



# McHENRY COMMUNITY HIGH SCHOOL

## DISTRICT 156 BOARD OF EDUCATION

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**Minutes of a Regular Meeting of the Board of Education**  
District 156, McHenry and Lake Counties, Illinois  
Robert O. Swartzloff Center for Educational Services  
4716 West Crystal Lake Road, McHenry, Illinois 60050  
Executive Session 6:30 p.m. / Regular Meeting 7:00 p.m.  
Monday, May 20, 2019

### I. Call to Order and Roll Call

The meeting is called to order at 6:29 p.m.

Members Present: Dawn Bremer, Ron Fischer, Tim Hying, Nicole Morrow, Gary Kinshofer

Members Absent: Pat Arnold, Tim Byers

Others Present: Superintendent Ryan McTague, CFO/CSBO Dave Lawson

### II. Adjournment to Executive Session

To discuss the appointment, employment, compensation, discipline, performance, or dismissal of employees, collective bargaining, purchase of property, security procedures, student disciplinary cases, the placement of individual students in special education programs and other matters related to individual students and pending litigation.

#### **MOTION**

A motion was made by Ms. Bremer seconded by Mr. Fischer to adjourn to executive session to consider appointment, employment, compensation, discipline, performance, or dismissal of employees, collective bargaining, purchase of property, security procedures, student disciplinary cases, the placement of individual students in special education programs and other matters related to individual students and pending litigation of the public body at 6:31 p.m.

Roll Call: Ayes 5  
Nays 0

### III. Reconvene to Open Session

#### **MOTION**

A motion was made by Ms. Bremer seconded by Mr. Hying to convene to open session at 6:59 p.m.

Vote: Ayes 5  
Nays 0

### IV. Re-Call to Order and Roll Call

The meeting was called to order by President, Gary Kinshofer at 7:05 p.m. The following Board members were present: Nicole Morrow, Pat Arnold, Dawn Bremer, Tim Hying, Ron Fischer, Gary Kinshofer

Members Absent: Tim Byers

Others Present: Superintendent Ryan McTague; CFO/CSBO Dave Lawson; Assistant Superintendent of Curriculum and Instruction Carl Vallianatos; District Divisional Chair of English and Social Science Gina Nomikoudis; West Assistant English Division Chair Meghan Steck; West Assistant Social Science Division Chair Sean Sterner; Members of the Community.

**V. Pledge of Allegiance**

**VI. Changes /Additions to the Agenda**

Comments – Addition to the Phase I Construction Bid

**VII. Audience to Visitors Who Wish to Address the Board of Education**

Comments – None

**VIII. Board of Education Presentations**

**Gina Nomikoudis and Team – Presentation of the Division of English and Social Science**

Mrs. Nomikoudis highlighted the exciting new and evolving curriculum in English and Social Science Departments. She introduced the new McHenry Messenger digital newspaper which can be accessed at [www.themchenrymessenger.com](http://www.themchenrymessenger.com). The Celebration of words and poetry slam allows sophomores the opportunity to show off their creative writing talents and present their work to their classmates. The cultural studies World's Fair is an annual event where students select a country and highlight the goods, services, clothing, and culture during the one-day event in the spring. The department is creating a new theater pathway for students, expanding dual credit offerings with MCC (College Composition Women's History), and adding a broadcasting course to the communications pathway for the 20-21 school year. This year the department will introduce a Warrior Resume Builder course and a Social Science Internship course for Board approval in the fall. For more information please see the attached link: <https://www.dist156.org/cms/lib/IL02218088/Centricity/domain/27/2018-2019%20notices%20agendas%20minutes/Division%20of%20English%20and%20Social%20Science%202018-2019.pdf>

**IX. Consent Agenda**

- **Approve Personnel Report\***
- **Approve Minutes of the April 29, 2019 Board of Education Meetings Open and Closed Session**
- **Approve Financial Reports**
- **Approve Payment of Monthly Bills and Payroll**

**A motion was made by Mr. Hying, seconded by Mr. Arnold to approve the consent agenda.**

**Upon the motion being put to a roll-call vote, members of the Board of Education voted as follows:**

**AYES: Mr. Kinshofer, Ms. Bremer, Mr. Hying, Mr. Fischer, Mrs. Morrow, Mr. Arnold**

**Whereupon the President ruled the motion carried.**

**X. Business**

- **Board Committee Structure (Discussion)**

President Kinshofer discussed with Board Members, if they would like to continue serving on the following committees: Finance/Personnel, Facilities/Transportation, or Executive/Curriculum & Technology. All Board Members agreed to continue to represent their current committees with the addition of Mrs. Morrow to the Finance Committee. All committee meetings are open to the public and

any Board Member may attend. The committee assignments follow: Finance – Gary Kinshofer (Chairperson) and Nicole Morrow; Facilities/Transportation – Ron Fischer (Chairperson) and Pat Arnold; Executive Planning/Curriculum & Technology – Dawn Bremer (Chairperson) and Tim Hying.

