 2020 due to the COVID-19 Pandemic. – After much discussion, the Board agreed that the 8th-grade students would need to pass the constitution test, meet 3rd-trimester disciplinary regulations, and meet the new grading system to graduate on stage. The students that do not meet the criteria will need to schedule a meeting with the Board.

Motion by: Kimberly Braziel

Second by: Schuyler Glover

Votes: 5-0

- F. Approve Sunnyside Elementary Chromebook Policy Handbook. The board agreed to the new Chromebook policy for the students distancing learning.

Motion by: Schuyler Glover

Second by: Andy Manning

Votes: 5-0

IX. ADJOURN TO CLOSED SESSION (Read Items Below)

A. Student Matters

- a. It is the intention of the Board to meet in closed session to consider student expulsion, suspension or disciplinary action/or other action involving pupil records (Education Code §35146, 48912(b), 48918(c))

Student #3927

b. Public Employee Discipline/Dismissal/Release (Government code 54597).

- B. Labor Negotiator CSEA – Conference with Labor Negotiator Chapter 675 – (Government Code 54957.6)
- C. Labor Negotiator CTA – Conference with Labor Negotiator Sunnyside/CTA – (Government Code 54957.6)
- D. Labor Negotiator Unrepresented – Conference with Labor Negotiator Sunnyside/Unrepresented – (Government Code 54957.6)
- E. Superintendent-Principal's Annual Evaluation

X. ADJOURN TO CLOSED SESSION AT 7:51 PM

XI. RECONVENE TO OPEN SESSION AT 8:46 PM

XII. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF ANY)

A. Student Matters

- a. Schuyler Glover motioned in closed session to accept the student (#3927) for the remainder of the school year with the following stipulation, that the board and student will meet before the end of the 2019-2020 school year, and again at the end of the first trimester of the 2020-2021 school year (if enrollment continues). Kimberly Brazier seconded the motion, and all members voted aye. Motion Passed 5-0.

b. Public Employee Discipline/Dismissal/Release (Government Code 54597)

Kimberly Brazier motioned to not grant the 6-month extension to the employee as requested. Schuyler Glover seconded the motion. The motion passed 5-0.

XIII. NEXT SCHEDULED BOARD MEETING

A. Regular Board Meeting: April 28, 2020 (6:00 PM)

XIV. ADJOURNMENT AT 8:49 PM

Respectfully Submitted,

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Andy Manning, Clerk



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## AGENDA ITEM SUMMARY SHEET

### Agenda Heading

- ☐ Closed Session
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- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
  - ☐ Business
  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** X. A. c. Approve Minutes from April 28, 2020, Regular Governing Board Meeting

**Date:** May 12, 2020

**Presented By:** Jeannette Torres-Marquez

**Attachments:** Yes ☒ No ☐

### Summary

The attached board meeting minutes are from the board meeting held on April 28, 2020. The notes on the minutes are from the information gathered during the board meeting.

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary

Sunnyside Union Elementary School  
Governing Board Minutes  
April 28, 2020  
6:00 pm – Multi-Purpose Room

- I. CALL TO ORDER AT 6:00 PM
  - A. Attendees
    - Board of Education Present: Schuyler Glover, Humberto Quezada, Humberto Cárdenas, Andy Manning
- II. ADA ACCOMMODATIONS REQUIREMENT
  - A. All Accommodation Meet
  - B. All Accommodation Meet
- III. ADJOURN TO CLOSED SESSION AT 6:01 PM
- IV. RECONVENE TO OPEN SESSION AT 6:14 PM
- V. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF ANY) – No Action Taken
- VI. ADJOURN TO CLOSED SESSION (Read Items Below)
  - A. Discuss the recommendation for ratification of certificated employment for the following positions
    - 1. English Language Arts Teacher – English Language Arts/ELD
      - a. One Position
  - B. Labor Negotiator CSEA – Conference with Labor Negotiator Chapter 675 – (Government Code 54957.6)
  - C. Labor Negotiator CTA – Conference with Labor Negotiator Sunnyside/CTA – (Government Code 54957.6)
  - D. Labor Negotiator Unrepresented – Conference with Labor Negotiator Sunnyside/Unrepresented – (Government Code 54957.6)
  - E. Superintendent-Principal's Annual Evaluation
- VII. GENERAL BUSINESS
  - A. Pledge of Allegiance - Presented by Mr. Cárdenas
  - B. Welcome – Josh Tredway, Jody Gunderman
  - C. Approve the Agenda of the April 28, 2020, Regular Board Meeting – The Board approved the agenda with the correction to item XII. C. date from June 9, 2019, to June 9, 2020.
    - Motion By: Andy Manning
    - Second By: Schuyler Glover
    - Votes: 4-0
- VIII. PUBLIC COMMENTS – None
- IX. ACKNOWLEDGMENTS AND REPORTS
  - A. Staff Reports
    - a. Employee Groups (Certificated, Classified, Confidential) – None
    - b. Vice Principal – Categorical Manager Report – Mrs. Gunderman explained to the Board that she had been on sick leave for two weeks with her daughter's injury. She told the Board that she is back and working on Preschool, MAA, and catching up and keeping updated besides keeping busy.
    - c. Superintendent/Principal Report – Mr. Tsuboi briefly went over his report that was in the board packet. One of the activities that he updated the Board with was the first Picasso art assignment, which was a total of six projects submitted. The Picasso lesson was a video that was presented by Mrs. Manning via video. The artwork submitted came from a variety of grade levels. Mr. Tsuboi showed the Board one of the artwork and explained that they are working on a video to show the projects. See Superintendent/Principal Report.

X. ROUTINE MATTERS – ACTION REQUIRED

A. Consent Calendar

- a. Re-Approve the March 10, 2020, Governing Board Meeting Minutes with corrections
- b. Approve Microsoft Office Licensing renewal (one-year) in the amount of \$786.63 through Valley Expetec
- c. Approve the Library Services Agreement in the amount of \$3,036.75 for the 2020-21 school year with the Tulare County Office of Education
- d. Approve the Application for Use of School Facility for Child Evangelism Fellowship-Good News Club (2020-2021)

B. Personnel

- a. Approve the hiring of Alicia Franco, English Language Arts Teacher beginning the 2020-2021 School Year.

Motion By: Schuyler Glover

Second By: Humberto Quezada

Votes: 4-0

XI. INFORMATION AND DISCUSSION

A. LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

- a. Review and update on the 2020-2021 LCAP Plan and Requirements - Mr. Tsuboi briefly updated the Board on the postponement of the LCAP until December 15, 2020, for January 2021 approval process. He explained that the State is working on a new template to complete the LCAP. We should be receiving a letter in June explaining where funds would be spent based on distance learning. We will have to wait and see how it will affect the school's funding!

- B. INSTRUCTIONAL SERVICES – Mr. Tsuboi briefly updated the Board on items a. – d. He explained to the Board that we probably will not conduct Summer School this year, but instead have a two-week refresher Summer School two weeks before school starts. He also explained that he and the teachers are working on a new progress report form to hand out to the students for distance learning. After talking to the teachers, who have been talking to other teachers at other school districts, we are getting more paper assignments back than other schools. We can print fewer packets, but students are learning that it is fewer hands-on, whereas online requires more hands-on. Students prefer to complete the assignment packets on their own time without being monitored. Since this pandemic, there have been discussions on creating video lessons to help students and parents when they are having a hard time understanding the homework assignments. It will give the student the ability to review the assignment and help the parent to know how to help their child. The nice thing is that the videos can be edited or updated by teachers to improve the process for better learning for students, parents, staff, and substitutes. Also, we have had excellent staff support and good communication with the students (75-80 students).

- a. Discussion on Summer School Alternatives for the 2019-2020 School Year
- b. Update on Distance Learning Process and Procedures
- c. Update on Staff to Student Communication during the COVID 19 Pandemic
- d. Discussion on the Planning Process for the 2020-2021 School Year
  - i. Learning on Demand – Lessons on Demand

C. STUDENT ACTIVITIES

- a. Discussion on the Class of 2020 Graduation Program - Mr. Tsuboi briefly told the Board that they had a 12:00 pm ZOOM meeting with the 8<sup>th</sup> grade student. Twelve students participated in the meeting. The student stated that they did want the traditional graduation. Mr. Tsuboi provided the Board with a plan that was similar to a Dive-In plan. He told the Board that he would run the plan by TCOE to get approval before moving forward. The Board like the layout and agreed with the support from TCOE.

D. MAINTENANCE, OPERATIONS, AND TRANSPORTATION

- a. Discussion and development of end of year 2019-2020 Priority List for MOT – Mr. Tsuboi updated the Board on the items on the campus repair list that need finishing. Other than a few small jobs that need completing like window screens, hallway lighting, carpet shampooing, and finishing up the room with the flood damage, we have the cracked cement job completed and the damage to the poles corrected. We are also working on the fencing in the bus barn area. We should have the projects completed before the end of the school year.

E. BUSINESS AND BUDGET DISCUSSIONS

- a. Discussion on Items related to COVID 19 and School Facility Closure. – Mr. Tsuboi briefly let the Board know that some schools are declaring closure. We can take it week to week before making this decision. We are looking at having eight to twelve students per class when we start school based on the meeting discussion. We will have to wait and see since there is no direct plan!
- b. Future Budgeting and issues – Mr. Tsuboi briefly updated the Board on the possible budget for next year. There have been discussions that we will have a 10% reduction each year and have a zero percent Cola for the next three years. It will not be good for the school budget because of insurance and other costs that could increase. It is a concern that we need to think about and take into consideration.

F. BOARD MATTERS

- a. Review Administrative Regulation 5117 Interdistrict Attendance (Second Review) - Mr. Tsuboi briefly explained to the Board that the policy needed reviewing to meet requirements for students leaving or coming to Sunnyside to and from another district. The Board asked to remove all of the high school items before approving the policy at the next board meeting.

XII. PUBLIC NOTICE & HEARINGS - Mr. Cárdenas read A. – C. out loud during the board meeting.

- A. Consideration and Public Notice regarding the CSEA Chapter 675 initial proposal to the district regarding certificated unit collective bargaining agreement negotiations, 2020-2021.
- B. Consideration and Public Notice regarding the district's initial proposal to the CSEA Chapter 675 regarding certificated unit collective bargaining agreement negotiations 2020-2021.
- C. Notice of Public Hearing on the 2020-2021 Proposed Budget for Sunnyside Union School District will be held on June 9, 2020, at 6:00 pm before the Governing Board. At this public meeting, prior to the public hearing on the proposed budget, there will be a public hearing regarding the Local Control Accountability Plan (LCAP).

XIII. NEW BUSINESS

- A. Approve Designation of Applicant's Agent Resolution for Non-State Agencies  
Motion By: Schuyler Glover  
Second By: Humberto Quezada  
Votes: 4-0

XIV. NEXT SCHEDULED BOARD MEETING

- A. Regular Board Meeting: May 12, 2020 (6:00 PM)

XV. ADJOURNMENT AT 7:21 PM

Respectfully Submitted,

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Andy Manning, Clerk





# SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - [www.sunnysideunion.com](http://www.sunnysideunion.com)

## AGENDA ITEM SUMMARY SHEET

### Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
  - ☐ Business
  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** X. A. d. Approve Pay Voucher/Purchase Orders for March 26<sup>th</sup>, April 1<sup>st</sup>, 8<sup>th</sup>, and 21<sup>st</sup> of 2020

**Date:** May 12, 2020

**Presented By:** Dena Tallerico or Candy Alari

**Attachments:** Yes ☒ No ☐

### Summary

The following pay vouchers cover invoices processed and paid on March 26<sup>th</sup>, April 1<sup>st</sup>, 8<sup>th</sup>, and 21<sup>st</sup> of 2020, numbering from 200970 - 201083, totaling \$124,863.62.

