1. Call to Order

2. Pledge of Allegiance

3. Mission Statement

4. Public hearings petitions questions and comments from guests and visitors

5. Consent Agenda
   a. Payrolls
   b. Accounts Payable
   c. Minutes
   d. IHSA Membership Renewal
   e. Resignations, Employment, Coaches, Leave of Absence, Retirement

6. Treasurer’s Report

7. Old Business
   7.01 Nominations for the Nikki Gudall Volunteer Appreciation Award
   7.02 Superintendent Evaluation

8. New Business
   8.01 Park District Revenue Projects
   8.02 School Counselor Title Discussion
   8.03 Discussion/Approval of Summer School 2020
   8.04 Buildings, Grounds and Maintenance Summer 2020
   8.05 Donations
   8.06 FOIA Report

9. Board Discussion

10. Administrative Reports

11. Superintendent/Board Communication

12. Future Agenda Items

13. Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2/(c)(1)

14. Reconvene to Open Session

15. Personnel Action

16. Adjournment
Board of Education Meeting Minutes – 7:00 pm
Tuesday, March 17, 2020
Genoa-Kingston Community Unit School District #424
Genoa-Kingston High School Community Room
980 Park Avenue    Genoa, IL 60135
Digital Meeting

Call to Order

President, Kristen Andrews called the Genoa-Kingston Board of Education meeting to order at 7:00 pm via Digital Connection.

Present through Digital Connection: Board President, Kristen Andrews, Accounting Assistant, Renee Krabbe.

Physically Present: Superintendent, Brent O'Daniell, Assistant Superintendent, Brad Shortridge, Student Services Director, Karen Simmons, Administrative Assistant, Kristie Mulso, Board Members; Kristin Brynteson, Jake Wesner, Julie Ratliff, and David Cleveland.

Absent: John Shipley, Mary Hintzsche

Pledge of Allegiance

Superintendent, Brent O'Daniell led guests and members of the Board of Education in the Pledge of Allegiance.

Mission Statement

Board Member, Julie Ratliff will read the Mission Statement, "Preparing students to excel and contribute to their community."

Public hearings petitions questions and comments from guests and visitors

No public hearings, questions and/or comments from guests and visitors.

Board President, Kristen Andrews welcomed board members and guests to the digital board meeting. She also publicly thanked Superintendent, Brent O'Daniell, Administrative Assistant, Kristie Mulso and Technology Director, Scott Herrig for their efforts putting the digital meeting through Google Hangouts together.

Mrs. Andrews also thanked Superintendent, O'Daniell, the administrative team and board members for their help, communication and efforts dealing with the COVID-19 situation. A COVID-19 update will be included within this agenda. She also commented on independent decisions by the District as well as the decisions by the State regarding COVID-19.

Consent Agenda
Payrolls, Accounts Payable, Minutes, IHSA Membership Renewal, Resignations, Employment, Coaches, Leave of Absence, Retirements

Mr. Wesner asked that Deanna L'Huillier be removed from the consent agenda pending further discussions in closed session.
Mr. Cleveland asked about leave of absences and filling the vacancies as well as potential salaries.

Mr. O’Daniell commented on filling the vacancies with certified and qualified individuals as well as salaries staying competitive.

Dr. Shortridge commented on the District’s current substitute rate as well as the rate increasing after 10 days.

Mary Hintzsche joined the meeting digitally at 7:05 pm

A motion was made by Dr. Brynteson, and seconded by Mrs. Ratliff, to approve the February 25, 2020 payroll in the amount of $600,456.14, the March 10, 2020 payroll in the amount of $644,595.23, the March 2020 Payable Board Report in the amount of $160,885.86, the February 24, 2020 Policy Committee Meeting Minutes, the February 25, 2020 Special Board of Education Meeting Minutes, the February 25, 2020 Board of Education Meeting Minutes, and the February 25, 2020 Closed Session Meeting Minutes. The approval of the closed session minutes does not constitute disclosure or dissemination until the Board has authorized the dissemination or disclosure of these minutes.

To approve the 2020-21 IHSA Membership Renewal

To approve the following resignations:
Justin McNeal - MS Asst. Football Coach - Effective February 3, 2020
Justin McNeal - MS Boys Basketball Coach - Effective February 3, 2020
Brittany Wright - ESP - Effective the end of the 2019-2020 school year.

