Dixon Parent Teacher Council

03-02-2020 | 6:30pm | RMS Cafeteria

Meeting Minutes

Meeting called to order by PTC President Gretchen Fulton at 6:31pm.

Call to vote to accept minutes from 01.6.20 PTC meeting by Gretchen Fulton

- ✓ All in favor- Passed
  - Reminder secretary report can be found on DPS website, Remind App, and Dixon PTC Facebook page.

Treasurer Report (Fran Khawaja)

- All checks have gone out except Teacher Luncheon and 2 field trips.

Call to Vote to Treasurer Report December 20, 2019 - Feburary 27, 2020

- ✓ All in favor-Passed

- Proposed budget amendment
  - 2nd Grade Nutcracker Field Trip- $821.93
  - 3rd Grade Cinderella Field Trip- $454

Call to Vote to approve Proposed PTC budget March 2, 2020-June 30,2020

- ✓ All in favor- Passed

Principals Report

- Jeff Gould (Washington School)
  - Game night March 19 at 6:30. Information coming out Wednesday

Old Business

- McDonalds McTeacher Night went well! Thank you to all who came out and supported and a Big thank you to Teachers and staff for working those nights to support the PTC.

✓ Raised $3583 total between all 4 nights!

- Culvers Night- Holding off for future, to be determined.

- Battle of the Books fundraiser also going well

Fundraiser Report (Michael Robillord)

- Spring Fundraiser starts Wednesday, March 4th.
  - Fannie May Candy
    - 5 items on 1 form, $13 per item
  - Dates for Spring fundraiser
    - March 4th-18th
    - Delivery- Tuesday April 7th 1-6pm pickup Madison Wrestling Room

School Rep Report

- No Wednesday packet is going well at Madison (Darla Faulker)

New Business

Board Nominations

- Open Board positions for next year (2020-2021)
  - President
  - Vice President
  - Secretary
  - Treasurer
  - Fundraiser Chair

- Nominations
  - Erin Wolford- President
  - Kristi Arjes- Secretary/Vice President
  - Lori Stees- Treasurer
  - Michael Robillord- Fundraiser Chair

- Election held May 4th at PTC meeting.

Safety Committee Report (Sarah Leisner)

- There are needs to be met with the School Nurses and Social Workers.
  - Nurse Needs: Clothes/snacks
  - Social Worker Needs: Stress Balls, Fidget Objects, Games
- Sign-Up -Online sign-up sheet to donate to these needs.

Teacher Luncheon

- First week of May is Teacher Appreciation Week, Teacher Luncheon will be during that week on Tuesday May 5th.
  - Possibly Tacos from Salamandra, will inquire with the restaurant.

Motion to adjourn by Gretchen Fulton 7:18pm

Meeting Minutes prepared by Val Smith, PTC Secretary

- ✓ Val Smith opened and signed the bank statements.

Next meeting will be on May 4 @ 6:30 at RMS

Reagan Middle School

02/27/2020

***REPORTS* : Account Transactions**

This report provides you a list of the transactions by bank account, for a date range you specify. It can be extracted for just one bank account, or for all bank accounts.

You can access the details behind any transaction by clicking on the corresponding REFERENCE. You cannot change the transaction details from this view.

Select "Include Reversed Transactions" to show every time a transaction was edited.

To show all results, leave following criteria blank and click on the "Search" button.

Account Transactions

Account Name : PTC

Start Date : 20 Dec 2019

End Date : 27 Feb 2020

☑ Show All Accounts

☐ Include Reversed Transactions

Reference Number :

