

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
REGULAR MEETING MINUTES
City Council Chambers, 3rd Floor, City Hall Annex
Monday, June 6, 2022 ~ 6:00 pm**

Note: This is a combination **VIRTUAL** and **IN-PERSON** meeting, with members attending via Zoom Video Conferencing and in-person.

Members present: Paula Cote, Amy Sevigny, Jonathan Mapes, John Roux

Student Reps present: John Paul Alexandre

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Bethany Lambert, Director of Curriculum
Cheryl Fournier, Business Administrator
Erik Benham
Chambree Kumka

Guest present: Richard Neal

A. Call to Order Paula Cote, Chair called the meeting to order at 5:58 pm.

B. Pledge of Allegiance

C. Adjustments None

D. Approval of Minutes ([Attachment D](#))

1. Monday, May 23, 2022, Executive Session, 4 pm
 2. Monday, May 23, 2022, Executive Session, 5 pm
 3. Monday, May 23, 2022, School Committee Meeting, 6 pm
- Motion by Mr. Roux: To approve the minutes as presented.**
Motion seconded by Mr. Mapes. Motion carried 4 – 0.

E. Public Comments None

F. Communications None

G. Committee Reports

1. Construction Projects
 - i. Change order was issued to Hutter on 5.24.22; no response to date; will contact this week for an update.
2. SHS/SRTC Scheduling Advisory Committee
 - i. No meeting; looking to reschedule next week.
3. Sanford Performing Arts Committee
 - i. Mrs. Cote gave an update on the SPAC highlighting dance recital use of the center, latest performances and a future outdoor performance.

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H. Superintendent's Report

1. School Safety
 - i. Supt. Nelson and Asst. Supt. Bussiere productively met with Sanford Police Chief Craig Andersen, SMS SRO Joe Jourdain and former SHS SRO Mike Gordon to review current safety protocols and will continue to review safety procedures beyond lockdowns.
 - Sanford Police Dept. supports the widely used ALICE safety program (Alert, Lockdown, Inform, Counter and Evacuate); program is age appropriate for training.
 - An overview of ALICE will be provided to the A-team for review and discussion.
 - The Safety Committee and Administrators will look at next steps (rollout, implementation, training) when they meet in July.
 - Maine School Safety Center and York County Emergency Management are resources to review and update safety plans and provide continuing professional development and training.
 - Implementation of an anonymous school reporting system is also under consideration.
2. Student Representative Reports
 - i. John Paul recapped the week's graduation related events and the athletic sport events in progress; playoff games thus far have been victorious.
3. Sanford School Department Safe Return to School and Continuity of Instruction Plan 2021-2022 Update
 - i. York County has moved back to green; positive cases have decreased significantly throughout the district.
 - ii. Plan is to sunset COVID on 6.30.22
 - MCDC SOP will be sunsetted; replaced with pre-existing [communicable disease](#) protocols.
 - District dashboard for positive cases will no longer be updated; Maine Schools 30-day COVID-19 Case Report dashboard will be sunsetted
 - Because COVID-19 remains as a notifiable condition, continued reporting of all laboratory confirmed positives will be reported to MCDC within 48 hours.
 - High absenteeism still remains [reportable](#) (15% of student/staff absent)
 - Going forward, reference to US CDC's guidance on [Quarantine and Isolation](#) and the [Operational Guidance for K-12 Schools and Early Care and Education Programs to Support Safe In-Person Learning](#) (updated May 27, 2022) will be used.
 - Recommended health strategies for everyday operations include:
 - a. Stay up to date on vaccinations
 - b. Stay home when sick
 - c. Optimize ventilation
 - d. Teach and reinforce proper hand hygiene and respiratory etiquette
 - e. When community level moves to medium or high, or the school is experiencing a COVID-19 outbreak, consider adding layered prevention strategies as described by US CDC.
4. Sanford News 6.6.22 ([Attached](#))

