**UNIFIED SCHOOL DISTRICT**

**ONAGA-HAVENSVILLE-WHEATON**

**MINUTES OF THE BOARD OF EDUCATION**

**April 6, 2020**

All posted Board of Education minutes are unofficial until approved at the succeeding regular BOE meeting.

The Board of Education of USD 322 held its regular meeting on Monday, April 6, 2020 at 6:00 p.m. via Zoom. Jeff Koelzer, Board President called the regular meeting to order.

**ROLL CALL**

**Board Members Present:** Dustin Utley, Mark Kopp, Sarah McKinsey, Jeff Koelzer, Tasha Lara, Jessica Venneberg, and Tracy Meyerkorth.

**Others Present:** Rhonda Trimble, Superintendent; Carol Minihan, Board Clerk; Ty Poell, Principal; & Darrin Figge.

**APPROVAL OF AGENDA**

It was moved by Tasha Lara and seconded by Dustin Utley to approve the agenda with the addition of BCBI Public Participation at Board Meetings and an executive session**.**

**PUBLIC FORUM**

Tracy Meyerkorth moved, seconded by Mark Kop to suspend the “Open Forum” section of USD 322 Board Policy BCBI Public Participation at Board Meetings. Motion carried 7-0,

**POSITIVE COMMENTS FROM THE BOARD**

Jeff Koelzer commented what a great job the custodians, food service, and those helping with delivering meals are doing.

**CONSENT AGENDA**

Tracy Meyerkorth moved, seconded by Sarah McKinsey to approve the Consent Agenda. Motion carried 7-0. Items on the Consent Agenda were as follows:

* Approval of Minutes- 3/10/2020 Regular Meeting
* Approval of Minutes – 3/30/2020 Special Meeting
* Review and Approval of Bills and Treasurer's Report
* Approval of OGS & OHS Activity Fund Reports
* Donation from from Onaga Chamber of Commerce, Jan Comer, & St. Paul Lutheran Church for the Caring Closet.
* Routine Resignations
  + Madison Zimmerling-OHS Assistant Basketball Coach

**BOARD REPORTS**

**Superintendent Trimble**

* Things started out well with online learning, better than expected.
* Shared USD 322 Onaga-Havensville-Wheaton Waiver Application Packet.
  + BOE Member Comments & Questions
    - Jessica Venneberg how unpaid fees and school property turned will be handled. Mr. Poell will work with Gayla to make graduating seniors have paid fees and all school property is returned.

**Principal Ty Poell**

* TVL All-Academic Team Honors: Chloe Fischer, Alexus Jeanneret, Rebecca Krohn, Sam Kufahl, Kady Figge, Halie Jeanneret, Laura Krohn; Criteria-Must be a Jr. or Sr., must participate in 3 KSHSAA activities, must have a cumulative GPA of 3.70 at the end of the current 1st semester.
* Spring Assessments Cancelled due to Covid 19: ASVAB, State Assessments, Aims Web, & Map
* Upcoming topics for elementary & secondary staff;
  + Graduation
  + Master Schedule
  + Student Scheduling for 7-12
  + Academic/Activities/Scholarship selection, recognition & awards
  + Prom
  + Handbook Policies
  + End of Year Checkout
  + Summer School
  + Summer Activities/Camps/Etc.
* May BOE Meeting-more information on student led conferences and PT Conferences will be shared.
* Proposed TVL Fan Conduct Policy will be discussed further at May meeting

**Maintenance-Jeff Mapes**

* Grade School is wiped down and disinfected
* Kitchen gets pre-treatment Monday, Wednesday, & Fridays
* Middle School is in process of disinfecting
* Teachers/Staff need to let custodians know if they will be entering the building

**Technology Report-Cathy Marten**

* All 7-12 students using school issued laptops that they have used all year.
  + Having some camera issues
* PreK-6 students needing a device at home were given school issued iPads
  + Dealing with some issues for getting some apps (ex: Google Classroom)
    - Not able to set Passcode
* K12itc has offered their service to help troubleshoot computer problems.
  + Main problem they have dealt with is camera issues to my knowledge
* Stacy, Cathy and Robert fielding phone calls on iPads.
* Don’t know for certain what issues we will face after the start up on Monday and Tuesday

**NEW BUSINESS**

**Teacher Appreciation** – Action Item

Dustin Utley moved, seconded by Tasha Lara to recognize employees of USD 322 during Teacher Appreciation Week for all of their dedication and hard work. Motion carried 7-0.

