

SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MEETING MINUTES  
EXECUTIVE SESSION  
Central Office, 2<sup>nd</sup> Floor, City Hall Annex  
Monday, August 15, 2022 ~ 5:00 pm

Note: This is an IN-PERSON meeting.

Members present: Paula Cote, Amy Sevigny, Jennifer Davie, Jonathan Mapes, and John Roux

Staff present: Matt Nelson, Superintendent  
Cheryl Fournier, Business Manager

Guests present:

A. Call to Order Paula Cote, Chair called meeting to order at 4:59 pm.

B. Executive Session Labor Contract Discussions

1. **Motion by Mr. Roux:** To enter Executive Session at 5:00 pm to consider labor contract discussions for the Sanford Custodial Unit – Maine Education Association pursuant to 1 MRSA §405(6)(D).

Motion seconded by Mr. Mapes. Motion carried 5 to 0.

2. **Motion by Mr. Roux:** To exit Executive Session at 5:52 pm.

Motion seconded by Ms. Davie. Motion carried 5 to 0.

C. Adjournment

**Mr. Mapes made a motion to adjourn at 5:523 pm.**

Mr. Roux seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

\_\_\_\_\_  
Paula Cote, School Committee Vice Chair

\_\_\_\_\_  
Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
REGULAR MEETING MINUTES  
City Council Chambers, 3<sup>rd</sup> Floor, City Hall Annex  
Monday, August 15, 2022 ~ 6:00 pm**

Note: This is a combination **VIRTUAL** and **IN-PERSON** meeting, with members attending via Zoom Video Conferencing and in-person.

**Members present:** Paula Cote, Amy Sevigny, Jennifer Davie, Jonathan Mapes, John Roux

**Student Reps present:** None

**Staff present:** Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Bethany Lambert, Director of Curriculum  
Cheryl Fournier, Business Administrator

**A. Call to Order** Paula Cote, Chair called the meeting to order at 6:07 pm.

**B. Pledge of Allegiance**

**C. Adjustments to the Agenda via addendum**

1. Add Custodial Contract as New Business Item J.5
2. Add 3 Appointments under M.1
3. Change 2 fall coaching appointments under M.2; add 1 fall coaching appointment
4. Add 2 Transfers under N.1
5. Add 1 Nominations under O.1

**D. Approval of Minutes ([Attachment D](#))**

1. Monday, June 6, 2022, Regular Meeting, 6 pm
  2. Thursday, June 16, 2022, Regular Meeting, 6 pm
  3. Tuesday, July 12, 2022, Workshop, 3 pm  
Monday, August 1, 2022, Executive Session, 5 pm
- Motion by Mr. Mapes: To approve the minutes as presented.**  
Motion seconded by Ms. Sevigny. Motion carried 5 – 0.

**E. Public Comments** None

**F. Communications** None

**G. Committee Reports**

1. SHS/SRTC Scheduling Advisory Committee
  - i. The next SHS/SRTC Schedule Advisory Committee meeting is Monday, August 22, 2022 at 8:30 am at SHS/SRTC E123.
2. Sanford Performing Arts Committee

## Sanford School Committee Meeting Agenda

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8.15.22

- i. Brett Williams - Sanford Performing Arts Center Rental Fees 2022-2023  
([ATTACHMENT - SPAC Fee Comparison.pdf](#))