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I. Directors' Reports

1. Gifted & Talented (GT) Presentation ([Presentation](#))
2. Steve Bussiere –
 - i. ESEA Report, Public Comment - The Sanford School Department accepts funding through the Elementary and Secondary Act (ESEA) of 1965. As part of ESEA, the Sanford School Department is required to provide a reasonable opportunity for public comment on the consolidated application and consider such comment prior to the submission of the application. To view the proposed projects in our application click [HERE](#)
 - ii. The Sanford School Department is now accepting public comment on the ESEA application through July 15, 2022. Click [HERE](#) to share your thoughts about the application's projects.
3. Bethany Lambert –
 - i. Summer Professional Development for Teachers
 - Book Studies
 - Executive Functioning Training
 - Restorative Practices
 - Strong Starts in Writing training
 - Summer Institute with MSAD 35, RSU 21, OOB & York
 - ii. Student Summer Opportunities
 - Drama camp
 - Band camp
 - Goodall & Springvale Library Activities
 - Family activity links – Inside and Outside
 - Read Between the Lines (New England Patriots sponsored)
 - Backpack Schedule
 - Food Service Schedule
 - iii. Connections with YMCA and Recreation Department

J. New Business

1. Summer Nominations – Matt Nelson
Motion by Mr. Roux: to allow the Superintendent to offer teaching contracts during June, July and August 2022 for unfilled positions for the 2022/2023 school year.
Motion seconded by Mr. Mapes. Motion carried 4 – 0.
2. April 2022 Financials – Cheryl Fournier ([Attachment J.2](#))
Motion by Mr. Roux: to approve the April 2022 financials as presented.
Motion seconded by Mr. Mapes. Motion carried 4 – 0.
3. RFQ for Audio Visual Services - RUS Grant Retraction ([Attachment J.3](#))
Motion by Ms. Sevigny: to retract the Goods/Service Agreement to Pro AV Systems for \$723,132.42 as approved on 5.23.22 and approve replacement bid from VoDiVi Technologies for \$851,716.05 as presented.
Motion seconded by Mr. Mapes. Motion carried 4 – 0.

K. Old Business None

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L. Resignations/Retirements*

1. Superintendent Nelson announced the following resignations/retirements*:

Mona Lamb*	Lead Kitchen Personnel	SHS	6/10/2022
Eleanor Merrick*	Title 1	District	8/31/2022
Carrie Martin*	Kitchen Personnel	CJL	6/10/2022
Jamie Lantagne	Kitchen Personnel	SMS	5/27/2022
Lance Timberlake	9-12 Social Studies Teacher	SHS	8/31/2022
Cindy Phinney	7/8 Grade Resource Room	SMS	9/1/2022
Brittany McLure	School Counselor	MCS	7/31/2022
Alexia Ortega	Administrative Assistant	SPE	6/17/2022
William Zahn	Plumbing Teacher	SRTC	5/20/2022

M. Staff Appointments

1. Superintendent Nelson announced the following staff appointments:

Caleb Randall	Event Manager	SPAC	5/16/2022
Jamie Lovejoy	SSR Ed Tech III	MCS	7/1/2022
Kristen Montesano	Library Ed Tech I	SMS	9/1/2022
Dee Ames	Summer Band Camp Coach	SHS & SMS	6/13/2022
Linda Vaillancourt	Summer Band Camp Coach	SHS & SMS	6/13/2022
Jean Quinn	Summer Band Camp Coach	SHS & SMS	6/13/2022
Gabe Reed	Summer Band Camp Coach	SHS & SMS	6/13/2022
Alyssa Gil	Summer Band Camp Coach	SHS & SMS	6/13/2022
Heather Hastings	Summer Band Camp Coach	SHS & SMS	6/13/2022
Meaghan Manino	Summer Band Camp Coach	SHS & SMS	6/13/2022
Hailey Francoeur	Summer Band Camp Coach	SHS & SMS	6/13/2022
Erica Scarano	Summer Band Camp Coach	SHS & SMS	6/13/2022
Nicole Tibbetts	Custodial Substitute	District	6/13/2022
Lindsay Strout	Asst. Cross Country Coach	SHS	8/2022

