

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

Wednesday, December 4, 2019 at 12:30 PM

Location: 299 Kirk Road Rochester, New York

MEETING MINUTES

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions

- **Members Present:** Steve Gordon, Amy Reingold, Alan Caine, Aaron Rosen, Lou Spiro
- **Members Absent:** Natalie Washington, Bert Brinkerhoff, Tom Merkel
- **Others Present:** Donna Marie Cozine, Craig Eichmann, Rhiannon Tobeck, Linda Dickey, Alan Lockwood

Approval of Consent Agenda Items

[Note: *Single items can be removed from the list and considered separately at the request of a Board of Trustees member***]**

- **Motion 73.8 to approve Consent Agenda for Items listed below:**
- **(Motion to approve: December 4, 2019 Agenda.)**
- **(Motion to approve: Minutes from November 13, 2019 Board Meeting.)**
- **Motion to approve:** Alan Caine **Seconded:** Amy Reingold
- **Ayes: 5 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Dr. Cozine introduced Mrs. Rhiannon Tobeck who presented on the Key Design Element of Arts Integration (AI). Highlights include:

- Using AI as a tool to improve student performance in ELA/Math
- An overview of how our school defines AI
- A high-level example of how we achieve using AI that tied Islamic Mosque art to Geometry was shared.

Dr. Cozine recommends that we hire assistance for the recharter document. We will put out an RFP due to the fee being in excess of an estimated amount of \$15,000.

Academic Committee Report [Tom Merkel]

- The next six months the academic committee will focus on grades K-2 and possibly adding in one more support staff to work with small groups of students. In addition, we will be reaching out for literacy volunteers to work with students.

Development Committee Report [Ms. Amy Reingold]

- Fall Campaign is underway. We are still receiving personalized letters from Board members to mail out.
- ROC the Day results will be available soon
- Barnes and Noble is in the planning stages
- Reach for the Stars – a spreadsheet from last year was distributed for the review of the members. If a member has a relationship to someone on the list please contact the development committee by next week.

Finance Committee Report (Mr. Bert Brinkerhoff)

- Alan Caine and Craig Eichmann reported on the transition to Quickbooks online. Craig Eichmann reported that the transition went smoothly. The online format is different than the desktop version so there is a learning curve. Month end reports will be ready tomorrow.

Human Resources Committee Report [Ms. Natalie Washington]

- Dr. Cozine reported that on January 8th representatives from Boylan and Code will be here to provide additional training on sexual harassment. All employees have completed an online training already.

Governance Committee Report [Dr. Aaron Rosen]

- Motion 73.9: *The Renaissance Academy Charter School of the Arts Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Linda Dickey as a member to its Board of Trustees, with a term expiring on December 4, 2023, pending approval by NYSED. The resolution approving LINDA DICKEY is adopted upon NYSED's approval.*
- **Motion to approve:** Alan Caine **Seconded:** Amy Reingold
- **Ayes:** 5 **Nays:** 0

- Dr. Rosen reported that we will be bringing on Cheryl to complete our roster. The committee is not recruiting anymore members but will be focused on board training in the coming months.

Old Business

New Business

- Mr. Gordon, Dr. Rosen, Lou Spiro and Dr. Cozine participated in a conference call with Empire Charter Consultants. Mr. Gordon shared his high level takeaway on the climate of charter schools vis a vis the state.

Public Comments

Adjournment

Motion 74.0 to approve adjournment at 1:45 p.m.:

- **Motion to approve:** Alan Caine **Seconded:** Aaron Rosen
- **Ayes:** 5 **Nays:** 0