### H. Superintendent's Report

1. Student Representative Reports – None
2. School Committee Workshop with the A-Team will be held on Wed., August 17<sup>th</sup> at 10 am at the SHS/SRTC in the cafeteria. The goal of the workshop is to listen and learn about the past (2021-2022) school year and goals for the upcoming 2022-2023 school year for feedback and information on how the School Committee can assist in achieving those goals.
3. Opening of School Update
  - i. New Teacher Orientation scheduled for Tuesday, August 23, 2022, 7:30 am at SHS/SRTC. School Committee invited to meet and be introduced to new teachers at 8:00 am in the SPAC. Link provided for the New Teacher Orientation Agenda.
  - ii. The School Committee is invited to the official welcome to the 2022-2023 school year for all Sanford School Department staff on Wed., August 24<sup>th</sup> in the SPAC. Kick-off starts at 8 am; workshop day is from 8 am – 3 pm. SMS's Open House is in the evening.
  - iii. There will also be a Workshop on Thursday, Aug., 25<sup>th</sup> from 8 am – 3pm with Elementary School Open Houses in the evening.
4. Hiring
  - i. A list of openings being worked on was provided to the School Committee. These included:
    - School Psychologist (CJL)
    - 7<sup>th</sup> Grade English Language Arts Teacher (SMS)
    - 1 – SPED Seal Teacher (SMS)
    - 1 – Life Skills Teacher (SMS)
    - English Language Arts Teacher (ESSER)(SHS)
    - 1 – Bridge Teacher
    - 4-Bridge Ed Techs
    - 4-Ed Techs (SHS)
    - Pre-K Ed Tech at Pride for moving 1 class from Head Start
    - 1-Ed Tech (CJL)
    - 1-Ed Tech (MCS)
    - 1-Ed Tech (SMS)
    - 4-Ed Techs (SMS)
    - Bus Drivers and monitors (potential bus drivers who are waiting for testing/results will serve as monitors in the interim)
    - Custodians
5. COVID Update - The US CDC released an updated COVID-19 guidance for schools. The MDOE is still reviewing what this updated guidance means for schools. A summary of the changes includes:
  - Removed the recommendation to cohort.
  - Changed recommendation to conduct screening testing to focus on high-risk activities during high COVID-19 Community Level or in response to an outbreak.
  - Removed the recommendation to quarantine, except in high-risk congregate settings (schools are not considered high-risk congregate settings)
  - Removed information about Test to Stay

## Sanford School Committee Meeting Agenda

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### 8.15.22

- Added detailed information on when to wear a mask, managing cases and exposures, and responding to outbreaks (no change for schools)

You can view the US CDC's updated COVID-19 guidance for schools here. We will continue to follow this guidance which is positive for schools.

The MDOE will have additional resources and materials related to this new guidance included as part of their Back to School Backpack which will be released this week.

#### 6. Construction Update

- i. Supt. Nelson accompanied the Fire Marshall and Code Enforcement Officer on an inspection of Willard School to get a Certificate of Occupancy for the upcoming SCAE/Bridge Program move. Certificate of Occupancy was not granted due to the need for adjusting some door stops. Otherwise, it went well.
- ii. Supt. Nelson gave an update on SMS drywall.
- iii. Supt. Nelson met with MDOE and legal counsel to discuss closing out the SHS/SRTC Construction project following a conversation with the owner of the contractor for the project since they will not sign the latest change order. A letter will be sent to the contractor acknowledging that the project was substantially completed but the punch list is not completed fully. Funds owed will be included with notification that the project will be closed out but to let the School Department know if they want to mediate.

#### 7. School Safety

- i. Supt. Nelson reiterated that school safety is always the department's biggest priority. Policies and procedures will be constantly looked at and updated. School Safety will be an ongoing agenda item through the system and included in all meetings.

### I. Directors' Reports

#### 1. Steve Bussiere –

##### i. School Safety

- Mr. Bussiere gave an overview of work focused on School Safety throughout the summer.
- A broad lens is being used in reviewing school safety.
- School Safety Audits updated
- Crisis Response Plan reviewed.
- Change in our school's approach to lockdowns. There are other situations where other strategies are more effective. The ALICE model allows for a multi-option approach that can be used by anyone, anywhere in the face of violence.
- SRO Joe Jourdain is the resident expert and trained Safety Committee members and Administrators over the summer.
- Staff will be trained on the basics of the ALICE model and practice will continue throughout the year.
- Worked to roll out the ALERTUS app for staff. Communicates a lock down to staff in a quick manner and details related to the situation.
- A written Crisis Plan and more in-depth information about the ALICE model will be provided in September.

##### ii. Pre-K

- Mr. Bussiere updated that there were some challenges initiating Pre-K. Head Start was unable to secure a teacher for their second classroom nor the enrollment to fill that second classroom. A decision was made to reduce the number of

## Sanford School Committee Meeting Agenda

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Kindergarten teachers and create another Pre-K classroom at SPE. Furniture and supplies were ordered and on their way. In terms of enrollment: MCS is full, CJL is full, Head Start has a classroom of 16 children, SPE is currently measuring at 10 students and are still receiving calls.