N. Staff Transfers

1. Superintendent Nelson announced the following transfers:

Gwynne Tounge	From Kindergarten (SPE)	To Pre-Kindergarten (SPE)	07/01/2022
Deanna Morrow	From Kindergarten (ESSER) (MCS)	To Kindergarten (MCS)	8/2022
Sharon Buonanno	From ESSER Kindergarten Literacy Ed Tech II (MCS)	To Pre-K Ed Tech II (MCS)	8/30/2022
Heather Gagne	From Kitchen Personnel 4.25 hrs. (SMS)	To Kitchen personnel 5.0 Hrs. (SMS)	5/31/2022
Martha Kane	From Middle School Special Education (SMS)	To High School Health and PE (SHS)	8/22/2022
Christopher Kumka	Grade 5 Teacher (SMS)	To Grade 7 Social Studies Teacher (SMS)	8/2022

O. Staff Nominations

1. Superintendent Nelson nominated the following professional staff:

Katie Spagnolo	General Music Teacher	SMS	8/23/2022
Lauren Brown	4 th Grade Teacher	MCS	8/2022
Leah Daniels	Grade 5 Teacher	SMS	8/23/2022
Travis Crewdson	Math Teacher	SHS	8/24/2022

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Brandye Devine	Pre-K Teacher	MCS	8/2022
Kendra Sherman	Lead Classroom Teacher in PreK	CJL	8/2022
Brooke Lederer	Grade 3 Classroom Teacher	CJL	8/2022
Tatyana Wolterbeek	Health/PE Teacher	CJL	8/2022
Christopher Kumka		SMS	8/2022
Derek Moore	Math Teacher	SMS	9/1/2022

Motion by Ms. Sevigny: to nominate the professional staff as presented with a 1-year probationary contract.

Motion seconded by Mr. Roux. Motion carried 4 – 0.

2. Superintendent Nelson nominated the following administrators for renewal contracts:

Bailey, Mike	Sanford Middle School Assistant Principal
Baron, Sherri	Carl J. Lamb School Principal
Bissell, Stacey	District Special Ed Director
Bisson, Marc	Margaret Chase Smith School Assistant Principal
Daly, Kristin	Sanford Pride Assistant Principal
Delaney, Tammy	District Assistant Special Ed Director
Doyle, Amanda	Sanford High School Assistant Principal
Hallissey, Tracie	Margaret Chase Smith School Principal
Inman, Susan	Sanford Pride Principal
Lambert, Bethany	Director of Curriculum
Leet, Patricia	Carl J. Lamb School Assistant Principal
Lydon, Pam	Sanford Middle School Principal
Mastraccio, Joe	Sanford Middle School Assistant Principal
Perkins, Jayne	SCAE Director
Petermann, Matt	Sanford High School Principal
Redmond, Michael	Sanford Regional Technical Center Asst. Director
Salls, Gordon	District Athletic Director
Sargent, Kathy	Sanford Regional Technical Center Director
Tremblay, Aaron	Sanford High School Assistant Principal
Watts, Troy	Sanford High School Assistant Principal

Motion by Ms. Sevigny: to approve the nominations as presented.

Motion seconded by Mr. Mapes. Motion carried 4 – 0.

P. Policies and Procedures [\(Attachment P\)](#)

Second Reading – **Family Medical Leave Act - GBN**

Motion by Ms. Sevigny: to approve the policy as written and eliminate GBN-1 and GBN-2 as recommended.

Motion seconded by Mr. Roux. Motion carried 4 – 0.

Q. Items for Future Agenda(s)

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R. Calendar Announcements

Tues., 6.7.22	Final PreK Advisory Team meeting	3:30 pm	Zoom
Tues., 6.7.22	Grade 5 and 8 Step up Day		
Tues., 6.7.22	Bridge Graduation	12:15 pm	ALC
Wed., 6.8.22	SHS Graduation	6 pm	SHS
Thurs., 6.9.22	8 th Grade Celebration/Dance		SMS
Fri., 6.10.22	Last Day of School		District
Tues., 6.14.22	School Budget Referendum/Elections	All day	City

S. Adjournment

Motion by Ms. Sevigny: to adjourn at 7:35 pm.

Motion seconded by Mr. Roux. Motion carried 4 –0.