To approve the following employment considerations:
moved to closed session.

To approve the following volunteer coaches:
Stephen Davis - Track Coach - Effective immediately
Alyssa Edwards - Soccer Coach - Effective immediately

To approve the following leave of absence:
Brittany Canales-Sinclair - Sp/Language Pathologist - Effective February 27, 2020 through March 5, 2020
Diana Johnson - Teacher - Effective February 21, 2020 through March 7, 2020
Krista Young - Teacher - Effective March 19, 2020 through April 20, 2020

To approve the requested leave of absence for:
Elizabeth Moore - Teacher - Effective immediately

To approve the following retirement:
Susan Peterson - District Office Assistant - Effective June 30, 2020

Ayes: Brynteson, Cleveland, Hintzsche, Ratliff, Wesner, Andrews
Nays: 0
Motion Carried.
Treasurer's Report

Mrs. Krabbe presented the February Treasurers Report in detail to the Board of Education.

Mrs. Krabbe commented on registration fees past due as well as the purchase of a stage for high school graduation. She also stated the State of Illinois owes the district approximately $135K.

A motion was made by Mr. Cleveland, and seconded by Dr. Hintzsche, to approve the February Treasurer's Report as presented.

Ayes: Cleveland, Hintzsche, Ratliff, Wesner, Brynteson, Andrews
Nays: 0
Motion Carried.

Old Business

Nominations for the Nikki Gudall Volunteer Appreciation Award

Mr. Wesner commented on the nominations for the Nikki Gudall Appreciation Award. He also commented on holding the ceremony on April 28 prior to the Board of Education Meeting at 6:30 pm.

Superintendent Evaluation

Dr. Brynteson commented on the April 1 deadline to complete the Superintendent Evaluation and asked the board for input regarding postponing the evaluation until the April 28 Board of Education Meeting due to the COVID-19 situation. She also asked if delaying the evaluation would violate contract conditions.

Superintendent, O'Daniell commented on the April 1 deadline in the contract if the Board was considering adverse action. He also stated he had no issue postponing his evaluation unless the intent is for adverse action.

The board was in favor of postponing the Superintendent Evaluation until the April 28 Board of Education Meeting.

Dr. Brynteson will share a summative review with all board members.

New Business

Park District Revenue Projects

Dr. Shortridge commented on the second payment from the Genoa Park District. He stated funds used for the following:

- Heart monitors to be used in High School PE classes
- Repurposing the middle school new gym balcony area as a fitness room
School Counselor Title Discussion

Mr. O’Daniell commented on the request to change the title of Guidance Counselor to School Counselor to align with what counselors currently do. The request for title change will not affect the job description.

Approval of School Counselor Title change will take place on April 28.

Discussion/Approval of Summer School 2020

Mrs. Hill shared a document outlining the summer school 2020 proposal for board review and approval.

Mr. O’Daniell commented on the summer school proposal and current COVID-19 situation. He stated the current proposal is a traditional summer school schedule if school year ended normal. He also stated the board could approve the current proposal on April 28 with an understanding it could change. Mr. O’Daniell stated it would be best to prepare for summer school and have to adjust it than to not have an approved summer school in place.

Dr. Shortridge commented on the need for a summer drivers education classroom teacher.

Mrs. Hill commented on a certified early childhood teacher. She also included summer school curriculum details with the proposal for board review.

The Board discussed the summer school proposal and due to the current COVID-19 situation recommended approval to search for a high school driver’s education instructor and early childhood summer school instructor.

A motion was made by Mr. Cleveland, and seconded by Mrs. Ratliff, to approve permission to seek a high school driver’s education teacher and a certified instructor to teach early childhood summer school 2020.

Nays: 0
Motion Carried.

Buildings, Grounds and Maintenance Summer 2020

Mr. Ratliff shared the buildings, grounds and maintenance summer 2020 proposal for board review.

Mr. O’Daniell commented on the Building, Grounds, and Maintenance Summer 2020 plan. He stated depending on the length of the mandated shut down there may be an opportunity to work done prior to summer which would be a cost savings to the district.

Mr. Cleveland shared concerns and asked to consider implementing cost savings measures on necessary expenditures amidst COVID-19.