- **Appointment of Board Member to Serve as IASB Board Representative (Discussion / Action)**

The IASB recommends that a Board of Education Member be designated as an IASB representative, to represent our District during the Delegate Assembly at the Annual Joint Conference. This member will vote on IASB resolutions on behalf of the District. President Kinshofer asked the Board Members if anyone would be interested in representing our District during the Delegate Assembly at the Joint Conference. Dawn Bremer requested to represent our District. It was unanimously agreed to accept her request.

- **Appointment of Board of Education Representative to SEDOM Board of Directors (Discussion / Action)**

The SEDOM Governing Board consists of seventeen members comprised of a Board member from each of the eleven-member districts. The SEDOM Governing Board meets twice each year in March for a review of programs and services and in August for a review and approval of the budget. President Kinshofer asked the Board Members if anyone would be interested in representing our District on the SEDOM Governing Board. Tim Hying requested to continue his role serving on the SEDOM Governing Board. It was unanimously agreed to accept his request.

- **Second Reading Board Policies – Adoption of Press Plus 99 (Discussion / Action)**

Dr. McTague stated that most changes in Press Plus Board Policies 99 consist of updates in school code, or new legislation. However, he highlighted some new policy language the Board should take note of. The first states an emergency safety drill (active shooter) must take place within 90 days after the first day of school. The second new policy states that incoming 9<sup>th</sup> graders must now have a proof of a dental exam by May 15<sup>th</sup> of their first year in high school. In the past, students only needed a dental exam in elementary school at the Kindergarten, 2<sup>nd</sup> and 6<sup>th</sup> grade levels. The third new policy is for the school to maintain a supply of undesignated asthma medications. These medications are supplied in the nurse's office and requires a Doctor to write the prescription for the district. The fourth policy is regarding caregivers giving medical cannabis to a student as prescribed by a licensed physician. The policies presented have been reviewed by the administration and members of staff to ensure we will be in compliance upon approval.

**A motion was made by Mr. Fischer, seconded by Mr. Arnold to adopt the new or revised School Board Policies presented in ISBE (Press Issue 99) for approval.**

**Upon the motion being put to a roll-call vote, members of the Board of Education voted as follows:**

**AYES: Mr. Kinshofer, Ms. Bremer, Mr. Hying, Mr. Fischer, Mrs. Morrow, Mr. Arnold**

**Whereupon the President ruled the motion carried.**

- **Approve 2019 – 2020 West Campus Title I Schoolwide Plan/Waiver (Action)**

Annually, our district submits a Schoolwide Title I Plan which highlights the needs, goals, purposes and programs utilized for federal Title I funds. Title I funding is based on our percentage of students qualifying for free or reduced lunch (32% this year). Title I funds will be used to improve student achievement in underperforming subgroups with a primary focus on literacy and mathematics. With the advent of ESSA, funds may also be used on areas that support academic growth like social-emotional health and substance abuse prevention.

A motion was made by Mr. Arnold, seconded by Mr. Hying to approve the 2019 – 2020 West Campus Title I Schoolwide Plan/Waiver.

Upon the motion being put to a roll-call vote, members of the Board of Education voted as follows:

**AYES:** Mr. Kinshofer, Ms. Bremer, Mr. Hying, Mr. Fischer, Mrs. Morrow, Mr. Arnold

Whereupon the President ruled the motion carried.

- **Approve the 2019 – 2020 Consolidated District Plan (IDEA, Title I/II, EL) (Action)**

The Illinois State Board of Education created a new requirement for all grant planning this year and combined all planning steps for Title Grants, IDEA for Special Education, and English Learner programs into a platform called the Consolidated District Plan (CDP). This plan must be board approved and submitted to ISBE before any of our grant applications can open to our various staff for completion. The applications must be submitted before districts can use any of the federal funds.

A motion was made by Mrs. Morrow, seconded by Ms. Bremer to approve the 2019 – 2020 Consolidated District Plan.

Upon the motion being put to a roll-call vote, members of the Board of Education voted as follows:

**AYES:** Mr. Kinshofer, Ms. Bremer, Mr. Hying, Mr. Fischer, Mrs. Morrow, Mr. Arnold

Whereupon the President ruled the motion carried.

