

**R.S.U. No. 67 BOARD OF DIRECTORS**  
**Regular Board Meeting**  
**Minutes**  
**Wednesday, March 4, 2020**  
**Mattanawcook Academy Library, 7:00 pm**

***EMPOWERING LEARNERS FOR TODAY AND TOMORROW***

**Board of Directors:** Board Chair William Davis, Board Vice Chair Jasmine Folster, Linda Brown, Dianne Buck, William Chubbuck, , Rebecca Hanscom, Diane Jipson, Diana Lambert, Patricia Nobel, Mary Plourde, Brian Sweep, Jeremy Weatherbee, Student Representative Kaitlyn Tilton

**Members absent:** William Chubbuck, Brian Sweep, Rebecca Hanscom, Linda Brown

**Members late:**

**R.S.U. No. 67 Staff in attendance:** Superintendent Jean Skorapa, Administrative Assistant Rosemarie Clark

**Guests present:**

- A. **Call to Order** – Board Chair W. Davis called the meeting to order at 7:00 p.m. and announced that the meeting is being recorded.
- B. **Pledge of Allegiance**
- C. **Adjustments to the Agenda**
- D. **Consent Agenda Action Items marked \*\* will be voted as part of the Consent Agenda. Any Board member wishing to have an item removed from the Consent Agenda may do so.**

**Motion to approve the consent agenda items – Item E, and Item M4 through M10**

Motion: Director P. Nobel

Second: Director D. Lambert

Discussion: None

Vote: Unanimously approved. Motion passed.

- \*\*E. **Consideration of the minutes of Wednesday, February 26, 2019, School Board Meeting.\***
- F. **Communications**
- G. **Public Participation**
- H. **Committee Reports**
  - 1. Operations Committee – Committee Chair Buck mentioned that the committee met tonight. The committee was briefed on the MJHS boiler project. Buck shared the outcome of the MA boiler bids, and mentioned that the bid was awarded to Mechanical Services. Buck stated that the record storage shed project will start in April and Buck invited the board to the facility walk through on Monday March 9<sup>th</sup> at 3 pm.

2. Policy Committee – Committee Chair M. Plourde mentioned that the committee met this evening and went over 8 policies, 4 were reviewed, one is new and is on hold for further review and 3 are ready for first reading. Next meeting is on April 1 at 6:30 p.m.
3. Negotiations Committee – Superintendent J. Skorapa reported to the board that negotiations will start next week with the Bus Drivers. Skorapa also shared that we received the intent to negotiate letter with the Teamsters and the process will start shortly.
4. Finance Committee – No report
5. Education Committee – Committee Chair P. Nobel mentioned that the next meeting is on March 18<sup>th</sup> at 6 pm. We will be continuing the discussion on course work at Mattanawcook Academy.
6. Collaboration/Regionalization Committee – Superintendent J. Skorapa shared that there is no date set for the boards to meet. Skorapa mentioned that the area Superintendents have agreed to meet first and discuss options, the meeting is scheduled for Monday, March 23<sup>rd</sup>. Skorapa shared that she will report out at the April 1<sup>st</sup> school board meeting.
7. Region III - Board member D. Buck reported that there was a meeting on February 26<sup>th</sup> and 5 policies were approved. Region III students will participate in a CDL competition later in March and Region III NHS will have their ceremony on March 5.

**I. Student Representative’s Report** – Student Representative K. Tilton shared with the board that Spring sports sign ups have begun and the math team was meeting tonight.

**J. Board Chair Report**

**1. Election of Board Vice Chair**

**2. SPRUCE Alternate** – Pat Nobel was named the alternate.

**3. Finance Committee Meeting on March 18, 2020 is cancelled.**

**4. Letter of intent to negotiate RSU No. 67 Teamsters Union Local NO. 340 Affiliated with the International Brotherhood of Teamsters Collective Bargaining Agreement.**

**K. Superintendent’s Report**

**1. February Financials\*** - Superintendent J. Skorapa mentioned that we are in good standing.

**2. Snow Day Make-Up on March 20, 2020** – Superintendent J. Skorapa shared that we have used 4 snow days currently and Skorapa proposed that we make up one of those days on March 20<sup>th</sup> which was originally a professional development day.

**3. Mattanawcook Spring Coach’s**

**Baseball** - Head Coach- Ryan Libby, JV Coach -Dave Hainer, Volunteer- Fred Woodman

**Softball** - Head Coach- Dean Libbey, JV Coach-PJ Stanley

**Tennis** - Head Coach-Aaron Ward, JV Coach-Clarence Blessard, Volunteer- Keegan Dill  
Volunteer- Ciara Tolman, Volunteer- Tracy Cowan

**Outdoor Track** - Head Coach-Bernie Stockley, JV Coach- Alan Stockley

**Mattanawcook Jr. High School Spring Coach’s**

**A Team Baseball** - Head Coach- Jon Fitch, Assistant Coach- Matt Brown

**A Team Softball** - Head Coach- Frank Welch, Assistant Coach-Pat House

**Outdoor Track** - Jessica Carmichael- Head Coach, Ashton Carmichael- Assistant Coach  
Sarah Susen- Assistant Coach

**4. Inspection of RSU No. 67 Buses** – Superintendent J. Skorapa reported to the board that the district’s fleet of buses are in good shape and have passed inspection.

