

Touchet School District
90 Champion Street
P.O. Box 135
Touchet, WA 99360
Phone (509) 394.2352
Fax (509) 394.2952

Application for Employment

This application form will be used as a working document by the screening committee. Please fill in blanks - DO NOT state see attached or leave questions unanswered. If there is insufficient space for any answer, attach a sheet of paper with your name on it and indicate which items you are continuing.

Position Applying For: _____

Name: Last, First, Middle initial _____ **Social Security Number** _____

Home Mailing Address _____ **City** _____ **State** _____ **Zip Code** _____

() _____ () _____ () _____
Business Phone _____ **Home Phone** _____ **Other** _____

E-mail Address _____

Present Position Information

_____ () _____ () _____
Present Position / Employment Status _____ **Business Phone** _____ **Other** _____

Business Address _____ **City** _____ **State** _____ **Zip Code** _____

Present Salary _____ **Dates of Employment at This Present Position** _____

Employment History: Please list all other full time experience, most recent first: Be specific.

Employer	Title & Position Description	Dates Employed	Salary

Education: (most recent first)

Institution	Dates Attended	Degree/Certificate

Are you bilingual and/or biliterate?

____ Yes ____ No

What language? _____

References: Please list the names of three persons who know of your current professional work and qualifications. Include at least one supervisor/evaluator.

1. _____
Current Supervisor

Address

City, State Zip

Position
() _____ () _____
Business Phone Home Phone
() _____
Other

2. _____
Name

Address

City, State Zip

Position
() _____ () _____
Business Phone Home Phone
() _____
Other

3. _____
Name

Address

City, State Zip

Position
() _____ () _____
Business Phone Home Phone
() _____
Other

Citizenship:

Is there anything that could prevent you from lawfully becoming employed in this country because of Visa or immigration status? { } yes
{ } no

Verification of Authenticity:

I authorize investigation of all statements contained in this application for employment. I further authorize any current or former employer, person, firm, corporation, educational or vocational institution, or government agency to provide the Touchet School District with information they have regarding me. I hereby release and discharge the Touchet School District and those who provide information from any and all liability as a result of furnishing and receiving this information. I understand that misrepresentation or omission of facts called for herein will be sufficient cause for cancellation of consideration for employment or dismissal from the school district's service if I have been employed. References and personal information which become a part of this application will be regarded as confidential and shall not be revealed to me. I understand that a background check will be verified before successful employment and that evidence of birthplace and citizenship is required for employment.

I certify that all answers given herein are true and complete to the best of my knowledge.

Signature

Date

Completed application form, letter of interest, and a letter of reference, should be mailed to:

**Touchet School District
Human Resources
P.O. Box 135
Touchet, WA 99360**

The Touchet School District #300 complies with all federal and state rules and regulations and does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorable discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all district activities, programs, and employment opportunities. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX/RC28A.640/RCW28A.642 Officer and/or Section 504/ADA Coordinator, Susan H Bell 509.394.2352. Touchet School District is a drug and tobacco free workplace. For more information on Touchet School District's Affirmative Action Plan, please visit the "District" - "Employment" section located on the Touchet School District website at www.touchet.k12.wa.us