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary

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Batch No 323

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013718	A T & T MOBILITY - ROC	PV-200972	3/1/2020		287295413373		010-00000-0-00000-72000-59000-0-0000	\$120.15		
	A T & T MOBILITY - ROC		3/1/2020		287295413373		010-00000-0-00000-27000-59000-0-0000	\$280.37		
	A T & T MOBILITY - ROC	PV-201003	3/16/2020		287257890202		010-07230-0-00000-36000-59000-0-0000	\$26.33		
							BUS BARN ALARM			
								<b>Total Check Amount:</b>		
								\$426.85		
012019	AG IRRIGATION SALES INC.	PV-200973	3/10/2020		34705		010-00000-0-00000-81000-43000-0-0000	\$49.14		
							MAINTENANCE SUPPLIES			
								<b>Total Check Amount:</b>		
								\$49.14		
013605	AMERICAN INCORPORATED	PV-200982	3/19/2020		7111147/7111158		130-53100-0-00000-37000-56000-0-0000	\$901.65		
							CAFETERIA REPAIRS AND SERVICE			
								<b>Total Check Amount:</b>		
								\$901.65		
013956	ANGELA LAMBARENA	PV-201004	3/13/2020		AL-MAR20		120-61050-0-00010-10000-43000-0-0000	\$101.78		
							PRESCHOOL SUPPLIES			
								<b>Total Check Amount:</b>		
								\$101.78		
013195	AXIOM, LLC	PV-200971	3/16/2020		0006412		010-00000-0-00000-71500-58000-0-0000	\$700.00		
							SARC			
								<b>Total Check Amount:</b>		
								\$700.00		
013821	BANK OF THE SIERRA	PV-201007	3/12/2020		4798510056812924		010-07200-0-11100-10000-58000-0-0405	\$1,509.74		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		SCHOOL SUPPLIES			
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-00000-72000-43000-0-0000	\$309.29		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-81500-0-00000-81100-43000-0-0000	\$401.86		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-11100-10000-43000-0-0000	\$177.78		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-00000-31400-43000-0-0000	\$72.72		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-07200-0-11100-10000-43000-0-0101	\$127.36		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-00000-81000-43000-0-0000	\$312.00		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-11000-0-11100-10000-43000-0-0000	\$258.53		
	BANK OF THE SIERRA		3/12/2020		4798510056812924		010-00000-0-11100-10000-42000-0-0000	\$377.16		
								<b>Total Check Amount:</b>		
								\$5,546.44		

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011762	E.M. THARP INC.	PV-200974	3/16/2020		P904786		010-07230-0-00000-36000-43000-0-0000	\$104.02	H	
							BUS SUPPLIES			
	E.M. THARP INC.	PV-201002	3/19/2020		P905182		010-07230-0-00000-36000-43000-0-0000	\$113.05		
							BUS PARTS			
							<b>Total Check Amount:</b>	<b>\$217.07</b>		
013574	FLYERS ENERGY, LLC	PV-200975	3/15/2020		CFS-2224412		010-07230-0-00000-36000-43000-0-0000	\$646.25		
							BUS FUEL			
							<b>Total Check Amount:</b>	<b>\$646.25</b>		
013795	FRONTIER COMMUNICATIONS	PV-200991	3/19/2020		5595682277		010-00000-0-00000-81000-59000-0-0000	\$63.10		
							PHONE CHARGES			
							<b>Total Check Amount:</b>	<b>\$63.10</b>		
013823	HENDRICK, JEFF	PV-200970	3/12/2020		395133/395128/395137		130-53100-0-00000-37000-47000-0-0000	\$1,220.82		
							DAIRY PRODUCTS			
							<b>Total Check Amount:</b>	<b>\$1,220.82</b>		
013409	KNIGHT GUARD ALARM	PV-200983	4/1/2020		48330/48331		010-00000-0-00000-81000-58000-0-0000	\$210.89		
							FIRE AND BURGLAR MONITORING			
							<b>Total Check Amount:</b>	<b>\$210.89</b>		
013685	MATA, DIANA	PV-200977	3/9/2020		DM-MAR20		010-90271-0-81000-59000-43000-0-1822	\$85.68		
							VROOM AND ESSS SUPPLIES			
	MATA, DIANA	3/9/2020			DM-MAR20		010-90271-0-81000-59000-43000-0-0000	\$64.16		
							<b>Total Check Amount:</b>	<b>\$149.84</b>		
013377	MEDICAL BILLING TECHNOLOGIES	PV-200978	3/9/2020		AR-31473		010-00008-0-00000-27000-58000-0-0000	\$36.85		
							MEDICAL BILLING SERVICE			
							<b>Total Check Amount:</b>	<b>\$36.85</b>		
013808	Merzolan, Neil	PV-200992	3/16/2020		NM-MAR20		010-11000-0-11100-10000-43000-0-0000	\$31.99		
							CLASSROOM SUPPLIES			
							<b>Total Check Amount:</b>	<b>\$31.99</b>		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013711	MISSION LINEN SUPPLY	PV-200980	3/18/2020		261597	*	010-00000-0-00000-81000-58000-0-0000	\$96.54		
	MISSION LINEN SUPPLY		3/18/2020		261597	*	130-53100-0-00000-37000-58000-0-0000	\$194.10		
								<b>\$290.64</b>		
013711	MISSION LINEN SUPPLY	PV-200979	3/11/2020		280032	*	120-61050-0-00010-10000-58000-0-0000	\$71.86		
								<b>\$71.86</b>		
013490	MONTTOYA, CHRISTINA	PV-201006	3/25/2020		CM-MAR20		130-53100-0-00000-37000-43000-0-0000	\$62.01		
								<b>\$62.01</b>		
013019	POSTER COMPLIANCE CENTER	PV-200993	3/16/2020		395941		010-00000-0-00000-72000-43000-0-0000	\$75.37		
								<b>\$75.37</b>		
013507	SCHOLASTIC	PV-200997	1/9/2020		2632827909		010-07200-0-11100-10000-42000-0-0203	\$200.42		
								<b>\$200.42</b>		
013427	SCHOOL HEALTH CORP.	PV-200981	3/12/2020		3742105-00		010-00000-0-00000-31400-43000-0-0000	\$85.21		
								<b>\$85.21</b>		
013464	SCHOOL NURSE SUPPLY, INC.	PV-200990	3/12/2020		0785420-IN		010-00000-0-00000-31400-43000-0-0000	\$65.26		
								<b>\$65.26</b>		
012867	SMART & FINAL STORES CORP.	PV-200999	3/3/2020		387572		130-53100-0-00000-37000-43000-0-0000	\$56.23		
	SMART & FINAL STORES CORP.		3/3/2020		387572		130-53100-0-00000-37000-47000-0-0000	\$74.98		
								<b>\$131.21</b>		
013392	SOUTHWEST SCHOOL & OFFICE	PV-200984	3/5/2020		200002 PINV0693684		010-11000-0-11100-10000-43000-0-0000	\$1.50		
								<b>\$1.50</b>		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013392	SOUTHWEST SCHOOL & OFFICE	PV-200985	3/9/2020	200002	PINV0695718		010-11000-0-11100-10000-43000-0-0000 CLASSROOM SUPPLIES	\$57.45		
	SOUTHWEST SCHOOL & OFFICE	PV-200986	3/13/2020	200002	PINV0698060		010-00000-0-00000-81000-43000-0-0000 OPERATIONS SUPPLIES	\$333.34		
	SOUTHWEST SCHOOL & OFFICE	PV-200987	3/17/2020	200002	PINV0699357		010-11000-0-11100-10000-43000-0-0000 CLASSROOM SUPPLIES	\$40.59		
	SOUTHWEST SCHOOL & OFFICE	PV-200988	3/3/2020	200002	PINV0692382		010-11000-0-11100-10000-43000-0-0000 SUPPLIES	\$10.01		
	SOUTHWEST SCHOOL & OFFICE	PV-200989	3/17/2020	200002	PINV0699447		010-11000-0-11100-10000-43000-0-0000	\$1,374.46		
							<b>Total Check Amount:</b>	<b>\$1,817.35</b>		
013987	SWANK MOVIE LICENSING	PV-200998	3/5/2020		2835950		010-11000-0-11100-10000-58000-0-0000 PERFORMANCE SITE LICENSE	\$528.00		
							<b>Total Check Amount:</b>	<b>\$528.00</b>		
012474	SYSO FOOD SERVICES OF MODESTO	PV-200996	3/19/2020		809889		130-53100-0-00000-37000-43000-0-0000 CAFETERIA FOOD AND SUPPLIES	\$157.66		
	SYSO FOOD SERVICES OF MODESTO		3/19/2020		809889		130-53100-0-00000-37000-47000-0-0000	\$3,193.32		
							<b>Total Check Amount:</b>	<b>\$3,350.98</b>		
013911	Taylor Brothers, Inc DBA Res C	PV-200976	3/1/2020		1810509		010-00000-0-00000-81000-58000-0-0000 SPRAY SERVICE	\$71.18		
	Taylor Brothers, Inc DBA Res C		3/1/2020		1810509		130-53100-0-00000-37000-58000-0-0000	\$3.82		
							<b>Total Check Amount:</b>	<b>\$75.00</b>		
013469	TORRES-MARQUEZ, JEANNETTE	PV-201000	3/15/2020		JT-MAR20		010-00000-0-00000-72000-43000-0-0000 OFFICE SUPPLIES	\$6.54		
	TORRES-MARQUEZ, JEANNETTE	PV-201001	3/20/2020		JT-MAR20		010-00000-0-00000-72000-59000-0-0000 POSTAGE	\$10.95		
							<b>Total Check Amount:</b>	<b>\$17.49</b>		
013197	TSUBOI, STEVE	PV-201005	3/15/2020		ST-MAR20		010-07200-0-11100-10000-52000-0-0202 SCHOOL SUPPLIES	\$66.00		
	TSUBOI, STEVE		3/15/2020		ST-MAR20		010-11000-0-11100-10000-43000-0-0000	\$2,072.77		

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013955	VALLEY EXPETEC	PV-200994	4/1/2020		X0001168		010-00000-0-00000-72000-58000-0-0000	\$378.00		
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BDR AGREEMENT

Total Check Amount: \$2,138.77

Total Check Amount: \$378.00

013221	VALLEY FOOD SERVICE	PV-200995	3/20/2020		382073/382142/382360		130-53100-0-00000-37000-43000-0-0000	\$622.30		
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CAFETERIA FOOD AND SUPPLIES

	VALLEY FOOD SERVICE		3/20/2020		382073/382142/382360		130-53100-0-00000-37000-47000-0-0000	\$4,082.73		
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Total Check Amount: \$4,705.03

013652	ZOOM IMAGING SOLUTIONS, INC	PV-200969	3/17/2020		2201864/2200526		010-11000-0-11100-10000-43000-0-0000	\$16.18		
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OFFICE SUPPLIES

Total Check Amount: \$16.18

Total Check Amount: \$16.18

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Total District Payment Amount: \$22,311.45

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Total Accounts Payable:

\$22,311.45

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 22,311.45 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634)

Authorizing Signature

Date

3/26/20

Fund Summary	Total
010	\$11,568.19
120	\$173.64
130	\$10,569.62
Total	\$22,311.45



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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
012407	AMERICAN FIDELITY ASSURANCE CO	PV-201009	3/30/2020		22635 4537428		010-00000-0-00000-00000-95024-0-0000	\$380.17	G	
							CLASSIFIED EMPLOYEES-DISABILITY INSURANCE			
							<b>Total Check Amount:</b>	<b>\$380.17</b>		
013823	HENDRICK, JEFF	PV-201013	3/26/2020		395147		130-53100-0-00000-37000-47000-0-0000	\$305.10		
							DAIRY PRODUCTS			
							<b>Total Check Amount:</b>	<b>\$305.10</b>		
013808	Merzolan, Neil	PV-201008	3/4/2020		NM- MAR20		010-07200-0-11100-10000-43000-0-0406	\$31.07		
	Merzolan, Neil	PV-201012	3/11/2020		NM-MAR20		GARDEN SUPPLIES	\$17.26		
							010-11000-0-11100-10000-43000-0-0000			
							CLASSROOM SUPPLIES			
							<b>Total Check Amount:</b>	<b>\$48.33</b>		
013711	MISSION LINEN SUPPLY	PV-201011	3/25/2020		261597		010-00000-0-00000-81000-58000-0-0000	\$32.18		
							LINEN SERVICE			
							130-53100-0-00000-37000-58000-0-0000	\$64.70		
							<b>Total Check Amount:</b>	<b>\$96.88</b>		
013490	MONTROYA, CHRISTINA	PV-201014	3/30/2020		CM-MAR30		130-53100-0-00000-37000-43000-0-0000	\$33.55		
							CAFETERIA SUPPLIES			
							<b>Total Check Amount:</b>	<b>\$33.55</b>		
013575	ROCKFORD SCHOOL DISTRICT	PV-201010	4/1/2020		SH-APR20		010-07200-0-11100-10000-34010-0-0406	\$600.17		
							HEALTH INSURANCE - SNIDER HENDRICKSON			
							<b>Total Check Amount:</b>	<b>\$600.17</b>		
005581	SUNNYSIDE SCHOOL DIST	PV-201017	3/30/2020		REVOLVING		010-07200-0-11100-10000-53000-0-0406	\$151.00	M	
							REIMBURSE REVOLVING ACCOUNT			
							010-07200-0-11100-10000-58000-0-0405	\$680.00	M	
							010-81500-0-00000-81100-43000-0-0000	\$262.36	M	
							010-00000-0-11100-10000-58000-0-0000	\$200.00	M	
							<b>Total Check Amount:</b>	<b>\$1,293.36</b>		

## Accounts Payable Final Prelist - 4/1/2020 10:41:31AM

\*\*\* FINAL \*\*\*

Batch No 324

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Amount	Audit
						Check	Account Code		
013221	VALLEY FOOD SERVICE	PV-201015	3/27/2020		382657		130-53100-0-00000-37000-43000-0-0000	\$72.29	
	VALLEY FOOD SERVICE		3/27/2020		382657		CAFETERIA FOOD AND SUPPLIES 130-53100-0-00000-37000-47000-0-0000	\$862.22	
							Total Check Amount:	\$934.51	
006227	WEISENBERGERS ACE HARDWARE	PV-201016	3/31/2020		58867		010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$49.83	
							Total Check Amount:	\$49.83	

Accounts Payable Final Prelist - 4/1/2020 10:41:31AM

\*\*\* FINAL \*\*\*

Batch No 324

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount: \$3,741.90

Accounts Payable Final Prelist - 4/1/2020 10:41:31AM

\*\*\* FINAL \*\*\*

Batch No 324

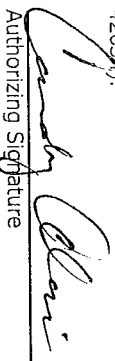
Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	EFT
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Batch No 324

Total Accounts Payable:

\$3,741.90

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 3,741.90 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
Authorizing Signature Date 4/1/20

