

Field Trip Authorization Form

Used for any field trip that will require students to travel over 100 miles one way and/or remain away from home overnight must be submitted to the Superintendent for approval prior to arrangements being made by the staff member involved. (Per Policy IICA)

Teacher/Advisor Name: JARA HOUSE School: Sanford Middle

Class or Activity: JMG - Urban Adventure / Challenge Visit

Purpose of Trip: Students will have the opportunity to experience NASA-related careers + will attend a workforce based conference put on by JMG

Attach additional supporting documentation: Ex. - Programs, Student Lists, Accommodations

Grade Level(s): 8th No. of Students on trip: 15, 20 max -

Date(s) of Trip: 5/18 - 5/19

Destination(s): Challenger Experience Bangor, Thomas College Waterville

Method of Transportation: Bus + van

Number of Chaperones including teacher/advisor: 2 (more on the 2nd day)

Will students be away from home overnight? [X] Yes [] No

If Yes, explain accommodations: Hotel

Funding Source: JMG + []

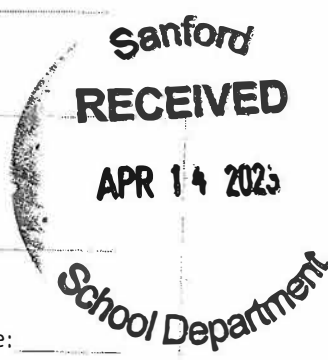
Has this field trip occurred in previous years? [X] Yes [] No

Signature of Teacher/Advisor: [Signature]

Date of Submission: 4/12/23

Approval and Signature of Building Administrator: [Signature]

Date of Approval: 4/13/23



Submit to Superintendent two weeks prior to requested trip date
Approval and Signature of Superintendent: [Signature]

Date of Approval: 4/14/23

School Committee Notified Date: [] Notified Teacher/Advisor: Date: []

FIELD TRIP AUTHORIZATION FORM

FORM 1A

Used for any field trip that will require student to travel over 100 miles one way and/or remain away from home overnight. Must be submitted to the Superintendent for approval prior to arrangements being made by the staff member involved. (Per Policy IICA)

Teacher/Advisor Name: Harold Smith School: SRTC

Class or Activity: Firefighting

Purpose of Trip: state practical end test.

Attach additional supporting documentation: Ex. - Programs, Student Lists, Accommodations

Grade Level(s): 11 and 12 No. of Students on Trip: 23

Date(s) of Trip: 05/23/23

Destination(s): 15.3 Farmington Falls Rd Farmington Me.

Method of Transportation: SRTC 20 passenger bus and pickup with trailer.

Number of Chaperones (including teacher/advisor): 2

Will students be away from home overnight? YES NO

If yes, explain accommodations: _____

Funding Source: NA

Has this field trip occurred in previous years? YES NO

Harold Smith
Signature of Teacher/Advisor

04/05/23
Date of Submission

Matt Dan
Approval and Signature of Building Administrator

4-7-23
Date of Approval

Submit to Superintendent two weeks prior to requested trip date

Matt Nelson
Approval and Signature of Superintendent

4/14/23
Date of Approval

School Committee Notified Date: _____

Notified Teacher/Advisor: Date: _____



FIELD TRIP REQUEST FORM

FORM 1

DIRECTIONS: To be completed by the instructor and submitted at least two weeks prior to the planned activity

TEACHER: Harold Smith PROGRAM: Firefighting

LOCATION OF THE FIELD TRIP: 153 Farmington Falls Rd. Farmington ME.

DATE OF THE FIELD TRIP: 05/03/23 DEPARTURE TIME: 0400 hrs RETURN: 2200 hrs

TYPE OF TRANSPORTATION: (CIRCLE ONE) WALK CAR BUS OTHER SRTC 90 p.s. BUS

TOTAL # OF STUDENTS: 23 TRANSPORTATION COST PER STUDENT: —

OTHER STUDENT FEES: — TOTAL COST PER STUDENT: —

WHAT PROVISIONS HAVE BEEN MADE TO ASSIST STUDENTS WHO ARE UNABLE TO AFFORD THE COSTS?:

ADDITIONAL TEACHER COMMENTS: Required testing for certification.

OF CHAPERONES: 1 TEACHERS: 1 VOLUNTEERS: —

Please note that you are required to have 1 chaperone for every 15 students attending

SUBSTITUTE COVERAGE NEEDED: (CIRCLE ONE) YES NO

EDUCATIONAL RELEVANCE OF THE TRIP TO THE CURRICULUM: State practical exam test. Required for certification.

ARE THERE ANY STUDENTS WHO WILL NOT BE ATTENDING THIS FIELD TRIP FOR ANY REASONS? YES NO

WHAT PLANS HAVE BEEN MADE FOR THESE STUDENTS? _____

Signature of Sponsor(s): <u>Harold Smith</u>	Date: <u>04/05/23</u>
Signature of Director: <u>Neil Pratt</u>	Date: <u>4-7-23</u>

