

**RIDGEFIELD SCHOOL DISTRICT**  
**Maintenance, Operations and Facilities**  
**304 Pioneer Street/ 2724 S. Hillhurst Rd (mail)**  
**Ridgefield, WA 98642**  
**(360) 619-1390 (360) 619-1397 (fax)**  
**www.ridgefieldsd.org**

**VENDOR INFORMATION REQUIRED FOR  
PLACEMENT ON SMALL WORKS ROSTER**

Company Name: \_\_\_\_\_

Address (Plant): \_\_\_\_\_ Zip: \_\_\_\_\_

Address (Billing): \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (Office): \_\_\_\_\_ (Plant): \_\_\_\_\_

Type of Business:

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Individual – Date Formed: _____  | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Corporation – Date Formed: _____ | Date Formed: _____                    |
| <input type="checkbox"/> Partnership – Date Formed: _____ |                                       |

Affiliated Companies:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Washington State Contractor's License # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Washington State Account Numbers

- Dept. of Labor & Industries: \_\_\_\_\_
- Dept. of Employment Security: \_\_\_\_\_
- Dept. of Revenue: \_\_\_\_\_

**Prevailing Wages – applicant hereby agrees to pay prevailing wages to employees, as determined by the State of Washington Department of Labor and Industries, on all District projects.**

Performance bond: (The District requires performance bonds on major projects only.)

- Company: \_\_\_\_\_ Amount: \_\_\_\_\_
- Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

Liability Insurance:

- Company: \_\_\_\_\_ Amount: \_\_\_\_\_
- Agent: \_\_\_\_\_ Phone: \_\_\_\_\_
- **Proof of Liability Insurance is required.** (May be faxed from insurance company.) ☐

**IRS Form W-9 is required** (Request for Taxpayer Identification Number and Certification).

Form is available on our website.

☐

In order that we may properly evaluate your ability to provide contract services, please answer the following questions in full:

1. List Principals: (owner, partners, corporate officials)

- Name: \_\_\_\_\_
- Title & Duties: \_\_\_\_\_
  
- Name: \_\_\_\_\_
- Title & Duties: \_\_\_\_\_
  
- Name: \_\_\_\_\_
- Title & Duties: \_\_\_\_\_

2. Bank Name: \_\_\_\_\_ Address: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Address: \_\_\_\_\_

3. List principal companies for whom work is performed:

- Company: \_\_\_\_\_ Address: \_\_\_\_\_
- Company: \_\_\_\_\_ Address: \_\_\_\_\_
- Company: \_\_\_\_\_ Address: \_\_\_\_\_

4. Services/projects for which you are equipped, experienced and qualified to submit price quotations:

___ Architecture	___ Excavation	___ Paving
___ Asbestos	___ Fencing	___ Painting
___ Cabinet Work	___ Floor Covering	___ Plumbing
___ Carpentry	___ Glass	___ Refrigeration
___ Drainage	___ HVAC	___ Roofing
___ Electrical	___ Landscaping	___ Septic/Sewer
___ Electronic	___ Masonry	
___ Engineering/Survey	___ Other: _____	

5. Small Business Certificate:

A Small Business or its affiliate(s) which is independently owned and operated but is not dominant in the field of operation in which it is bidding, can further qualify under the criteria established by the Small Business Administration.

Ridgefield School District will not contract with vendors who are suspended or debarred. Your signature on this application certifies and the information contained here is accurate and that your non-federal entity has not been suspended or debarred or otherwise excluded.

\_\_\_\_\_  
Authorized Owner or Officer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name