Fund Summary	Total
010	\$2,404.04
130	\$1,337.86
Total	\$3,741.90

## Accounts Payable Final Prelist - 4/8/2020 10:54:48AM

\*\*\* FINAL \*\*\*  
Batch No 325

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
012549	A T & T	PV-201019	3/24/2020		0306025811001		010-00000-0-00000-72000-59000-0-0000	\$22.31		
	A T & T		3/24/2020		0306025811001		PHONE CHARGES 010-00000-0-00000-27000-59000-0-0000	\$52.06		
							Total Check Amount:	\$74.37		
013605	AMERICAN INCORPORATED	PV-201018	4/2/2020		5323929		130-53100-0-00000-37000-56000-0-0000 REFRIGERATOR REPAIRS	\$5,337.00		D
							Total Check Amount:	\$5,337.00		
013816	BULMARO CISNEROS	PV-201020	4/4/2020		TRANSLATION		010-30100-0-00000-24950-58000-0-0000 TRANSLATION SERVICES	\$100.00		
							Total Check Amount:	\$100.00		
012088	CULLIGAN	PV-201021	3/31/2020		66977		010-00000-0-00000-81000-43000-0-0000 BW PURIFIED - 5 GAL	\$36.25		
							Total Check Amount:	\$36.25		
013901	DOUGLAS RAY HOSFELDT	PV-201049	3/31/2020		23453/23441/23461		010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$220.62		
							Total Check Amount:	\$220.62		
012481	EMPLOYMENT DEVELOPMENT DEPT	PV-201051	4/1/2020		94238409		010-00000-0-00000-00000-95025-0-0000 UNEMPLOYMENT TAX	\$383.32		G
							Total Check Amount:	\$383.32		
013574	FLYERS ENERGY, LLC	PV-201022	3/31/2020		CFS-2237994		010-07230-0-00000-36000-43000-0-0000 FUEL FOR BUS AND COMPANY CAR	\$600.63		
	FLYERS ENERGY, LLC		3/31/2020		CFS-2237994		010-00000-0-00000-81000-43000-0-0000	\$167.67		
							Total Check Amount:	\$768.30		
013797	FRESNO MOBILE RADIO INC.	PV-201023	3/31/2020		41-84955		010-07230-0-00000-36000-59000-0-0000 BUS RADIO SERVICE	\$152.00		
							Total Check Amount:	\$152.00		

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Batch No 325

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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013795	FRONTIER COMMUNICATIONS	PV-201024	4/1/2020		55956817410615765		010-00000-0-00000-81000-59000-0-0000	\$286.23		
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013823	HENDRICK, JEFF	PV-201025	3/30/2020		395151		130-53100-0-00000-37000-47000-0-0000	\$264.96		
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013597	LAWRENCE TRACTOR CO., INC.	PV-201026	3/31/2020		403198		010-00000-0-00000-81000-43000-0-0000	\$88.20		
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013936	Magnetar.us, Inc	PV-201027	3/16/2020		812		010-81500-0-00000-81100-56000-0-0000	\$1,695.41		
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013685	MATA, DIANA	PV-201028	3/26/2020		DM-MAR20		010-90271-0-81000-59000-43000-0-1822	\$204.59		
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013299	MODERN PLUMBING AND SUPPLY CO.	PV-201029	3/20/2020		95469		010-81500-0-00000-81100-56000-0-0000	\$150.00		
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012047	PITNEY BOWES	PV-201032	3/30/2020		3103870086		010-00000-0-00000-72000-56000-0-0000	\$191.22		
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013665	SHRED-IT USA LLC	PV-201033	3/31/2020		8129495183		010-00000-0-00000-72000-58000-0-0000	\$110.32		
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012831	SISC III	PV-201034	4/1/2020		72181		010-00000-0-00000-00000-95028-0-0000	\$4,368.70		
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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012831	SISC III	PV-201034	4/1/2020		72181		010-00000-0-00000-71100-34010-0-0000	\$10,087.96	G	
	SISC III		4/1/2020		72181		HEALTH INSURANCE 010-00000-0-00000-00000-95024-0-0000	\$49,897.98	G	
							<b>Total Check Amount:</b>	<b>\$64,354.64</b>		
005383	SOUTHERN CALIF EDISON CO	PV-201035	3/28/2020		2014706030		010-00000-0-00000-81000-55000-0-0000	\$3,108.49		
			3/28/2020		2014706030		UTILITIES 130-53100-0-00000-81000-55000-0-0000	\$167.05		
							<b>Total Check Amount:</b>	<b>\$3,275.54</b>		
013392	SOUTHWEST SCHOOL & OFFICE	PV-201036	3/25/2020		PINVO700838		010-11000-0-11100-10000-43000-0-0000	\$82.97		
	SOUTHWEST SCHOOL & OFFICE	PV-201037	3/25/2020		PINVO700846		CLASSROOM SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$110.55		
	SOUTHWEST SCHOOL & OFFICE	PV-201038	3/25/2020		PINVO700721		010-00000-0-00000-81000-43000-0-0000	\$61.85		
	SOUTHWEST SCHOOL & OFFICE	PV-201039	4/1/2020		PINVO701933		OPERATIONS SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$15.26		
	SOUTHWEST SCHOOL & OFFICE	PV-201040	3/25/2020		PINVO700835		CLASSROOM SUPPLIES 010-11000-0-11100-10000-43000-0-0000	\$40.99		
	SOUTHWEST SCHOOL & OFFICE	PV-201041	3/21/2020		PINVO701752		010-11000-0-11100-10000-43000-0-0000	\$202.57		
							<b>Total Check Amount:</b>	<b>\$514.19</b>		
012637	STRATHMORE PUBLIC	PV-201042	3/31/2020		10017P-00		010-00000-0-00000-81000-55000-0-0000	\$212.67		
	STRATHMORE PUBLIC		3/31/2020		10017P-00		UTILITIES 130-53100-0-00000-81000-55000-0-0000	\$11.42		
							<b>Total Check Amount:</b>	<b>\$224.09</b>		
012474	SISCO FOOD SERVICES OF MODESTO	PV-201043	3/21/2020		284383138		130-53100-0-00000-37000-47000-0-0000	\$25.30		
							CAFETERIA FOOD			
							<b>Total Check Amount:</b>	<b>\$25.30</b>		
005388	THE GAS COMPANY	PV-201044	3/30/2020		1762169008		010-00000-0-00000-81000-55000-0-0000	\$464.39		
	THE GAS COMPANY		3/30/2020		1762169008		UTILITIES 130-53100-0-00000-81000-55000-0-0000	\$24.95		
							<b>Total Check Amount:</b>	<b>\$489.34</b>		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013469	TORRES-MARQUEZ, JEANNETTE	PV-201045	4/1/2020	JT-APR20			010-00000-0-00000-72000-43000-0-0000	\$17.47		
							OFFICE SUPPLIES			
								Total Check Amount:		
								\$17.47		
013726	TREDWAY, JOSHUA	PV-201046	3/17/2020	JT-MAR20			010-11000-0-11100-10000-43000-0-0000	\$13.15		
							PACKET SUPPLIES			
								Total Check Amount:		
								\$13.15		
013221	VALLEY FOOD SERVICE	PV-201047	4/3/2020				130-53100-0-00000-37000-43000-0-0000	\$108.75		
							CAFETERIA FOOD AND SUPPLIES			
							130-53100-0-00000-37000-47000-0-0000	\$3,227.93		
								Total Check Amount:		
								\$3,336.68		
013722	FAST NETWORKS	PV-201048	4/1/2020				010-00000-0-00000-72000-59000-0-0000	\$52.50		
							INTERNET CONNECTION			
							010-00000-0-00000-27000-59000-0-0000	\$122.50		
								Total Check Amount:		
								\$175.00		
013652	ZOOM IMAGING SOLUTIONS, INC	PV-201050	4/1/2020				010-11000-0-11100-10000-58000-0-0000	\$174.79		
							COPIER MAINTENANCE CONTRACT/SUPPLIES			
							010-11000-0-11100-10000-43000-0-0000	\$10.99		
								Total Check Amount:		
								\$185.78		



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Tulare County Office of Education

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total District Payment Amount: \$82,823.97

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**Tulare County Office of Education**

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**Accounts Payable Final Prelist - 4/8/2020 10:54:48AM**

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Total Accounts Payable:	Audit		
						Check	Account Code		Amount	Flag	EFT

Batch No 325

\$82,823.97

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 82,823.97 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634)

Authorizing Signature *Carly Allen* Date 4/8/20

Fund Summary		Total
010		\$73,656.61
130		\$9,167.36
Total		\$82,823.97

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013718	A T & T MOBILITY - ROC	PV-201058	4/1/2020		287295413373		010-00000-0-00000-72000-59000-0-0000	\$119.84		
	A T & T MOBILITY - ROC		4/1/2020		287295413373		PHONE CHARGES 010-00000-0-00000-27000-59000-0-0000	\$279.65		
								<b>Total Check Amount:</b>		
								\$399.49		
013407	AERIES SOFTWARE	PV-201055	4/6/2020		200055 RW-13373		010-73110-0-00000-27000-52000-0-0000	\$100.00		
	AERIES SOFTWARE	PV-201056	4/6/2020		200056 RW-13373		AERIES WEBINAR 010-73110-0-00000-27000-52000-0-0000	\$100.00		
								<b>Total Check Amount:</b>		
								\$200.00		
012019	AG IRRIGATION SALES INC.	PV-201081	4/21/2020		35070		010-00000-0-00000-81000-43000-0-0000	\$2.27		
							OPERATIONS SUPPLIES	<b>Total Check Amount:</b>		
								\$2.27		
013605	AMERICAN INCORPORATED	PV-201057	4/10/2020		7112053		130-53100-0-00000-37000-56000-0-0000	\$792.72		
							FREEZER REPAIRS	<b>Total Check Amount:</b>		
								\$792.72		
013956	ANGELA LAMBARENA	PV-201054	4/2/2020		AL-APR20		120-61050-0-00010-10000-43000-0-0000	\$92.87		
							PRESCHOOL SUPPLIES	<b>Total Check Amount:</b>		
								\$92.87		
013821	BANK OF THE SIERRA	PV-201083	4/13/2020		2924		010-07230-0-00000-36000-43000-0-0000	\$111.30		
	BANK OF THE SIERRA		4/13/2020		2924		SCHOOL SUPPLIES 010-00000-0-11100-10000-58000-0-0000	\$149.90		
	BANK OF THE SIERRA		4/13/2020		2924		010-00000-0-00000-72000-59000-0-0000	\$7.75		
	BANK OF THE SIERRA		4/13/2020		2924		010-00000-0-00000-81000-43000-0-0000	\$197.15		
	BANK OF THE SIERRA		4/13/2020		2924		010-07200-0-11100-10000-43000-0-0601	\$7.17		
	BANK OF THE SIERRA		4/13/2020		2924		010-63000-0-11100-10000-43000-0-0000	\$2,769.90		
								<b>Total Check Amount:</b>		
								\$3,243.17		
013831	BORBA, JANICE	PV-201059	4/14/2020		JB-APR20		130-53100-0-00000-37000-43000-0-0000	\$148.65		
							CAFETERIA SUPPLIES	<b>Total Check Amount:</b>		
								\$148.65		
013816	BULMARO CISNEROS	PV-201061	4/17/2020		TRANSLATION		010-30100-0-00000-24950-58000-0-0000	\$40.00		
								<b>Total Check Amount:</b>		
								\$148.65		

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Batch No 326

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013574	FLYERS ENERGY, LLC	PV-201062	4/15/2020		CFS-2255821		010-00000-0-00000-81000-43000-0-0000	\$69.46		
							FUEL FOR COMPANY CAR			
							010-00000-0-00000-81000-52000-0-0000	\$69.46		
								Total Check Amount:		
013791	GUJARDO, MIGUEL	PV-201052	4/16/2020		MG-APR20		MILEAGE	\$75.90		
							010-00000-0-00000-81000-52000-0-0000	\$75.90		
								Total Check Amount:		
013823	HENDRICK, JEFF	PV-201063	4/16/2020		395171		DAIRY PRODUCTS	\$244.08		
							130-53100-0-00000-37000-47000-0-0000	\$244.08		
								Total Check Amount:		
013376	HOME DEPOT CREDIT SERVICES	PV-201053	4/7/2020		3005		MAINTENANCE SUPPLIES AND RENTALS	\$243.06		
							010-81500-0-00000-81100-43000-0-0000	\$243.06		
							MAINTENANCE SUPPLIES AND RENTALS	\$120.52		
							010-00000-0-00000-81000-56000-0-0000	\$120.52		
								Total Check Amount:		
013522	LOWES	PV-201064	4/2/2020		98005439769		MAINTENANCE SUPPLIES	\$847.38		
							010-81500-0-00000-81100-43000-0-0000	\$847.38		
								Total Check Amount:		
013742	MID VALLEY DISPOSAL	PV-201065	3/31/2020		1830941		UTILITIES	\$186.38		
							010-00000-0-00000-81000-55000-0-0000	\$186.38		
								Total Check Amount:		
013490	MONTONA, CHRISTINA	PV-201066	4/20/2020		CM-APR20		CAFETERIA SUPPLIES	\$92.22		
							130-53100-0-00000-37000-43000-0-0000	\$92.22		
								Total Check Amount:		
012057	MORINDA MEDICAL GROUP	PV-201067	3/28/2020		PHYSICAL		PHYSICAL-DRAFT	\$150.00		
							010-07230-0-00000-36000-56000-0-0000	\$150.00		
								Total Check Amount:		