Respectfully submitted,

Paula Cote, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
REGULAR MEETING AGENDA
City Council Chambers, 3rd Floor, City Hall Annex
Thursday, June 16, 2022 ~ 6:00 pm**

Note: This is a combination **VIRTUAL** and **IN-PERSON** meeting, with members attending via Zoom Video Conferencing and in-person.

Members present: Paula Cote, Amy Sevigny, Jennifer Davie, Jonathan Mapes

Student Reps present: Grace Davie, Isabella Farrington, John Paul Alexandre

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Bethany Lambert, Director of Curriculum
Cheryl Fournier, Business Administrator

A. Call to Order Paula Cote, Chair called the meeting to order at 6:00 pm.

B. Pledge of Allegiance

C. Adjustments None

D. Approval of Minutes None

E. Public Comments None

F. Communications None

G. Committee Reports

1. Construction Projects

i. Supt. Nelson received a response from Hutter that they are still in disagreement with the architect Lavelle Brensinger Associate's (LBA) Change Order 29 for any delay costs. Hutter states if there are cost issues with LBA, we will need to resolve them directly and they disagree with the punch list's remaining amount. There was agreement on a few items that the subs never completed totaling \$10,200, but Hutter believes all others have been completed or addressed previously and that only \$10,200 should be up for discussion. They are not going to sign the change order and stated their owner will address any further comments when he returns from vacation.

Supt. Nelson has been in communication with MDOE Rep and both disagree with Hutter's response and believe their statement about cost issues with LBA is incorrect. The issue is Hutter's nonperformance in completing the work, which has resulted in Sanford and MDOE having to incur added costs for LBA to administer the project and resolve issues associated with the punch list work that was not done and incorrect work associated with the building's mechanical systems.

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The back charges to Hutter and final charge order are consistent with the requirements of the Contract. The owner should not bear the cost of Hutter's inability to complete the work. Legal Counsel has been contacted to schedule a meeting.

2. SHS/SRTC Scheduling Advisory Committee
 - i. Scheduling meeting for next week on 6.22.22. Focus will be to wrap up review of survey results.
3. Sanford Performing Arts Committee
 - i. Menopause the Musical will be one event on Friday, 6.17.22; tickets still available.
 - ii. Performing Art Center is thriving and making a name for themselves and Sanford; there will be many new and repeat events coming in the next season.

H. Superintendent's Report

1. Student Representative Reports
 - i. Isabella spoke about the Farmer's market on Saturday's from 8 – 12 pm and its offerings.
 - ii. Grace spoke about a Block Party fundraiser event being hosted at the Nasson Community Center on Friday, 6.17.22 at 5 pm to support the Fromme family; donations welcome/event is free.
 - iii. John Paul everyone is excited about the summer and did well on their finals.
2. Supt. Nelson recognized and thanked Grace Davie and Isabella Farrington's for being School Committee representatives for Sanford Schools commenting both were great representatives in everything the School stands for; very connected. On behalf of everyone a token of appreciation was given and each representative spoke about their future endeavors. Ms. Davie thanked the student representatives for not being intimidated by the process, their initiatives and attendance.
3. End of School Wrap up
 - i. Supt. Nelson thanked the Sanford community for passing the school budget and those that worked on compiling the budget.
 1. Mr. Mapes commented on the Charter review process and specifically the budget committee. It is important for the Council to be present for budget committee to understand the budget completely.
 - ii. A busy time, but the year ended with a wonderful graduation evening and Project Grad event. Bridge program graduation, SRTC recognition, Middle School 8th Grade ceremony & dance and transition focus activities and Kindergarten prescreening which were all successful. A lot of work but as a Superintendent, Mr. Nelson was proud of how the school year ended.

I. Directors' Reports

- i. Mr. Bussiere reported summer school events have already began and the summer meal program was engaged citing times and opportunities for children to be fed. Policy change is that meals need to be eaten onsite and not taken to go.
- ii. Mr. Bussiere gave a Pre-K update:
 1. There is still work being done on Pre-K expansion. The four classrooms located at SRTC, CJL, MCS and SPE are full. There were a few requests from families at the SRTC program to be switched to a different location which could not be honored due to space; when space opens they will be reconsidered.
 2. Head Start enrollment still has openings.
 3. Staffing:
 - a. All Sanford Pre-K teachers and ed techs have been hired.