- Logistically, furniture and supplies are in their classrooms and all rooms have what they need to get started. Training occurred over 2 days this past summer and was well attended by all Administrators, Teachers and Ed Techs for Pre-K. Training for assessment tool is next week and screening is the week after.
- Call Central Office if interested in Pre-K and add name to spot or waitlist.

### iii. Transportation

- Staffing is a concern. Ledgemere is down 4 drivers from our contract. Routes have been combined. 4 Monitors have been hired and are in the pipeline to become Drivers. There are two Athletic Drivers and a schedule is being developed.
- Information for buses due out this week and will be communicated to parents. Dismissal time is impacted; adjustment has been made to 2:15 for Middle School and High School to accommodate Elementary bussing schedules.
- If you know anyone looking for something that is not full time, this is a perfect work opportunity, please contact Ledgemere Transportation.

### iv. Summer Programming

- Title 1/Jumpstart
  - a. Served over 120 students in grades K-4 and have 30 incoming students. Program went off with no problems; staff was thanked for the great job.
  - b. Special Education, there was a strong participation level; program ran 5 weeks instead of 4 weeks.
  - c. Food Service served just under 27,000 meals this summer; a strong summer in terms of numbers. Minor issues arose with the federal waivers but was handled effectively.
  - d. Reminder, families need to complete their free and reduced applications as that is what allows Summer food service to happen. A campaign around this will be started to educate the need for completing these forms and state funding received.

## 2. Beth Lambert

### i. Summer Programming - Ms. Lambert recapped the summer enrichment programs offered:

- Band Camp - A combination of Middle School and High School band attended; there were 79 participants. There were 8 specialist who worked within each schedule.
- Drama Camp - There were 19 students who participated (up from the 9 who attended last year).
- Recreation Department – The School Department hired 4 staff members work in tandem with the Recreation Department. Each staff member spent a week at each of the four days camps doing grade level and Stem activities. Also built into the schedule was an opportunity to visit CJL and Pride to hand out extra books.

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**J. New Business**

1. **Memorial Gym** – building to be returned to City’s care  
**Motion by Mr. Roux:** **to return the Memorial Gym to the care, custody and control of the City of Sanford pending formal acceptance by Sanford City Council.**  
 Motion seconded by Mr. Mapes. Motion carried 5 – 0.
  
2. **Substitute Pay Rates** – Cheryl Fournier ([Attachment J.2](#))  
 The attached rates are proposed for the 2022/2023 school year.  
**Motion by Mr. Roux:** **To approve the Substitute Pay Rates as presented for the 2022/2023 school year.**  
 Motion seconded by Ms. Sevigny. Motion carried 5 – 0.
  
3. **May 2022 Financials** – Cheryl Fournier ([Attachment J.3](#))  
**Motion by Mr. Roux:** **To approve the May 2022 financials as presented.**  
 Motion seconded by Ms. Sevigny. Motion carried 5 – 0.
  
4. **Compensation for Additional COVID19 Stipend – 1<sup>st</sup> Semester** - Cheryl Fournier ([Attachment J.4](#))  
**Motion by Mr. Roux:** **To approve the Compensation for Additional COVID19 Stipend – 1<sup>st</sup> Semester as presented.**  
 Motion seconded by Mr. Mapes. Motion carried 5 – 0.
  
5. **Sanford Custodial Contract for 2022/2025.**  
**Motion by Mr. Mapes:** **To ratify the tentative agreement on the Sanford Custodial Contract for 2022/2025 presented in Executive Session prior to the meeting.**  
 Seconded by Mr. Roux. Motion carried 5 – 0.