PTC

Transaction Date	Reference	Payee/Payor	Cleared?	Cash Out	Cash In	Balance
						$42,419.81
6 Jan 2020	1095	Stephanie Kenney	Yes	$44.00		$42,375.81
9 Jan 2020	DEP	School ToolBox	Yes		$266.30	$42,642.11
17 Jan 2020	DEP	Reagan McD cookie sales	Yes		$117.10	$42,759.21
29 Jan 2020	DEP	Reagan Teacher McD	Yes		$724.00	$43,483.21
29 Jan 2020	DEP	Jefferson Cookie sales McD	Yes		$163.00	$43,646.21
4 Feb 2020	DEP	McD Jefferson Mcteacher	No		$751.88	$44,398.09
5 Feb 2020	1096	Washington	No	$1,094.00		$43,304.09
5 Feb 2020	1097	Jefferson School	No	$1,500.00		$41,804.09
5 Feb 2020	1098	Madison School	No	$570.00		$41,234.09
5 Feb 2020	1099	Madison School	No	$570.00		$40,664.09
5 Feb 2020	1100	Reagan School	No	$2,500.00		$38,164.09
5 Feb 2020	1101	Reagan School	No	$4,000.00		$34,164.09
5 Feb 2020	1102	Reagan Middle School	No	$750.00		$33,414.09
5 Feb 2020	1103	Madison School	No	$250.00		$33,164.09
5 Feb 2020	1104	Jefferson School	No	$640.00		$32,524.09
5 Feb 2020	DEP	Battle of Books Fundraiser WE PAY	No		$639.57	$33,163.66
12 Feb 2020	DEP	WePay Battle of Books	No		$181.66	$33,345.32
12 Feb 2020	DEP	McTeacher Madison	No		$173.95	$33,519.27
19 Feb 2020	Dep	McTeacher Madison	No		$783.97	$34,303.24
			Totals	**$11,918.00**	**$3,801.43**	

Reagan Middle School

02/27/2020

***REPORTS* : Budget Report**

This report will provide you with actual year-to-date activity versus budget as of the END DATE you select. The Performance To Budget report is one of the most important decision-making tools for a budget-driven PTO.

Check the box: "Use Optional Start Date" to run the report spanning beyond a fiscal year. This is useful when running a report containing information on a calendar year for tax purposes. The start date you supply is only activated if this box is selected.

Enter Dates to Report On

Fiscal Year : Current Year

☐ Use Optional Start Date

Optional Start Date :

End Date : 27 Feb 2020

Income	Budget	Year To Date Amount	Variance Amount
Carry forward from last year			
Carry forward from last year	$28,056.00	$35,202.35	$7,146.35
Carry forward from last year Total	$28,056.00	$35,202.35	$7,146.35
Donations			
Battle of Books fundraiser	$0.00	$821.23	$821.23
Cash Donations	$1,100.00	$734.00	($366.00)
McTeacher Night		$2,713.90	$2,713.90
Donations Total	$1,100.00	$4,269.13	$3,169.13
Fundraising			
Fall fundraiser	$13,000.00	$16,746.46	$3,746.46
School Toolbox	$0.00	$266.30	$266.30
Spring Fundraiser	$12,000.00	$0.00	($12,000.00)
Fundraising Total	$25,000.00	$17,012.76	($7,987.24)
Grants			
Grants	$0.00	$0.00	$0.00
Grants Total	$0.00	$0.00	$0.00
Spirit Wear			
Spirit Wear orders	$2,000.00	$0.00	($2,000.00)
Spirit Wear Total	$2,000.00	$0.00	($2,000.00)
Income Total	$56,156.00	$56,484.24	$328.24

Expense	Budget	Year To Date Amount	Variance Amount
Activities			
Battle of the Books (Madison)	$2,000.00	$2,000.00	$0.00
Dance 8th gr promotion (Reagan)	$750.00	$750.00	$0.00
Activities Total	$2,750.00	$2,750.00	$0.00
Carry forward			
next year (6/30/2020-7/1/2021)	$27,283.00	$0.00	($27,283.00)