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- b. Posting are to fill Ed Tech positions which transition between Pre-K and Kindergarten
- c. Head Start needs a teacher.
- d. Supplies and furniture are still being acquired.
4. Advisory team will be meeting on 7.13.22. Focus will be finetuning procedures and routines for the classrooms.
5. Training for staff, 8.1.22 and 8.2.22 by MDOE.
- iii. Sports physicals are scheduled for 7.28.22 at the SHS.
- iv. Bethany Lambert presented the NWEA Spring Testing results. ([Attachment](#))
 1. The RIT measures the knowledge and skills that a student should be able to know and do at certain levels. Average RIT scores were created pre COVID in 2020. NWEA also gages growth of students from fall to spring.
 2. Data was inline with NWEA prior to COVID but measured shorter in growth with all the COVID measures happening.
 3. Takeaways and next steps:
 - a. Compare NWEA scores to benchmark data and common assessments
 - b. Cross reference scores to attendance data
 - c. Continue to build on SEL work while strengthening on academic achievement.
 4. Discussion:
 - a. Disappointed with scores but understandable with impact of COVID, shared with A-Team Plus and a deeper dive into scores will be performed. 2022 2023 will need to be skillfully looked at in the Social Emotional level as well as growth goal setting.
 - b. Student Representatives added their feedback regarding the NWEA testing administration, engagement and the importance of why NWEA's are being done and better communicated.
 - c. School Committee Members pleased with feedback, commented and reflected on the results, the need to improve, measures needed if there is no improvement moving forward and goal setting/benchmarking for improvement. No one surprised with all the COVID measures in place.

J. New Business

1. Supt. Nelson reviewed the School Committee Schedule for 22/23 ([Attachment J.1](#))
Motion by Mr. Mapes: To approve the 2022/2023 School committee schedule as presented.
Motion seconded by Ms. Sevigny. Motion carried 4 – 0.

K. Old Business None

L. Resignations/Retirements*

1. Superintendent Nelson announced the following resignations/retirements*:

Caitlynn McGinn	Ed Tech I Special Education	CJL	6/10/2022
Gregory Ouellette	Grade 5 ESSER position	SMS	8/31/2022
Zachary Lemelin	Asst. Varsity Football Coach	SHS	11/2022
Jennifer Varney	Accounts Payable Clerk	CO	6/23/2022
Joe Lewis	Ed Tech III	SMS	6/10/2022

M. Staff Appointments

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1. Superintendent Nelson announced the following Appointments:

Hilary Daigle	Ed Tech II	CJL	8/1/2022
Kimberly Boucher	Ed Tech II	CJL	8/23/2022
Emily Hanson	Pre K Ed Tech II	CJL	8/2022
Ian Arsenault	ESY Ed Tech II	CJL	7/5/2022
Carla Bleakney	ESY Ed Tech III	CJL	7/5/2022
Lindsay Gleason	ESY Ed Tech II	CJL	7/5/2022
Patti Hammerle	ESY Ed Tech III	CJL	7/5/2022
Connie Hand	ESY Ed Tech II	CJL	7/5/2022
Svetlana Lucero	ESY Ed Tech II	CJL	7/5/2022
Sierra Stillberger	ESY Ed Tech II	CJL	7/5/2022
Vicky Treadwell	ESY Ed Tech II	CJL	7/5/2022
Marilyn Weltin	ESY Ed Tech II	CJL	7/5/2022
Amy Costa (Williams)	ESY Teacher	CJL	7/5/2022
Jeff Enman	ESY Teacher	CJL	7/5/2022
Kathleen Gagnon	ESY Teacher	CJL	7/5/2022
Chris Hayday	ESY Teacher	CJL	7/5/2022
Andrew Kyriakoutsakos	ESY Teacher	CJL	7/5/2022
Amy Lamb	ESY Teacher	CJL	7/5/2022
Lisa Miller	ESY Teacher	CJL	7/5/2022
Christen Surratt	ESY Teacher	CJL	7/5/2022
Sandy Thompson	ESY Teacher	CJL	7/5/2022
Gabrielle Lieske (Van Sant)	ESY Teacher	CJL	7/5/2022
Kellie Gonthier	ESY Substitute	CJL	7/5/2022
Jessica Garneau	ESY Substitute	CJL	7/5/2022
Simon Alipalo	Theater Technician	SPAC	6/5/2022
Connor Rice	Theater Technician	SPAC	6/5/2022
Kaylee St. Laurent	Summer Program Director	Summer	6/13/2022
Valerie Dumas	Summer Program Director	Summer	6/13/2022
Kayla Sawyer	Drama Camp Director	Summer	7/18/2022
Adam Bellefeuille	Drama Camp Director	Summer	7/18/2022

