

**Minute Record of Proceedings
Georgetown Exempted Village School District
Regular Board of Education Meeting
Held April 19, 2017**

The meeting was called to order by President Jeffrey Donohoo.

The Georgetown Exempted Village School District Board of Education met for its Regular Board of Education meeting on April 19, 2017 at 6:00 p.m. at the Administration Office, 1043 Mt. Orab Pike, with the following members present: Mr. Dick Colwell, Dr. Jeffrey Donohoo, Mr. Jonathan Linkous, Mr. Ralph Sininger, and Dr. Raymond Virost. Also present were Superintendent Christopher Burrows, Treasurer Eric Toole, and guests.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

The Pledge of Allegiance was performed.

**Approval of Agenda
#04-17-531**

Dr. Virost moved, Mr. Sininger seconded to approve the agenda as presented.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Minutes
#04-17-532**

Mr. Colwell moved, Dr. Virost seconded to approve the minutes of the Regular Board meeting held March 15, 2017.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

Mr. Burrows updated the Board on recent information regarding potential cuts to the Governor's proposed state budget and staffing for the upcoming school year.

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**Treasurer's Financial Report
#04-17-533**

Mr. Sininger moved, Dr. Virost seconded, based upon the recommendation of the Treasurer, to approve the Treasurer's Financial Report for the month ended March 31, 2017.

(SEE MINUTE BOOK FOLDER)

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Pay Periods and Payroll Check Distribution Dates – 2017-2018 School Year
#04-17-534**

Dr. Virost moved, Mr. Colwell seconded, based upon the recommendation of the Treasurer, to approve the pay periods and payroll check distribution dates for the 2017-2018 school year as presented.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Resolution Authorizing Certain Individuals to Carry
Concealed Firearms On School Premises
#04-17-535**

Mr. Colwell moved, Mr. Linkous seconded, based upon the recommendation of the Superintendent, to approve the following:

WHEREAS, the Board of Education of the Georgetown Exempted Village School District (hereinafter called the "Board"), recognizes that ensuring the safety of staff and students is of the utmost importance; and

WHEREAS, the Board further recognizes that school safety can be enhanced through the use of select, armed personnel, who can discretely carry weapons while on duty at school; and

WHEREAS, by carrying concealed firearms a stronger level of security can be maintained without causing a disruption to students and staff; and

WHEREAS, the Board is authorized to grant permission to individuals to carry concealed firearms on school premises; and

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WHEREAS, the Board has adopted a safety and security plan in accordance with Ohio Revised Code Section 3313.536, which it desires to amend to include grants of permission to qualified individuals to carry concealed firearms on Board-owned premises; and

WHEREAS, the Board recognizes that disclosure of the safety and security plan, including the identities of those individuals authorized to carry concealed firearms on Board-owned premises would compromise the safety and security of District staff and students; and

WHEREAS, such plans are not public records under Ohio law and are not subject to disclosure to the public.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The amended safety and security plan of the Georgetown Exempted Village School District is hereby adopted.

Section 2. The Board shall adopt reasonable regulations governing the carrying of concealed firearms on Board-owned premises.

Section 3. Individuals granted permission by the Board to carry concealed weapons on school premises shall do so on a voluntary basis.

Section 4. Individuals authorized by the Board to carry concealed firearms must maintain a concealed carry license issued by the State of Ohio. Additionally, individuals who are authorized by the Board to carry concealed firearms must notify the Board immediately upon suspension, revocation or surrender of the conceal carry license.

Section 5. Individuals authorized by the Board to carry concealed firearms must attend and complete any necessary training required by law and any additional training which may be required by the Board before such individuals may carry a concealed firearm on school premises. Certification of completion must be provided to the Board and be kept in the GEVSD safety plan.

Section 6. The Board of Education shall supply all training and practice ammunition for the volunteers.

