

**Lyme School District
Emergency School Board Meeting
Tuesday, April 7, 2020
Electronic Meeting Via Google Hangouts**

approved as is, 4/28/20

Board Members Present: Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler. Administrators: District Administrator Jeff Valence, Coordinator of Business Services Janet Mitchell; Director of Special Services Miki McGee. Recorded by Roger Lohr

1. Call to Order

Chair Jonathan Voegele called the meeting to order at 1:04 PM and cited the state right-to-know laws associated with emergency electronic meetings.

2. Business Requiring Action or Discussion

2A. Teacher Nominations

A motion was made and seconded (Hayden, Bujarski) to approve the Lyme School teacher nomination list for the school year 2020-21 as submitted.

Discussion: Superintendent Valence explained probationary and continuing contracts and the related evaluation process. The list included Heather Stadheim added for her transition to a continuing contract. There was a discussion about the administrators' role in the evaluation and decision process. There are no staff on mandatory improvement plans at this time. The official list was to be updated as necessary by Coordinator of Business Services Janet Mitchell.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler.

2B. Staff Nominations

A motion was made and seconded (Hayden, Greenway) to approve the Lyme School support staff nomination list for the school year 2020-21 as submitted and amended.

Discussion: Mike Beck was removed from the list and there were two additions (Pellegrino and Tyler). Valence stated that there are two possible retirements on the list. The official list was to be updated as necessary by Coordinator of Business Services, Janet Mitchell.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler.

2C. Administrator Nominations

A motion was made and seconded (Greenway, Hayden) to approve the Lyme School administrator nomination list for the school year 2020-21 as submitted.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler.

2D. Resignation Acceptance

A motion was made and seconded (Greenway, Berk) to accept with gratitude for 18 years of service to the Lyme School, the resignation of Michael Beck. The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway,

Matthew Hayden. Jonathan Voegele, Becky Wipfler. On behalf of the Board and the school district, Chair Voegele will send a letter of appreciation to Mr. Beck.

2E. B & G Position Hire

A motion was made and seconded (Hayden, Wipfler) to approve the nomination of Douglas Fillian for the B & G position at the Lyme School. The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler.

2F. Calendar Approval

A motion was made and seconded (Berk, Barta) to approve Lyme School calendar as submitted for the school year 2020-21.

Discussion: The Board discussed the advantages and disadvantages of the start of the school year on August 26. The number of days in the school year, CBA issues, in-service days, the later date to end the school year, and summer plans were referenced.

The motion was amended (Greenway, Bujarski) to move the start of school to September 2 and the end of school to June 18. The quarters would be adjusted and the in-service days in August changed with the new proposed calendar. Board member Phil Barta left the meeting at 1:30 PM. **The motion was approved as amended with a roll call of those in favor including Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler.**

3. Reports

3A. Executive Committee/Chair Report

Chair Voegele stated that the Executive Committee has been keeping track of operational issues at the school. He also cited the amicus brief and the Lyme Board decided to decline participating in this legal matter.

3B. Finance Report

Coordinator of Business Services Janet Mitchell stated that there has been \$39,259 of additional revenue for the district. The fund balance estimate is about \$250,000 and it is anticipated that the balance will grow larger. Building expenses have reduced. The last payroll was paid at 100% of contract amounts. The number of additional hours paid to time card employees was 455 hours over and above those reported on their timesheets. These hours may be recouped at a later date. The amount of \$2,600 was spent related to SAU remote access. There is a possibility that bus transportation expenses will be reduced related to fuel and mileage. We should have more information on that at a later date as well.

3C. Superintendent Report and Update on District Operations and Remote Learning

Superintendent Valence gave a brief overview of the school operational changes and remote learning. There is time spent during the week on talking with state agencies. The Board commended the mentor system and there was a concern voiced about the amount of time that teachers are spending with students in direct instruction, primarily in the Lower School. Mr. Valence reminded the board member that the mentors are the frontline contact for students, teacher are working in small groups or one on one with younger students and given state recommendations about screen time (30 minutes) for lower school students, it is challenging to meet all the competing priorities for teachers. There is an effort to engage students and maintain their skills with remote learning through elements of online and offline activities. The middle school students are meeting twice per week with the teacher. The superintendent will deliver the Board feedback to Academic Director Elise Foxall.

In a discussion about remote learning and the end of the school year, it was stated that after the April school break there will likely be a reckoning with remote learning with regard to family patience and tolerance. Some families will want to continue and increase engagement while others will favor stopping. There is an opportunity and/or possibility for education during this period to become student project-oriented.

4. Adjournment

A motion to adjourn was made and seconded (Hayden, Greenway). The motion was passed with Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler voting in favor. The meeting was adjourned at 2:15 PM.