## Accounts Payable Final Prelist - 4/21/2020 1:00:39PM

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Batch No 326

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012047	PITNEY BOWES	PV-201068	4/5/2020		8000900001096811		010-00000-0-00000-72000-59000-0-0000	\$503.50		
						POSTAGE				
								Total Check Amount:	\$503.50	
012968	SAVE MART SUPERMARKET	PV-201069	4/7/2020		TRD-67321		130-53100-0-00000-37000-43000-0-0000	\$9.62		
	SAVE MART SUPERMARKET		4/7/2020		TRD-67321		CAFETERIA FOOD AND SUPPLIES	\$25.00		
							130-53100-0-00000-37000-47000-0-0000			
								Total Check Amount:	\$34.62	
013278	SCHOOL WORKS INC.	PV-201082	3/26/2020		3390		251-99620-0-00000-85000-58000-0-0000	\$3,000.00		L
							PREPARATION OF FORM SAB 50-03 AND 50-04			
								Total Check Amount:	\$3,000.00	
012474	SYSO FOOD SERVICES OF MODESTO	PV-201070	4/14/2020		284401487		130-53100-0-00000-37000-47000-0-0000	\$1,190.42		
							CAFETERIA FOOD			
								Total Check Amount:	\$1,190.42	
013469	TORRES-MARQUEZ, JEANNETTE	PV-201072	3/30/2020		JT-MAR20		010-00000-0-00000-72000-52000-0-0000	\$9.54		
	TORRES-MARQUEZ, JEANNETTE	PV-201080	4/21/2020		JT-APR20		MILEAGE	\$282.41		
							010-30100-0-00000-24950-43000-0-0000			
							COLOR PRINT JOB FOR PARENT NOTIFICATION			
								Total Check Amount:	\$291.95	
013654	TOSHIBA FINANCIAL SERVICES	PV-201071	4/2/2020		411109176		010-11000-0-11100-10000-56000-0-0000	\$1,081.84		D
							CONTRACT PAYMENT			
								Total Check Amount:	\$1,081.84	
013197	TSUBOI, STEVE	PV-201073	3/25/2020		ST-MAR20		010-11000-0-11100-10000-43000-0-0000	\$180.55		
	TSUBOI, STEVE		3/25/2020		ST-MAR20		SCHOOL SUPPLIES	\$41.10		
							010-00000-0-00000-81000-43000-0-0000			
								Total Check Amount:	\$221.65	
013111	TULARE CO. OFFICE OF EDUCATION	PV-201074	3/17/2020		201713		010-00000-0-11100-10000-58000-0-0000	\$80.00		
							MATH SUPER BOWL			

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## Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013955	VALLEY EXPETEC	PV-201075	5/1/2020		X0001397		010-00000-0-00000-72000-58000-0-0000 BDR AGREEMENT	\$378.00		
						Total Check Amount:		\$80.00		
						Total Check Amount:		\$378.00		
013221	VALLEY FOOD SERVICE	PV-201076	4/17/2020		383447		130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD AND SUPPLIES	\$1,421.92		
	VALLEY FOOD SERVICE		4/17/2020		383447		130-53100-0-00000-37000-43000-0-0000	\$35.98		
						Total Check Amount:		\$1,457.90		
012933	VOLLMER EXCAVATION, INC.	PV-201077	4/7/2020		37713		010-81500-0-00000-81100-56000-0-0000 SAW CUT HOURS	\$145.00		
						Total Check Amount:		\$145.00		
013652	ZOOM IMAGING SOLUTIONS, INC	PV-201078	4/3/2020		2206626/2206486		010-11000-0-11100-10000-43000-0-0000 COPIER CONTRACT AND SUPPLIES	\$12.38		
	ZOOM IMAGING SOLUTIONS, INC		4/3/2020		2206626/2206486		010-11000-0-11100-10000-58000-0-0000	\$629.88		
	ZOOM IMAGING SOLUTIONS, INC	PV-201079	4/16/2020		2209114		010-11000-0-11100-10000-43000-0-0000 COPIER SUPPLIES	\$10.99		
						Total Check Amount:		\$653.25		

49 Sunnyside Union Elementary School I

Tulare County Office of Education

4/21/2020  
1:00:39PM

Page 1 of 1  
APY500

Accounts Payable Final Prelist - 4/21/2020 1:00:39PM

\*\*\* FINAL \*\*\*

Batch No 326

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

Total District Payment Amount: \$15,986.30

Accounts Payable Final Prelist - 4/21/2020 1:00:39PM

\*\*\* FINAL \*\*\*

Batch No 326

Audit


Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Amount	Flag	EFT
						Check	Account Code			

Batch No 326

Total Accounts Payable:

\$15,986.30

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 15,986.30 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634)

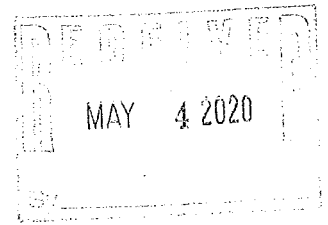
  
 Authorizing Signature

Date 4/21/20

Fund Summary	Total
010	\$8,932.82
120	\$92.87
130	\$3,960.61
251	\$3,000.00
Total	\$15,986.30



May 1, 2020



Patricia Manning  
18992 Ave 192  
Strathmore, Ca. 93267

Steve Tsuboi  
Sunnyside Elementary

Dear Steve,

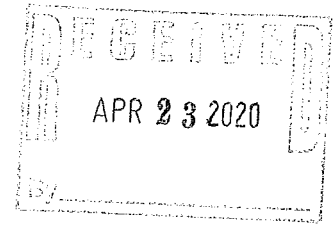
I will be retiring from my position as Art Teacher from Sunnyside on June 6, 2020. Thank you for keeping me employed here at Sunnyside for the last 22 years and giving me the opportunity to teach art for the past 6 years. If I can be of any assistance to the school or the teachers, please let me know.

Sincerely,

Pat Manning

# Tulare County Office of Education

*Committed to Students, Support & Service*



**Tim A. Hire**  
County  
Superintendent  
of Schools

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 302-3633  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

## *Main Locations*

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

April 15, 2020

Mr. Steve Tsuboi, Superintendent  
Sunnyside Union School District  
21644 Avenue 196  
Strathmore, CA 93267

SUBJECT: REVIEW OF SECOND PERIOD INTERIM REPORT, 2019-20

Dear Steve:

The county office has reviewed the 2019-20 Second Period Interim Report of the Sunnyside Union School District, and will be able to certify to the California Department of Education that the district has submitted a positive report for the period ending January 31, 2020.

We find that these documents reflect a satisfactory fiscal position and indicate the district will be able to meet its financial obligations during this fiscal year and the two subsequent years as certified by your governing board. We thank you for the timely filing of your Interim Report with our office. The efforts of your staff in the preparation and submission of this report along with the supporting documentation is appreciated.

Please read our attached addendum for further comments and recommendations.

If you have any concerns or questions about this review, our comments or recommendations, please do not hesitate to call at 733-6474.

Sincerely,

Fernie Marroquin, Ed.D.  
Assistant Superintendent, Business Services  
Tulare County Office of Education

FM/es  
Encls.

cc: Humberto Cardenas, Board President  
District Business Manager

## BACKGROUND

Our review of the district's 2019-20 Second Period Interim Report and the comments included here are based on the Governor's January 2020 budget proposal for 2020-21. The Governor's State Budget Proposal provides funding for a cost of living adjustment (COLA) to address expenditure growth. The budget also proposes significant investments in Special Education, expansion of early childhood education services, and the introduction of several new categorical programs. The proposals include:

- \$1.2 billion in Prop. 98 funding dedicated to the statutory COLA of 2.29%;
- \$645 million in ongoing special education funding to provide all SELPAs with at least the statewide target rate for base special education funding;
- \$250 million in one-time special education funding to provide services to preschool children ages 3 to 5 with exceptional needs;
- \$75 million in Proposition 98 funds to expand the Inclusive Early Education Expansion Program, which provides funding to LEAs to construct or modify preschool facilities to serve students with exceptional needs or severe disabilities;
- \$900 million in one-time Proposition 98 funding for teacher training and professional development in high-need subjects and high-need areas;
- \$300 million in one-time Proposition 98 funding to establish Opportunity Grants for the state's lowest-performing schools and school districts;
- \$1.5 billion in state bonds sales under Proposition 51 to allow agencies greater access to funds for facilities projects.

Although these proposals provide more revenue and lessen the impact of expenditure increases for schools in their multiyear forecasts, it is critical to note that these proposals were developed and presented prior to the economic downturn caused by the COVID-19 Pandemic. On March 4, 2020 Governor Newsom declared of a State of Emergency in response to the spread of the novel COVID-19. In anticipation of the Governor's "Shelter in Place Order" many schools began to close operations in early to mid-March. On March 13, 2020 Governor Newsom signed Executive Order N-26-20 ensuring that California public school districts retain state funding even in the event of physical closures. Even though districts are held harmless for any lost attendance attributable to COVID-19 it is important to note the uncertain economic times we face.

As the economic impact of COVID-19 becomes known, districts should be planning for minimal or possibly a zero COLA for fiscal year 2020-21. All additional funding outlined above for special education, early childhood education services, and new categorical programs should not be considered during 2020-21 budget development. It is imperative that districts closely monitor their cash flow during this time with the understanding that any adjustment down in projected COLA will negatively impact cash flow. Until the Governor's May Revise budget projections are provided we encourage districts to review their current budget and multi-year financial projections with a very conservative lens. Each district faces its own unique set of financial risk factors based on current reserve levels, enrollment trends, bargaining agreements, degree of revenue volatility and various other local and statewide factors. Districts should plan for aforementioned costs as we enter this period of economic uncertainty.

Prior to the COVID-19 Pandemic, the California County Superintendents Educational Services Association (CCSESA)

Business and Administration Steering Committee (BASC) in its latest advisory listed the following additional reasons for fiscal prudence.

- The Governor's proposed special education reform including additional target rate equalization funding and preschool funding still need to be enacted.
- The Governor's proposed programs funded by Proposition 98 dollars (Education Expansion Program, Opportunity Grants, and categorical programs directed at professional development) still need to be enacted.
- Full funding of the LCFF is limited to COLA alone at 2.29% (which is not final and will be revised in May), and districts may feel the impact of expenditure increases outpacing the additional dollars received under LCFF in a COLA funded only environment.
- Full funding of the LCFF also requires districts to maintain a 24:1 class size ratio for kindergarten through grade 3 unless a collectively bargained alternative ratio exists. Districts that do not have a bargaining unit must maintain the 24:1 class size ratio for kindergarten through grade 3.
- Full funding of the LCFF equates to supplemental and concentration grants also being fully funded, which will require an increase in expenditures and services principally directed to the unduplicated students who generated those dollars.
- The increasing risk of an economic downturn exists as the expansion cycle exceeds most previous cycles.

#### RETIREMENT COSTS

The Governmental Accounting Standards Board Statement No. 68 (GASB 68) reporting requirements took effect for the 2014-15 financial statements for State and local government employers. Districts now need to recognize their proportionate share of the net pension liability (NPL) for both CalSTRS and CalPERS retirees in their accrual based financial statements (Audit Reports).

The CalPERS and CalSTRS rates shown for 2019-20 and beyond include a non-Proposition 98 subsidy provided as part of the enacted 2019-20 Governor's Budget. Specifically, the 2019-20 budget act includes \$244 million to buy down CalPERS employer contribution rates by 1.01% in 2019-20 and 0.9% in 2020-21. The 2019-20 budget act includes \$600 million to buy down STRS employer contribution rates by 1.03% in 2019-20 and 0.7% in 2020-21. The second part of the 2019-20 budget act allocates over \$2.3 billion in non-Proposition 98 funding to pay down long-term unfunded liabilities for both PERS and STRS, which is projected to result in an estimated 0.3% ongoing decrease in rates for both retirement systems.

The CalPERS Board adopted changes to the actuarial assumptions that became effective June 30, 2015. The changes result in a projected increase to the employer contribution rates for 2015-16 and for the following five years. The CalPERS Circular Letter 200-012-14 dated March 10, 2014 provided projected rates for 2014-15 through 2020-21 which were subsequently modified as shown below. As previously mentioned, these rates are still subject to change. The CalPERS rates show for 2019-20 and beyond include the subsidy provided as part of the 2019-20 Governor's Budget.

CalPERS Actual and Projected Rates						
2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Projected
11.847%	13.888%	15.531%	18.062%	19.721%	22.80%	24.90%

Likewise, Assembly Bill 1469 increased the contribution rates that employers, employees, and the state pay to support

the State Teachers Retirement System. Districts have been faced with rising CalSTRS employer contribution rates over the past six years. In 2013-14, the CalSTRS employer rates were 8.25% and have nearly doubled, rising to 18.062% in 2018-19. Employer rates will continue to increase until 2020-21. Thereafter, the STRS employer rate is set by the CalSTRS board. The CalSTRS rates show for 2019-20 and beyond include the subsidy provided as part of the 2019-20 Governor's Budget.

CalSTRS Rates per Education Code Sections 22901.7 and 22950.5							
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Employer	10.73%	12.58%	14.43%	16.28%	17.10%	18.40%	18.10%

## RESERVES

**Reserve Caps** – Our office continues to reinforce the need for reserves over the state minimum reserve requirements. Past experience has clearly demonstrated these minimum levels are not sufficient to protect educational programs from severe disruption in an economic downturn. The typical 3% reserve minimum represents less than two weeks of payroll for nearly all districts. Many LEAs have established reserve policies calling for higher than state minimum reserves, recognizing their duty to maintain fiscal solvency.

In October 2017 the Governor signed Senate Bill 751 which made significant changes to the previous Senate Bill 858 reserve cap requirements. These changes became effective January 1, 2018. The cap now allows for 10% of assigned or unassigned ending balances on a more limited number of district funds. It also exempts districts with fewer than 2,501 average daily attendance from the cap requirement.