5. **Ella P. Burr Donation** – Superintendent J. Skorapa shared with the board that EPB received a donation of books for all students.
6. **Strategic Plan Proposal** – Superintendent J. Skorapa shared a PowerPoint and handed out some information. Skorapa went over the process and the plan road map, and what her timeline is on completing the plan.
7. **Student and Staff Recognition** – Superintendent Skorapa reported to the board that 70 student from Mattanawcook Jr. High School were honored at the state house Hall of Flags. Their art work will displayed in the Hall of Flags for one year.

**L. Old Business**

**M. New Business**

**1. Consideration of Election of Board Vice Chair**

*(Board Chair will open the floor for nominations. When there are no further nominations the Board Chair will close nominations. The Board Chair will call for a role call and each Board Member will cast his/her vote for his/her candidate of choice.)*

**Dianne Buck** was nominated as RSU No. 67 Board Vice Chair

Motion: Director M. Plourde

Second: Director D. Lambert

Discussion: None

Vote: Unanimously approved. Motion passed.

**2. Motion to accept the Superintendent’s recommendation to engage in the proposed strategic planning process and timeline.**

Motion: Director P. Nobel

Second: Director D. Lambert

Discussion: None

Vote: Unanimously approved. Motion passed.

**3. Motion to accept the Superintendent’s recommendation to modify the adopted 2019-2020 school calendar to make March 20, 2020 a student day instead of a professional development day.**

Motion: Director D. Buck

Second: Director J. Folster

Discussion: None

Vote: Unanimously approved. Motion passed.

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**4. Motion to approve the Policy Committee’s recommendation to approve the second reading of policy JLCDB- Administration of Naloxone Hydrochloride (new policy).\***

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**5. Motion to approve the Policy Committee’s recommendation to approve the second reading of policy JEA – Compulsory Attendance.**

- \*\* 6. Motion to approve the Policy Committee’s recommendation to approve the second reading of policy JEAA – Student Attendance Absences and Tardiness. \*
- \*\* 7. Motion to approve the Policy Committee’s recommendation to approve the second reading of policy JFC – Dropout Prevention Student Withdrawal from School. \*
- \*\* 8. Motion to approve the Policy Committee’s recommendation to approve the second reading of policy JHB – Truancy. \*
- \*\* 9. Motion to approve the Policy Committee’s recommendation to approve the second reading of policy BEDB-R – Agenda Format. \*
- \*\* 10. Motion to approve the Policy Committee’s recommendation to approve the second reading of policy BDE – Board Standing Committees. \*
- 11. Motion to accept the Superintendent’s recommendation to approve the Mattanawcook Academy Music Boosters out-of-state field trip to Washington, DC. on April 21 – 25, 2021.\*

Motion: Director P. Nobel  
 Second: Director D. Jipson  
 Discussion: None  
 Vote: Unanimously approved. Motion passed

**N. Announcements**

- 1. Education Committee Meeting, Wednesday, March 18, 2020, 6:00 p.m., MA Library
- 2. ~~Finance Committee Meeting, Wednesday, March 18, 2020, 6:30 p.m., MA Library~~
- 3. School Board Meeting, Wednesday, March 18, 2020, 7:00 p.m., MA Library
- 4. **2020-2021 Budget Timeline:**
  - Tuesday, March 10, 2020 – Full Board Workshop (6:00 p.m.)
  - Tuesday, March 24, 2020 – Full Board Workshop (6:00 p.m.)
  - Tuesday, April 7, 2020 – Public Forum (6:00 p.m.)
  - Wednesday, April 15, 2020 – Full Board Workshop (7:00 p.m.)
  - Wednesday, May 6, 2020 – Board Vote and Signs Warrants (7:00 p.m.)
  - Tuesday, May 26, 2020 – Town Hall Style Budget Meeting (6:00 p.m.)
  - Tuesday, June 9, 2020 – District Validation Referendum

**O. Future agenda items:**

**P. Adjournment:**

Motion: Director J. Folster  
 Second: Director D. Jipson  
 Vote: Unanimously approved. Motion passed.  
 Time: 8:24 p.m.

**NOTE: Items may be added or deleted from the agenda by a unanimous vote of Board members present and voting. No new business will be undertaken after 10:00 p.m. unless the Board votes unanimously to extend the meeting beyond 10:00 p.m. by outlining remaining agenda items to be discussed or placed on the next regular board meeting agenda.**

**NOTE: It is the policy of R.S.U. No. 67 that all district-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the Superintendent's Office at 207-794-6500 or email [super@rsu67.org](mailto:super@rsu67.org) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.**

**NOTE: Backup videos of the meeting are available for viewing on the district web site at [www.rsu67.org](http://www.rsu67.org) \*Denotes backup material included in Board packet**

Respectfully submitted,

*Jean Skorapa*

4/14/2020

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Jean Skorapa  
Superintendent of Schools

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Date