Mr. O’Daniell commented on necessary expenditures due to State Law. He also stated the meals provided to students during the pandemic would be reimbursable and offset the cost of labor.
Dr. Shortridge commented on the importance to continue to complete all safety items.

Mr. Cleveland shared concerns over the necessity to clean the district’s carpeting, install batting cages and maintain the soccer fields.

Dr. Shortridge stated cleaning carpeting is a standard practice to keep staff and students healthy. He also stated the board could choose or decide not to do these projects. He further stated the proposed summer projects are implemented each year and included in the annually board approved budget.

Mr. O’Daniell commented on the work being completed now currently done over spring break. He also stated Operations Director, Joe Ratliff has researched the best way to combat COVID-19 is to shut down the buildings down for 9 days from Friday, March 20 through Sunday, March 29.

Dr. Hintzsche recommended a list prioritizing future maintenance needs if the buildings were to remain closed.

Mr. Ratliff commented on the importance of installing batting cages generously donated by the GK Booster Club for students to prepare for the next athletic season.

Mr. Wesner questioned the installation of the batting cages if not used.

Dr. Shortridge commented on maintaining buildings and preparing for the next school year as important and a priority to our students, community and donors.

Mrs. Andrews asked about holding additional and more frequent meetings to obtain updates for COVID-19 communication.

Mr. Cleveland was not in favor of additional and more frequent meetings. He was pleased with the current communication provided by the Superintendent. He was also in favor of prioritizing the needs of the students, staff and community during the COVID-19 situation.

Dr. Hintzsche and Mr. Cleveland asked how summer custodians were selected.

Dr. Shortridge commented on the application process.

An update with a priority list for Buildings, Grounds and Maintenance Summer 2020 will take place on April 28.

**Donations**

A motion was made by Mr. Cleveland, and seconded by Dr. Brynteson, to accept with gratitude these generous donations: $200 to KES from Sherry and Pat Frankenbach.

Ayes: Brynteson, Cleveland, Hintzsche, Ratliff, Wesner, Andrews
Nays: 0
Motion Carried.
FOIA Report

There were four FOIA to report regarding: Drivers Ed, our high school grading system, current retirements, and COVID-19 survey request.

Board Discussion

Mrs. Andrews asked Mr. O'Daniell to address the current COVID-19 situation.

Mr. O’Daniell provided the Board with a COVID-19 debriefing through the latest Illinois State Board of Education update. He stated districts proficiency ratings would not be impacted by COVID-19 and the building shut downs or inability to complete standardized or AP testing. He also commented on the Open Meetings Act being more relaxed and school closures using Act of God Days. Mr. O’Daniell stated the district is continuing to serve Grab-N-Go or delivery of breakfasts and lunches to student regardless of free, reduced or paid lunch eligibility, that will be reimbursable to the district. He also publicly thanked Cafeteria Director, Regan Peterson, Transportation Director, Cam Fradkin as well as Administrative Assistant, Kristie Mulso for their efforts with continuing to provide meals to students in need. He further commented on alternative learning. Mr. O’Daniell stated he would communicate future recommendations as they become available and stated changes were fluid and been updated minute by minute. He also stated ISBE’s current stance is returning to school on March 31. He anticipates this will be longer.

Mr. O’Daniell also stated current internships with Custom Aluminum, athletics and extracurricular activities have all suspended. He further commented on the guidance for Special Ed.

Mr. O’Daniell commented on another document regarding school district pay and publicly thanked Dr. Shortridge and Mrs. Simmons for their efforts regarding keeping staff engaged in professional development.

He summarized by stating these are unprecedented times and our focus is on the health and safety of our students, staff and community.

Mr. Wesner asked about prom and graduation.

Mrs. Simmons and Mr. O’Daniell commented on options for prom and graduation held later, however; no decisions have been made.

Mr. Wesner asked about alternative learning due to an extension of school closures. He also asked when teachers are available during alternative learning days.

Mr. O’Daniell commented on the district and administrators working with teachers to create additional alternative learning packets sent digitally and/or distributed, if necessary, by busses to those without Wi-Fi. He also commented on students interacting with teachers “Live”. Teachers are available 9-11 and 1-3. The hours between utilized for lunch and prep time.

