



**SCHOOL PLANNING TEAM
MINUTES**

Date: May 3, 2016

MEMBERS: Claudia Panaro, Carrie Oliver, Julie Gourlay, Kelly Tess, Karen Frey, Dave Nedell, Kelly Ersing, Rosemary Gresock

MINUTES

I. Informational Share:

A. Team Updates

-Lighthouse Team: The Lighthouse Team is working on creating new Leadership Roles for next school year. School goals, building theme, etc. will be discussed at our end of year building meeting in June.

-Team Pride: The team is currently planning for Field and Flag Day.

B. PTSA Report

-PTSA has been working with the school in planning for the upcoming Flag and Field Day events.

II. Topics of Discussion:

- Data Meetings

The Action Plan forms and “new” process for data meetings have been working well.

The team will look at the forms and process and get input for the 2016-2017 school year.

- Field/Flag Day

Flag Day is being planned for June 14th and Field Day is being planned for June 17th. Items, etc. for each day have been ordered by the team. A schedule for Field Day is being created.

Decision Points:

- End of Year Grade Level Meetings will take place in June
- Music will be integrated into Flag Day
- STEAM garden involvement by students to take place in May/June

| TASK | ASSIGNED TO | DUE DATE |
|---|------------------------|------------------|
| Flag Day Music Field Day Schedule/Events | Kelly Dave and Mark | May 30 May 30 |