**K. Old Business      None**

**L. Resignations/Retirements\***

1. Superintendent Nelson will announce the following resignations/retirements\*:

Marilyn Weltin	Special Education Ed Tech II	SHS	8/31/2022
Adam Booker	ELA/Read 180	SMS	8/31/2022
Linda Jarochoym	Math Interventionist Ed Tech III	SMS	6/23/2022
Lisa Bernier	Ed Tech I	SMS	8/31/2022
Megan MacIntyre	Kitchen Personnel	SHS	7/7/2022
Philip Amato	2 <sup>nd</sup> Shift Custodian	MCS/SMS	7/27/2022
Sandra Mikusek	Administrative Assistant, School Year	SRTC	7/26/2022
Holly Brown	2 <sup>nd</sup> Grade Classroom Teacher	MCS	8/2022
Nicole Quarto	School Counselor	SMS	6/2022
Tyler Coleman	7 <sup>th</sup> Grade Math Teacher	SMS	8/31/2022
Kayla Sawyer	7 <sup>th</sup> Grade ELA Teacher	SMS	8/31/2022
Karen Knight*	Special Education – Ed Tech	CJL	8/1/2022
Daureen Deseaux	Kitchen Personnel	CJL	8/2022
Mark Boissoneault	JV Girls Basketball Coach	SHS	6/2022
Andrea Eaton	Kitchen Personnel	SMS	8/2022
Melanie Taylor	Ed Tech Special Education	CJL	1 Year Leave of Absence
Lauren Lamoreau	High School English	SHS	8/31/2022

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Hanna Grant	First Grade Literacy Ed Tech II	CJL	8/8/2022
Terri Crosby	Kitchen Personnel	CJL	8/8/2022
Cayla Bleakney	Ed Tech II	CJL	8/23/2022

### M. Staff Appointments

1. Superintendent Nelson will announce the following Appointments:

<del>Jason Smith</del>	<del>Technology Support Specialist</del>	<del>District</del>	<del>WITHDREW</del>
<del>Kim Boucher</del>	<del>Special Education Ed Tech II</del>	<del>CJL</del>	<del>WITHDREW</del>
Kathy Hally	Summer Camp Director	Summer	6/22/2022
Renee St. Laurent	Summer Camp Director	Summer	6/22/2022
Kristie Baker	SHS Summer Teacher	Summer	6/23/2022
Kailee Colbeth	SHS Summer Teacher	Summer	6/23/2023
Cynthia Pattershall	SHS Summer Teacher	Summer	6/23/2022
Tiffany Jemery	Special Education Tech I	CJL	8/2022
Lakiesha Anderson	Ed Tech II	SMS	9/1/2022
Ashley Walker	ESY Ed Tech II	Summer	7/5/2022
Michelle Roy	ESY Ed Tech III	Summer	7/5/2022
Patrice Vo	ESY Ed Tech II	Summer	7/5/2022
Robyn Lariviere	Technology Support	IT	7/19/2022
Tracy Enking	Administrative Assistant (School Year)	SPE	8/1/2022
Abigail Games	Ed Tech, Lit, K and PreK	SPE	8/24/2022
Sharon Gesner	Administrative Assistant	Maintenance	7/25/2022
Ben Gagnon	ESY Substitute Ed Tech	CJL	7/5/2022
Roxanne Shepard	ESY Ed Tech Substitute	CJL	7/5/2022
Missy Baker	ESY Substitute	CJL	7/5/2022
Ann Hall	ESY Substitute Teacher	CJL	7/5/2022
Patricia Raynowska	Accounts Payable Specialist	Central Office	8/1/2022
Jane Kirton	Event Coordinator	SPAC	7/19/2022
Rebecca McCann	Math Interventionist Ed Tech III	SMS	8/23/2022
Ben Gagnon	ESY Ed Tech Substitute	ESY	7/19/2022
Sara Crabtree	Summer Drama Camp	SMS	7/18/2022
<del>Jennifer Young</del>	<del>Support and Transition Ed Tech III</del>	<del>SMS</del>	<del>WITHDREW</del>
Devon Garabedian	Kitchen Personnel, part-time	CJL	7/22/2022
Phillip Burbank	Kitchen Personnel	SHS	8/22/2022
Lisa Silva	ESY Ed Tech	CJL	7/19/2022
Julie Utgard	ESY Ed Tech Substitute	CJL	7/5/2022
Theresa Estochen	Kitchen Personnel	MCS	8/22/2022
<del>Robert Sprague</del>	<del>2<sup>nd</sup> Shift Custodian</del>	<del>½ MCS/½ SMS</del>	<del>WITHDREW</del>
<del>Maurice Howard</del>	<del>2<sup>nd</sup> Shift Custodian</del>	<del>SMS</del>	<del>WITHDREW</del>
Shaneek Jarrett	3 <sup>rd</sup> Shift Custodian	SHS	8/13/2022
Pricilla Abbott	School Psychologist	SMS	8/23/2022
Cindy Donovan	Kitchen Personnel - 4.5 hrs.	SMS	8/22/2022
Marie Caples	Kitchen Personnel - 3.5 hrs.	SMS	8/22/2022
Angel Simoneau	Long Term Substitute Art Teacher	SHS	8/24/2022
Peter O'Brien	Student Success Center – Ed Tech III	SHS	8/24/2022
Amy MacPherson	Kitchen Personnel	MCS	8/8/2022
Nichole Cetrano	Kitchen Personnel	CJL	8/8/2022