Section 7. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 8. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which

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may be inconsistent with or duplicative of the provisions of this resolution.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Early Release of Seniors
#04-17-536**

Mr. Sininger moved, Mr. Linkous seconded, based upon the recommendation of the Superintendent, to grant authority to the Superintendent to release seniors early per the following stipulations:

- Students with a 3.3 or higher GPA – all requirements met – last day is May 12, 2017
- Students with lower than a 3.3 GPA – all requirements met – last day is May 16, 2017

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Pole Barn Construction
#04-17-537**

Mr. Colwell moved, Mr. Linkous seconded, based upon the recommendation of the Superintendent, to approve the pole barn construction project at a cost not to exceed \$90,000.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

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**Resolution to Advertise for Bids - Pole Barn Construction
#04-17-538**

Mr. Colwell moved, Mr. Sininger seconded, based upon the recommendation of the Superintendent, to approve the following:

WHEREAS, the Georgetown Exempted Village School District Board of Education wishes to advertise and receive bids for the construction of a pole barn and wishes to approve the specifications for the renovations;

WHEREAS, the Board of Education has appointed certain authorized representatives (the "Authorized Representatives") to act on its behalf during the planning, bidding, award and construction phases of the building projects;

WHEREAS, the Board of Education has contracted with a qualified professional design firm, SHP Leading Design (the "Architect"), under Section 153.65 to 153.71, ORC, to prepare plans, specifications and estimates of cost, and such data as the Board of Education deem necessary in compliance with Section 3318.091, ORC;

WHEREAS, the Board of Education, on behalf of the State of Ohio, now desires to commence the competitive bidding process for the Bid Packages for the Project authorized under Sections 3313.46 and 3318.10, ORC;

THEREFORE, BE IT RESOLVED the Board of Education of the Georgetown Exempted Village School District authorizes the Treasurer to advertise and receive bids on behalf of said Board as per specifications submitted by SHP Leading Design for the construction of a pole barn.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Chromebook Purchase Authorization
#04-17-539**

Dr. Virost moved, Mr. Linkous seconded, based upon the recommendation of the Superintendent, to approve the Chromebook purchase, as attached.

(SEE MINUTE BOOK FOLDER)

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

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**Termination of Services with SCOCA
#04-17-540**

Mr. Colwell moved, Mr. Linkous seconded, based upon the recommendation of the Superintendent, to approve termination of services with SCOCA.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Contract with Hamilton Clermont Cooperative
#04-17-541**

Mr. Colwell moved, Dr. Virost seconded, based upon the recommendation of the Superintendent, to approve the contract with Hamilton Clermont Cooperative (HCC), as presented.

(SEE MINUTE BOOK FOLDER)

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Policy Revisions
#04-17-542**

Mr. Colwell moved, Dr. Virost seconded, based upon the recommendation of the Superintendent, to approve revisions to the following policies, as presented:

- 3430.03
- 4430.03

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

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**Apptegy 5-Year CMS/App Development and Management/Social
Media Sharing/Parent Notification System
#04-17-543**

Mr. Sininger moved, Dr. Virost seconded, based upon the recommendation of the Superintendent, to approve the contract with Apptegy, as presented.

(SEE MINUTE BOOK FOLDER)

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

**Executive Session
#04-17-544**

Mr. Linkous moved, Dr. Virost seconded, in accordance with Ohio Revised Code (O.R.C.) 121.22, to enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion or compensation of an employee, and all other matters required to be kept confidential by state statute.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

Time entered executive session: 6:39 p.m.

Those present in executive session included the five Board members, Mr. Burrows, and Mr. Toole.

Time returned to open session: 7:44 p.m.

