

Northwood Local School District Open Enrollment Guidelines

The transfer of a student into the Northwood Local Schools from his/her Ohio district of residence shall be accomplished in accordance with the Northwood Local School District's Inter-District Open Enrollment Policy and Guidelines. Please review the guidelines below, and then if you have any questions, contact the District Enrollment Coordinator's Office at 419-691-3888 ext. 1000 or nsmith@northwoodschoools.org for clarification.

- A. We will begin to accept open enrollment applications for the 2020-2021 school year on May 1, 2020. The final date that open enrollment applications will be accepted for the 2020-2021 school year is May 30, 2020. Applications are for the 2020-2021 school year only and the student must be a resident of Ohio.
- B. The number of openings in a particular grade level or program will be determined by the number of students that can be accommodated without increasing Northwood Local Schools cost for staff or equipment in accordance to board policy.
- C. A copy of the student's current grade card must be provided along with the completed application for students applying for grades 1 – 9. An unofficial copy of the student's transcript must be provided along with the completed application for students applying for grades 10 – 12. If the student is planning to attend Penta Career Center, a completed copy of Penta's application must be included with the open enrollment application to Northwood. Penta's application may be downloaded from their website.
- D. Applications from students who have an I.E.P. shall not be considered if the district is not currently providing the services called for in the I.E.P. The district shall not be required to provide any services or adapt any facilities not already provided to disabled resident students. A copy of the student's most recent IEP & ETR must be provided along with the application.
- E. The applications of students from other Ohio districts may need to be revoked in reverse order of acceptance (last in – first out) if enrollment, at any time prior to the start of the school year brings the enrollment of the District students to optimum size. However, if the students have begun the program they will be allowed to complete the school year.
- F. Applications may also be rejected if the student has been suspended or expelled during the semester of application or the preceding semester in accordance to board policy.
- G. Applications from current open enrolled students shall be given priority over applications from new students applying for admission.
- H. The parents of the student, as well as the superintendent of his/her home school will be notified of their acceptance by Northwood's Enrollment Coordinator. If the student is not accepted, parents will receive notification with reason for denial indicated.
- I. Northwood Local Schools shall not discriminate against any disabled students (IDEA or 504). If a student from another Ohio district becomes disabled under Section 504 or the staff finds out a student from another Ohio district is in need of services in accordance with an I.E.P., it will provide appropriate services. If reasonable accommodations cannot be made at Northwood Local Schools, the parents must agree, prior to enrollment that the student will attend a district school at which the needed services are currently available or reasonable accommodation can be provided.
- J. Enrollment in a program or school shall be subject to an agreement that transportation of the student from his/her home school district to the school or to a scheduled Northwood bus stop where seating, if available, is provided for by the student, his/her parents, or the other Ohio district. Exceptions to this requirement may need to be made for disabled students.
- K. Applications may be rejected if the racial balance of the home school district or this district's program, grade level, or school would be negatively impacted, as defined in Policy 5113.
- L. If the student will be entering 10th, 11th, or 12th grade and he/she is planning on playing sports there are some stipulations that must be met before the student will be eligible to play any sports.



Northwood Local School District
 600 Lemoyne Road, Northwood, OH 43619
 Phone: 419-691-3888 Fax: 419-697-2470

SSID: _____

OPEN ENROLLMENT APPLICATION 2020-2021

Complete this application form and return it to the Board Office (700 Lemoyne Rd.) or the School office (600 Lemoyne Rd.)

Enrollment Status: New Open Enrollee _____ Current NW student moving to another Ohio district _____
 Current Open Enrollee re-enrolling or moving _____

Grade in 2020-2021: _____ *For grades 10 – 12 a copy of student's **unofficial transcript** must be provided with the application.

For grades 1 - 9 a copy of student's **current grade card must be provided with application.

Answer the following only if the student will be enrolled in the 11th or 12th grade: Is the student planning to attend Penta Career Center in 2020-21? N _____ Y _____ *If yes, include a completed Penta application along with this application.

_____ First Name _____ Middle Name _____ Last Name
 _____ Date of Birth _____ Gender _____ School District of Residence
 _____ Home Address _____ City _____ Zip Code

Has your child been **suspended and/or expelled** from their current school **this year**? No ___ or Yes _____
 * If yes, explain on back of this form.

Is your child enrolled in any of the following programs (If yes, a copy must be provided with new applications):
 Special Education (ie. IEP): Yes ___ No ___ 504 Plan: Yes ___ No ___ Title 1: Yes ___ No ___

Parent/Guardian Information: Please print clearly.

Mother's Name _____ Father's Name _____
 Cell Phone _____ Cell Phone _____
 Work Phone _____ Work Phone _____
 Email Address _____ Email Address _____

Transportation:

Transportation for an Open Enrolled student is contingent upon the number of resident students currently being transported. Please indicate if you are interested in having your child picked up and dropped off at a current NLS bus stop and if there is space available our transportation supervisor will contact you. If you have further inquiries, contact the School Office at 419-691-3888.

_____ I will provide the transportation to NLS _____ I would like my child to be picked up at a NLS bus stop if possible.

Acceptance Conditions

I understand if my child is accepted into Northwood Local Schools it is for the 2020-2021 school year only. This application may be revoked because of class size by resident students of Northwood and my child may need to transfer back to his/her home school, prior to the start of the school year or at the end of the school year.

Parent/Guardian Signature

Date

**My signature indicates that I have read and understand the guidelines for open enrollment in the Northwood Local Schools and agree to abide by the procedures and policies that have been established