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Josh Engram	Head Custodian	SMS	8/2022
Melissa Lathrop	Ed Tech 1	SPE	8/2022
Colleen Quatararo	JV Field Hockey Coach	SHS	8/10/2022
Kayla Tremblay	Ed Tech II – 1 Year	CJL	8/24/2022
Kelly Nolette	Ed Tech I	CJL	8/24/2022
Marie Mondello	Kitchen Personnel	CJL	8/22/2022

2. Superintendent Nelson will announce the following Fall Coaching Appointments:

Mike Fallon	HS Head Football
Dan Stefanilo	HS Assistant Football
Mark Boissoneault	HS Assistant Football
Joseph Mesics	HS Assistant Football
Mike Kane	Freshman Football
Anthony Nguyen	Assist. Freshman Football
Nate Smith	HS Cross Country
Lindsey Strout	Asst. HS Cross Country
Rossie Kearson	HS Golf
Marti Kane	HS Head Field Hockey
William Puffer	HS Boys Head Soccer
Ellie Agreste	HS Girls Head Soccer
Magnes Lewis	HS Girls Asst/JV Soccer
Kendra O'Connell	Fall HS Cheerleading
Gerald Hall	Head Girls Volleyball
Hunter Brannan	JV Girls Volleyball
Ashley Wyman	7 <sup>th</sup> Grade Head Field Hockey
Erin Fraser	8 <sup>th</sup> Grade Head Field Hockey
Diana Allen	7 <sup>th</sup> & 8 <sup>th</sup> Grade Cross Country
Amanda Roy	7 <sup>th</sup> Grade Girls Soccer
Keith Gendron	7 <sup>th</sup> Grade Boys Soccer
Nate Mann	JV Boys Soccer Coach

### N. Staff Transfers

1. Superintendent Nelson will announce the following transfers:

Allyson Howard	From: Kindergarten (ESSER) (MCS)	To: Kindergarten Teacher (MCS)	6/30/2022
Melissa Fagle	From: Kindergarten Teacher (SPE)	To: Kindergarten Teacher (MCS)	8/2022
Melissa Fagle	From: Kindergarten Classroom Teacher (MCS)	To: First Grade Teacher (MCS)	8/2022
Chris Hayday	From: Student Success Center (SHS)	To: Social Studies Teacher (SHS) (ESSER3)	8/24/2022
James Lessard	From: Head Custodian (SMS)	To: Head Custodian (SCAE/Bridge (Willard))	8/1/2022



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Lauren Williams	From: Kitchen personnel SMS 5 hrs.	To: Kitchen Personnel MCS 5 hrs.	7/22/2022
Julia Stanton	From: Ed Tech 2 (SPE)	To: Ed Tech 3 (SPE)	7/26/2022
Angela Avery	From: School Counselor ESSER (SMS)	To: School Counselor Local (SMS)	8/2022
Bonnie Carman	From: K-Teacher (SPE)	To: Pre-K Teacher (SPE) (ESSER)	8/24/2022
Anna Lane	From: SHS English Teacher (ESSER)	To: SHS English Teacher (Local)	8/11/2022
Emily Provencher	From: Ed Tech 1 Special Education	To: Ed Tech 3 Special Education	8/11/2022