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**Personnel
#04-17-545**

Mr. Sininger moved, Mr. Linkous seconded, based upon the recommendation of the Superintendent, to approve the following personnel actions:

Non-Renewals – Limited Supplemental Contracts – 2016-2017

Non-renew the following limited supplemental contracts at the end of the 2016-2017 school year:

| | |
|-------------------|---|
| Christy Lucas | Co-Activities Director |
| Karen Colwell | Co-Activities Director |
| Daniel Oliver | Varsity Baseball Coach |
| Daniel Broadwell | 7 th & 8 th Grade Boys Basketball Coach |
| Gar Seigla | 7 th & 8 th Girls Basketball Coach |
| Daniel Oliver | Jr. Varsity Boys Basketball Coach |
| Mike Hanselman | Jr. Varsity Girls Basketball Co-Coach |
| Chelsea Drake | Jr. Varsity Girls Basketball Co-Coach |
| Doug Williams | Varsity Boys Basketball Coach |
| Bernie Cropper | Varsity Girls Basketball Coach |
| Vernon Hawkins | Basketball Ticket Seller |
| Jennifer McElveen | Jr. High Cheerleader Advisor |
| Krista Cahall | Jr. Varsity & Varsity Cheerleader Advisor |
| Michael McHenry | Jr. High & H/S Boys & Girls Cross Country Coach |
| Tony Watson | Jr. High & H/S Boys & Girls Cross Country Coach |
| Faith Smith | Jr. High Drama Club Advisor |
| Tyler Sheeley | High School Drama Club Advisor |
| Charlotte Gifford | FCCLA Advisor |
| Sheri Griffith | Varsity Boys & Girls Golf Coach |
| Susan Noll | It's Academic Team Advisor-Jr. High |
| Susan Noll | It's Academic Team Advisor-High School |
| Chad McKibben | Mock Trial Advisor |
| Susan Noll | National Honor Society Advisor |
| Carrie Hudson | Peer Assistance Leader |
| Cheryl Tracy | Peer Assistance Leader |
| Amanda Johnson | Peer Assistance Leader |
| Robert Thomas | Pep Band |
| Christy Lucas | Prom Advisor |
| Cory Cahall | Varsity Boys Soccer Coach |
| Ashley Corbin | Varsity Girls Soccer Coach |
| Gar Seigla | Varsity Softball Coach |
| Susan Noll | Spanish Club Advisor |
| Lyndsey McKibben | Student Council Advisor-High School |
| Richard Applegate | Jr. High Boys & Girls Track Coach |
| Richard Applegate | High School Boys & Girls Track Coach |

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| | |
|---------------------|---|
| Sue Lane | Varsity Volleyball Coach |
| Dusty Gray | Jr. Varsity Volleyball Coach |
| Seth Carkeek | Jr. High Volleyball Coach |
| Julie Carrington | Yearbook Advisor |
| Robert Thomas | 20 Extended Days-Instrumental Music |
| Jamie Loudon | 55 Extended Days-Vocational Agriculture |
| Bethany Fitzpatrick | 25 Extended Days – Guidance Counselor |

Employment - Non-Licensed Employees Limited Contract Renewals or Continuing Contracts

Approve a contract for the following non-licensed employees effective the 2017-2018 school year. This employment is contingent upon completion of successful Ohio Bureau of Criminal Identification and Investigation (BCII) and Federal Bureau of Investigation (FBI) background checks and completion of all other employment requirements.

| Name | Position | GEVS Exp. | Expiring Contract | New Contract |
|-----------------|----------------------------|------------------------------|-------------------|----------------------------------|
| Danny Pride Jr. | Bus Mechanic | 1 yr. | 2016-2017 | 2017-2019 |
| Robin Swartz | Guidance Secretary | 3 yrs. | 2015-2017 | Continuing |
| Sherry Marks | Superintendent's Secretary | 1 yr. (Retire/ Rehire) | 2016-2017 | 2017-2018 (Retire/ Rehire) |
| Tracy Ernst | Asst. Cook | 3 yrs. | 2015-2017 | Continuing |
| Mike Ellert | Custodian | 1 yr. | 2016-2017 | 2017-2019 |
| Trace Creech | Custodian | 5 mos. | Partial yr. | 2017-2019 |
| Virgil Jeffries | Custodian | 3 yrs. | 2015-2017 | Continuing |

