

**Seneca Community Consolidated Grade School  
174 Oak Street  
Seneca, Illinois 61360  
Phone: 815-357-8744 Fax: 815-357-1516**

**Eric Misener  
Superintendent**

**Lynn McGhee  
Elementary Principal**

**Shane Severson  
Junior High Principal**

May 1, 2020

Dear Parents:

This letter is to inform you that comprehensive special education programs and services are currently available either within our own local district or within the other districts of our special education joint agreement, the LaSalle County Educational Alliance for Special Education (L.E.A.S.E.). These services are available for all types of disabilities and/or exceptionalities. Within the L.E.A.S.E. Cooperative, all member school districts establish, maintain or have access to services which meet the educational needs of children with the following exceptional characteristics: auditory; visual; physical/health impairments; speech/language impairments; deficits in the essential learning processes of perception, conceptualization, memory attention or motor control; deficits in intellectual development and mental capacity; educational maladjustment related to social or cultural circumstances; affective disorders or adaptive behavior which restricts effective functioning.

Referrals of students for special education programs and/or services may be made by parents as well as by local school personnel. Referral forms are available from your local principal, superintendent, or school psychologist.

Parents may also request a copy of the Illinois Administrative Code, Part 226-Special Education Rules and Regulations, by writing to the Illinois State Board of Education, Department of Special Education, 100 North First Street, Springfield, Illinois 62777-0001. A booklet entitled, "A Parent's Guide - The Educational Rights of Students With Disabilities", may be obtained by writing L.E.A.S.E. at 1009 Boyce Memorial Drive, Ottawa, Illinois 61350.

Students who qualify for home or hospital instruction during the course of the school year should be referred to the superintendent's office. Parents making such a referral will be required to include a report from a licensed medical physician which estimates the duration of the temporary physical need or impairment which creates the need for home or hospital instruction. It will then be the responsibility of the school district to determine if such instruction is warranted based upon the estimated length of the student's absence from school and the projected nature of the student's academic loss.

In order to fulfill an obligation under Section 504 of the Rehabilitation Act of 1973, the Seneca Grade School District recognizes a responsibility to avoid discrimination in policies and practices

regarding its personnel and students. No discrimination against any person with a disability will knowingly be permitted relative to admission, access to treatment or employment in any of its programs and activities.

If you have any questions about the availability of special education in your district, please call me or the Building Principal. If you have any questions about State or Federal requirements or other programs in the L.E.A.S.E. Cooperative, please call Mary Jane Chapman L.E.A.S.E. Director, at 433-6433 for this information.

We look forward to a very good year in Seneca Grade School, and as always, I look forward to your cooperation in helping my staff and I provide a quality education for our young people in Seneca. If you have any questions with regard to the above, please feel free to call my office.

Educationally,

Eric Misener  
Superintendent

***“Dedicated to Exceeding Expectations”***