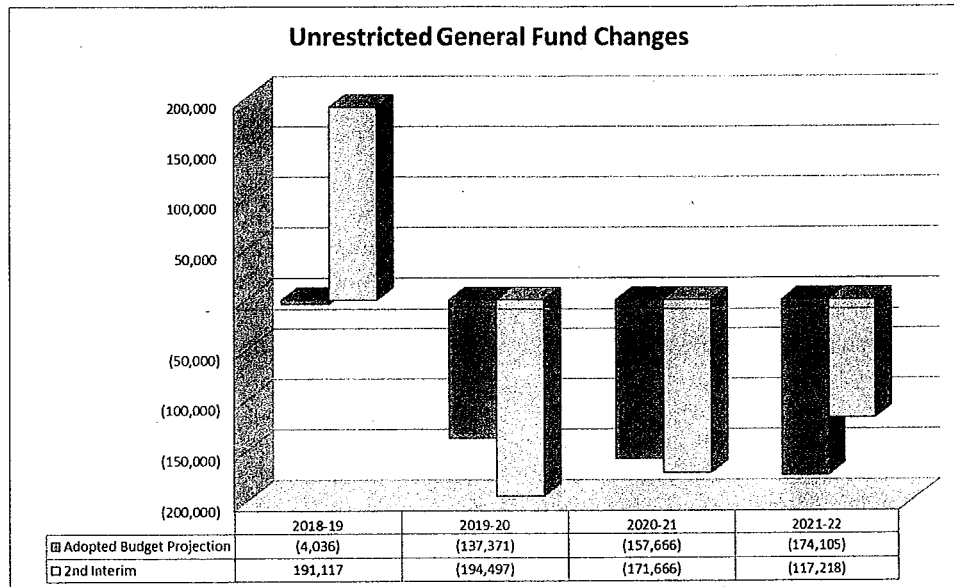
The provisions of SB 751 are not imposed until the year after funds in the Public School System Stabilization Account equals or exceeds 3% of Proposition 98 funding for school districts. The State Superintendent of Public Instruction is required to notify districts and county offices of education when the conditions are met. The \$524 million contribution made as part of the Governor's 2019-20 budget was short of the \$2.1 billion contribution amount that would have triggered the cap on district reserves in 2020-21. The cap on district reserves is also not projected to be activated for 2020-21.

**Full Accrual Financial Position** – As audit reports have begun to recognize long-term pension obligations under GASB 68, districts find their annual audit report may reflect a negative unrestricted balance on their Statement of Net Position. Beginning with fiscal year 2017-18, district audit reports will also reflect the full impact of long-term commitments for Other Post-Employment Benefits (Retiree health plans) under GASB 75. This will further reduce a district's unrestricted net position. This will likely result in public concern over the fiscal management of the school district and higher costs associated with long-term financing. Below is a comparison of the district's 2018-19 unaudited actual available reserves (modified accrual basis of accounting) compared to the 2018-19 audited unrestricted net position, which includes the full accrual impact of GASB 68 and GASB 75.

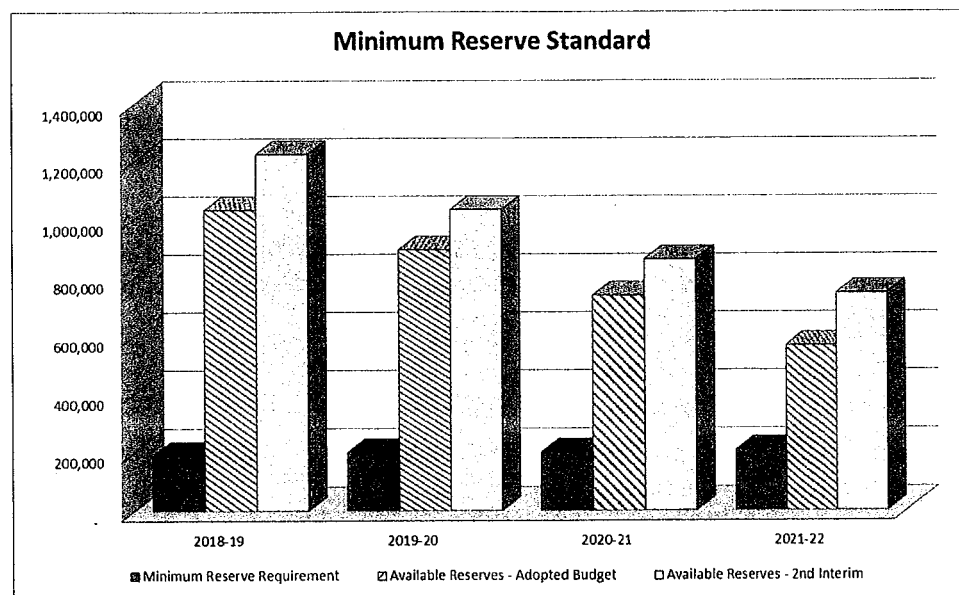
Unaudited Actuals Available Reserves	Audit Report Unrestricted Net Position	Difference
\$1,226,835	-\$2,478,599	-\$3,705,434

## LOCAL CONTROL FUNDING FORMULA PROJECTIONS

Below is a comparison of the district's adopted budget and the current interim's anticipated change in the unrestricted general fund balance. The differences primarily represent an updated beginning balance for the year, changes in state LCFF estimates and changes in district provided ADA estimates.



The next graph presents the district's 2019-20 Second Interim reserve status compared with the original adopted budget and state minimum reserve requirement.



## COMMENTS AND RECOMMENDATIONS

This section of our letter lists comments and recommendations we consider appropriate as a result of our review and current state budget projections.

- ➡ ***The district is projecting significant deficit spending over the current and subsequent two fiscal years. This trend in declining balances must be addressed by the district to maintain district solvency. Below is a summary of the district's deficit spending pattern and available reserves calculation:***

	2019-20	2020-21	2021-22
Projected general fund deficit spending	(196,497)	(227,694)	(198,750)
Available Reserves \$	1,034,338	862,672	745,454
Available Reserves %	20.74%	17.35%	14.51%

- ➡ ***In our review, we noted some errors or inconsistencies in the data provided. The district should take note of the following items to review for accuracy for future report filings:***
- ***Per review of the general fund MYP the district overstated LCFF revenues in 2021-22 by \$111,666. It appears the district erroneously picked up the projected LCFF revenue amount for 2022-23 and used this higher amount for their 2021-22 revenue projections.***
- ➡ ***There were some minor items on the Form 01CSI that were technical errors or were not in agreement with the assumptions provided by the district. We welcome district staff to make an appointment to come in and go over these items so they can be properly addressed in future filings.***
- ➡ ***There are no additional comments or recommendations.***

		BUDGET LINE	2020-2021	2021-2022	2022-2023	Object Code	Overall Objective
#						Candy	
1	<b>Computer Technician: Full Time Computer Technician</b> Description of Action: The district believes that with adequate computer technician support the educators and learners. Responsible Person: Jose Alcantar Notes: (\$22,057 in year 1 & \$6,501 in year 2, \$0 in year 3).	Pupil Achievement 1-1	\$ 54,610.00	\$ 54,616.00	\$ 37,328.00	Salary, Benefits and Materials	Provide students with applicable and usable technology to be successful 21st Century Learners leading to INCREASED LEARNING
2	<b>Transitional Kindergarten - Fifth Grade Physical Education Program</b> Why: To provide a comprehensive physical education and health program to TK-5 grade Physical Education testing program will increase ____% annually. (\$1000 in materials added Responsible Person: Anderson Schmidt & Maria Jimenez Notes: (\$1000 added annually for materials).	Pupil Achievement 1-3	\$ 83,191.00	\$ 84,676.00	\$ 84,676.00	Salary and Benefits	Provide students the opportunity to be physically and mentally fit throughout their lifetime reducing obstacles to INCREASED LEARNING
3	<b>Junior High Designated ELD &amp; Academic Language Teacher</b> Why: Provide designated English Language Instruction in the Junior High Setting while also students will improve by an average of 10 scale points resulting in DFS of -82.9 (Red to Responsible Person: Josh Tredway	Pupil Achievement 1-9	\$ 83,191.00	\$ 84,676.00	\$ 84,676.00	Salary and Benefits	Provide ELD Students a Designated ELD Program to INCREASE RECLASSIFICATION RATES OF EL STUDENTS
4	<b>Transitional Kindergarten - Kindergarten Split Funded</b> Why: Based on the lower enrollment (approximately 6 students in TK), the district will split fund determine if one year or more of growth was met. Responsible Person: Josh Tredway	Pupil Achievement 1-4	\$ 66,612.00	\$ 66,645.00	\$ 68,041.00	Salary and Benefits	Provide access to an Early Education that aligns with expectations of Kindergarten program
5	<b>Teacher (or) Special Assistant - Academic Coach</b> Why: The Academic Coach will provide staff with highly qualified professional development, training, Points resulting in a ELA-DSF of -60 (orange to yellow) and MATH- of -92.9 (red to yellow). Responsible Person: Josh Tredway	Pupil Achievement 1-8	\$ 126,527.00	\$ 132,060.00	\$ 133,012.00	Salary and Benefits	Provide training and teacher support in all academic areas that staff can use immediately utilize to
6	<b>Instructional Coaching Support - Tulare County Office of Education</b> Description of Action: Instructional Coaching Support (TCOE) will provide Highly Qualified Instructional Support in all subject areas, including English Language Development. Coaches will provide support support to staff through implementation and designing of programs which connect and enhance student cross change of scale score of 10 points averaged across all students in this student group would Responsible Person: Josh Tredway	Implementation of State Standards 2-3	\$ 39,600.00	\$ 35,000.00	\$ 30,000.00	Contracted Services	Provide school wide support in the IMPLEMENTATION OF STATE STANDARDS
7	<b>Professional Development Trainings - Above and Beyond</b> Description of Action: The district recognizes the need to have instructional leaders (teachers) LANGUAGE ARTS & MATHEMATICS. A change of a scale score of 10 points averaged across all Responsible Person: Steve Tsuboi Note: Approximately \$50,000 for additional five contract days and \$20,000 for trainings	Implementation of State Standards 2-4	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00		Provide appropriate staff training to improve INCREASED LEARNING RATE/PROFICIENCY of all students and subgroups
8	<b>Health and Mental Services</b> Description of Action: To provide adequate health, mental and social services to ensure the Metric: (INSERT A MEASUREMENT) I.e. REFERRALS Responsible Person: Jody Gunderman	Student Engagement 4-2	\$ 166,188.00	\$ 170,675.00	\$ 172,854.00		To ensure ALL students have access to appropriate health and mental services leading to INCREASED LEARNING
9	<b>Classroom Opportunities to Engage Outside the Core</b> Description of Action: Recognizing the importance of providing students with "outside the core" Metric: (INSERT A MEASUREMENT) Responsible Person: Steve Tsuboi Note: This action includes Salary of Part-Time Music Instructor, salaries of bought out prep	Pupil Achievement 1-12	\$ 86,424.00	\$ 87,424.00	\$ 90,291.00		Provide outside experiences, background knowledge and that can lead to INCREASED LEARNING RATE/PROFICIENCY
10	<b>Summer Academics (Pre-Academics)</b> Description of Action: Prepare students with the opportunity to learn in an environment focused Metric: (INSERT A MEASUREMENT)(Pre-survey/Post survey)? Track student progress during the Responsible Person: Jody Gunderman Note: Elimination of Summer School with greater focus on "PRE" school year instruction.	Implementation of State Standards 2-5	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		Provide experiences for primary students in a friendly environment to improve school likability and INCREASED OVERALL STUDENT
11	<b>Art Professional Development &amp; Instruction</b> Description of Action: Provide ALL students with the opportunity to do express their artistic Metric: (INSERT A MEASUREMENT) Responsible Person: Steve Tsuboi Note: \$500 per month for salary and materials	Pupil Achievement 1-5	\$ 2,500.00	\$ 4,500.00	\$ 4,500.00		Provide training to educators and expose students to a BROAD COURSE OF STUDY.
12	<b>Student Identification Card System (SSICA)</b> Description of Action: The SSICA System will be able to track behavior, physical location (on/off Metric: (INSERT A MEASUREMENT) Possibly Out of Class Time for Referrals and RR Use?? Responsible Person: Steve Tsuboi	School Climate 5-1	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00		Provide training to educators and expose students to a BROAD COURSE OF STUDY.
13	<b>Early Childhood Support</b> Description of Action: Early Childhood beginning at pre-natal is essential to the future success Metric: (INSERT A MEASUREMENT) Referrals? Participation, Tracking of Student Growth? Responsible Person: Early Steps Coordinator	Student Engagement 4-4	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00		
14	<b>Grade Span Field Trip - Outside Experiences and Engagement</b> Description of Action: Experience outside of the classroom can significantly impact learning Metric: (INSERT A MEASUREMENT) Referrals? Participation, Tracking of Student Growth? Responsible Person: Steve Tsaboi Note: \$6000 per grade span	Pupil Achievement 1-11	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00		
15	<b>Attendance Technician</b> Description of Action: A split funded employee (attendance/accounts) to address all SARB and dashboard)	Student Engagement 4-1	\$ 20,912.00	\$ 21,660.00	\$ 22,221.00		



Responsible Person: Dena Tellarico		Eq					
16	Parent Involvement	Parent Involvement 3-1					
	Description of Action: Continue to provide multiple formats of communication (Website, School year span) Responsible Person: Steve Tsuboi Note: Approximately \$8500 towards the APTEGY System and \$11,500 toward parent		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		
17	Incentive Trip: Academics, Behavior and Attendance	Student Engagement 4-3					
	Description of Action: Recognition for a combination of success in Academics, Behavior and Metric: (INSERT A MEASUREMENT) Responsible Person: Jody Gunderman		\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		
18	Safety, Climate and Environment	School Climate 5-2					
	Description of Action: Add to video monitoring system or other campus safety improvements, Metric: (INSERT A MEASUREMENT) Responsible Person: Steve Tsuboi		\$ 15,000.00	\$ 15,000.00	\$ 10,050.00		
19	Early Elementary Phonics Supplemental Program	Pupil Achievement 1-10					
	Description of Action: Utilize comprehensive reading phonics program to support early readers Metric: Pre-Post DRA Assessments to show percentage of growth over the year Cost: Curriculum \$2500 Training \$5000		\$ 7,500.00	\$ 500.00	\$ 500.00		
20	Visual and Performing Arts	Pupil Achievement 1-12					
	Description of Action: ALL students need to be part of a VAPA program. The district will work Metric: Percent of Students Participation in VAPA events (Goal: 98% participation rate) Responsible Person: Steve Tsuboi		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		
21	Software Support Programs	Pupil Achievement 1-6					
	Description of Action: Utilize online programs such as Reading Plus, LEXIA, Power Up and SYMPHONY MATH to provide support learning opportunities. Metric: Pre-Post Assessments with percentage of students growing more than one year Responsible Person: Josh Tredway		\$ 46,640.00	\$ -	\$ -		
22	After School Program Interventions	Pupil Achievement 1-7					
	Description of Action: Provide afterschool intervention three days per week for grades one Metric: Pre/Post Writing Prompt and Pre/Post DRA Scores, Pre-Post Symphony Math Level Note: Approximately 70 days of program at \$50 per hour (avg.) including work related costs,		\$ 10,500.00	\$ 11,025.00	\$ 11,577.00		

