

**PINE RIVER AREA SCHOOLS BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 11, 2019**

A Regular Meeting of the Pine River Area Schools Board of Education was held Monday, November 11, 2019 at Pine River Middle/High School Media Center.

I. ROLL CALL

President Peterson called the meeting to order at 6:00pm.

Members present: 7- Merryllie Cameron, Kim Dean, Kevin Delancey, Katy Draper, Terry Koetje, Jim Peterson, Tom Shook

Administrators/Directors present: Matt Lukshaitis, Emily Adema, Heidi Hayes, Josie Hill, Brent Ruppert and Rob Sibary.

II. APPROVE AGENDA

Motion by Mrs. Dean, seconded by Mrs. Cameron to approve the agenda as presented. *Ayes 7, Nays – 0, Motion carried.*

III. PRESENTATION

Mr. Scott Hunter from Baird, Cotter and Bishop presented the results of the 2018-2019 audit.

IV. PRESENTATION

Middle School Principal, Emily Adema, and her school improvement team members, Mr. Eric Gebhard, Mrs. Stephanie Johnson and Mr. Dan Gussert presented the 4-7 building School Improvement Plan.

V. PRESENTATION

Senior Class Advisor, Mrs. Terri Lukshaitis, and Senior Class president presented a proposal for the class of 2020 to experience their senior class trip to Washington D.C. planned for March 2020 during spring break.

VI. SUPERINTENDENT'S REPORT

Mr. Lukshaitis attended the ISD Superintendent's meeting in the morning of 11/11/2019 and reported the following:

- A change in the Pupil Accounting Manual (as of October 2019) allows up to 38 hours of District Provided Professional Development to count as instructional time under certain criteria.

Mr. Lukshaitis also reported a scheduled School Improvement Team meeting is scheduled for 11/20/2019 at Kettunen Center.

VII. PRESIDENT'S REPORT

Mr. Peterson reported to the Board on the following topics: Discussion of the election summary and board members who are up for re-election in 2020. Announced a tentative date for the Board of Education Annual Retreat of January 27, 2020. He also spoke about the MASB Annual Leadership Conference regarding the keynote addresses and learned much at every clinic attended.

VIII. MASB Annual Leadership Conference Report

Members of the Board of Education shared their experiences from attending the MASB Annual Leadership Conference that took place 11/8/2019-11/11/2019 at the Grand Traverse Resort.

IV. DIRECTORS/PRINCIPALS/STUDENT REPRESENTATIVES

Brent Ruppert updated the Board on the following topics:

- Mr. Eric Thompson recently attended a science conference on genetics
- FAFSA night was held October 30th for senior parents
- November 1, 2019 was a District-Provided Professional Development day for staff; school was not in session for students that day.
- Winter sports are starting up this month
- Play rehearsal also started up this month

Emily Adema updated the Board on the following topics:

- Enrollments have increased in 5th and 7th grades
- Parent perception surveys were given at the parent-teacher conferences in October
- MSU extension has been coming in and working with students
- A 4th-8th grade talent show is being planned for January 30, 2020

Heidi Hayes updated the Board on the following topics:

- Elementary's school improvement team is focusing on SEL
- Working with Kids Hope Mentoring Program and planning to have this implemented soon.
- Clubs are forming and covered topics include fishing, Legos, science, art/crafts, board games, etc.
- Therapy dog program is going well with hopes to add 1-2 more dogs to the program.

Josie Hill discussed funding updates including:

- The 2018-2019 audit is complete and reports have been filed with the appropriate agencies including MDE and the federal government.
- FID is also complete
- Transparency reporting updates are in progress

Rob Sibary shared with the Board:

- A new bus route has been added
- Preparations have been made for dealing with winter weather and snow removal
- Currently operating with a full transportation team
- Boilers should be running at Luther Elementary

Student Representative shared school updates with the Board including:

- Food drive to provide Thanksgiving meals to district families started on 11/11/2019
- Leadership organized the Veteran's Day Assembly that took place the morning of 11/11/2019 and included a luncheon for Veterans at Edgett's Wesleyan Church
- Teachers in the Bleachers is a new program this year where seniors are encouraged to invite a teacher to an athletic event where they will be honored for the role they served in that student's life
- OYAC approved a grant for the "Be Nice" program. More details to come.

XI. COMMUNICATION and PUBLIC COMMENT:

A community member thanked the Board and students for the Veterans Assembly.

A community member spoke out about a negative high school culture and positive high school culture including providing copies of an article regarding this topic to the Board.

A parent/community member spoke against the school culture at PRHS requesting a change in school climate. Also made a verbal FOIA request for copies of a staff handbook, transportation handbook and coaches' handbook.

XII. CONSENT AGENDA

Approve General Fund and Lunch Fund Invoices

Approve Pine River Expenditure Worksheet

Approve minutes 10/14/2019 regular meeting

Motion by Mrs. Cameron, seconded by Mrs. Dean to approve the consent of agenda presented.

Ayes -7, Nays – 0, Motion carried.

XIII. OLD BUSINESS – *No old business was discussed at this meeting*

IX. NEW BUSINESS

A. Approve Class of 2020 Senior Trip

Motion by Mr. Shook, seconded by Mrs. Draper to approve the senior class of 2020 to take a trip to Washington DC from March 21-26, 2020, at an approximate cost of \$500 per attendee for the purpose of expanding their knowledge of the foundation of our country and government.