Administrators shared positive feedback regarding alternative learning.
Mr. O’Daniell publicly acknowledged the excellent education the teachers are providing the students under the current situation.

Board members commented on the positive feedback on all social media sites.

Mrs. Andrews commented on the phenomenal job by the staff and teachers during this unprecedented time. She also asked the board if they would be in favor of a Special Board of education Meeting on March 31 for a COVID-19 update.

The Board was in favor of holding a Special Board of Education Meeting on Tuesday, March 31, 2020 at 7 pm.

Mr. O’Daniell asked for direction regarding the 9-day shut down and continuing meal service over spring break.

The Board was in favor of the 9-day shut down and continuing meal service over spring break.

Mrs. Andrews asked board members to help with distribution of meals.

Mr. O’Daniell publicly thanked Mr. Wesner for help distributing meals to students.

**Laptops**

Mr. Wesner asked for new laptops for board members.

Mr. Herrig will order new laptops for the board this week.

**BOND**

Dr. Hintzsche asked about dates for a future Bond presentation with PMA.

Mr. O’Daniell asked the Board for input regarding holding a Bond presentation remotely in April. He also commented on the Board’s request to hold a future town hall meeting and if they would consider a remote town hall under the circumstances.

Mrs. Andrews asked if the Board wanted to schedule a special meeting to discuss the Bond on April 7.

The Board agreed to hold the Bond Presentation on April 14 and to postpone the ALICE Presentation.

**Division Meeting**

Dr. Brynteson commented on the recent Kishwaukee Division Dinner.

**School Messenger**
Mrs. Andrews stated she was made aware that board members were not included in school messenger all calls. She asked Mr. Herrig to ensure all board members were added to the all call list.

Administrative Reports

Mrs. Andrews thanked all administrators for their monthly reports. The Board reviewed all administrative reports.

Superintendent/Board Communication

COVID-19 information shared earlier in the meeting.

Future Agenda Items

Special BOE Meeting March 31, 2020 7:00 pm.
COVID-19 Update
Approval of High School Principal

Policy Committee Meeting - TBD

April 14, 2020 - Committee of the Whole Meeting @ 6:30 pm.
Bond Presentation - PMA
Discussion of the Amended Budget
Discussion of District Health Insurance Renewal
Discussion of District/Building/Athletic/Extra-Curricular Handbooks
Potential Discussion of 2020-2021 Lunch/Milk Fees
COVID-19 Update

Nikki Gudall Volunteer Appreciation Award prior to the BOE Meeting 6:30 pm.

April 28, 2020 Board of Education Meeting @ 7:00 pm
Approval of Scheduling/Posting the Amended Budget Hearing
Approval of District Health Insurance Renewal
Approval of District/Building/Athletic/Extra-Curricular Handbooks
Approval of Hiring High School Principal
Potential Approval of 2020-2021 Lunch/Milk Fees
Building and Grounds Summer 2020 follow up
Superintendent Evaluation
Approval of School Counselor Title Change
COVID-19 Update

Closed session for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District in compliance with 5 ILCS 120/2/(c)(1)
A motion was made by Mr. Wesner, and seconded by Mr. Cleveland, to convene to Closed session for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District in compliance with 5 ILCS 120/2(c)(1) at 9:02 pm.

Ayes: Brynteson, Cleveland, Hintzsche, Ratliff, Wesner, Andrews
Nays: 0
Motion Carried.

Mr. Cleveland entered the room at 9:31 pm

Reconvene

The Board of Education reconvened to open session at 9:33 pm.

Personnel Action

A motion was made by Dr. Brynteson, and seconded by Mrs. Ratliff,

To approve the following employment considerations:
Deanna L'Huillier - Lead Custodian - Effective March 16, 2020

Ayes: Brynteson, Cleveland, Hintzsche, Ratliff, Wesner, Andrews
Nays: 0
Motion Carried.

Adjournment

A motion was made by Mr. Wesner, and seconded by Mr. Cleveland, to adjourn the Board of Education Meeting at 9:34 pm.

Voice Vote: All
Ayes: 6
Nays: 0
Motion Carried.

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Board President, Mrs. Kristen Andrews

________________________________________
Board Secretary, Dr. Mary Hintzsche