### O. Staff Nominations

1. Per School Committee vote on June 6, 2022 allowing the Superintendent to offer contracts to teachers to fill vacancies during the summer of 2022, contracts have been extended to the candidates listed below:

Ethan Mathieu	Science Teacher	SHS	8/2022
David Willinski	Grade 5 Teacher	SMS	8/2022
Keith Gendron	Math Teacher (ESSER)	SMS	8/2022
Melissa Fagle	Kindergarten (One Year)	Spe	8/2022
Catherine Sotir	IEP Coordinator	SMS	6/23/2022
Kevin Hill	Grade 5 ESSER	SMS	9/1/2022
Jennifer Moore	Special Ed Teacher	Bridge	8/24/2022
Zachary Robinson	Bridge Program Teacher	Bridge	8/24/2022
Ashley Grob	Grade 6 ELA/SS	SMS	8/2022
Donna Morrison	Mathematics Teacher	SHS	8/24/2022
Maggie Wentworth	School Counselor	MCS	8/2022
Jacob Mills	Grade 6 Social Studies Teacher (ESSER)	SMS	8/2022
Reilley Calder	Grade 7 ELA Teacher	SMS	8/2022
Thomas Dupuis	Plumbing Instructor	SRTC	8/23/2022
Christine Hoegen	Second Grade Teacher	MCS	8/2022

**Motion by Mr. Roux: To nominate the professional staff as presented with a 1-year probationary contract.**

Motion seconded by Ms. Sevigny. Motion carried 5 – 0.

**P. Policies and Procedures            None**

**Q. Items for Future Agenda(s)        None**

### R. Calendar Announcements

Wed., 8.17.22	School Committee Workshop	SHS/SRTC	10 am
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## Sanford School Committee Meeting Agenda

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**8.15.22**

Wed., 8.17.22	School Committee Workshop with A-Team Plus	SRTC/SHS Café	10 am
Mon., 8.22.22	SHS/SRTC Advisory Committee Meeting	SRTC/SHS E123A (Blue Wing)	8:30 am
Tues., 8.23.22	New Teacher Orientation	SRTC/SHS	8 am to 3 pm
Wed., 8.24.22	Inservice Day	SRTC/SHS	8 am to 3 pm
Thurs., 8.25.22	Inservice Day	SRTC/SHS	8 am to 3 pm
Thurs., 9.1.22	Leadership Meeting	City	10 am
Mon., 9.5.22	Holiday – Labor Day		
Mon., 9.12.22	School Committee Meeting	Chambers	6 pm
Mon., 9.19.22	School Committee Meeting	Chambers	6 pm

### S. Adjournment

**Motion by Mr. Roux: To adjourn at 7:39 pm.**

Motion seconded by Mr. Mapes. Motion carried 5 –0.

Respectfully submitted,

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Paula Cote, School Committee Chair

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Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MEETING MINUTES  
WORKSHOP  
Sanford High School Cafeteria  
Wednesday, August 17, 2022 ~ 10 am**

Note: This is an IN-PERSON meeting.

**Members present:** Paula Cote, Amy Sevigny and John Roux

**Staff present:** Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Bethany Lambert, Curriculum Director  
Stacey Bissell, Special Ed Director  
Kathy Sargent, SRTC Director  
Michael Redmond, SRTC Assistant Director  
Matthew Petermann, SHS Principal  
Troy Watts, SHS Assistant Principal  
Amanda Doyle, SHS Assistant Principal  
Pam Lydon, SMS Principal  
Joe Mastraccio, SMS Assistant Principal  
Sherri Baron, CJL Principal  
Patricia Leet, CJL Assistant Principal  
Tracie Hallissey, MCS Principal  
Marc Bisson, MCS Assistant Principal  
Susan Inman, SPE Principal  
Kristin Daly, SPE Assistant Principal

**Guest(s) present:**

A. **Call to Order:** Paula Cote, Chair called meeting to order at 10:02 am.

**B. Workshop:**

1. **Sanford School Department Goal Setting for 2022/2023**

**C. Adjournment:**

**Ms. Cote made a motion to adjourn at 12:29 pm.**  
Mr. Roux seconded the motion. Motion carried 3 - 0.

Respectfully submitted,

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Paula Cote, School Committee Vice Chair

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Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MEETING MINUTES  
EXECUTIVE SESSION  
Central Office, 2<sup>nd</sup> Floor, City Hall Annex  
Tuesday, August 23, 2022 ~5:00 pm**

Note: This is a **IN-PERSON** meeting.