**COVID Required BOE Approvals** -  our board will need to approve the below required items for our waiver to be approved after school buildings were closed by state officials.  Please know that individual/grade span teacher implementation plans have been finalized and inserted into a designated Google Drive folder.  The compilation of all the individual implementation plans created our district continuous learning plan needed for the waiver.  Administration and our DLT (District Leadership Team) utilized all that information to finalize our waiver application (which includes our district continuous learning plan) to be approved by our local board tonight at the regular board meeting.  We will then submit the waiver to KSDE by no later than Wednesday, April 8th.  The Kansas State Board of Education will then approve all district waivers on Monday, April 13th.  So the items needing approved relating to the waiver and the early end of traditional learning for this school year are:

* Approve modifying graduation requirements to match the Kansas State Department of Education’s 21-credit requirements for 2019-20. Onaga High School normally requires 25 credits for graduation.  Whether or not we think we will need it, KSDE is recommending that we go ahead and have the BOE approve modifying our graduation requirements to meet the Kansas State Department of Education's 21-credit requirements for the 19-20 school year.  They said that they would hate for this pandemic to tie a district's hands and not allow them to make an exception for a graduating senior.  Depending on how long this non-traditional learning takes, this may need to be approved for next school year also at a later time.
* Approve USD 322's Continuous Learning Plan. The plan tells KSDE how it plans to provide distance learning for students for the remainder of the school year.  The district will need this plan to be approved by KSDE to get a waiver from the 1,116-hour rule. Schools are required to be in session at least 1,116 hours unless a waiver is granted.
* Approve the formal closing of school buildings for the remainder of 2019-20.
* Approve paying staff for the remainder of the 2019-20 school year.
* Approve no school building access during school closure with the exception of some essential workers such as food service employees and custodians as needed.

**Senior Requirements** – Action Item

Tasha Lara moved, seconded by Jessica Venneberg to approve modifying graduation requirements to match the Kansas State Department of Education’s 21-Credit requirements for 2019-20. Onaga High School normally requires 25 credits for graduation. Motion carried 7-0.

**USD 322’s Continuous Learning Plan** – Action Item

Dustin Utley moved, seconded by Tracy Meyerkorth to approve the USD 322’s Continuous Learning Plan. Motion carried 7-0.

**Closing of School Buildings** – Action Item

After discussion from the board concerning who are essential workers, offices open, teachers entering building, answering phones, calls being forwarded to secretaries, & phone stipends for office staff. Dustin Utley moved, Jessica Venneberg seconded to approve the formal closing of school buildings for the remainder of 2019-20. Motion carried 7-0.

**Paying Staff** – Action Item

Mark Kopp moved, seconded by Sarah McKinsey to approve paying staff for the remainder of the 2019-20 school year. Motion carried 7-0.

**School Building Access** – Action Item

Dustin Utley moved, seconded by Tracy Meyerkorth to approve no school building access during school closure with the exception of essential workers such as food service employees and custodians as needed. Motion carried 7-0.

**EXECUTIVE SESSION**

Sarah McKinsey moved, seconded by Tasha Lara to enter into Executive Session to discuss employee specific matters pursuant to non-elected personnel exception under KOMA, and the open meeting will resume in the via Zoom at 7:50. Motion carried 7-0

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**FUTURE AGENDA ITEMS**

* Supplemental
* Classified at Will
* Handbooks
* Graduate Reconinition
* Drivers Education
* Cell Phone Stipend Office Staff
* Fan Conduct Policy
* Nurse Contract

**Adjournment**

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**Board President**

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**Board Clerk**

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**Date Approved**