

Minutes Form

Meeting Title: Mullen School Planning Team

Date: March 11, 2016

Members: D. Ciancio, K. Fox, B. Halgash, T. Merritt, N. Bailey, S. Davison, T. Crean, C. Hout

Absent:

Roles:

Leader:	B. Halgash	Minutes Taker:	B. Halgash
Facilitator:		Time Keeper:	8:15am – 8:45am
Recorder:	K. Fox	Observer:	

Information Shared:

- **State Tests**
 - *ELA – April 5, 6, 7
 - *Math – April 12, 14, 15
 - *16 accommodations this year
 - *No opt outs yet
 - *Proctor Schedule to come...there may be changes to lunches and/or specials
- **Irish Dancers**
 - *Thursday, March 17th at 11:00
 - *Classes called beginning at 10:45
 - *Lunch schedule to come
- **Author Visit**
 - *Tuesday, March 15
 - *PreK-1 – Aud – 9:30
 - *2-3 – Café 9:30
 - *Switch after 40-45 minutes (when the author is finished)
- **Building Safety**
 - *Encourage kids to walk on the sidewalks and stay away from the mud
 - *Encourage them to wear proper footwear as well.
- **Elections**
 - *Possible primary on September 13th
 - *No students on November 8th due to Election Day
 - *November 8th will be a staff development day
 - *Mr. Maziarz and Dr. Newton have been working with board of elections to get voting out of primary buildings
- **April 19th**
 - *No school for students
 - *ELA/Math scoring day
 - *It's also primary day so people will be in our building...lock up your rooms
- **Fire Drills**
 - *Listen for them after break
 - *4 more

Action Register:

Task	Assigned to	Report Date
Proctor Schedule	Brad	April 2016
Irish Dancer Lunch Schedule	Brad	ASAP

Parking Lot / New Items:

What	Who	Date	Done

Next Meeting:

Date: April 2016

Time: 8:15am

Place: Mullen Conference Room