Employment – Administrative Contract Renewal

Approve an administrative contract for the following employee(s) effective the 2017-2018 school year. This employment is contingent upon completion of successful Ohio Bureau of Criminal Identification and Investigation (BCII) and Federal Bureau of Investigation (FBI) background checks and completion of all other employment requirements.

| Name | Position | GEVS Exp. | Expiring Contract | New Contract |
|----------------|--------------------------------|--------------------------|-------------------|--------------|
| Carrie Kratzer | Dir. Of Pupil & Staff Services | 3 yrs. | 2014-2017 | 2017-2022 |
| Nina Miller | Elementary Principal | 28 yrs. (3 as Principal) | 2014-2017 | 2017-2022 |

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Employment – Certified – Limited Supplemental Contract

Approve the following for a one-year limited supplemental contract for the 2017-2018 school year. This employment is contingent upon completion of successful Ohio Bureau of Criminal Identification and Investigation (BCII) and Federal Bureau of Investigation (FBI) background checks and completion of all other employment requirements.

| Name | Position |
|------------------|---------------|
| Courtney Shannon | Bowling Coach |

Employment – Non-Certified – Substitute Personnel

Approve the following as substitutes for the 2016-2017 school year, contingent upon successful Ohio Bureau of Criminal Identification and Investigation (BCII) and Federal Bureau of Investigation (FBI) background checks, proof of proper certification, and completion of all other employment requirements.

- Kendra Boggs – Substitute Educational Aide
- Lori Hardyman – Substitute Cafeteria

Employment – Non-Certified – Substitute Personnel – Head Cook

Approve Jamie Graves as substitute head cook for the 2016-2017 school year, effective 4/18/17, at the rate of \$10.00 per hour, contingent upon successful Ohio Bureau of Criminal Identification and Investigation (BCII) and Federal Bureau of Investigation (FBI) background checks, proof of proper certification, and completion of all other employment requirements.

Volunteer Assistant Coaches

Approve the following as volunteer assistant coaches for the 2016-2017 school year, contingent upon successful Ohio Bureau of Criminal Identification and Investigation (BCII) and Federal Bureau of Investigation (FBI) background checks, proof of proper licensure, and completion of all other employment requirements.

| Name | Position |
|-----------------|------------------------------------|
| Jordan Williams | Volunteer Assistant Softball Coach |
| Seth Carkeek | Volunteer Assistant Baseball Coach |

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Resignation – Non-Certified

Approve the resignation of Nancy Paul, assistant Cook, effective April 13, 2017.

Amendment to Administrative/Supervisor Contracts

Approve the attached Administrative salary amendments to the following Administrative/Supervisor contracts and to include annual step increases of 1% in each year of the respective contracts; beginning August 1, 2017:

- Jr./Sr. High School Principal – Jerry Underwood
- Technology Coordinator – Gar Seigla
- Dean of Students/Athletic Director-Character/Career Coach – Doug Williams
- Special Education Supervisor/504 Coordinator – Melissa Elliott
- Treasurer – Eric Toole
- Elementary School Principal – Nina Miller
- Director of Pupil & Staff Services – Carrie Kratzer
- Food Service Director/Transportation Supervisor Assistant – Krista Cahall
- Maintenance/Custodial Supervisor – Mike Dotson

(SEE MINUTE BOOK FOLDER)

Academic Incentive System For Administrators

Approve the Academic Incentive System for Administrators, as presented.

(SEE MINUTE BOOK FOLDER)

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

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**Adjournment
#04-17-546**

Mr. Colwell moved, Mr. Linkous seconded to adjourn.

Mr. Colwell: aye, Dr. Donohoo: aye, Mr. Linkous: aye, Mr. Sininger: aye, Dr. Virost: aye
Motion carried: 5-0-0

Adjournment time: 7:50 p.m.



Board President

Treasurer