

Minutes Form

Meeting Title: Mullen School Planning Team

Date: February 11, 2016

Members: D. Ciancio, K. Fox, B. Halgash, T. Merritt

Absent: N. Bailey, S. Davison, T. Crean

Roles:

Leader:	B. Halgash	Minutes Taker:	B. Halgash
Facilitator:		Time Keeper:	8:15am – 8:45am
Recorder:	K. Fox	Observer:	

Information Shared:

- **Field Trips**
 - *Plan your trip
 - *Get information in so it can be approved
- **Cafeteria Safety**
 - *Reiterate Brad and Nancy's conversation about safety to your classes before lunch
 - *Take your time when eating, ask for help immediately if needed
- **Epipen Traingin**
 - *Nurse J will train us at the Faculty Meeting on February 25th
- **District Literacy Night**
 - *Thursday, March 10th at Fletcher from 6-8
- **PARP**
 - *Start date TBA
 - *End date March 18th
 - *More info to come

Action Register:

Task	Assigned to	Report Date

Parking Lot / New Items:

What	Who	Date	Done

Next Meeting:

Date: March 2016

Time: 8:15am

Place: Mullen Conference Room