Actual	\$ 967,395.00	\$ 926,457.00	\$ 907,726.00
Difference	\$967,395.00	\$926,457.00	\$907,726.00
	\$0.00	\$0.00	\$0.00

Sunnyside Union School District  
21644 Avenue 196  
Strathmore, California 93267

TROJANS

## ***BLENDDED LEARNING***

### **PROJECT SUMMARY**

#### **PROPOSAL & FORMAT**

Provide a **LEARNING on DEMAND** opportunity for students using the following format:

#### **GRADE SPANS**

- Kindergarten & First Grade
- Second & Third Grade
- Fourth & Fifth Grade
- Sixth, Seventh & Eighth Grade

#### **SUBJECT AREAS**

- Reading
- Writing
- Technology
- Physical Education
- Mathematics

#### **FORMAT**

- 10 Video Lesson per Subject Area per Grade Span (Some overlapping could occur)
- Ten Day Power Session
  - Assign a video per day to be viewed
  - Schedule a minimum of a 15-20 minute follow up on a Virtual Format (Set calendar provided at beginning of two week session)
  - Coordinate with other Learning on Demand Teacher's a feasible schedule
- One of the ten lessons should be a virtual online field trip.
- Spanish Translation with assistance from Instructional Support Staff

#### **THINGS TO CONSIDER**

- Local Control Funding Formula Funded
- Flat Rate of Pay
- There will be more preparation time for the program than face to face time
- Food Services
  - Provide for entire community through June?
  - Contract out summer food services as we have done in the past?

### **CONCLUSIONS/RECOMMENDATIONS**

The district will need to determine if want to provide Summer Learning. This would help reestablish some continuity to the learning system. It would also allow the district to PILOT a Learning on Demand system.

# Monday & Wednesday & Every Other Friday

REGULAR DAY 3:00 PM DISMISSAL													
MONDAY & WEDNESDAY													
		SCHMIDT		KIMBALL		MERZOIAN		BEDOLLA		PAUL		FRANCO	
Morning Bell		8:12	8:15										
Period 1		8:15	9:08	6A (10 students)		6B (10 students)		7A (10 students)		7B (11 students)		8A (11 students)	
Transition		9:08	9:11										
Period 2		9:11	10:01	6B (10 students)		6A (10 students)		7B (11 students)		7A (10 students)		8B (11 students)	
Break		10:01	10:16										
Period 3		10:16	11:06	8A (11 students)		6B (10 students)		6A (10 students)		6B (10 students)		7A (10 students)	
Transition		11:06	11:09										
Period 4		11:09	11:59	8B (11 students)		8A (11 students)		6B (10 students)		6A (10 students)		7B (11 students)	
Lunch		11:59	12:44										
Period 5		12:44	1:34	7A (10 students)		7B (11 students)		8A (11 students)		6B (10 students)		6A (10 students)	
Transition		1:34	1:37										
Period 6		1:37	2:27	7B (11 students)		7A (10 students)		8B (11 students)		8A (11 students)		6B (10 students)	
Transition		2:27	2:30										
Period 7 (Elective)		2:30	3:00					ELECTIVE					

Total Number of Students: 63

## Tuesday & Thursday & Every Other Friday

REGULAR DAY 3:00 PM DISMISSAL		SCHMIDT	KINBALL	MERZOLAN	BEBOLLA	PAUL	FRANCO
TUESDAY & THURSDAY							
Morning Bell	8:12	8:15					
Period 1	8:15	9:08	6A (10 students)	6B (10 students)	7A (10 students)	7B (10 students)	8B (11 students)
Transition	9:08	9:11					
Period 2	9:11	10:01	6B (10 students)	6A (10 students)	7B (10 students)	7A (10 students)	8A (11 students)
Break	10:01	10:16					
Period 3	10:16	11:06	8A (11 students)	6B (10 students)	6A (10 students)	6B (10 students)	7A (10 students)
Transition	11:06	11:09					
Period 4	11:09	11:59	8B (11 students)	8A (11 students)	6B (10 students)	6A (10 students)	7B (10 students)
Lunch	11:59	12:44					
Period 5	12:44	1:34	7A (10 students)	7B (10 students)	8A (11 students)	6B (10 students)	6A (10 students)
Transition	1:34	1:37					
Period 6	1:37	2:27	7B (10 students)	7A (10 students)	8B (11 students)	8A (11 students)	6B (10 students)
Transition	2:27	2:30					
Period 7 (Elective)	2:30	3:00	ELECTIVE				

Total Number of Students: 62

## TRANSITIONAL KINDERGARTEN – THIRD GRADE

REGULAR DAY PM DISMISSAL 2:15 FOR KINDERGARTEN 3:00 FOR FIRST - THIRD		GOMEZ - K	SHIMER - K	HULSE - 1	CEJA - 1	SIERRA - 2	RAMOS - 2	DEMERATH - 3	DIETERLE - 3
BLUE TRACK	MONDAY AND WEDNESDAY	8	7	10	10	10	9	10	9
GREEN TRACK	TUESDAY AND THURSDAY	7	8	10	10	9	10	9	10
ROTATING	EVERY OTHER FRIDAY	BLUE/GREEN	BLUE/GREEN	BLUE/GREEN	BLUE/GREEN	BLUE/GREEN	BLUE/GREEN	BLUE/GREEN	BLUE/GREEN

TOTAL FOR BLUE TRACK 73 STUDENTS  
TOTAL FOR GREEN TRACK 72 STUDENTS

## FOURTH – FIFTH GRADE

REGULAR DAY 3:00 PM DISMISSAL			LAWSON	ARMAS	FERNANDEZ
BLUE TRACK	MONDAY AND WEDNESDAY	BLUE TRACK	12 fourth	12 fourth graders	12 fifth
RED TRACK	TUESDAY AND THURSDAY	RED TRACK	12 fourth	13 fifth graders	12 fifth
ROTATING	EVERY OTHER FRIDAY	ROTATING			

FOURTH – 36  
FIFTH = 38  
TOTAL = 74

37/37

173 Students Total on Campus PER DAY – NOT COUNTING PRESCHOOL

## SUPPORT SERVICES

### Food Services

3 different eating sessions should be covered in café

TK – 3

4 – 5

6 – 8

### Recess & Breaks (Areas: Field – Courts – Kinder Playground – Primary Playground – Auditorium – Small Field - Etc.)

Yard 1/Yard2/Yard 3/Yard 4      TK – First Grade

9:20 – 9:35

Yard 1/Yard2/Yard 3/Yard 4      Second and Third Grade

9:40 – 9:55

Yard 1/Yard2/Yard 3/Yard 4      Sixth – Eighth Grade

10:01 – 10:15

Yard 1/Yard2/Yard 3/Yard 4      Fourth and Fifth Grade

10:20 – 10:35

### Transportation: Dependent on the following

- How many pickups and drop offs
- Can siblings sit together
- Special Needs students (health needs)

# PLAYGROUND AND FIELD

Cars

C C C C C C C C

C C C C C C C C

C C C C C C C C

Sound

Sound

C C C C C C C C

Sound

C C C C C C C C

Video

Sound

Video

Table

Mic

Table

S S S S

Minimum of 6 ft Pathway - One Way Travel ----->

Minimum of 6 ft Pathway - One Way Travel ----->

S S S S S S S S

Minimum of 6 ft Pathway - One Way Travel ----->

S S S S S S S S

Minimum of 6 ft Pathway - One Way Travel ----->

Students enter and exit on left side  
Students enter and exit on right side

Students enter and exit to the front  
Students enter and exit to the back  
Students enter to the front

1. Parents only in vehicles
2. Drop Off and Pick Up Point for Graduation
3. Walking Paths after Drop Off

Students enter and exit to the left  
Students enter and exit to the right

Minimum of 6 ft Pathway - One Way Travel ----->

S S S S S S S S

Minimum of 6 ft Pathway - One Way Travel ----->

**Sunnyside Union School District**

21644 Avenue 196

Strathmore, California 93267

**TROJANS**

# **SUNNYSIDE SUMMER SCHOOL**

## **PROJECT SUMMARY**

### **PROPOSAL & FORMAT**

Provide a **LEARNING on DEMAND** opportunity for students using the following format:

#### **GRADE SPANS**

- Kindergarten & First Grade
- Second & Third Grade
- Fourth & Fifth Grade
- Sixth, Seventh & Eighth Grade

#### **SUBJECT AREAS**

- Reading
- Writing
- Technology
- Physical Education
- Mathematics

#### **FORMAT**

- 10 Video Lesson per Subject Area per Grade Span (Some overlapping could occur)
- Ten Day Power Session
  - Assign a video per day to be viewed
  - Schedule a minimum of a 15-20 minute follow up on a Virtual Format (Set calendar provided at beginning of two week session)
  - Coordinate with other Learning on Demand Teacher's a feasible schedule
- One of the ten lessons should be a virtual online field trip.
- Spanish Translation with assistance from Instructional Support Staff

#### **THINGS TO CONSIDER**

- Local Control Funding Formula Funded
- Flat Rate of Pay
- There will be more preparation time for the program than face to face time
- Food Services
  - Provide for entire community through June?
  - Contract out summer food services as we have done in the past?

## **CONCLUSIONS/RECOMMENDATIONS**

The district will need to determine if want to provide Summer Learning. This would help reestablish some continuity to the learning system. It would also allow the district to PILOT a Learning on Demand system.



## Applications for exceptions

All applications for exceptions regarding these regulations and restrictions shall be made, in writing, to the Strathmore Public Utility District

The District Board of Directors will consider all written applications for exceptions to the regulations and restrictions stated herein. The Board shall grant said exceptions if:

Compliance with this ordinance would cause an unnecessary and undue hardship to the Applicant, including, but not limited to, adverse economic impacts, such as loss of production or jobs; or

Compliance with this ordinance would cause a condition affecting the health, sanitation, fire protection or safety of the applicant or the public.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

The District has the right to deny applications for new or additional service connections to the fullest extent permissible by law, and reserves the right to discontinuing service to consumers who willfully violate these rules and regulations.

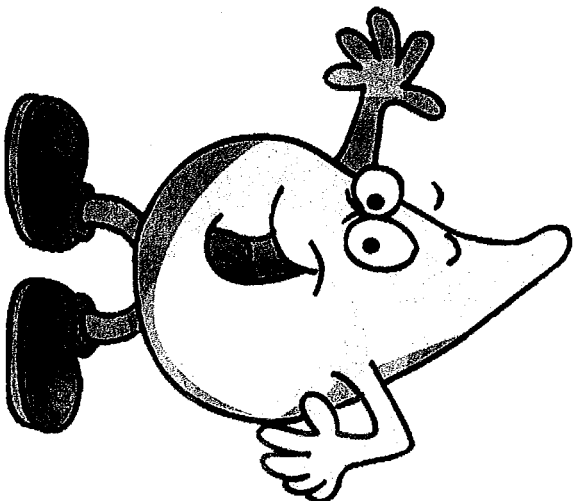
*For a complete copy of the amended ordinance please visit the District office located at 19626 Orange Belt Drive*

PLACE  
STAMP  
HERE

## STRATHMORE PUBLIC UTILITY DISTRICT

PO BOX 425  
Strathmore Ca. 93267  
(559) 568-1613

## STRATHMORE PUBLIC UTILITY DISTRICT 2020 AMENDED WATER CONSERVATION ORDINANCE



On **March 12, 2020**  
Strathmore Public Utility District  
adopted Ordinance No. 2012-03-  
12-11, water conservation  
ordinance setting forth perma-  
nent regulations, restrictions  
and guidelines, with a continued  
goal of conserving the district's  
water supply.

## Changes: watering days

Lawn and landscape watering will be allowed only at a minimal level necessary to sustain existing landscaping, and will proceed on the following schedule:

### Watering Schedule

Mon

**DO NOT WATER**

12:00 am – 10:00am

Tues

6:00pm – 11:59pm

Wed

**DO NOT WATER**

Thurs

**DO NOT WATER**

Fri

**DO NOT WATER**

Sat

12:00 am – 10:00am

6:00pm – 11:59pm

Sun

**DO NOT WATER**

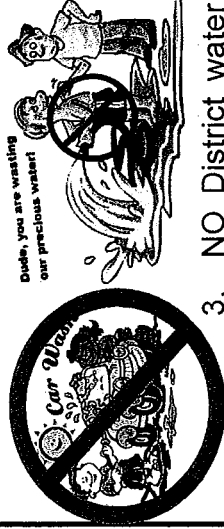
Watering of current landscaping must be accomplished by use of sprinkler irrigation, a hand-held hose with a positive shut-off nozzle or a hand-held and faucet-filled bucket with, at most, a five gallon capacity.

Customers shall limit their watering time to no more than 1 hour per day for their entire property. For example, watering your front lawn for a half hour and then watering your back lawn for a half hour is one total hour of watering. Watering your front lawn for an hour and then watering your back lawn for an hour is two hours of watering, and constitutes a violation of this ordinance.