Ayes -7, Nays – 0, Motion carried.

Board president, Jim Peterson called for a break at 7:40pm. The meeting reconvened at 7:48pm.

B. WMISD early Middle College Required Board Resolution

Motion by Mr. Delancey, seconded by Mr. Shook to approve the Board Resolution Agreement with WMISD for the purpose of the district's continued partnership with the Early Middle College Program.

Ayes -7, Nays – 0, Motion carried.

C. New Personnel

Motion by Mr. Koetje, seconded by Mr. Delancey to approve the hiring of Mr. Andrew Denike as the Elementary Behavior Paraprofessional, at a Paraprofessional Step I, as recommended by the superintendent.

Ayes -7, Nays – 0, Motion carried.

Motion by Mrs. Draper, seconded by Mrs. Cameron to approve the hiring of Mr. TJ Updike as a bus driver/custodian at a bus driver step 4 and a custodian step 2, effective 11/4/2019, as recommended by the transportation director and the superintendent.

Ayes -7, Nays – 0, Motion carried.

Motion by Mr. Koetje, seconded by Mr. Delancey to approve the hiring of Mr. Aaron Nichols as an elementary instructional paraprofessional at a paraprofessional step I, as recommended by the elementary principal and the superintendent.

Ayes -7, Nays – 0, Motion carried.

Motion by Mrs. Dean, seconded by Mrs. Draper to approve the hiring of Mr. Adam Kurtinaitis as an am.pm bus driver at a driver step 3, effective 11/20/2019, as recommended by the transportation director and superintendent.

Ayes -7, Nays – 0, Motion carried.

Motion by Mr. Koetje, seconded by Mrs. Cameron to approve the hiring of Mr. Derek Kanouse as the 8th grade girls' basketball coach at a coaching step II, as recommended by the athletic director and superintendent.

Ayes -7, Nays – 0, Motion carried.

Motion by Mr. Shook, seconded by Mr. Koetje to approve the hiring of Mrs. Deanna Draper as the 7th grade girls' basketball coach at a coaching step I, as recommended by the band director and superintendent.

Ayes -7, Nays – 0, Motion carried.

D. K-12 Professional Development Committee

Motion by Mrs. Draper, seconded by Mr. Koetje to approve the K-12 Professional Development Committee for the 2019-2020 and 2020-2021 school years to consist of: Mr. Brent Ruppert, Mrs. Emily Adema, Mrs. Heidi Hayes, Mr. Matt Lukshaitis, Mrs. Merryllie Cameron, Mr. Kevin Delancey, Mr. Tom Shook, Mr. Jeremy Beebe, Mrs. Tracey Dennis, Mrs. Laura Mumby, Ms. Jessica Gardner, Mr. Ben Ruetz, Mr. Dan Gussert, Mrs. Stephanie Johnson, Mr. Gebhard, Mrs. Tiffany Lindquist, Mrs. Kaylynn Hastings, Mrs. Jana Dennis, Mrs. Teri Cosgrove and two Pine River Area High School students.

Ayes -7, Nays – 0, Motion carried.

E. Staff Resignation

Motion by Mr. Shook, seconded by Mrs. Draper to accept the resignation of Mr. David Fisher as a paraprofessional effective November 18, 2019 as recommended by the Superintendent.

Ayes -7, Nays – 0, Motion carried.

XIV. Roll Call Vote to move into Closed Session

Y Merrylie Cameron Y Terry Koetje
 Y Kim Dean Y Jim Peterson
 Y Kevin Delancey Y Tom Shook
 Y Katy Draper

This meeting went into closed session at 8:00 p.m.

**The purpose of the closed session meeting was to discuss negotiations.*

XV. Open Session

Motion by Mrs. Dean, seconded by Mrs. Cameron to move the meeting back into open session.

Ayes -7, Nays – 0, Motion carried.

This meeting went into open session at 8:17 p.m.

XVI. Insurance Cost Changes

A. Motion by Mr. Delancey, seconded by Mrs. Dean to approve the amendment to raise the Board contribution towards the cost of the insurance plans for the purpose of health insurance as obtained through 44North to \$17, 203 (family), \$13, 191 (double), and \$6, 308 (single) in order to establish new teacher master contract language as negotiated.

Ayes -7, Nays – 0, Motion carried.

B. Motion by Mr. Koetje, seconded by Mr. Shook to approve the amendment to raise the Board contribution towards the cost of the insurance plans for the purpose of health insurance as obtained through 44North to \$17, 203 (family), \$13, 191 (double), and \$6, 308 (single) in order to establish new support staff master contract language as negotiated.

Ayes -7, Nays – 0, Motion carried.

C. Motion by Mrs. Draper, seconded by Mrs. Dean to approve the amendment to raise the Board contribution towards the cost of the insurance plans for the purpose of health insurance as obtained through 44North to \$17, 203 (family), \$13, 191 (double), and \$6, 308 (single) in order to establish new administrator/central office contract language as negotiated.

Ayes -7, Nays – 0, Motion carried.

XVI. OTHER-No other agenda items were presented

XI. ADJOURMENT

The meeting was adjourned at 8:39 p.m. after a motion was made by Mr. Shook.

CERTIFICATION

I hereby certify the attached is a true copy of the proposed minutes of a Regular Meeting held on the 11th day of November, 2019, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 9th day of December, 2019.


Secretary, Board of Education