Members present: Paula Cote, Jonathan Mapes, and John Roux

Staff present: Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Mike Bailey, SMS Assistant Principal  
Cecelia Siriani, Outreach

Guests present: Student, parent

A. Call to Order Paula Cote, Chair called meeting to order at 4:59 pm.

B. Executive Session Student Matter

1. **Motion by Mr. Roux:** To enter Executive Session at 5:00 pm to consider readmission for a student at Sanford High School pursuant to 1 MRSA §405(6) (B).  
Motion seconded by Mr. Mapes. Motion carried 3 to 0.
2. **Motion by Mr. Roux:** To exit Executive Session at 5:20 pm.  
Motion seconded by Mr. Mapes. Motion carried 3 to 0.
3. **Re-admission Motion by Mr. Mapes:** The School Committee has discussed the information presented regarding the student's request and found it to be credible and the behavior that resulted in the student being expelled will not likely recur. Based on that information, the Sanford School Committee readmits Olivia Medico to Sanford High School. The student will set up a meeting with the school principal and student resource coordinator to map out a timeline and strategies for her successful re-entry pursuant to Title 20-A M.R.S.A., Section 1001. In addition, the Superintendent will provide the student and her parents with a written notice of the School Committee's findings and conclusions.  
Motion seconded by: Mr. Roux. Motion carried 3 to 0.

C. Adjournment

**Mr. Roux made a motion to adjourn at 5:22 pm.**  
Mr. Mapes seconded the motion. Motion carried 3 - 0.

Respectfully submitted,

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Paula Cote, School Committee Vice Chair

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Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MEETING MINUTES  
EXECUTIVE SESSION  
Central Office, 2<sup>nd</sup> Floor, City Hall Annex  
Tuesday, August 23, 2022 ~5:30 pm**

Note: This is a **IN-PERSON** meeting.

Members present: Paula Cote, Jonathan Mapes, and John Roux

Staff present: Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Mike Bailey, SMS Assistant Principal

Guests present: Student, parents

A. Call to Order Paula Cote, Chair called meeting to order at 5:42 pm.

B. Executive Session Student Matter

1. **Motion by Mr. Roux:** To enter Executive Session at 5:42 pm to consider readmission for a student at Sanford High School pursuant to 1 MRSA §405(6) (B).  
Motion seconded by Mr. Mapes. Motion carried 3 to 0.
2. **Motion by Mr. Roux:** To exit Executive Session at 6:52 pm.  
Motion seconded by Mr. Mapes. Motion carried 3 to 0.
3. **Re-admission Motion by Mr. Mapes:** The School Committee has discussed the information presented regarding the student's request and found it to be credible and the behavior that resulted in the student being expelled will not likely recur. Based on that information, the Sanford School Committee readmits Santiago Lanigan to Sanford High School pursuant to the Superintendent developing a behavior plan and return to school plan that includes the student attending two classes in-person to start the school year. Upon successful transition to the reduced schedule, the Superintendent will gradually expand in-person classes to a full day. The student will set up a meeting with the Assistant Superintendent and Sanford High School Assistant Principal to map out an adjusted schedule, timeline and strategies for his successful re-entry pursuant to Title 20-A M.R.S.A., Section 1001. In addition, the Superintendent will provide the student and his parents with a written notice of the School Committee's findings and conclusions.  
Motion seconded by: Mr. Roux. Motion carried 3 to 0.

C. Adjournment

**Mr. Roux made a motion to adjourn at 6:55 pm.**  
Mrs. Cote seconded the motion. Motion carried 3 - 0.

Respectfully submitted,

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Paula Cote, School Committee Vice Chair

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Matt Nelson, Superintendent