- **Approve Construction Manager Contract (Lamp Inc.) Phase 1 West Campus Construction Contract (Discussion/Action)**

The original Lamp contract has been split into two phases (Phase 1 -Site Work / Phase 2 new West Campus extension). Phase 1 will need to be substantially completed this August before school opens and the West extension is slated for completion in November of 2020. Phase 1 includes the new south parking lot, tennis courts, expanded retention area, reconfigured bus lane, and other approved site work. Lamp will oversee and manage all construction projects, hiring subcontractors, and the bidding process for all phases of work.

A motion was made by Mr. Fischer, seconded by Mr. Arnold to approve the Construction Manager Contract (Lamp Inc.) Phase 1 West Campus Construction Contract.

Upon the motion being put to a roll-call vote, members of the Board of Education voted as follows:

**AYES:** Mr. Kinshofer, Ms. Bremer, Mr. Hying, Mr. Fischer, Mrs. Morrow, Mr. Arnold

Whereupon the President ruled the motion carried.

- **Approve Construction Manager Contract (Lamp Inc.) Phase 2 West Campus Extension Construction Contract (Discussion/Action)**

Phase 2 consists of constructing the new 64,000 square foot West Campus Extension on the north side of the existing building. Phase 2 will have two project bid release dates in June and late September. The June bids will consist of the steel and foundation work for the new extension. The September bids will include the mechanical systems and all other items needed for completion. New extension construction will begin in mid-July, 2019 with substantial completion by October, 2020. Occupancy is expected January, 2021. As in Phase 1, Lamp will oversee and manage all construction projects, hiring subcontractors, and the bidding process for all phases of work.

A motion was made by Mr. Fischer, seconded by Mr. Arnold to approve the Construction Manager Contract (Lamp Inc.) Phase 2 West Campus Extension Construction Contract.

Upon the motion being put to a roll-call vote, members of the Board of Education voted as follows:

**AYES:** Mr. Kinshofer, Ms. Bremer, Mr. Hying, Mr. Fischer, Mrs. Morrow, Mr. Arnold

Whereupon the President ruled the motion carried.

- **Approve Phase 1 West Campus (Site Work) Construction Bid Packages (Discussion/Action)**

The bid release for Phase 1 included the new south parking lot, tennis courts, expanded retention area, reconfigured bus lane along with other approved site work. In your Board book you can see the companies that provided the lowest bid for Phase 1 projects and all companies that submitted bid packages and their bids. Lamp completed a work scope review for all of the bid packages and found all low bidders to be in compliance with the budget and contract documents.

Phase one includes replacement of the tennis courts. We will increase the number of courts from 6 to 10 so lights will not be necessary for tournament and match play. However, The basic infrastructure for lighting the courts is included in the bid package so could add lights at a later time.

A motion was made by Mr. Fischer, seconded by Mr. Arnold to approve the Phase 1 West Campus (Site Work) Construction Bid Packages.

Upon the motion being put to a roll-call vote, members of the Board of Education voted as follows:

**AYES:** Mr. Kinshofer, Ms. Bremer, Mr. Hying, Mr. Fischer, Mrs. Morrow, Mr. Arnold

Whereupon the President ruled the motion carried.

## **XI. Board Committee Reports**

- **Executive Planning** – Planning to meet in June.
- **Finance** – Planning to have a meeting in June for the Preliminary Budget and Timeline. As an update we received 4 out of 5 categorical payments. We expect the 5 voucher to be issued on June 1<sup>st</sup>, with payment around June 30<sup>th</sup>.
- **Facilities** – Nothing at this time.

## **XII. Superintendent / BOE President Report**

**Comments – Dr. McTague** – On Sunday May 19<sup>th</sup> we celebrated at the Distinguished Warrior Banquet the accomplishments of our senior award recipients. It was a great event and we thank Robert Tonyan Jr. who served as the guest speaker and his family for attending. Graduation is on Wednesday and we have been watching the weather. We still plan to have East's graduation outside. Registration is open for the ISBE Joint Annual Conference so please let Denise know if you will attend. We are getting close to the end of the school year and the retirement/recognition celebration will be held on Tuesday the 28th and summer school will begin at West Campus on June 3rd. East campus will be closed for summer as we begin renovations as soon as school ends. The McHenry City Council will vote approve our Conditional Permit at their meeting this evening and I will keep you posted on the result.

**Comments – Mr. Kinshofer – No Comments**

### XIII. Informational Items

- District Newsletter May, 2019
- Joint Annual Conference 2019

### XIV. Adjournment

A motion was made by Mr. Arnold seconded by Mrs. Morrow to adjourn at 8:03 p.m.

The motion carried unanimously.

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President

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Secretary

### Upcoming Board of Education Dates

- **Monday, June 17, 2019**