## Rules to remember

1. All prior Water Shortage Emergency Ordinances are hereby revoked.

2. No District customers may use District water to wash vehicles.



3. NO District water customer shall use water provided by the District to water soil/dirt areas, building exteriors, sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas, except where necessary to dispose of liquids or substances that would endanger the public's health and safety.

4. The watering of soil/dirt for ecological purposes such as limiting dust or air pollution is prohibited.

5. The addition of new landscaping, such as trees, shrubs or flowers, is prohibited.

6. The operation of any ornamental fountain or other structure making similar use of water is prohibited unless the fountain uses a recycling system, such as an electric pump.

## Waste of Water

1. Water which is allowed to run off to a gutter, ditch, or drain.
2. Loss or escape of water through breaks, leaks or malfunctions in the water user's plumbing or distribution facilities for any period of time after such escape of water should reasonably have been discovered and corrected. It shall be presumed that a period of forty-eight (48) hours after discovery is a reasonable time within which to correct such leak or break.
3. Any use of a hose without a positive shut-off nozzle.

## If in violation

Any person violating any provision of this ordinance shall be deemed guilty of an infraction shall be **punishable by a fine not to exceed fifty (\$50.00) dollars for a first violation after a written warning, one hundred (\$100.00) dollars for a second violation and two hundred (\$200.00) dollars for all subsequent violations. Each day that a violation continues will be a new violation.**

The following officers and employees of the District are designated as enforcement officers and authorized to issue citations for enforcement of this ordinance:

General Manager; District Office Manager; and anyone authorized by the Board of Directors to issue citations.

# Budget Revision Report

Control Number: 50634391

Account Classification		Approved / Revised		Change Amount	Proposed Budget
Fund:	0100 General Fund				
Revenues					
LCFF Sources					
010-00000-0-00000-00000-80110-0-0000		\$3,096,785.00	(227,888.00)		\$3,068,897.00
010-00000-0-00000-00000-80410-0-0000		\$415,303.00	\$4,168.00		\$419,471.00
010-14000-0-00000-00000-80120-0-0000		\$541,883.00	\$23,720.00		\$565,603.00
<b>Total:</b>		\$4,053,971.00	\$0.00		\$4,053,971.00
Federal Revenues					
010-00008-0-00000-00000-82900-0-0000		\$19,491.75	\$1,132.22		\$20,623.97
010-30100-0-00000-00000-82900-0-0000		\$277,500.00	\$146,607.38		\$424,107.38
010-40350-0-00000-00000-82900-0-0000		\$25,092.00	\$3,857.00		\$28,949.00
010-41270-0-00000-00000-82900-0-0000		\$19,733.00	\$1,356.00		\$21,089.00
010-42030-0-00000-00000-82900-0-0000		\$15,848.00	\$15,479.13		\$31,327.13
<b>Total:</b>		\$357,664.75	\$168,431.73		\$526,096.48
<b>Total Revenues</b>					
<b>Expenditures</b>		\$4,411,635.75	\$168,431.73		\$4,580,067.48
Certificated Salaries					
010-07200-0-11100-10000-11002-0-0201		\$5,500.00	(\$5,250.00)		\$250.00
010-07200-0-11100-10000-11002-0-0603		\$162.00	\$124.36		\$286.36
010-30100-0-11100-10000-11002-0-0000		\$8,600.00	\$1,400.00		\$10,000.00
010-42030-0-11100-10000-11002-0-0000		\$1,000.00	\$6,937.50		\$7,937.50
<b>Total:</b>		\$15,262.00	\$3,211.86		\$18,473.86
Classified Salaries					
010-07200-0-00000-31100-22000-0-0603		\$21,004.00	(\$19,122.23)		\$1,881.77
010-07200-0-11100-10000-21000-0-0103		\$18,998.00	(\$18,998.00)		\$0.00
010-07200-0-11100-10000-21000-0-0104		\$18,259.00	(\$18,259.00)		\$0.00
010-07200-0-11100-10000-21000-0-0405		\$500.00	(\$500.00)		\$0.00
010-30100-0-11100-10000-21000-0-0000		\$177,150.00	\$57,864.39		\$235,014.39
010-41270-0-00000-27000-24000-0-0000		\$15,080.00	\$1,356.00		\$16,436.00
010-42030-0-11100-10000-21000-0-0000		\$2,300.00	\$2,400.00		\$4,700.00

# Budget Revision Report

Control Number: 50634391

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-73110-0-11100-10000-21000-0-0000	\$0.00	\$1,108.00	\$1,108.00
010-81500-0-00000-81100-22000-0-0000	\$135,300.00	(\$9,355.00)	\$125,945.00
<b>Total:</b>	<b>\$388,591.00</b>	<b>(\$3,505.84)</b>	<b>\$385,085.16</b>
<b>Employee Benefits</b>			
010-00008-0-11100-10000-33012-0-0000	\$0.00	\$33.00	\$33.00
010-07200-0-00000-31100-32020-0-0603	\$4,142.00	(\$3,770.90)	\$371.10
010-07200-0-00000-31100-33022-0-0603	\$1,303.00	(\$1,186.33)	\$116.67
010-07200-0-00000-31100-33023-0-0603	\$303.00	(\$275.71)	\$27.29
010-07200-0-00000-31100-34020-0-0603	\$103.90	(\$103.90)	\$0.00
010-07200-0-00000-31100-35020-0-0603	\$11.00	(\$10.06)	\$0.94
010-07200-0-00000-31100-36020-0-0603	\$422.00	(\$384.16)	\$37.84
010-07200-0-00000-31100-37020-0-0603	\$418.00	(\$384.52)	\$33.48
010-07200-0-11100-10000-31010-0-0201	\$941.00	(\$931.00)	\$10.00
010-07200-0-11100-10000-32020-0-0103	\$3,746.00	(\$3,746.00)	\$0.00
010-07200-0-11100-10000-32020-0-0104	\$3,780.00	(\$3,780.00)	\$0.00
010-07200-0-11100-10000-32020-0-0405	\$104.00	(\$104.00)	\$0.00
010-07200-0-11100-10000-33012-0-0201	\$100.00	\$51.13	\$151.13
010-07200-0-11100-10000-33013-0-0201	\$80.00	(\$78.00)	\$2.00
010-07200-0-11100-10000-33022-0-0103	\$1,178.00	(\$1,178.00)	\$0.00
010-07200-0-11100-10000-33022-0-0104	\$1,132.00	(\$1,132.00)	\$0.00
010-07200-0-11100-10000-33022-0-0405	\$31.00	(\$31.00)	\$0.00
010-07200-0-11100-10000-33023-0-0103	\$274.00	(\$274.00)	\$0.00
010-07200-0-11100-10000-33023-0-0104	\$265.00	(\$265.00)	\$0.00
010-07200-0-11100-10000-33023-0-0405	\$7.00	(\$7.00)	\$0.00
010-07200-0-11100-10000-35010-0-0405	\$1.00	(\$0.94)	\$0.06
010-07200-0-11100-10000-35020-0-0103	\$9.00	(\$9.00)	\$0.00
010-07200-0-11100-10000-35020-0-0104	\$9.00	(\$9.00)	\$0.00
010-07200-0-11100-10000-35020-0-0405	\$1.00	(\$1.00)	\$0.00
010-07200-0-11100-10000-36010-0-0201	\$165.00	(\$155.00)	\$10.00
010-07200-0-11100-10000-36020-0-0103	\$382.00	(\$382.00)	\$0.00
010-07200-0-11100-10000-36020-0-0104	\$548.00	(\$548.00)	\$0.00
010-07200-0-11100-10000-36020-0-0405	\$15.00	(\$15.00)	\$0.00
010-07200-0-11100-10000-37010-0-0201	\$110.00	(\$105.00)	\$5.00
010-07200-0-11100-10000-37020-0-0103	\$378.00	(\$378.00)	\$0.00

## Budget Revision Report

BGR030 5/6/2020  
sunnyside 9:33:14AM

Control Number: 50634391

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-07200-0-11100-10000-37020-0-0104	\$365.00	(\$365.00)	\$0.00
010-07200-0-11100-10000-37020-0-0405	\$11.00	(\$11.00)	\$0.00
010-30100-0-11100-10000-32020-0-0000	\$34,936.00	\$17,064.00	\$52,000.00
010-30100-0-11100-10000-33022-0-0000	\$10,983.00	\$5,017.00	\$16,000.00
010-30100-0-11100-10000-33023-0-0000	\$2,568.00	\$2,432.00	\$5,000.00
010-30100-0-11100-10000-34020-0-0000	\$12,712.00	\$3,288.00	\$16,000.00
010-30100-0-11100-10000-35020-0-0000	\$89.00	\$211.00	\$300.00
010-30100-0-11100-10000-36020-0-0000	\$3,562.00	\$2,938.00	\$6,500.00
010-30100-0-11100-10000-37020-0-0000	\$3,480.00	\$2,420.00	\$5,900.00
010-42030-0-11100-10000-31010-0-0000	\$105.00	\$514.95	\$619.95
010-42030-0-11100-10000-32020-0-0000	\$500.00	\$400.00	\$900.00
010-42030-0-11100-10000-33013-0-0000	\$15.00	\$100.10	\$115.10
010-42030-0-11100-10000-33022-0-0000	\$200.00	\$100.00	\$300.00
010-42030-0-11100-10000-33023-0-0000	\$50.00	\$70.95	\$120.95
010-42030-0-11100-10000-35010-0-0000	\$1.00	\$2.92	\$3.92
010-42030-0-11100-10000-35020-0-0000	\$3.00	\$2.00	\$5.00
010-42030-0-11100-10000-36010-0-0000	\$25.00	\$134.50	\$159.50
010-42030-0-11100-10000-36020-0-0000	\$149.00	\$20.00	\$169.00
010-42030-0-11100-10000-37010-0-0000	\$20.00	\$121.20	\$141.20
010-42030-0-11100-10000-37020-0-0000	\$100.00	\$80.00	\$180.00
010-73110-0-11100-10000-32020-0-0000	\$0.00	\$218.00	\$218.00
010-73110-0-11100-10000-33022-0-0000	\$0.00	\$69.00	\$69.00
010-73110-0-11100-10000-33023-0-0000	\$0.00	\$16.00	\$16.00
010-73110-0-11100-10000-35020-0-0000	\$0.00	\$1.00	\$1.00
010-73110-0-11100-10000-36020-0-0000	\$0.00	\$22.00	\$22.00
010-73110-0-11100-10000-37020-0-0000	\$0.00	\$22.00	\$22.00
010-81500-0-00000-81100-32020-0-0000	\$26,506.00	(\$1,604.00)	\$24,902.00
010-81500-0-00000-81100-34020-0-0000	\$39,580.00	(\$2,646.00)	\$36,934.00
<b>Total:</b>	<b>\$155,918.90</b>	<b>\$11,478.23</b>	<b>\$167,397.13</b>

### Books and Supplies

010-00008-0-00000-31400-43000-0-0000	\$0.00	\$2,500.00	\$2,500.00
010-00008-0-00000-31400-44000-0-0000	\$2,000.00	(\$2,000.00)	\$0.00
010-30100-0-00000-24950-43000-0-0000	\$3,000.00	\$7,000.00	\$10,000.00
010-30100-0-11100-10000-43000-0-0000	\$500.00	\$12,500.00	\$13,000.00

## Budget Revision Report

Control Number: 50634391

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-42030-0-11100-10000-43000-0-0000	\$1,700.00	\$3,695.01	\$5,395.01
010-81500-0-00000-81100-43000-0-0000	\$21,500.00	(\$1,500.00)	\$20,000.00
<b>Total:</b>	\$28,700.00	\$22,195.01	\$50,895.01
<b>Services, Other Operating Expenses</b>			
010-00008-0-00000-27000-58000-0-0000	\$1,000.00	\$500.00	\$1,500.00
010-07200-0-11100-10000-52000-0-0201	\$0.00	\$650.00	\$650.00
010-30100-0-00000-24950-58000-0-0000	\$6,000.00	\$14,000.00	\$20,000.00
010-42030-0-11100-10000-58000-0-0000	\$1,480.57	\$400.00	\$1,880.57
010-73110-0-00000-27000-52000-0-0000	\$0.00	\$1,900.00	\$1,900.00
010-81500-0-00000-81100-56000-0-0000	\$20,000.00	\$3,000.00	\$23,000.00
<b>Total:</b>	\$28,480.57	\$20,450.00	\$48,930.57
<b>Capital Outlay</b>			
010-81500-0-00000-85000-61700-0-0000	\$30,050.00	\$4,950.00	\$35,000.00
010-81500-0-00000-85000-62000-0-0000	\$14,000.00	\$21,000.00	\$35,000.00
<b>Total:</b>	\$44,050.00	\$25,950.00	\$70,000.00
<b>Direct Support/Indirect Costs</b>			
010-30100-0-00000-72100-73100-0-0000	\$5,670.01	\$24,329.99	\$30,000.00
010-42030-0-00000-72100-73100-0-0000	\$1,000.00	\$500.00	\$1,500.00
<b>Total:</b>	\$6,670.01	\$24,829.99	\$31,500.00
<b>Total Expenditures</b>	\$667,672.48	\$104,609.25	\$772,281.73
<b>Other Financing Sources/Uses</b>			
<b>Contributions</b>			
010-00000-0-00000-00000-89800-0-0000	(\$1,528,079.00)	(\$13,845.00)	(\$1,541,924.00)
010-30100-0-00000-00000-89900-0-0000	\$25,092.00	\$3,857.00	\$28,949.00
010-40350-0-00000-00000-89900-0-0000	(\$25,092.00)	(\$3,857.00)	(\$28,949.00)
010-81500-0-00000-00000-89800-0-0000	\$303,029.00	\$13,845.00	\$316,874.00
<b>Total:</b>	(\$1,225,050.00)	\$0.00	(\$1,225,050.00)

Budget Revision Report

Control Number: 50634391

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Budgeted Unappropriated Fund Balance before this adjustment:		\$1,182,596.96	
Total Adjustment to Unappropriated Fund Balance:		\$63,822.48	
Budgeted Unappropriated Fund Balance after this adjustment:		\$1,246,419.44	

## Budget Revision Report

Bdg Revision Final

Control Number: 50634391

Account Classification		Approved / Revised	Change Amount	Proposed Budget
Fund:	1300 Cafeteria Special Revenue Fund			
Expenditures				
Books and Supplies	130-53100-0-00000-37000-44000-0-0000	\$7,100.00	(\$5,100.00)	\$2,000.00
		Total:	(\$5,100.00)	\$2,000.00
Services, Other Operating Expenses	130-53100-0-00000-37000-56000-0-0000	\$4,000.00	\$7,000.00	\$11,000.00
		Total:	\$7,000.00	\$11,000.00
Total Expenditures		\$11,100.00	\$1,900.00	\$13,000.00
Budgeted Unappropriated Fund Balance before this adjustment:			\$52,763.76	
Total Adjustment to Unappropriated Fund Balance:			(\$1,900.00)	
Budgeted Unappropriated Fund Balance after this adjustment:			\$50,863.76	



## Budget Revision Report

BGR030  
sunnyside

5/6/2020  
9:33:14AM

Control Number: 50634391

Account Classification

Approved / Revised

Change Amount

Proposed Budget

At a meeting of the school board on \_\_\_\_\_, the  
board approved the above budget account lines change to those  
amounts indicated in the proposed budget column.