Carry forward Total	$27,283.00	$0.00	($27,283.00)
Fall fieldtrips			
Architectural Tour (Madison)	$500.00	$500.00	$0.00
Jonomac Orchard (Washington)	$1,870.00	$1,870.00	$0.00
Reagan Home (Madison)	$800.00	$522.00	($278.00)
Stewardship day (Jefferson)	$650.00	$650.00	$0.00
Theatere Works (Washington)	$2,300.00	$2,300.00	$0.00
Fall fieldtrips Total	$6,120.00	$5,842.00	($278.00)
Operational expenses			
Accounting Software (PTO Manager/PTO Tod	$110.00	$0.00	($110.00)
Bank fees (check purchase)	$30.00	$0.00	($30.00)
Illinois License Fee	$35.00	$25.00	($10.00)
Parent Booster Fee	$270.00	$270.00	$0.00
PTO Insurance (PTO Today)	$564.00	$0.00	($564.00)
Supplies	$200.00	$0.00	($200.00)
Operational expenses Total	$1,209.00	$295.00	($914.00)
Reserve			
Reserve	$3,000.00	$0.00	($3,000.00)
Reserve Total	$3,000.00	$0.00	($3,000.00)
Spirit Wear expense			
Fall t-shirt orders purchase	$2,000.00	$0.00	($2,000.00)
Spirit Wear expense Total	$2,000.00	$0.00	($2,000.00)
Spring fieldtrips			
Ag Day (Madison)	$570.00	$570.00	$0.00
Bettendorf Museum (Washington)	$1,094.00	$1,094.00	$0.00
Bright Beginnings Mrs. Bork (Madison)	$250.00	$250.00	$0.00
Byron (Madison)	$570.00	$570.00	$0.00
Discovery Center (Jefferson)	$1,500.00	$1,500.00	$0.00
Drury Lane (REAGAN)	$2,170.00	$2,170.00	$0.00
Farm (Jefferson)	$640.00	$640.00	$0.00
Science and Industry (Reagan)	$2,500.00	$2,500.00	$0.00
Springfield (Reagan)	$4,000.00	$4,000.00	$0.00
Spring fieldtrips Total	$13,294.00	$13,294.00	$0.00
Teacher luncheon			
Fall Luncheon	$250.00	$0.00	($250.00)
Spring luncheon	$250.00	$0.00	($250.00)
Teacher luncheon Total	$500.00	$0.00	($500.00)
Expense Total	$56,156.00	$22,181.00	($33,975.00)
	Budget	**Year To Date Amount**	**Variance Amount**
Total Earnings	$0.00	$34,303.24	$34,303.24

Approved PTC Budget

March 2, 2020 - June 30, 2020

Income

Fall fundraiser	$13000
Spring fundraiser	$12000
Cash donations	$1100
Grants	$0
Spirit wear orders	$2000
Carry forward from last year	$28056
Total	**$56156**

Expenses

Fall

Bank fees- check purchase	$30
Purchase cost of spirit wear shirts	$2000
Supplies	$200
PTO Insurance	$564
Parent Booster fee	$270
Accounting software	$110
Illinois license fee	$35
Jonomac Orchard 1st grade (Washington)$5 per student	$1870
Stewardship Day 3rd grade (Jefferson)	$650
Coronado Nutcracker 2nd grade (Jefferson)	$821.93
Battle of the Books 4th & 5th grade (Madison)	$2000
Drury Lane 7th grade (Reagan)$10 per student	$2170
Theater Works Pre-K, kindergarten, 1st grade (Washington)	$2300

$3 per K & 1st student (400)

Expenses

Reagan Home 5th grade (Madison)	$800
Architectural tour 4th grade (Madison)	$500
Teacher Luncheon Fall	$250
Subtotal Fall	**$14570.93**
Spring	
Bettendorf Family Museum kindergarten (Washington) $5 per student	$1094
Discovery center 2nd grade (Jefferson) $5 per student	$1500
Coronado Cinderella 3rd grade (Jefferson) $3 per student	$454
Byron Forest Preserve 4th grade (Madison) $3 per student	$570
Ag Day 5th grade (Madison) $3 per student	$570
Science and Industry 6th grade (Reagan)$15 per student (included)	$2500
Springfield 8th grade (Reagan)$15 per student	$4000
Dance 8th grade promotion (Reagan)	$750
Bright Beginnings Mrs. Bork's class (Madison)	$250
Farm 3rd grade (Jefferson) $5 per student	$640
Teacher Luncheon Spring	$250
Carry forward to next year (7/1/20-6/30/21)	$26007.07
Reserve	$3000
Subtotal	**$42861**
Subtotal Fall	**$14570.93**
Total	**$56156**
Income	**$56156**
Expenses	**$56156**
Difference	**0**