N. Staff Transfers

1. Superintendent Nelson announced the following transfers:

Cindy Phinney	From 7/8 Resource Room (SMS)	To Grade 6 Resource ESSER (SMS)	6/2022
Sasha Hampton	From Grade 3 (SPE) (ESSER)	To Kindergarten (SPE)	6/2022
Sara Coffin	From Kitchen Personnel	To Lead Kitchen Personnel	8/1/2022
Beth Currier	From SEAL Team Teacher	To Behavioral Interventionist	9/1/2022
Margo Longfish	From 2 nd Grade Teacher (MCS)	To ESOL Teacher (District)	9/2022
Sara Crabtree	From Grade 6 ESSER ELA Teacher (SMS)	To Grade 7 ELA Teacher (SMS)	8/2022
Paul Casavant	From Ed Tech self-contained Team (SPE)	To Ed Tech, Pre-K (SPE)	6/10/2022
Wendy Ross	From K Literacy Ed Tech (SPE)	To Resource Room Ed Tech (SPE)	6/10/2022
Dawna Werner	From Kindergarten (MCS)	To Second Grade (MCS)	6/10/2022

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Alyssa McLean	From SHS Social Studies ESSER 3	To SHS Social Studies	6/10/2022
Hanna Grant	From 3 rd Grade Teacher (CJL)	To 1 st Grade Literacy Ed Tech II (CJL)	8/2022

O. Staff Nominations

1. Superintendent Nelson nominated the following professional staff:

Zachary Lemelin	Athletic Director	District	8/1/2022
Patricia Hill	Special Education Teacher	CJL	8/23/2022
Allyson Howard	Kindergarten Teacher	MCS	8/23/2022
Kaleigh Jones	Art Teacher	CJL	8/2022
Sara Clinehens	Library Information Technology Specialist	CJL	8/2022
Nicole Hill	First Grade Teacher (One-Year) (ESSER)	CJL	8/25/2022
Laura Young	Grade 2 Teacher	CJL	8/2022

Motion by Mr. Mapes: to nominate the professional staff as presented with a 1-year probationary contract.

Motion seconded by Ms. Davie. Motion carried 4 –0.

Based on the School Committee granting authorization to Supt. Nelson to fill vacancies during the summer of 2022, the following announcements transpired after the agenda was released:

Resignations/Retirements*

Superintendent Nelson will announce the following resignations/retirements*:

Mary Rancourt*	Maintenance Administrative Assistant	District	6/13/2022
Travis Crewdson	Math Teacher (9-12)	SHS	Never Started

Staff Appointments

2. Superintendent Nelson will announce the following Appointments:

Bill Puffer	Varsity Boys soccer Coach	SHS	8/13/2022
Jason Brown	SRTC Summer Camp Teacher	SRTC	6/21/2022
Susan Lamoreau	SRTC Summer Camp Teacher	SRTC	6/15/2022
Joseph Bolduc	SRTC Summer Camp Teacher	SRTC	6/15/2022
James Harmon	SRTC Summer Camp Teacher	SRTC	6/15/2022
Deanna Farrell	SRTC Summer Camp Counselor/Coordinator	SRTC	6/15/2022
Ashley Baker	SRTC Summer Camp Ed. Tech.	SRTC	6/15/2022
Tasha Baker	ESY Ed Tech I	CJL	7/5/2022
Meaghan Collupy	ESY Ed Tech III	CJL	7/5/2022
Carol Turgeon	ESY Ed Tech Substitute	CJL	7/5/2022