Authorized by: \_\_\_\_\_

(County Office Use Only)  
Updated at County Office on \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_

## **Students**

BP 5117(a)

### **Interdistrict Attendance**

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

(cf. 5111.1 - District Residency)

(cf. 5116.1 - Intradistrict Open Enrollment)

### **Interdistrict Attendance Agreements and Permits**

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed upon by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

### **Transportation**

Upon parent/guardian request, the district shall not provide transportation assistance to a student receiving an interdistrict transfer who is eligible for free and reduced-price meals and is the child of an active duty military parent/guardian or a victim of bullying, as defined in Education Code 46600. (Education Code 46600)

(cf. 3553 - Free and Reduced Price Meals)

In addition, upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for any interdistrict transfer student to and from designated bus stops within the attendance area of the school that the student attends if space is available.

*Legal Reference: (see next page)*

**Interdistrict Attendance** (continued)

*Legal Reference:*

**EDUCATION CODE**

8151 *Apprentices, exemption from interdistrict attendance agreement*

41020 *Annual district audits*

46600-46610 *Interdistrict attendance agreements*

48204 *Residency requirements for school attendance*

48300-48317 *Student attendance alternatives, school district of choice program*

48900 *Grounds for suspension or expulsion; definition of bullying*

48915 *Expulsion; particular circumstances*

48915.1 *Expelled individuals; enrollment in another district*

48918 *Rules governing expulsion procedures*

48980 *Notice at beginning of term*

48985 *Notices to parents in language other than English*

52317 *Regional occupational center/program, enrollment of students, interdistrict attendance*

**CALIFORNIA CONSTITUTION**

Article 1, Section 31 *Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin*

**COURT DECISIONS**

*Walnut Valley Unified School District v. the Superior Court of Los Angeles County* (2011) 192

*Cal.App.4th* 234

*Crawford v. Huntington Beach Union High School District* (2002) 98 *Cal.App.4th* 1275

**ATTORNEY GENERAL OPINIONS**

87 *Ops.Cal.Atty.Gen.* 132 (2004)

84 *Ops.Cal.Atty.Gen.* 198 (2001)

*Management Resources:*

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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Policy  
Adopted:

SUNNYSIDE UNION ELEMENTARY SCHOOL DISTRICT  
Strathmore, California

**Interdistrict Attendance**

**Interdistrict Attendance Agreements and Permits**

In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing a student of either district to enroll in the other district may be issued upon approval of both districts.

The district shall post on its web site the procedures and timelines for requesting an interdistrict transfer permit, including a link to BP 5117 - Interdistrict Attendance. The posted information shall include, but is not limited to: (Education Code 46600.1, 46600.2)

1. The date upon which the district will begin accepting and processing interdistrict transfer requests for the following school year
2. The reasons for which the district may approve or deny a request, and any information or documents that must be submitted as supporting evidence
3. If applicable, the process and timelines by which a denial of a request may be appealed within the district before the district renders a final decision
4. A statement that failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request
5. Applicable timelines for processing a request, including the following statements:
  - a. For an interdistrict transfer request received by the district 15 or fewer calendar days before the commencement of instruction in the school year for which the transfer is sought, the district will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received.
  - b. For an interdistrict transfer request received by the district more than 15 days before the commencement of instruction in the school year for which the interdistrict transfer is sought, the district will notify the parent/guardian of its final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction in the school year for which transfer is sought.
6. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded

Priority for interdistrict attendance shall be given to a student who has been determined, through an investigation by either the district of residence or district of proposed enrollment, to be a victim of an act of bullying, as defined in Education Code 48900(r), committed by a student of the district of residence. (Education Code 46600)

(cf. 1312.3 - Uniform Complaint Procedures)  
(cf. 5131.2 - Bullying)

## **Interdistrict Attendance**

Until the district is at maximum capacity, the district shall accept any student whose interdistrict transfer application is based on being the victim of an act of bullying or a child of an active duty military parent/guardian. The district shall ensure that such students are admitted through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a student should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, or any of the individual characteristics set forth in Education Code 220, including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status. (Education Code 46600)

In addition, the Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. To meet the child care needs of the student, only as long as the student's child care provider remains within district boundaries

(cf. 5148 - Child Care and Development)

2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel

(cf. 6159 - Individualized Education Program)

3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance

4. To allow the student to complete a school year when the student's parents/guardians have moved out of the district during that year

5. To allow the student to remain with a class graduating that year from an elementary, middle, or senior high school

6. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the school year in the district

7. When the student will be living out of the district for one year or less

8. When recommended by the school attendance review board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5113.12 - District School Attendance Review Board)

9. When there is valid interest in a particular educational program not offered in the district of residence

## **Interdistrict Attendance**

10. To provide a change in school environment for reasons of personal and social adjustment

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the district shall not deny continued attendance because of overcrowded facilities at the relevant grade level.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

If the transfer request is for a school year that begins within 15 calendar days of the receipt of the request, the Superintendent or designee shall notify the parent/guardian of the final decision within 30 calendar days of receiving the request. If the transfer request is for a school year that begins more than 15 calendar days after the receipt of the request, the parent/guardian shall be notified of the final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction during that school year. (Education Code 46600.2)

If a student's interdistrict transfer request is denied, the Superintendent or designee shall, in writing, notify the parents/guardians of their right to appeal to the County Board of Education within 30 calendar days from the date of the final denial. (Education Code 46600.2)

(cf. 5145.6 - Parental Notifications)

All notices to parents/guardians regarding the district's decision on any request for interdistrict transfer shall conform to the translation requirements of Education Code 48985, and may be provided by regular mail, electronic format if the parent/guardian provides an email address, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 46600.2)

Pending a decision by the two districts or by the County Board on appeal, the Superintendent or designee may provisionally admit a student who resides in another district for a period not to exceed two school months, provided the district is the district of proposed enrollment. If the decision has not been rendered by the conclusion of two school months and the districts or County Board is still operating within the prescribed timelines, the student shall not be allowed to continue attending the district school to which the student was provisionally admitted. (Education Code 46603)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or rescissions while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)

(cf. 5119 - Students Expelled from Other Districts)  
(cf. 5144.1 - Suspension and Expulsion/Due Process)

**Interdistrict Attendance**

Once a student is admitted to a school on the basis of an interdistrict attendance permit, the student shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school of enrollment, unless reapplication standards are otherwise specified in the interdistrict attendance agreement. Existing interdistrict attendance permits shall not be rescinded after June 30 following a student's completion of grade 10 or for any student entering grade 11 or 12 in the subsequent school year. (Education Code 46600)

The Superintendent or designee shall also make public announcements regarding district schools, programs, policies, and procedures, including transportation options if applicable, during the enrollment period. (Education Code 48312)

The Superintendent or designee may hold informational meetings on the district's current educational programs, so that parents/guardians can provide input to the district on methods to improve current programs and make informed decisions regarding their children's education. (Education Code 48302)

The process for student transfers into the district under the school district of choice program, including, but not limited to, any applicable form, the timeline for a transfer, and an explanation of the selection process, shall be posted on the district's web site. (Education Code 48301)

(cf. 1113 - District and School Web Sites)

Parents/guardians shall submit applications for interdistrict attendance to the district office before January 1 of the school year preceding the school year for which the student is requesting to be transferred. The application deadline may be waived upon agreement between the district and the student's district of residence. (Education Code 48308)

The application deadline shall not apply to an application requesting a transfer if the parent/guardian with whom the student resides is enlisted in the military and was relocated by the military within 90 days prior to submitting the application. (Education Code 48308)

(cf. 6173.2 - Education of Children of Military Families)

Any existing entrance criteria for specialized schools or programs shall be uniformly applied to all applicants. (Education Code 48305)

The district may deny a transfer into the district under the school district of choice program if the transfer would require the district to create a new program to serve that student, except that the district shall not reject the transfer of a student with disabilities or an English learner. (Education Code 48303)

Whenever the number of transfer applications exceeds the number of interdistrict transfers that may be accepted as annually determined by the Governing Board, students accepted for transfer shall be selected by a random drawing held in public at a regularly scheduled Board meeting before February 15 of the school year preceding the school year for which the transfer is sought. (Education Code 48301)

## **Interdistrict Attendance**

Priority for transfer under the school district of choice program shall be granted as follows:  
(Education Code 48306)

1. First priority shall be given to siblings of students already in attendance in the district.
2. Second priority shall be given to students eligible for free or reduced-price meals.

(cf. 3553 - Free and Reduced Price Meals)

3. Third priority shall be given to children of military personnel.

No later than February 15 of the school year preceding the school year for which the student is requesting to be transferred, the Superintendent or designee shall notify the parent/guardian in writing whether the application has been provisionally accepted or rejected or of the student's position on any waiting list. (Education Code 48308)

If a student's application for transfer is accepted, the Superintendent or designee shall so notify the student's district of residence no later than February 15 of the school year preceding the school year for which the student is requesting to be transferred. (Education Code 48308)

The number of students accepted for transfer into the district, by school and grade level, shall be reported to the district of residence on or before February 15. (Education Code 48308)

If a student's application is denied, the Superintendent or designee shall notify the student's parents/guardians that the number of students requesting to transfer exceeded the district's capacity and that the student was not selected during the random drawing. Such determination shall be accurately recorded in the minutes of the Board meeting at which the determination was made. (Education Code 48308)

(cf. 9324 - Minutes and Recordings)

For a student whose parent/guardian was relocated by the military less than 90 days prior to the submission of the application, the district shall make a final decision to accept or reject the application within 90 days of its receipt. If the student's application has been submitted less than 90 days prior to the beginning of the school year, then the district shall accept or deny the application before the school year begins. Upon acceptance, the student may immediately enroll in a district school. (Education Code 48308)

Vacancies may be filled from the waiting list until May 1 of the school year preceding the school year for which students are requesting to be transferred. (Education Code 48308)



## **Interdistrict Attendance**

The final number of students enrolled in the district through the school district of choice program, by school and grade level, along with the names of the students, shall be reported to the district of residence on or before May 2. (Education Code 48308)

Students admitted through the school district of choice program are deemed to have fulfilled district residency requirements pursuant to Education Code 48204. (Education Code 48301)

(cf. 5111.1 - District Residency)

(cf. 5116.1 - Intradistrict Open Enrollment)

Final acceptance of the transfer is applicable for one school year and shall be renewed automatically each year unless the Board, by adoption of a resolution, withdraws from participation in the program and no longer accepts transfer students from other districts. (Education Code 48308)

The district may accept any completed coursework, attendance, and other academic progress credited to an accepted student by any district(s) the student has previously attended and may grant academic standing to the student based upon the district's evaluation of the student's academic progress. (Education Code 48309)

(cf. 6146.3 - Reciprocity of Academic Credit)

The district may revoke a student's enrollment if the student is recommended for expulsion pursuant to Education Code 48918. (Education Code 48309)

## **Transfers Out of the District**

A student whose parent/guardian is in active military duty shall not be prohibited from transferring out of the district, provided the school district of proposed enrollment approves the application for transfer. (Education Code 46600, 48307)

If the district is unable to provide an intradistrict transfer to a student who is a victim of an act of bullying, as defined in Education Code 46600, the district shall not prohibit the student from transferring out of the district if the district of proposed enrollment approves the application for transfer. (Education Code 46600)

The district may limit transfers out of the district to a school district of choice under any of the following circumstances: (Education Code 48307)

1. The number of student transfers out of the district to a school district of choice has reached the limit specified in Education Code 48307 based on the district's average daily attendance.

**Interdistrict Attendance**

2. The County Superintendent of Schools has given the district a negative budget certification or has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice.

(cf. 3100 - Budget)

3. The Board determines that the transfer would negatively impact any of the following:  
(Education Code 48307)

- a. A court-ordered desegregation plan
- b. A voluntary desegregation plan of the district, consistent with the California Constitution, Article 1, Section 31
- c. The racial and ethnic balance of the district, consistent with the California Constitution, Article 1, Section 31

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