

**PINE RIVER AREA SCHOOLS BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 9, 2019**

A Regular Meeting of the Pine River Area Schools Board of Education was held Monday, December 9, 2019 at Pine River Middle/High School Media Center.

I. ROLL CALL

President Peterson called the meeting to order at 6:00pm.

Members present: 6- Merrylie Cameron, Kevin Delancey, Katy Draper, Terry Koetje, Jim Peterson, Tom Shook

Members absent: 1-Kim Dean

Administrators/Directors present: Matt Lukshaitis, Emily Adema, Josie Hill, Brent Ruppert and Rob Sibary.

Administrators absent: Heidi Hayes

II. APPROVE AGENDA

Motion by Mr. Delancey, seconded by Mrs. Cameron to approve the agenda as presented.

Ayes 6, Nays – 0, Motion carried.

III. PRESENTATION

Mr. Brent Ruppert and high school improvement team members, Mrs. Laura Mumby, Ms. Jessica Gardner and Mr. Ben Ruetz presented the Pine River Area High School Improvement Plan focusing the whole child addressing cognitive, physical, behavioral, social and emotional needs.

IV. SUPERINTENDENT'S REPORT

Mr. Lukshaitis attended the ISD Superintendent's meeting in the morning of 12/9/2019 and report the following:

- Changes in the Pupil Accounting Manual (PAM) have not been finalized but one proposed change could mean no FTE for virtual classes unless teacher of record is certified in that subject matter.
- Pre Labor Day starts are in place for all schools within our ISD except for Pine River and Cadillac Area Public Schools. This means CTC will start prior to Labor Day for the 2020-2021 school year.

V. PRESIDENT'S REPORT

Mr. Peterson reported to the Board on the following topics:

Reminded the board of tentative dates for January's organizational meeting and board retreat to be voted on at this board meeting.

VI. DIRECTORS/PRINCIPALS/STUDENT REPRESENTATIVES

Student Representative updated the Board on the following topics:

- NHS members went to the Wex and assisted with Project Christmas.
- NHS members are also scheduled to assist with Breakfast with Santa at the Kettunen Center.
- 10 Days of Christmas started 12/9 through 12/20/2019 with the Amazing Race scheduled the morning of 12/20/2019.
- Leadership class is working on gift baskets to deliver to residents at Samaritas in Cadillac also.

Brent Ruppert updated the Board on the following topics:

- Holiday concerts have been scheduled with the 6-12 band concert scheduled for Sunday 12/15 at 3pm and the HS choir concert scheduled for Tuesday 12/17 at 7pm.
- A MiFi survey was completed with grades 9-12.
- High school girls basketball season started the first week of December. High school boys basketball season started this week with their first game on 12/9 at Lakeview.
- High school wrestling starts 12/10.
- A preponderance of staff members stepped up to counsel and listen to students the weekend and week after tragedy hit our community and school district. Also expressed thankfulness for the community support shown toward the district and the families of the 3 students directly affected.

Emily Adema updated the Board on the following topics:

- Acknowledged neighboring schools who sent flowers showing their support.
- Shared appreciation for the new website and app in place now.
- Middle School Improvement Team continues to hold meetings to evaluate and improve plans.
- Gave a shout-out to the Middle School Ethics teachers for subject matter being taught. Feedback from students indicates it's becoming one of their favorite classes.
- Teachers have been doing peer observations and giving feedback. There has been a positive response from staff regarding this practice.
- Mr. Machin currently has 34 students on his caseload with 9 additional pending referrals.

Josie Hill discussed funding updates including:

- Isolated Districts has been added back into the state budget which means approximately \$53,000 for PRAS budget.)

Rob Sibary shared with the Board:

- Bus involved in minor accident is nearly repaired and expected to be returned and in service after Christmas Break.
- A meeting will be scheduled with leasing company to discuss new bus leases for the 2020-2021 school year.

VII. COMMUNICATION and PUBLIC COMMENT:

No community member addressed the board

VIII. CONSENT AGENDA

Approve General Fund and Lunch Fund Invoices

Approve Pine River Expenditure Worksheet

Approve minutes 11/11/2019 regular meeting.

Motion by Mr. Koetje, seconded by Mr. Shook to approve the consent of agenda presented.

Ayes -6, Nays – 0, Motion carried.

IX. OLD BUSINESS – Motion by Mr. Shook, seconded by Mrs. Cameron to approve NEOLA 34-1.

Ayes-6, Nays-0, Motion carried.

X. NEW BUSINESS

A. January's regular (organizational) meeting date

Motion by Mr. Koetje, seconded by Mr. Delancey to approve January's organizational meeting date for Monday January 20, 2020.

Ayes -6, Nays – 0, Motion carried.

B. Board of Education Annual Retreat

Motion by Mr. Shook, seconded by Mrs. Draper to approve to set the Board of Education's Annual Retreat for January 27, 2020 at the Kettunen Center with a 4:00 p.m. start time and dinner service at 5:00 p.m.

Ayes -6, Nays – 0, Motion carried.

C. Personnel

Motion by Mr. Delancey, seconded by Mrs. Draper to approve the hiring of Mrs. Mindy Denike as the Lunch/Recess Supervisor, at a Non-Instructional Paraprofessional Step I, as recommended by the elementary principal and the superintendent.

Ayes -6, Nays – 0, Motion carried.

Motion by Mr. Koetje, seconded by Mr. Delancey to approve the hiring of Mr. Brian Jackson as the Middle School Success Worker at a BA I, step I, as recommended by the interviewing committee and the superintendent.

Ayes -6, Nays – 0, Motion carried.

Motion by Mr. Shook, seconded by Mr. Delancey to accept the retirement of Mrs. Brenda Lindquist, effective January 1, 2020, as recommended by the superintendent.

Ayes -6, Nays – 0, Motion carried.

D. Preliminary Qualifications of Bonds

Motion by Mr. Koetje, seconded by Mrs. Draper to approve the Preliminary Qualification of Bonds application as recommended by the superintendent.

Ayes -6, Nays – 0, Motion carried.

E. 403b Agent

Motion by Mr. Shook, seconded by Mr. Delancey to approve Ryan Ostrowski as an additional 403b agent for the Pine River Area Schools district as recommended by the business office manager and superintendent.

Ayes -6, Nays – 0, Motion carried.

XI. Roll Call Vote to move into Closed Session

Y ___ Merrylie Cameron

Y ___ Terry Koetje

Y ___ Jim Peterson

Y ___ Kevin Delancey

Y ___ Tom Shook

Y ___ Katy Draper

This meeting went into closed session at 7:03 p.m.

**The purpose of the closed session meeting was to conduct the superintendent's evaluation.*

XII. Open Session

Motion by Mrs. Cameron, seconded by Mr. Shook to move the meeting back into open session.

Ayes -6, Nays – 0, Motion carried.

This meeting went into open session at 7:28 p.m.

A. Superintendent's Evaluation

Motion by Mrs. Cameron, seconded by Mr. Koetje to approve superintendent evaluation of Mr. Matt Lukshaitis with a final rating of Highly Effective.

Ayes -6, Nays – 0, Motion carried.

XIII. OTHER-No other agenda items were presented

XI. ADJOURMENT

The meeting was adjourned at 7:58 p.m. after a motion was made by Mr. Shook.

CERTIFICATION

I hereby certify the attached is a true copy of the proposed minutes of a Regular Meeting held on the 9th day of December, 2019, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 20th day of January, 2020.



Secretary, Board of Education

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