Staff Transfers

2. Superintendent Nelson will announce the following transfers:

Taylor Tarr	From Grade 8 ESSER SS/Science (SMS)	Grade 8 Social Studies Teacher (SMS)	6/15/2022
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Stanley Pyle	From Grade 6 Social Studies (SMS)	To Grade 7 Social Studies (SMS)	6/15/2022
Meaghan Collupy	From Special Education Teacher (Life Skills) – ESSER position (SMS)	To 7/8 Grade Resource Room (SMS)	6/2022
Vickey Treadwell	From Special Education Ed Tech II (MCS)	To Literacy Kindergarten Ed Tech II (MCS)	8/2022

Staff Nominations

Hattie Skvorak	Music Teacher - ESSER	CJL	8/2022
Kathleen Points	Career Advancement/Navigation Specialist	SCAE	8/2022
Melissa Fagle	Kindergarten (One Year)	SPE/MCS	8/2022
Allison Bennett	Grade ¾ Special Ed Teacher	MCS	8/2022

P. Policies and Procedures None

Q. Items for Future Agenda(s)

1. Custodial Contract Executive Session
2. Communications Coordinator Position Workshop

R. Calendar Announcements None

S. Adjournment

Motion by Ms. Sevigny: to adjourn at 7:11 pm.

Motion seconded by Ms. Davie. Motion carried 4 –0.

Respectfully submitted,

Paula Cote, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
WORKSHOP MINUTES
Central Office, 2nd Floor, City Hall Annex
Tuesday, July 12, 2022 ~ 3:00 pm**

Note: This is an IN-PERSON meeting.

Members present: Paula Cote, Amy Sevigny, Jennifer Davie, Jonathan Mapes, and John Roux

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Cheryl Fournier, Business Administrator
Beth Lambert, Curriculum Director
Sarah Schnell, WSSR-TV

Guest(s) present: Jordan Wilson, City of Sanford (Communications Coordinator)

A. **Call to Order:** Paula Cote, Chair called meeting to order at 3:00 pm.

B. Workshop:

1. **Consider Communications Coordinator Position for School Department and Scope**

C. Adjournment:

Motion by Mr. Roux: **To adjourn Workshop Meeting at 4:50 pm.**
Motion seconded by Mr. Mapes. Motion carried 5 - 0.

Respectfully submitted,

Paula Cote, School Committee Vice Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MEETING MINUTES
EXECUTIVE SESSION
Central Office, 2nd Floor, City Hall Annex
Monday, August 1, 2022 ~ 5:00 pm**

Note: This is an IN-PERSON meeting.

Members present: Paula Cote, Jonathan Mapes, and John Roux

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Pam Lydon, SMS Principal
Mike Bailey, SMS Assistant Principal

Guests present: Student, parent

A. Call to Order Paula Cote, Chair called meeting to order at 5:00 pm.

B. Executive Session Student Matter

1. **Motion by Mrs. Cote: To enter Executive Session at 4:59 pm to consider disciplinary action for a student at Sanford Middle School pursuant to 1 MRSA §405(6) (B).**
Motion seconded by Mr. Roux. Motion carried 3 to 0.
2. **Motion by Mr. Roux: To exit Executive Session at 6:45 pm.**
Motion seconded by Mr. Mapes. Motion carried 3 to 0.
3. **Expulsion Motion by Mr. Roux: The School Committee has discussed the testimony and evidence presented and has found the student under consideration to be deliberately disobedient, disorderly, and engaging in infractions of the Sanford School Department's JICIA – Weapons, Violence and School Safety Policy. The student's removal from school is necessary for the peace and usefulness of the school and as a result, the student will be EXPELLED from school indefinitely. The Superintendent of Schools will provide the student and the student's parent(s) written notice of the Sanford School Committee's findings and conclusions along with the conditions for re-entry if expelled indefinitely.**
Motion seconded by: Mr. Mapes. Motion carried 3 to 0.

C. Adjournment

Mr. Roux made a motion to adjourn at 6:53 pm.
Mr. Mapes seconded the motion. Motion carried 3 - 0.

Respectfully submitted,

Paula Cote, School Committee Vice Chair

Matt Nelson, Superintendent