

5/5/2020

Dear Eighth Grade Student and Parents,

Eighth grade students are normally eligible to purchase and receive their devices back at the end of the traditional school year, but with the unique situation we are currently in, **we are asking all eighth graders to keep their laptops over the summer** and return back with these machines in the fall when school resumes. This letter covers important information regarding that purchase, should you choose to do so.

The cost to buyout your laptop this year is \$30.00. All fees and book rental due to East Noble must be paid in full before you qualify for this purchase. Eighth grade students wishing to purchase their laptops may do so by sending in the attached form and payment prior to the start of the next school year. Checks or money orders should be made out to East Noble School Corporation. Credit card payments are not accepted at this time, and no payment plans will be available.

Due to Microsoft licensing on these devices, all laptops **MUST** be returned to East Noble at a designated time in the fall before the student will be issued his/her freshman device. All eighth graders--**even those purchasing their laptops**—will need to turn in their devices. The laptops of students who do not return their devices will stop functioning when this licensing runs out, so it is in the best interest of the student to return the device during the assigned time.

*Due to the current situation, we are unable to give the actual dates and times that eighth graders will return their devices in the fall and receive their new devices. As soon as these plans are made, we will publish that information as quickly as possible.*

When the time comes that students purchasing their devices are able to return the devices to the building, the Technology Department will need time to restore the laptop to factory defaults and reimage the hard drive before returning it to the purchaser. **This means that all of your documents will be gone unless you back them up prior to turning in your laptop.** The factory image does not include virus software or any software that filters the internet. After receiving your laptop back from East Noble, you will be responsible for any repairs required for the device as it now belongs to you and will not be supported by East Noble.

**If you are buying your laptop and do not report damages before the turn in date, your laptop will not be repaired. If you are not purchasing your laptop and return it with unreported damage, you will be charged for the damages or the buyout cost- whichever is less.**

If you are interested in purchasing your laptop in the fall, please mail the attached form and a \$30 check or money order to the address on the form. If you have questions regarding this process, please call 347-7180.



Joanna Cook  
Chief Technology Officer



Josh Walters  
Integrated Technology Services Manager

*Inspire! Engage! Empower!*

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# EIGHTH GRADE LAPTOP PURCHASE AGREEMENT

Eighth grade students wishing to purchase their laptop should send a check or money order made out to East Noble School Corporation prior to the start of the 2020-2021 school year. The cost to purchase the laptop is \$30. Please fill out the information below and mail this form to the following address:

**East Noble High School  
C/O Veronica Mosley  
901 Garden Street  
Kendallville, IN 46755**

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I, \_\_\_\_\_ would like to purchase my laptop. I understand that I will still need to return my laptop to East Noble High School at the start of the 2020-2021 school year so that the hard drive can be re-imaged and the device can be returned to factory settings. I understand that the cost of the device is \$30, and I am enclosing a check or money order made out to East Noble School Corporation.

Student Printed Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_