May 4, 2020

Dear Columbiana Middle School Families,

I appreciate the hard work of the overwhelming majority of our students who have shown their dedication during this time. A very special thank you to our families who have been supportive of our students and their educational needs. I realize this situation is not ideal and can create stress and frustration, but you are making a difference and we truly appreciate you and your efforts!

In situations where students are missing multiple assignments or grade level teams have concerns regarding educational deficiencies, we will be reaching out to discuss the possibility of summer school in order to fill educational gaps, or in rare cases, grade-level retention. If we have retention concerns at this time, we will include an additional insert with the interim report. Please make sure you are working with teachers in order to demonstrate readiness for the next grade level.

**Year-End Considerations**

**Scheduling**
Our current 6th and 7th grade students must complete a short survey based on potential course offerings with regards to their 2020-2021 student schedule. Please complete this survey by Monday, May 11th so we can continue working on schedules for the upcoming year. (These links will also be included in an email to students)

Current 6th Grade Survey (7th grade during 2020-2021) - [https://forms.gle/QriNQ5cWcV5D88Hn6](https://forms.gle/QriNQ5cWcV5D88Hn6)

Current 7th Grade Survey (8th grade during 2020-2021) - [https://forms.gle/ysWaPEM4w22d52G18](https://forms.gle/ysWaPEM4w22d52G18)

**Field Trip Refunds** – Trip advisors will reach out regarding refunds for our 6th grade Camp Fitch and 7th/8th grade Washington D.C. Trips. Please email the appropriate advisor if you have questions:

- 6th Grade Camp Fitch – [jennifer.martin@columbianaschools.org](mailto:jennifer.martin@columbianaschools.org), [hannah.mowery@columbianaschools.org](mailto:hannah.mowery@columbianaschools.org)
- 7th/8th Grade D.C. Trip – [stephanie.baylor@columbianaschools.org](mailto:stephanie.baylor@columbianaschools.org)

**Medications** – Nurse Webber will contact you to make arrangements for medication returns. If you have questions, she can be reached at: [anita.webber@columbianaschools.org](mailto:anita.webber@columbianaschools.org)

**Band Instrument Return** – Mr. Miller will be in touch regarding instrument return on May 14th. He will offer curbside instrument drop-off by the CHS band entrance. Mr. Miller can be reached at [charles.miller@columbianaschools.org](mailto:charles.miller@columbianaschools.org)

**Assignments Collection/Return**

- Last Assignment pick-up for hardcopy assignments: Thursday, May 14th
- Last Assignment drop-off for hardcopy assignments: Thursday, May 21st

Please see reverse side for information regarding pick-up of student belongings and return of school equipment
**Student Belongings Pick-Up/School Property Return**

We encourage you to drop off school equipment that is no longer needed during Thursday’s from 8:00-2:00 at the CHS commons. We will gather student belongings and organize them for pick-up during the first week in June. Parents may drive to the rear of the building by the cafeteria doors for curbside service to return school property (books, Chromebooks, calculators, etc.) and to collect student belongings during the dates listed below. This will be a drive-up service and you will not need to leave your car or enter the building. **Pick-up day is based on the youngest student/sibling which attends CMS.**

Pick-Up/Drop-Off Hours 8:00 a.m. - 1:00 p.m.
- 5th Grade – Monday, June 1st
- 6th Grade – Tuesday, June 2nd
- 7th Grade – Wednesday, June 3rd
- 8th Grade – Thursday, June 4th

We will continue to work together as we move through these times. Please stay well and please let me know if you have any questions or concerns as we move towards the end of the school year.

Sincerely,

Jason H. Martin
Principal, Columbiana Middle School
[jason.martin@columbianaschools.org](mailto:jason.martin@columbianaschools.org)
330-482-5354, Extension 34408