



Aurora R-VIII School District
201 S Madison
Aurora, MO 65605
417.678.3373

Pate	678-1552
Robinson	678-7436
Junior Hlgh	678-3630
High School	678-3355
Central Office	678-3373

Aurora R-VIII School District
To ensure all students are successful learners

We are pleased to welcome parents and community members to our facilities. Visitors are classified as either a Screened Visitor or an Approved Volunteer. The status and the process of clearance depends on the purpose of the visit. See the information below and contact the appropriate building office or Central Office with questions.

Screened Visitor

Process for clearance as a Screened Visitor:

1. Present ID to school office for a name search in our Kid Account system.

Screened Visitors may:

- Visit the lunch room to have lunch with a student
- Join a class party
- Join students on a field trip (in a non-supervisory role)
- Visit the halls or classrooms for a meeting with teachers

Approved Volunteer

Process for clearance as an Approved Volunteer:

1. Visit Central Office for information about background check.
2. Fill out a required FERPA application
3. Watch the required videos titled Music Sexual Misconduct: Staff-to-Student and Ferpa: Confidentiality of Records.

An approved volunteer may:

- Be in the classroom with a certified staff member to help the teacher (could be on a schedule)
- Help supervise areas like a lunch room or hallways with other certified staff present
- Work with a student in an open/visible area where certified staff members are present
- Work in the office area or other designated space copying, cutting, laminating, etc.

*At no time should screened visitors or approved volunteers be left alone with students or be asked to supervise students without other certified staff members present.

